

FREE CLASSES

Interactive Media Center

Register on the Web: <http://apps.library.albany.edu/IMCClassRegistrationSystem/>

or, tele. 442-3608. Walk-Ins welcomed.

For Information Technology Services [ITS], Software Application Workshops see: <https://wiki.albany.edu/display/public/askit/Course+Modules+Menu>



QR code direct to our class signup page

Comprehensive list of technology classes on the UAlbany Events calendar

DIGITAL IMAGES AND ADOBE PHOTOSHOP CS4

Digital Image Properties and Photoshop Basics Settings and suggestions for saving images for various purposes (print, web, PowerPoint) are reviewed. Resolution, file size and file type are discussed. Learn how to use tools, layers and other Photoshop features to enhance or revise your images. Learn how to add graphics, logos, and photos to a canvas. Use text layers to create fliers. Class length is 2 hours.

- Monday, February 13th at 2:45 p.m. in room LI B15;
repeated Thursday, March 22nd at 11:00 a.m. in room LI B15

Photoshop for Digital Photography Beginners Learn the basics of digital photo manipulation using Adobe Photoshop. Discover how to crop images, adjust exposure, correct color, and much more. Photoshop experience is not required. We provide the photographs. Class length is 3 hours. Class is held in room LI B14.

- Tuesday, April 10th at 9:30 a.m.; repeated, Wednesday, April 11th at 4:00 p.m.

ADOBE ILLUSTRATOR, CS4

Getting Started with Illustrator Adobe Illustrator is one of the most powerful high-end drawing programs available. It is the choice of professionals in the graphics design field. It is also popular with many Web designers who need the ability to create rich graphics. In this class you will become familiar with Illustrator basics. You will learn about the tools, layers, and many of the options that are available in this program. Class length is about 3 hours. Class is held in room LI B14.

- Wednesday, February 8th at 4:00 p.m.; repeated, Tuesday, March 27th at 9:30 a.m.

WEB DEVELOPMENT SEQUENCE

NOTE: These are very popular classes. Space is limited. Please register early.

The Web Development Sequence is an opportunity for participants to design and build a Web site in a manner that replicates the steps a professional Web developer follows. Over the course of four sessions participants will take a Web site home page from basic concept to finished page. The main software tool is Adobe Dreamweaver. Participants do not need experience except as noted below. Experienced participants may skip particular sessions. Others who require specific knowledge may elect to take only one or two sessions.

Additional classes that will be useful to participants are Digital Image Properties and Photoshop Basics and Introduction to HTML/XHTML. These classes provide important supplemental information that will help extend the knowledge of those who will be building and editing Web pages.

Start Your Web Design- From Sketch to Model Take the basic concept for a Web site from rough pencil sketches to a single-image model made with Fireworks. Participants will learn about analyzing site requirements, laying out a design and design concepts, and building a model of the home page with Fireworks. Class length is 3 hours. Class is held in room LI B15.

- **Tuesday, February 14th at 9:30 a.m.; repeated, Wednesday, February 15th at 4:00 p.m.**

Starting with Dreamweaver Learn how to setup and edit a page with Dreamweaver. This includes layout, formatting, using the Design and Code views, and assembling a real page with tables and images. ***NOTE: Experience with HTML/XHTML or participation in Introduction to HTML/XHTML is strongly encouraged. Class length is 3 hours. Class is held in LI B15.

- **Tuesday, February 21 at 9:30th a.m.; repeated, Wednesday, February 22nd at 4:00 p.m.**

Intermediate Dreamweaver Discover the techniques that the pros use to make Web pages come alive and speed up editing. Topics include learning behaviors, automated code checking, and installing forms. Class length is 3 hours. Class is held in LI B15.

- **Tuesday, February 28th at 9:30 a.m.; repeated, Wednesday, February 29th at 4:00 p.m.**

Dreamweaver Layouts and Templates (Prerequisite: Starting with Dreamweaver and Intermediate Dreamweaver (see above) or extensive previous Dreamweaver and CSS experience) - Learn how to use Dreamweaver's CSS based layouts to make standards compliant Web pages efficiently. Also, learn how to create and use Dreamweaver Templates (DWT) Web sites for easy site-wide work. (NOTE: You absolutely must meet the prerequisites noted above.). Class length is 3 hours. Class is held in LI B15.

- **Tuesday, March 6th at 9:30 a.m.; repeated, Wednesday, March 7th at 4:00 p.m.**

ADDITIONAL WEB DESIGN CLASSES

Introduction to HTML/ XHTML Use a text editor to write code. Learn the basic elements and common tags used in web page construction. Employ the rules of the W3C standard markup language for website design. Class length is 1½ hours.

- Thursday, February 2nd at 10:15 a.m. in room LI B14;
repeated, Monday, February 6th at 2:45 p.m. in room LI B15

*** If you cannot attend this class, see link to online tutorials and related information designed for self-paced instruction http://library.albany.edu/imc/html_tut/index.html

Introduction to Building Web Pages with Fireworks Learn the basics of using Adobe Fireworks for building Web pages. Topics include essential drawing techniques, layouts, and creation of single image models. Discover how to convert models to working Web pages. Class length is 3 hours. Class is held in room LI B15.

- Tuesday, April 17th at 9:30 a.m.

CASCADING STYLE SHEETS

Building Cascading Style Sheets (CSS) with Dreamweaver CS4 [Prerequisite: Introduction to Dreamweaver or equivalent] Learn the basics of Cascading Style Sheets and discover how to use Dreamweaver to simplify the tasks of constructing and editing them. The class will cover CSS core concepts; knowledge of style sheets is not required. Class length is 3 hours. Class is held in room LI B15.

- Tuesday, March 20th at 9:30 a.m.

Specialty Cascading Style Sheets (Prerequisite: Introduction to Cascading Style Sheets class or experience with CSS and Dreamweaver) – Cascading Style Sheets control the display properties of a Web page so that the page can be rendered for standard computer screens, print output, handheld screen, TTY, projection screens, or TV media. Participants will learn how to take a Web page that is prepared in standard screen CSS and create a print CSS so that the page prints properly. The techniques used are applicable for creating CSS in other rendering styles. Class length is 1 ½ hours. Class is held in LI b15.

- Wednesday, April 4th at 4:00 p.m.

*****NEW*** Selected HTML 5 and CSS 3 Techniques***NEW***** Participants will learn some of the techniques and features that are part of HTML 5 and CSS3. These include how to round corners on divisions, apply drop shadows, embed audio and video, and more. NOTE: An understanding of HTML/XHTML, CSS, and Dreamweaver is mandatory. Class length is 3 hours. Class is held in room LI B15.

- Wednesday, April 18th at 4:00 p.m.

POWERPOINT, MICROSOFT OFFICE 2010

Getting Started with PowerPoint Discover how to make dynamic presentations with PowerPoint. Learn how to create legible text, install images, embed sound, and place video. Find out how to use transitions and animations. Class length is 2 hours. Class is held in room LI B14.

- Wednesday, February 1st 4:00 p.m.; repeated, Tuesday, February 7th at 9:30 a.m.

ADOBE ACROBAT VER. 9 PRO

Using Adobe Acrobat to Create PDF Files Convert existing Microsoft Office documents to PDF. Create PDF documents from scanned paper format, image files and Web pages. Learn how to use Acrobat to create or complete on-line forms & applications, embed fonts, add personal identity and secure access and use. Class length is 1½ hours. Class is held in room LI B14.

- Wednesday, February 1st at 1:30 p.m.

Create Interactive PDF Forms with Adobe Acrobat's LiveCycle Designer Convert existing documents to PDF or create from scratch. Use Adobe LiveCycle Designer, available with Acrobat Pro, to create documents that can be completed on-line and submitted via the Web or email. Customize online forms by applying required fields to complete, select lists to choose from, and radio buttons to click. Class length is 2 hours.

- Thursday, February 9th at 10:15 a.m. in room LI B14; repeated, Wednesday, March 21st at 1:30 p.m. in room LI B15

DIGITAL AUDIO AND VIDEO EDITING

Introduction to Audacity, Free Audio Editing Software Import audio from any source and record directly from a microphone. Combine/disjoin audio tracks and edit to create a new audio file or multiple audio files. Some editing applications include amplification, change tempo or speed, split audio clips, mask sound, and remove noise. Export files to an MP3 player, iTunes, CD or tape; include in a movie, use on the Web, a Podcast or in a PowerPoint presentation. Learn how to download this open source application. Class length is 1 ½ hours. Class is held in room LI B15.

- Thursday, March 8th at 10:15 a.m.; repeated, Monday, March 26th at 2:45 p.m.

Introduction to Editing Movies, Capturing Clips and Creating DVDs Import video into iMovie. Learn how to cut, move, and crop video clips; add transitions, sound files, special effects and text. Export the final project to AVI, WMV or QuickTime formats, DVD, VHS tape, or add to a PowerPoint presentation and upload to YouTube. Learn how to customize your video production to create a DVD with themes, chapters, menus, and motion. Skills acquired are transferable to such programs as Windows Movie Maker, Final Cut and Sony Vegas. Class length is 2 hours. Class is held in the IMC.

- Thursday, February 23rd at 10:15 a.m.; repeated, Wednesday, March 28th at 10:15 a.m.

*****NEW*** Beginning with Xtranormal ***NEW***** “If you can type, you can make movies...” Xtranormal is an online video rendering service that uses text-to-speech software to create simple animated movies. Learn the process of choosing from a variety of themes, settings, characters, and voices to create fun, educational videos. The lesson will include both demonstration and hands-on experience with the program, so be sure to sign up for an Xtranormal account (www.xtranormal.com) and come with ideas! Class length is 1 ½ hours. Class is held in room LI B15.

- Wednesday, March 7, at 2:00 p.m.

Making Movies and Slide Shows with Windows Live Movie Maker Windows Live Movie Maker is the latest edition of the classic movie and slide show making program from Microsoft. Participants in the class will learn how to create movies and slide shows and edit them by applying themes, titles, transitions, and much more. This is a free product that runs on Windows 7 (and Vista). Anybody who has Windows 7 and wants to make movies and slide shows will want to learn how to use this program. Burning your movie to DVD with Windows DVD maker will also be discussed. Class length is 2 hours. Class is held in room LI B14.

- Wednesday, March 28th at 4:00 p.m.; repeated, Tuesday, April 3rd at 9:30 a.m.