

Civil Service LEADER

America's Largest Weekly for Public Employees

Vol. XIV — No. 17 Tuesday, January 6th, 1933 Price Ten Cents

Civil Service Law Cases

HENRY GALPER
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At a dinner-meeting of the Orange County chapter, Civil Service Employees Association, held in Newburgh December 8. The names (left to right) are: Percy Van Leuven, chapter president; James E. Moran, 1st vice president; Ann Power, 2nd vice president; Marie Cain, secretary; James E. Moran, 3rd vice president; and Gladys O'Brien, representative. The bulk and Powell, sorry they didn't send along the other names; it's a nice-looking group.

Legislative Session Opens This Week

ALBANY, Jan. 5—The State Legislature convenes on Wednesday, January 7. The roster of civil service bills to come up this year is expected to be in quantity than in past years.

Salary Increases
Major matters will concern salary improvements for civil service employees; changes in the retirement law and possibly an increase in the \$1200 maximum which retired employees may receive. Reorganization of the State Civil Service Commission. There will also be bills providing for overtime payment and improvement in working conditions. One measure which will cause much interesting comment is the firemen's heart bill, designed to place the burden of proof on the agency when a fireman claims disability as the result of a heart ailment.

Free Chest X-Rays for Aides in NYC

ALBANY, Jan. 5—Free chest X-rays for State employees in the New York City metropolitan area will be set up in Manhattan on January 12. Governor Thomas D. Dewey has urged all employers to take advantage of the program conducted by the Department of Health and the Personnel Council in the Department of Civil Service. The Department of Public Health expects to serve more than 12,000 employees at five area locations. Facilities will be set up in Manhattan at 625 Madison Ave., 210 Broadway, and 80 Centre St.; in Brooklyn at 320 Schermerhorn St., and at the District Office of the Department of Public Works, Montview Historic and Little East Neck Road, Babylon, L. I.

Metropolitan Group to Hear Of Training

The Metropolitan New York Conference of the Civil Service Employees Association will hear Dr. Charles Klein, director of training in the State Civil Service Department, give the story of self-improvement through the schooling facilities which the State makes available to employees.

Buffalo City Aides Ask Pay Increase

BUFFALO, Jan. 5—The salary committee of the Competitive Civil Service Employees Association of Western New York, Inc., has urged Mayor Joseph Mruk of Buffalo to support a 10-percent salary increase and the inclusion of the present \$200 cost-of-living bonus in permanent salaries.

Salary Committee Meeting
The action was taken when the salary committee met at Semper Fidelis Hall Buffalo on Monday evening, December 29. The committee includes officers of the Erie chapter, CSEA, and Clarence S. Wertheimer, president of the Competitive Civil Service Employees Association. Other members present were John P. Quinn, former president and Jack Kurzman, CSEA field representative.

The meeting will be held on Saturday, January 21, at 1:30 p. m., in the 36th Army, 2360 Fifth Avenue. Officers, delegates, and members of chapter executive boards are invited to attend. Business will include reports of conference activities, legislative action, problems now before the Association, and additional matters.

Civil Service Commission Would Be Changed Under New Legislative Proposal

Formulas for changes in the State Civil Service Commission are being discussed behind closed doors in Albany and in New York City. It is stated definitely that there will be a bill in the coming Legislature to alter the structure of the Commission. But the exact terms of the bill have not yet been drawn. The bill, which will again be sponsored by the State Legis-

lative Commission on Coordination of State Activities, will have the Governor's blessing. A measure to alter the structure of the State Civil Service Commission came before the Legislature last year but was withdrawn the final day of the session after bitter opposition had made its passage problematical. The bill to be drawn this year will be significantly different to avoid such an all-out fight again, judging from comment among members of the Legislative Commission which is headed by Senator Walter J. Mahoney of Buffalo.

To Be Introduced Early
The new measure will, The LEADER learns, be introduced early in the session. Full opportunity will be available for discussion of its terms. There appears to be a genuine desire to reach agreement upon it.

State Announces Variety Of Self-Improvement Courses in Albany and NYC

ALBANY, Jan. 5—The Training Division, Department of Civil Service, has released information on various self-improvement courses to be conducted in New York City and Albany.

The New York City evening program begins February 2. The 10-week program is offered in cooperation with the New York City Board of Education. Classes will be held once a week, usually from 6 p. m. to 8:40 p. m., at city high schools. An Manhattan assigned by the Board of Education.

February 18, two classes in Fundamentals of Supervision and one in Case Studies in Supervision will meet from 9 p. m. to 9 p. m. In order to take part in the day supervisory program, employees must be working in salary grades 6 to 15 and must be nominated by their supervisors. Employees must have satisfactorily completed the Fundamentals course in order to be eligible for the Case Studies class.

Detailed announcements and nomination request forms will be distributed throughout all State offices in New York City during the first week of this month. Day supervisory programs are also being planned for Albany, Rochester, Buffalo, Syracuse and Utica.

Pitman Stone
State employees in New York City will also be able to take an in-service Pitman stenographic refresher course. The four-week course will meet from 9 p. m. to 9 p. m. four days a week beginning January 5. The class will meet in Room 303, Central Commercial High School, 214 East 42nd St., Manhattan.

Evening training courses in the Albany area have been scheduled by the Training Division in cooperation with the Albany Board of Education. These courses will be open to the public as well as to State employees. Classes will meet from 7 p. m. to 9 p. m. each Tuesday and Thursday for 10 weeks.

Detailed announcements and nomination request forms will be distributed throughout all State offices in New York City during the first week of this month. Day supervisory programs are also being planned for Albany, Rochester, Buffalo, Syracuse and Utica.

High School, 141 Western Ave., include a combination course in Business Arithmetic, Business English, and Comprehensive Reading, and classes in Office Records and Filing, Fundamentals of Supervision, Case Studies in Supervision, Elementary Psychology, and Elements of Public Personnel Practices.

Registration for all Albany classes will be held in the lobby of the Governor Alfred R. Smith State Office Building on January 5 and 7, from 11 a. m. to 6 p. m. Late registrations will be accepted at the beginning of the first class on January 13 at Albany High School and by the Training Division, via the telephone, at Albany 3-5511, Extension 1141.

A Class stenographic refresher course and a typing refresher course will begin at Albany High School on January 28. Classes will meet for four weeks, Monday through Thursday, from 3:45 p. m. to 6:45 p. m.

Many Proposals
A number of formulas have been suggested so far. One would provide for a larger commission with weak powers and a strong central administrator, another would provide a stronger commission with greater powers over the administrator, a third would have the president of the commission also act as administrator. Commissions of three, five and seven men have been considered, with terms of varying length. The distribution of the Commission's powers over State and over local personnel matters is another problem to which the forthcoming legislation will give some answer.

Core of all the bills is the proposal for a strong central administrator.

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16 County Groups Plan Workshop Dealing With Problems of Civil Service

SYRACUSE, Jan. 5—The sixteen county chapters in the Central New York area will hold their second workshop on Saturday, January 24, at the Onondaga Hotel in Syracuse. Onondaga chapter will act as host.

Panel discussions will take place in the afternoon. Topics include public relations, county law, and membership and organization. Dinner will be at 8:30 P. M. The chapters participating are:

Broome, Chemung, Tompkins, Cortland, Chenango, Montgomery, Seneca, Cayuga, Onondaga, Madison, Otsego, Fulton, Herkimer, Oneida, Oswego, Jefferson and St. Lawrence.

Workshop Officers
Vernon A. Tapper is chairman and Mrs. Lulu Williams is co-chairman. Mrs. Norma Scott is in charge of reservations, Edward Stevens, arrangements, and Irma Sivota and Eleanor Roasbach, dinner.

Milton Alpert Succeeds Eliot Kaplan as Chief of State Retirement System

ALBANY, Jan. 5—Milton Alpert of Albany has been appointed deputy comptroller of the State Department of Audit and Control to succeed Eliot Kaplan, who resigned last summer.

Alpert, 42, will assume charge of the New York State Employees Retirement System. Since 1931 he has been executive secretary and counsel to the State Defense Commission.

The appointment to the \$15,310 job was announced by Comptroller J. Raymond McGovern.

A native of Lakewood, New Jersey, Alpert entered State service in 1913 as counsel to the State War Council. He joined audit and control in 1945, rising to the position of associate counsel.

The new deputy comptroller is a graduate of Dartmouth College and Columbia University Law School. He has worked on the revision of the New York City Police and fire pension laws and on modification of the State Retirement System law.

He is married and has two children.

STATE EXAMS OPEN

The following State exams are now open. Pay at start, and after five annual increments, is given. The last day to apply appears at the end of each notice. Specify exam by number and location. Application may be made by mail to State Civil Service Department, State Office Building, Albany, N. Y. Enclose 3" x 9" or larger six-cent stamped, self-addressed envelope. (See Where to Apply, Page 13).

STATE Open-Competitive

6125. JUNIOR LAND AND CLAIMS ADJUSTER, \$4,512 to \$5,339. Seven vacancies at Albany, four at Buffalo, two each at Hornell, Rochester and Syracuse. Requirements: (1) a year's experience in appraisal, negotiation, settlement or trial of real property claims arising out of acquisition of real property for a government agency or large public utility; and (2) either (a) bachelor's degree, or (b) four years' experience in the practice of law or engineering or as a real estate appraiser or licensed real estate salesman or broker, or (c) two more years of the experience in (1), or (d) equivalent combination of (a), (b) and (c). Fee \$3. (Friday, January 23).

6124. ASSISTANT LAND AND CLAIMS ADJUSTER, \$4,514 to \$5,337. Five vacancies at Albany, four at Rochester, two each at Hornell and Elmira, one each at Binghamton, Buffalo and Watertown. Requirements: Same as No. 6125 above, except three years of the experience in (1). Fee \$4. (Friday, January 23).

6221. SENIOR SUPERINTENDENT OF CONSTRUCTION, \$4,964 to \$6,088. Sixteen vacancies, ten more anticipated in field positions. Department of Public Works. Requirements: (1) two years' field experience in building construction as foreman, contractor, inspector, engineer or architect; and (2) either (a) bachelor's degree in civil engineering or architecture plus one year of the above experience, or (b) master's degree in civil engineering or architecture, or (c) three more years' experience in (1), or (d) equivalent combination of (a), (b) and (c). Fee \$4. (Friday, January 23).

6222. ASSISTANT SUPERINTENDENT OF CONSTRUCTION, \$4,512 to \$4,964. Vacancies, 22. Department of Public Works. Requirements: either (a) bachelor's degree in civil engineering or architecture plus one year's field experience or (b) master's degree or (c) three more years' experience in (a), or (d) equivalent combination. Fee \$3. (Friday, January 23).

6223. TELEPHONE OPERATOR, \$2,180 to \$2,984; 48 vacancies throughout the State. Requirements: (1) one year's experience in telephone switchboard operation. Fee \$1. (Friday, January 23).

6266. PRINCIPAL REAL ESTATE APPRAISER, \$4,548 to \$10,466. One vacancy at NYC. Requirements: (1) ten years' experience in real estate or business experience, five years of which must have involved field inspection and appraisal of real estate, and (2) either (a) four more years of the above experience, or (b) bachelor's degree, or combination of (a) and (b). Fee \$5. (Friday, January 23).

6267. SENIOR REAL ESTATE APPRAISER, \$6,088 to \$7,421. One vacancy at NYC. Requirements: (1) four years of real estate or business experience, three of which must have involved field inspection and appraisal of real estate, and (2) either (a) four more years of the above experience, or (b) bachelor's degree, or combination of (a) and (b). Fee \$5. (Friday, January 23).

Museum Job Open To High School Grads

ALBANY, Jan. 5 — Museum technical apprentice applications must be in by Friday, January 23. The job pays \$2,316 to start and goes up to \$3,118 after five years. The only requirement is high school graduation.

The job involves collecting bird, mammal, fish and reptile specimens, preparing specimen study skins and arranging skeletons for museum exhibits. A museum technical apprentice also does casting and modeling of animals, plants and rocks in wax, plaster and other materials, and collects leaves, grasses, moss and soil.

The fifteen exam will include nature, science, art and history questions, and judge familiarity with tools and methods used in wood, metal and plastic work.

The job is in Albany. Apply to the State Department of Civil Service, 210 Broadway, NYC, or State Office Building, Albany, N. Y.

ments: (1) four years of real estate or business experience, three of which must have involved field inspection and appraisal of real estate, and (2) either (a) four more years' experience, one year of which must have involved the field inspection and appraisal of real estate experience, or (b) bachelor's degree, or (c) equivalent combination of (a) and (b). Fee \$5. (Friday, January 23).

6268. DIRECTOR, BUREAU OF PLANNING, \$8,350 to \$10,138. One vacancy at Albany in the Department of Commerce. Requirements: (1) bachelor's degree; and (2) five years' experience in research or administrative work relating to planning and zoning problems; and (3) three more years' experience or 30 graduate credit hours plus two more years' experience, or (4) satisfactory equivalent. Open to all qualified U. S. citizens. Fee \$5. (Friday, January 23).

6269. ASSOCIATE PLANNING TECHNICIAN, \$6,088 to \$7,421. One vacancy in NYC. Requirements: (1) bachelor's degree, with specialization in some phase of public administration, and (2) two years' experience in research or administrative work related to planning problems; and (3) three more years' experience or 30 graduate credit hours plus one more year's experience, or satisfactory equivalent. Open to all qualified U. S. citizens. Fee \$5. (Friday, January 23).

6270. SENIOR PLANNING TECHNICIAN, \$4,814 to \$5,938. One vacancy at Albany in the Department of Commerce. Requirements: (1) bachelor's degree in some phase of public administration; and (2) one year's experience in research or administrative work relating to planning and zoning problems; and (3) one more year's experience or 30 graduate credit hours in public administration, municipal government, or research or administrative work related to satisfactory equivalent. Fee \$4. (Friday, January 23).

6183. ASSISTANT IN ELEMENTARY CURRICULUM, \$4,964 to \$6,088. One vacancy in Albany. Requirements: (1) 30 graduate hours in education, and (2) one year's experience in elementary education plus participation in projects dealing with elementary curriculum programs; and (3) either (a) two more years' experience in elementary education, or (b) doctoral degree in education, or (c) equivalent combination. Fee \$4. (Friday, January 23).

6278. ASSOCIATE IN ELEMENTARY CURRICULUM, \$6,088 to \$7,421. One vacancy at Albany. Requirements: Same as No. 6183 above; plus (a) credit toward an advanced degree for training in (1) above; and (b) two years' experience in elementary education in an administrative or supervisory capacity. Fee \$5. (Friday, January 23).

6264. CORRECTION INSTITUTION TEACHER (ARTE AND CRAFTS), \$3,411 to \$4,212. One vacancy at Westfield State Farm, Department of Correction. Requirements: bachelor's degree plus State certificate to teach arts and crafts. Fee \$1. (Friday, January 23).

6265. CORRECTION INSTITUTION TEACHER (PHYSICAL EDUCATION AND RECREATION), \$3,411 to \$4,212. One vacancy at Correction. Requirements: bachelor's degree plus State certificate to teach physical education. Fee \$1. (Friday, January 23).

6268. ASSISTANT IN SCHOOL LUNCH ADMINISTRATION, \$4,964 to \$6,088. One vacancy at Albany, Education Department. Requirements: (1) master's degree in institutional food administration, nutrition education, or home economics; and (2) two years' experience in institutional food administration; (3) anyone of these: either (a) one more year's experience or (b) 30 additional graduate hours in institutional food administration, nutrition education or home economics education.

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Latest Eligible Lists

STATE Open-Competitive

- DISTRICT HEALTH OFFICER**
1. O'Connell, D. A., Buffalo \$9900
2. Wood, Robert M., Ithaca \$7000
- ASSISTANT IN EDUCATION OF DEAF-BLIND**
1. Falavsky, Joseph, Elira \$6500
2. Kirlich, Emanuel, NYC \$5130
3. Number, Leonard, NYC \$5130
4. Simber, Samuel, NYC \$4130
5. Daly, Anne K., Schenectady \$4130
6. Far, Lee, Elira \$4130
7. Eiss, Raymond, Elira \$4130
- INDUSTRIAL FOREMAN (LICKENSE PLATE AND FINISHING)**
1. O'Connell, Thomas J., Westport \$4000
2. Wells, Edward M., Buffalo \$2000
- WELFARE ASSISTANT**
1. Bawell, Milton W., Rochester \$7900
2. Bonnell, Quentin E., Newark \$7100
3. Kelly, Harold F., Dunmore, N.J. \$7100
4. Dominga, Emil, NYC \$4800
5. Felt, William J., Westport \$4800
6. Etkin, Daniel J., Buffalo \$2000

- ASSISTANT BUILDING INDUSTRIAL ENGINEER**
1. Tanczyk, J., NYC \$2140
2. Rzesutsky, E., NYC \$2140
- ASSISTANT IN BUSINESS MANAGEMENT**
1. Moore, Philip J., Albany \$7240
2. Lucia, William E., Schenectady \$4210
3. Gorman, James A., Elira \$4210
4. Ervill, James E. D., Oneonta \$1900
5. Gorman, James A., Elira \$1900
6. Dobbs, Thomas W., Elira \$1900
7. Dwyer, John P., NYC \$1900

- HYPERLITHIC OPERATOR**
1. Elwell, Walter W., Westport \$3800
2. Prymado, Joseph J., Troy \$3800
- JUNIOR PARK ENGINEER**
1. Egan, Gerald E., NYC \$4200
2. Berman, Frank S., Albany \$2300
3. Wainwright, Arthur, Buffalo \$2100
4. Depina, James A., Elira \$2100
5. Gardner, Robert C., Peekskill \$2100
6. Little, Samuel H., Syracuse \$1500
7. Johnson, Donald A., Westport \$1500

- SENIOR ON-THE-JOB TRAINING REPRESENTATIVE**
1. Egan, Gerald E., NYC \$2300
2. Parce, John M., Oneonta \$2200
3. Moore, Joseph E., Elira \$2200
4. Depina, James A., Elira \$2200
5. Schmitt, Murray, Oneonta \$2200
6. James, One G., Elira \$2200
7. Broekman, James F., Buffalo \$2200
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9. McGowan, John J., NYC \$2200
10. Stern, Jack I., Jamaica, N.Y. \$2200
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13. Cook, John C., Elira \$2200
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16. Tracy, William F., Syracuse \$2200
17. Gulliver, Frank, Elira \$2200
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22. Warren, Joseph Woodard \$2200
23. Morris, Henry H., Elira \$2200
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26. Gorman, James A., Elira \$2200
27. Johnson, Donald A., Westport \$2200
28. O'Connell, Thomas J., Westport \$2200

- APRENTICE IN MECHANICAL ENGINEERING (MACHINERY)**
1. Clawson, Gertrude, NYC \$3000
- INSTITUTION FOREMAN**
1. Adams, Richard A., Northampton \$1000
2. Dwyer, Harry A., Buffalo \$1000
3. Vana, Stanley E., Elira \$1000
4. Vana, George F., Elira \$1000
5. Lavelle, Maria A., Elira \$1000
- SENIOR BUILDING STRUCTURAL ENGINEER**
1. Egan, Milton, Jamaica \$7418
2. DeWolf, Fred W., Oneonta \$6218
3. Parker, Rudolph, Syracuse \$2740
4. Weiler, Basil M., Albany \$2218
5. Muecke, Elmer A., Westport \$2000

- STATE Promotion**
ASSOCIATE BUILDING STRUCTURAL ENGINEER
1. DeWolf, Fred W., Oneonta \$6218
2. Parker, Rudolph, Syracuse \$2740
3. Weiler, Basil M., Albany \$2218
4. Muecke, Elmer A., Westport \$2000
- ASSOCIATE BUILDING STRUCTURAL ENGINEER**
1. Jacobs, Morris I., Elira \$4200
2. Gorman, William L., Elira \$4200
3. Meyer, Philip M., Elira \$4200
4. Gorman, William L., Elira \$4200
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24. Egan, Gerald E., NYC \$2200
25. Egan, Gerald E., NYC \$2200
26. Gorman, James A., Elira \$2200
27. Johnson, Donald A., Westport \$2200
28. O'Connell, Thomas J., Westport \$2200

- APRENTICE IN MECHANICAL ENGINEERING (MACHINERY)**
1. Clawson, Gertrude, NYC \$3000
- INSTITUTION FOREMAN**
1. Adams, Richard A., Northampton \$1000
2. Dwyer, Harry A., Buffalo \$1000
3. Vana, Stanley E., Elira \$1000
4. Vana, George F., Elira \$1000
5. Lavelle, Maria A., Elira \$1000
- SENIOR BUILDING STRUCTURAL ENGINEER**
1. Egan, Milton, Jamaica \$7418
2. DeWolf, Fred W., Oneonta \$6218
3. Parker, Rudolph, Syracuse \$2740
4. Weiler, Basil M., Albany \$2218
5. Muecke, Elmer A., Westport \$2000

- STATE Promotion**
ASSOCIATE BUILDING STRUCTURAL ENGINEER
1. DeWolf, Fred W., Oneonta \$6218
2. Parker, Rudolph, Syracuse \$2740
3. Weiler, Basil M., Albany \$2218
4. Muecke, Elmer A., Westport \$2000
- ASSOCIATE BUILDING STRUCTURAL ENGINEER**
1. Jacobs, Morris I., Elira \$4200
2. Gorman, William L., Elira \$4200
3. Meyer, Philip M., Elira \$4200
4. Gorman, William L., Elira \$4200
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Monday, January 15, 1953

Barge Canal Aides Share \$1000 Award

ALBANY, Jan. 5 — Announcement of the annual prize lock awards for the 1952 season was made last week by B. D. Tallamy, State superintendent of public works. Continuing a custom of 37 years, the State Department of Public Works will award nearly \$1,000 in cash prizes to 18 workers engaged in the operation and maintenance of three Barge Canal locks whose scores for general efficiency of operation were the highest.

Prize Locks
The prize locks are Lock 2 located near Fulton on the Oswego canal (First Prize), Lock 4 near Waterloo on the Cayuga-Seneca canal (Second Prize), and Lock near Port Edward on the Champlain Canal. The Prize Locks were selected on the basis of frequent inspections by a committee headed by Fred Lindser, assistant superintendent of maintenance and operation. In reporting their findings to Superintendent Tallamy, the committee said: "The lock operators were interested in their work and did much to add to our good relations with the public."

All Are High
In congratulating the winners, Mr. Tallamy called attention to the fact that the efficiency of operation on the canal was indicated in the generally high scores for the entire 53 locks in the system. Thirteen locks had scores above 90. Thirty-two were above 85% while none were below 50%.

The Winners
Individuals sharing in the awards: Lock 2, Oswego Canal, near Fulton, 1100.

Harry Ketchum, Fulton, Chief Lock Operator, \$120. Louis P. Driegel, Fulton, Canal Structure Operator, \$87.

D. V. Conroy, Martville, Canal Structure Operator, \$72. J. Mathews, Seneca Falls, Canal Structure Operator, \$74.

Warren Hendrick, Martville, Chief Lock Operator (relief), \$3. C. C. Conroy, Martville, Canal Structure Operator (relief), \$18.

William Cover, Port Edward, Canal Structure Operator (relief), \$10. O. Chapman, Liverpool, Canal Structure Operator (relief), \$4.

Peter Lebro, Fulton, Canal Supt., \$10. Lock 4, Cayuga-Seneca Canal, near Waterloo, 1216.

Russell L. O'Connell, Seneca Falls, Chief Lock Operator, \$96. Charles C. Ahrens, Seneca Falls, Canal Structure Operator, \$59.

Joseph E. Martin, Seneca Falls, Canal Structure Operator, (relief), \$30. Harry Ehrlich, Jr., Lyons, Canal Structure Operator (relief), \$13.

Harry L. Amidon, Seneca Falls, Melior, \$12. Lock 7, Champlain Canal, near Port Edward, 1193.

Thomas Daly, Port Edward, Chief Lock Operator, \$72. Mitchell Connors, Port Moller, Canal Structure Operator, \$18.

Edward Durkin, Port Edward, Canal Structure Operator, \$18. Therman Hamilton, Port Edward, \$14.



The Westchester County Competitive Civil Service Association holds a Christmas party. The photo was taken on December 22 of Fritz's Restaurant in White Plains. In the drawing of an award was by Margaret M. Hughes, employed by the Department of Family and Child Welfare. Miss Hughes is a director of the Westchester employee group. Left to right in the photo are: Leonard Mecca, Finance, a director of the organization; Secretary Alexander J. Ugly, Family and Child Welfare; Director Richard A. Finn, Child Welfare; Assistant Secretary J. Allen Steiner, 3rd Area's Court; 2nd Vice President Detos J. McKinstry, County Penitentiary; Miss Hughes; Harold Lester, Public Works; and vice president of the Civil Service Employees Association; Director of the Westchester County Competitive Civil Service Association, Sergeant-at-Arms Solomon Linder, Grandstands.

Law Cases Affecting Civil Service Employees

ALBANY, Jan. 5 — Below is a summary of recent and pending law cases in which the State Civil Service Commission has been involved. These cases deal with principles that are important to all public employees, local as well as State and complete the listing begun last week:

PIERET et al. v. HOUSTON et al. — Commenced July 10, 1952. The petitioner has commenced this proceeding individually and as President of the Association of New York State Insurance Department Examiners, an unincorporated association comprising persons employed in the Department of Insurance as examiners, report auditors, appraisers, and in related positions, to review a determination by the Classification and Compensation Appeals Board which denied a request by petitioner and others for the salary reallocation of the various positions in the Insurance Department to eliminate the present overlapping of the salary grades in such positions. The basis for petitioner's claim is that the salary grades of positions at various promotional levels in the Insurance Department are overlapping; that is, the minimum salary paid in one position is less than the maximum salary paid in the next lower position in the promotional series. The petitioner alleges that such overlapping is contrary to the requirements of the Civil Service Law and that, therefore, the refusal of the respondents to reallocate such positions as requested, and the resulting overlapping, was erroneous and illegal.

Present status: Pending argument at Special Term.

SHARF v. CONWAY et al. — Commenced July 30, 1952. In this proceeding, the petitioner seeks the review of the final rating received by him in the written examination for the position of Title Attorney, held on October 6, 1951. It is the petitioner's claim that the answers to short-answer type questions in the examination his answers are equally acceptable as the respondents' key answers; that for other questions, no acceptable or legally correct answers were possible; that petitioner's scores on two essay type questions were improperly reduced by deductions made for incorrect statements in his answers; and that the scores of candidates were improperly revised by the respondents for the purpose of insuring the promulgation of an adequate eligible list.

The petitioner concludes that the action taken by respondents, with respect to the foregoing matters, was arbitrary, capricious and illegal.

Dismissed by order of the Supreme Court, Albany County, dated September 19, 1952.

WEXLER v. CONWAY et al. — Commenced August 8, 1952. The petitioner in this proceeding was a successful candidate in an open competitive examination held on September 23, 1951, for the position of Principal Case Analyst (Public Service), and achieved rank No. 4 on the resulting eligible list. Upon the commissioning of the position, he was appointed. He declined appointment and petitioner, being third among the next three eligibles,

was also appointed, effective on June 10, 1952. Shortly after petitioner's appointment, a clerical error in the computation of the final ratings of two other candidates was discovered and corrected, resulting in the raising of such candidates to ranks on the eligible list above the rank held by petitioner. Upon the discovery of such error, the respondent State Civil Service Commission directed the rescission and revocation of the petitioner's appointment on the grounds that petitioner would not have been reachable for appointment except for the error in the computation of the other two candidates' final examination scores. Thereafter, the petitioner commenced this proceeding to approve his appointment of June 10, 1952, and his continued employment as a permanent incumbent in the position of Principal Case Analyst (Public Service). The basis for petitioner's case is a provision of Regulation 176 of the Regulations of the State Civil Service Commission which permits appeals from examination ratings and which provides that, upon such an appeal, Commission may correct any manifest error or mistake in marking or rating, "such correction in any case to be without prejudice to the status of any person previously appointed as a result of such examination."

The Supreme Court, Albany County, ruled that since no appeal was involved here, the aforementioned regulation which is operative only "on formal written appeals submitted to the Commission in order to rescind appointment of petitioner's appointment. The Court also noted that the same regulation provided that this provision shall not be held to prevent the Commission from correcting an obvious clerical error at any time during the life of an eligible list."

It was held that the error involved here was not an clerical judgment, but rather a ministerial act of defeating the judgment of the Commission and frustrating the mandate to enter names of eligible persons "in the order of their final earned ratings on examination," and, therefore, the Commission's action directing the rescission of petitioner's appointment was valid and proper. The proceedings were dismissed by an order dated September 19, 1952.

Present status: Appeal to Appellate Division, 3rd Dept., pending.

FOY et al. v. CONWAY et al. — Commenced August 15, 1952. The petitioners were candidates in the open competitive examination held in November, 1950, for the position of Court Stenographer in the Supreme Court, First, Second and Tenth Judicial Districts, and received various ratings. All petitioners, in the training and experience portion of such examination. In this proceeding the petitioners contest the ratings of their training and experience, and seek to compel the Commission to re-evaluate such ratings upwards. The basis for the petitioners' claims is their allegation that the training and experience rating scale, employed by the Commission in this examination, was arbitrary and capricious in that it prescribed less credit for experience as a stenographer in the courts of a City of New York and as a re-

porting stenographer in various city and other governmental agencies than that which was granted for experience in the County Courts in the County of New York and Tenth Judicial Districts and as a CAP-9 reporter in the federal governmental service. The petitioners allege that experience in the various city courts, in which they are official court stenographers, is more closely related to the duties of Court Stenographer in the Supreme Court than any other type of experience except actual Supreme Court experience and, consequently, it is alleged, petitioners should have received more credit for their experience in such positions. Petitioners also allege that the Commission acted in an unlawful, discriminatory and capricious manner in consulting with representatives of the New York State Shorthand Reporters Association, all of whom were official court reporters in the Supreme Court in the County of New York, as to the method of rating training and experience and in refusing to permit representatives of any other shorthand reporters association to attend such conference.

Present status: Awaiting determination in Matter of Simons v. Conroy, now pending before referees, which also involves the examination for Court Stenographer.

COLLEGE STUDENTS SOUGHT AS SCIENCE AIDES
The U. S. Civil Service Commission is seeking student aides in chemistry, physics, mathematics, metallurgy, meteorology and engineering, at \$2,950 and \$3,175 a year.

College students are to be selected for summer employment and cooperative education. Jobs are in Washington, D. C. and adjacent counties in Virginia and Maryland.

Apply to the U. S. Civil Service Commission, 1th and F Streets, N.W., Washington, D. C.

Highway Force to Stay On 40 Hours

ALBANY, Jan. 5 — The Civil Service Employees Association, which appealed on behalf of the maintenance men in State highway service for a continuance of the maximum 40-hour, five-day week on a year-round basis for these workers, has received advice from the Department of Public Works that this arrangement will continue.

State Superintendent of Public Works Bertram D. Tallamy has approved the year-round schedule of the five-day, 40-hour week for the maintenance force.

Joseph P. Ronan, executive assistant, in advising the Association of Superintendent Tallamy's action, pointed out that the maintenance force has tremendous responsibility in ensuring safe travel conditions at all times on the State highway system, and has shown its appreciation of this responsibility by cooperation in meeting the emergency calls with willingness after regular working hours, as is often necessary in bad weather conditions.

Subject To Call
The Association, which has been constantly active in seeking improvement of working conditions among field forces throughout the State, pointed out that the highway maintenance force is subject to call at all times when inclement weather or other unusual conditions are present and has an excellent record of unselfish duty in ministering to safety on the State highways. The Association praised the action of Superintendent Tallamy with reference to establishment of the sound weekly schedule and stated that it was in line with the fine interest in employment conditions and cooperation in dealing with worker problems displayed in the past.

State Has Job Opening for Plant Inspector
ALBANY, Jan. 5 — A horticultural inspector job with the State Department of Agriculture and Markets at Genesee will be filled through a State civil service examination scheduled for February 14. Last date for applying is January 9.

Horticultural inspectors inspect and certify nurseries, nursery stock and farm products to assure freedom from plant pests and diseases. They also enforce quarantines and regulatory requirements. Their salary goes from \$3,571 to \$4,373 in five annual increases.

Requirements
Candidates need either a bachelor's degree in horticulture, entomology, and plant pathology, or two years of college training in this field and two years of experience in local culture or crop work which included plant pest and disease detection and control.

Further information on the examination may be obtained by writing the State Civil Service Department, State Office Building, Albany, or by calling in person at the office of the State Employment Service.

Buoy Light Tenders Sought To Man Barge Canal Posts In Upstate Cities; Pay \$2,316

ALBANY, Jan. 5 — The State Department of Civil Service is seeking people to maintain buoy lights, beacons and other channel markers in the State Barge Canal system.

Three openings are available in Albany and one in Buffalo. The State Civil Service Department will accept applications for an examination for buoy light tenders until January 9.

The buoy light tender jobs are permanent civil service positions with salaries starting at \$2,316 and rising to \$3,118 in five annual increases.

In addition to Albany and Buffalo, the buoy light tender jobs are also found at Utica, Syracuse, and Rochester. Although there are now no vacancies at the latter three locations, the current examination may be used to fill any future openings which occur.

Candidates need either one year's experience preparing or operating gasoline-driven motor boats or two years of experience as a mechanic repairing gasoline engines, or an equivalent combination of this experience. They must be U. S. citizens and legal residents of New York State. Buoy light tenders fill, light, clean and paint buoy lights, remove or report the presence of obstacles in canals or boat channels and operate a motor-driven buoy boat.

Written Test February 14
A written test will be given February 14. Candidates who pass will be called for a medical examination to determine if they meet the specified medical requirements for the job.

Complete details on the examination may be obtained by writing the Department of Civil Service, State Office Building, Albany, or by visiting in person at the office of the State Employment Service.

Postal Maintenance Men Dine and Dance

Local 204, National Association of Post Office and General Delivery Maintenance Employees, held its first annual buffet supper and dance recently at Naval Ship No. 128, Veterans of Foreign Wars, 154 Lawrence Street, Brooklyn. Guests of honor were Edward A. B. Smith, president, John W. Richardson, secretary-treasurer, and Ross A. Messer, legislative representative of the national organization, and James Burke and Andrew Mazza of Local 204. Local 204, organized in 1951, has more than 500 members.

2000 Office Worker Jobs To Be Filled; Posts Are Permanent; No Experience

ALBANY, Jan. 5—About 2,000 permanent State civil service jobs for office workers will be filled through an examination on March 21.

Applications may be filed any time up to February 9. There are no education or experience requirements for the jobs which are in offices, hospitals, institutions, parks and schools throughout New York State. Starting salary is \$2,180 with five annual increases leading to a maximum \$2,984. Candidates must be residents of New York State and

will have to pass a written clerical aptitude test.

Excellent Opportunities
Titles to be filled from the tests are clerk, account clerk, file clerk and statistics clerk. According to the Civil Service Commission, there are "excellent promotional opportunities" particularly for account clerks in State institutions.

Lists of successful candidates will be established in early September with appointments made soon after. As a result of similar examinations held last year, all candidates who made the eligible lists were offered State jobs.

Where to Apply
Application forms may be obtained in person from State Civil Service Department offices in Albany, Buffalo, and Rochester, and from all local offices of the New York State Employment Service outside New York City. In New York City they may be obtained at 270 Broadway, Manhattan, and from offices of the State Employment Service at 1 East 19th St., Manhattan, and 25 Hyatt St., St. George, Staten Island. Mail requests should be addressed to the State Department of Civil Service, State Office Building, Albany, N. Y.

Graduate Program Offers Advanced Training Courses In Public Administration

ALBANY, Jan. 5 — Six new courses will be included in the second semester schedule of this year's Graduate Program in Public Administration, in Albany. Registration starts January 26. Courses being offered for the first time are Personnel Counseling in the Public Service, Government and Labor Management Relations, Seminar in New York State Government Administration, Financial History of the United States Since 1865, Survey of Public Law, and Correctional Administration.

The Graduate Program in Public Administration is offered in Albany by New York University in cooperation with the State University of New York. College graduates may complete requirements through their Master of Public Administration degree, and work toward a doctoral degree. The Program also accepts other well-qualified persons in its classes. Detailed information about the courses and registration form may be secured from the Graduate Program office in the Law Library of the State Education Building.

Chapter Activities

Central Unit Barge Canal

MEMBERS of the Central Unit of the Barge Canal chapter of CSEA met recently at Baldwinsville and elected the following officers to serve for the coming year: President, Joseph Greve, Minetto; vice-president, S. Axtell, Marietta; secretary-treasurer, Millard Hawthorne, Fulton; delegates, Joseph Greve, Minetto, and Harry LaVerre, Savannah; alternates — Millard Hawthorne, Fulton, and A. Fischette, Clyde.

Sing Sing

PERSONNEL NEWS and notes from Sing Sing chapter, CSEA: The chapter is glad to hear that Capt. Fred Vetter is convalescing at home after undergoing an operation at the Ossining Hospital, and hopes to see him back soon. Congratulations to the Sing Sing pistol team on its victory over the Department of Water Supply police on the Sing Sing pistol range. This is the second victory of the year in as many competitions for the new members of the Westchester County Police Pistol League. The team for this match was represented by Sgt. W. Byrne, Floyd Moore, M. DeSnooze and J. Panelli.

Pat McCawley is convalescing nicely after undergoing an operation at the Ossining Hospital on Tuesday, December 16. V. J. McQueney is back after recuperating from a leg condition. Glad to see you back, Mr. Employees were glad to greet Ed Parthomoe, Ed suffered a serious breakdown recently. It's heartening to see his jovial face around spreading good cheer as usual. Heartly congratulations to Mr. and Mrs. J. Panelli, who were blessed with the arrival of a brand new baby daughter.

Delated condolences to the family of William Cribbins, who died recently. Cribbins was a former employee of Sing Sing for many years. Members of the CSEA chapter's entertainment committee, Gus Westphal, Joe Pesik and others, are happy to announce that tickets for the annual New Year's Eve party were all sold. The committee predicted that the affair would be a magnificent success. Happy New Year to all!

Chapter President Martin Mulcahy reminds all members to fill out the information requested on the cards each member received, concerning the chapter's Pension Fund. Please return them promptly to the Widows Pension Fund chairman, Pete Kellard.

Strong Plans Set by P. A. Albany Group

ALBANY, Jan. 5 — The Capital District Chapter of the American Society for Public Administration, Albany, has outlined its program for the first half of 1953. After a meeting on "Program Planning and Control" this month, the chapter will play host in February to ASPA President James M. Mitchell, U. S. Civil Service Commission member. Mr. Mitchell will take part in a panel discussion on the future of civil service reform.

Retirement
In March a discussion of possible changes in the State Retirement System is planned. At the April meeting a discussion of conferences and conference techniques will be held. The month of May will feature the annual chapter dinner with awards to outstanding State employees. Recent chapter meetings have included discussions on the impact of organized citizen groups on public administration, "mechanical matters" and public administration and the public relations job in state government.

The Capital District Chapter is the second largest ASPA chapter in the United States, with about 400 members. ASPA is an organization devoted to "the advancement of the art and science of public administration." Employees in other areas of the State who are interested in organizing or joining a chapter should contact Donald Axelrod, president of the Capital District Chapter at Division of the Budget, State Capitol, Albany.

Fredonia State Teachers College

AT A RECENT meeting of Fredonia State Teachers College chapter, CSEA, the following officers were elected to serve for the coming year: President, Lawrence Patrice, vice-president, Kenneth Howard; secretary, Alva M. Keen; treasurer, William J. Chaiker.

Psychiatric Institute

NEWS of the Psychiatric Institute chapter, CSEA: Mary Shea, nursing department, is recovering from a recent operation. Caesar Fragaroso, kitchen, is out because of illness. Jack Mastaglio, police department, and Rich Montgomery, clinical psychology department, have returned to work after being on sick leave. Mae Barrett and John Bajosa, police department, are on vacation. Vera Stephenson, dental department, has returned to work after a visit to Canada. Congratulations to Alice Tiel, O. T. department, who heads the recently-named occupational therapist eligible list.

Citizens Union Offers Legislative Program

The Citizens Union will press for enactment of election reforms and party organization controls by the State Legislature, said President Milton M. Bergerman. The legislative program includes: 1. Forfeiture of the public-paid part of pension benefits of retired public employees who refuse to testify before a Grand Jury concerning their official conduct, or are found guilty of crimes connected with their public work. 2. Obligation of party officers to testify when called by a Grand Jury on penalty of removal from office. 3. Requirement that judges' secretaries must be lawyers and that party officers shall not be employed on court staffs.

School District Exams To Be Held Jan. 31

Non-teaching jobs in large variety, in 54 different titles, will be filled by school districts throughout the State from open-competitive exams to be held on Saturday, January 31. The last day to apply was on Friday, December 19. Office, custodial, phone operator, bus driver and lunchroom jobs are included.

List of Exams
The exam number, title, locations of the position, and starting pay are given, and the list, publication of which began last week, is here-with completed:

6718. SUPERINTENDENT OF BUILDINGS, Various school districts, in Cortland, Rensselaer, Schoenectady and Suffolk counties, \$4,000 to \$5,000.

6719. SUPERINTENDENT OF BUILDINGS, Union Free School District No. 3, Township of Cheektowaga, Erie County, \$4,000 to \$5,000.

6720. SUPERINTENDENT OF BUILDINGS, Union Free School District No. 14, Township of Hempstead, Woodmere Public School, Nassau County, \$6,000.

6721. SUPERINTENDENT OF BUILDINGS, Central School District No. 1, Township of Lexington, Niagara County, \$5,250 to \$6,675.

6722. TYPIST, Various school districts in Nassau, Suffolk and Westchester counties, \$1,200 to \$2,000.

6723. TYPIST, Various school districts in Herkimer, Jefferson, Madison, Monroe, Montgomery, Niagara, Oneida, Ontario, Orleans, Oswego, Rensselaer, Rockland, Saratoga, Schoenectady, Steuben, Sullivan, Warren, Wayne, Yates, Allegany, Broome, Cattaraugus, Cayuga, Chautauque, Clinton, Delaware, Essex, Erie, Hamilton, Oneida, Ontario, Tompkins, Warren, Washington and Wayne counties, \$1,200 to \$3,000.

6724. TYPIST, Various school districts in Albany, Cayuga, Chautauque, Delaware, Erie, Herkimer, Oneida, Ontario, Tompkins, Warren, Washington and Wayne counties, \$2,000 to \$3,000.

6725. SENIOR STENOGRAPHER, Central School District No. 1, Township of Cheektowaga, Erie County, \$4,000 to \$5,000.

6726. SUPERINTENDENT OF BUILDINGS, Union Free School District No. 5, Township of Hempstead, Nassau County, \$5,000.

6727. STEAM FIREFIGHTER, Various school districts in Erie, Montserrat and Suffolk counties, \$3,000 to \$4,000.

6728. TELEPHONE OPERATOR, Various school districts in Nassau, Rockland and Westchester counties, \$1,200 to \$2,000.

6729. TELEPHONE OPERATOR, Union Free School District No. 1, Township of North Hempstead, Manhasset Public Schools, Nassau County, \$2,500.

6730. TELEPHONE OPERATOR, Union Free School District No. 3, Township of North Hempstead, Roslyn Public Schools, Nassau County, \$2,340.

6731. SENIOR LIBRARY CLERK, Various school districts in Nassau and Niagara counties, \$2,000 to \$3,000.

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