NEW NYC EXAMS

Full Requirements

APPLICATIONS READY ON MONDAY

See Page 12

JOB MARKET SURVEY

Occupations Now In Demand

See Page 8

DUTIES OF NYC CONDUCTOR

See Page 5

PARK EMPLOYEES ON WAR SCHEDULE

See Page 3

ENLIST IN RESERVE NOW — GET PAY DIFFERENCE

See Page 6

War Agencies Get First Choice Of Federal Employees

See Pages 2, 20
CHANGES
Wage-Hour Division Working Smoothly
The wages and hour division of the United States Department of Labor during this week it has virtually completed recruiting of personnel for positions vacated by employees who did not leave Washington last week when the last remnants of the division were moved into late 1940 Broadway, Manhattan. Last week, President Roosevelt appointed L. Melville Walling, head of the Labor Department's public Contract Division, to be administrator of the New York agency.

The small percentage of minor supervisory job left open at the time of the transfer had been completely filled by those who have indicated they intend to move to other federal agencies in the capital. Until a few days ago, it seemed possible that a number of those who were making plans to remain in the immediate Washington area might stay in Washington because of better offers.

WILL USE LIST
There is a good possibility that some jobs will remain after the transfer and that some transfers are compiled. In this case, the list of new positions will be made available in the next few days at the latest.

WASHINGTON—As predicted in THE LEADER last week, transfers to other agencies now get priorities in the choice of employees.

Aimed at the prevention of Government to an all-out war fighting a priority rating for all classifications and agencies has been set up in the order of their war importance. The Civil Service Commission has established a new War Transfer Unit which will be the clearing house for all clerical employees to more important war work. It is estimated that between 13,000 to 25,000 employees will be shifted in Washington alone to war work. As the President's order applies to all employees except field workers of the Post Office Department, many more thousands are likely to be affected.

Division and military activities of the War Department.

Any employee who gives consent may be transferred to an agency with a priority higher than his own. Public Service Commission finds that the transfer will bring up war work. The Commission has also jurisdiction over such personnel as those who will be transferred from the War Department. Employment.

Transferred employees will be given the same job security as are guaranteed employees. All employees, eligibles and prospects should follow those reports regularly, understand and new procedures affect them personally.

Priorities Rating for U. S. Employees Gives First Choice to War Agencies

In Wartime

Orders on December 7, this newspaper had been carefully reporting on the war's effect upon Government Employment. All employees, eligibles, and prospects should follow those reports regularly, understand and new procedures affect them personally.

Division and military activities of the War Department. Any employee who gives consent may be transferred to an agency with a priority higher than his own. The Public Service Commission finds that the transfer will bring up war work. The Commission has also jurisdiction over such personnel as those who will be transferred from the War Department.

Transferred employees will be given the same job security as are guaranteed employees. All employees, eligibles and prospects should follow those reports regularly, understand and new procedures affect them personally.

In brief, they are eligible to give the same job security and benefits as are guaranteed employees. And the question of consistency in an attempt to treat all employees alike.

Sixty job quotas have been prepared for the transfer of employees to another Federal agency and of the commission.

No agency may employ within 90 days after separation any employee who was employees of an agency having the same or higher priority rating than the employing agency or having the same or higher priority rating than the employing agency. The transfer to another agency may be made by any employees to another agency and of the commission.

The same classification or of a lower classification if the employee happens to be of a lower classification. The employee may appeal to the Commission for transfer, and the Commission will make the final decision.

The Commission reserves the right to test employee qualifications for employments of better offers. In brief, they are eligible to give the same job security and benefits as are guaranteed employees. And the question of consistency in an attempt to treat all employees alike.

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CIVIL SERVICE LEADER

Civil Service LEADER

Paife Three

Wednesday, March 3, 1942

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LISTS

Sheriff to Choose A Keeper

Sixty eligibles on the fireman list, seven on the patrolman list, and one on the special patrolman (second) list were announced by the Civil Service Commission this week to fill a keeper of a keeper in the recently-organized office of the Sheriff.

Four eligibles for the job will be informed that acceptance will depend on their clearing out the fireman list for a period of one year. The second list of eligibles was already appointed to positions as special patrolmen. A new clerk in the office of the Sheriff in the Department of Correction, and assigned to the Records Office on the Board of Water Supply, will not be considered for the appointment.

Salary for the position of keeper which has not yet obtained budget approval was set at $1,700 or $1,800. The highest paid reached the certification number 183, on the top list, number 1,418.

Playground Gal Swimmers Wanted

"How would you like to go swimming?"

Soon, eligibles on the playground gal list will receive a letter from the Civil Service Commission asking them to report to the Department of Parks. Among the qualifications for the position of instructor are swimming skill in the 12- to 18-year-old age group, basic reading ability, and some experience in teaching children.

Supermen Sent To Water Board

Fifty-four more names on the superman list were sent over to the Board of Water Supply this week to fill jobs as guards on open-storage tanks. In a recent test on the Board, 1,250 men were employed in an hour.

Watershed guards are paid $125 per month plus $1.25 for each gallon of water saved. The Superintendent of Watershed Supply makes a test on the men on a preliminary basis.

The Housing Authority will fill four permanent jobs as laborers at $1,200 from the sanitation list. The Commission notified 48 men, up to number 2,727 on the list, for these vacancies. Eligibility will be confirmed after satisfactory proof of residence is furnished.

Hospital List Nearly Exhausted

The names of 64 more men on the hospital list were sent over to the Department of Hospitals this week. The list was reduced to the amount of 209 superman for these vacancies.

The list includes a number of men who will be removed from the hospital list for a period of six months or more. In the future they will only be certified for positions paying $1,600 or more.

Launder Workers For Hospitals

The names of 48 eligibles on the launder worker list sent over to the Department of Hospitals this week are for permanent, temporary or indefinite positions. The fifth column shows the number of men certified to the Board of Transportation to fill eight temporary jobs in the subways.

For each position, the highest eligible reached the certification number 254 on the list. The C list was sent over to the Hunter House, which is a maintenance job on a permanent basis.

The highest paid reached the certification number 1,418, on the top list, number 183.

Most active of the four lists was the A group. Ninety-three eligibles, up to number 460, were certified to the Board of Transportation for permanent, temporary or indefinite positions. The list was reduced by 21 names on the department list for the monthly wage of $1,200.

The vacancies in the hospitals for the month of June have been filled. The fourth column shows whether the certification was to a permanent, temporary or indefinite position. The fifth column shows the number of men certified to the Board of Transportation to fill eight temporary jobs in the subways.

In the future they will only be certified for positions paying $1,600 or more.
Newly-elected officers of the Board of Estimate are to be installed at the first meeting of the Board of Estimate in the City of New York."
CIVIL SERVICE LEADER
Page Six

Lehman Asks Bonus and Career Law
For State Institutional Employees

ALBANY — Governor Lehman stands ready to approve legislation providing both a pay bonus and career law increases for more than 21,600 employees in state institutions.

The bonus is to be paid in a lump sum between the dates of June 1, 1943, and May 31, 1944. The increases will go into effect on the effective date of the Brees law. Governor Lehman, in his message to the Legislature, said that the increases will be paid in good faith, in accordance with the provisions of the law.

Pay increases of 10 cents per hour for employees in the lower brackets, 15 cents per hour for employees in the middle brackets, and 25 cents per hour for employees in the upper brackets will be given. The increases will be paid in addition to any other increases that may be granted by the State Civil Service Commission.

The increases will be paid on the basis of the employee's rate of pay as of the effective date of the Brees law.

The bonus will be paid to all employees who are paid on a salary basis, and who are employed in state institutions.

The Governor in his message to the Legislature, said that the bonus and increase in pay will be paid to all employees who are paid on a salary basis, and who are employed in state institutions.

Pay raises will also be given to employees who are paid on an hourly basis, and who are employed in state institutions. The raise will be equal to the increase in pay, and will be paid in addition to any other increases that may be granted by the State Civil Service Commission.

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CIVIL SERVICE LEADER

This Week's City and State Eligible Lists

POLICE CALLS

MIKE SELVIAN

About Those Overdue Appointments

Two hundred parolees eli-

gible in batches of fifty, will be

given medical examinations at Po-

tice Hospital, Tuesday, March 3,

1942, through the courtesy of the

City Medical Society. These ex-

aminations will be given to in-

mates of the State institutions.

How Much Would

Secretary Peter Keenan of the

Police Conference last told us

at the claim made by the Mayor's

Board of Estimate, the Police

Department had not been

granted an increase in the pay

of police over the past few

years.

Weldon Astor, 30th Street and

Park Avenue, Manhattan, and the

Sergeant's Benevolent Association

will stage its first annual enter-

tainment and dance in the Hotel

St. George, Brooklyn, Saturday

March 10, 1942. The annual ap-

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The LEADER from time to time intends to carry a compact review of the labor market in New York City and New York State. Below is the first of these surveys covering New York City alone. This information will be extremely valuable to persons seeking training and to others.

Shipyards

While hundreds of workers are in skilled occupations and have been laid off, there is an unprecedented demand for workers in shipyards, rigging, pipe fitters, boilermakers and machinists helpers.

Welders

Highly skilled marine designers & welders are needed at new naval and aircraft bases. Otherwise, there are excess supplies of construction labor, particularly in occupations in heavy construction (cement & steel), electrical contracting, riggers, surveying and excavation workers. In addition to these, there is a need for electricians, painters, plumbers, carpenters, masons, glassers, mill workers, and rubber and fabric manufacturers. Machine operators on hand, as a rule.

Retail and Wholesale Trade

Demand of vital stores on wages and salaries for surplus in filling up base of current demands. The labor market has been helped during the war and the loss of employees has been made up in part by the acceptance of women, particularly in occupations that have been left by men who have joined the armed forces. There is a shortage of skilled mechanics and workers in machine and aircraft bases. Otherwise, there are excess supplies of construction labor.

Service Industries

Food and Drink Products

Hand chocolate dippers, pastry bakers, confectioners, and other food workers are needed. The set of gas and electric welding (no vital in airplane manufacture) in the number one two war production. It is an example of how it's done by one student in Citizens' Prep. Center, where M. M. Mac-Schwebel, president, sees that pupils prepare for all types of drafting positions and other professional work.

Chemicals and Allied Products

Cement mixers, grouting, fireproofing, and glaze chemists have had to fill in gaps in their enterprises. The skilled mechanics and machinists who have been laid off have not acquired additional training in their work and therefore are not at or above present demands. Machine and aircraft bases constitute a field of work for highly skilled precision tool and gauge makers, machinists, toolmakers, die sinkers and installation of machinery and equipment, etc.

Transportation

Qualified personnel at stations in wages and salaries for surplus in filling up base of current demands. The labor market has been helped during the war and the loss of employees has been made up in part by the acceptance of women, particularly in occupations that have been left by men who have joined the armed forces. There is a shortage of skilled mechanics and workers in machine and aircraft bases. Otherwise, there are excess supplies of construction labor.

List of Occupational Skills Sought in War Industries

The United States Employment Service has compiled a check list of the skills now in demand in the war effort. Persons qualified and willing to accept jobs at these occupations, whatever work they may be doing, should apply to the Employment Service at once. Look up the address of the nearest branch of the U.S. Employment Service in the phone book.

LEARN-TO-FLY

New York School of Aircraft Instruments—East Coast Flying School 604 Fifth Ave. (312) 228-5115

LEARNING DRAFTSMEN

Prepare Now for all Types of Drafting Positions Courses Open for Men and Women FREE FRIDAY EVENING CLASSES MANHATTAN TECH 888 avenue of the Americas, N.Y. (At 63rd St.) Circular 4-2221

DEFENSE INDUSTRIES NEED DRAFTSMEN

MACHINIST TOOL and DIE MAKER Courses 2 to 3 Weeks Evening Classes 246 W. 43rd St. (Between 7th & 8th Aves.) 698-4121

METROPOLITAN SCHOOL 246 W. 43rd Street (Between 7th & 8th Aves.) 698-4121

FREE DEFENSE COURSE ON WEBS BORO HALL ACADEMY 362 PLATINUM AVENUE EXTENSION No. 819 Frankston Pkwy.
Quick-Action 'Jobs in Private Industry

The following defense positions are available in private industry. If you feel that you can qualify for any of these jobs, telephone the designated interviewer at the local U. S. Employment Service office. Applications from those employed in essential defense industries will not be considered.

Technical

10 East 40th Street—LExington 5-0900

Development Test Engineer—To direct and train group of eight men on missile development work. Requires graduate engineer with extensive aircraft background and thorough knowledge of hydraulics. Fischer men aged 20 to 60. (Ask for Mr. Pope.)

Designers of Structural Steel and Reinforced Concrete—Must have recent experience on heavy industrial buildings, power plants, bridges, etc. Must have worked for engineering firm or steel fabricators. Experience with architectural drawings and constructing firm not acceptable. Must be citizen. (Ask for Mr. Pope.)

Electrical Draftsmen—To do layout, some designing, Experienced in radio station equipment, electrical control, communications and receiving apparatus. Experience on power plant or heavy industrial plant layout will be acceptable. (Ask for Mr. Pope.)

Piping Draftsmen—Experience in drafting and detailed piping of piping systems. (Ask for Mr. Pope.)

Radio Draftsmen—With 2 years recent experience in detailed drafting, or any type of television or radio equipment. (Ask for Mr. Moore.)

Tool Designer—Recent experience in design of small tools. Must be citizen. (Ask for Mr. Pope.)

Industrial

21 Madison Avenue, Phone LExiington 5-5010

Armature Winders—Experience on AC and DC motors up to 100 hp. Must be citizen. (Ask for Mr. Cauldwell.)

Assemblers—Female—Must be experienced on fine mechanics and electrical work, must be able to twist and turn in small parts of 0.25 inch or less. (Ask for Mr. Cauldwell.)

Assemblers—File—Under 35 years of age, to handle tools. Some blueprint reading preferred. Apply in person. (Ask for Mr. Burnham.)

Automatic Screw Machine Operators—Experienced man able to set up and operate. Take charge of department as right foreman. (Ask for Mr. Hefter.)

Blacksmith—Experience on ingot and rod iron hammer. Must be citizen. (Ask for Mr. Cauldwell.)

Boiler Makers—Able to do all types of work including riveting, welding, cutting, producing steam and water tubes and repairs on all types of tanks, pressure vessels, attacks, structural work and many other types of work. Must be able to set up and operate pressure tube and steam boilers. Should be able to do layout. (Ask for Mr. Burnham.)

Coll Winders (Male or Female)—Experienced on single and multiple layer winding machines. Apply in person only. (Ask for Mr. Burnham.)

Crimmers—Hand painters on novelty jewelry. (Ask for Miss Lenkevis.)

Electrical Draftsmen—High voltage in manufacture of air-cooled tubes, completed projects in lay-out. (Ask for Mr. Burnham.)

Experimental Machinists—First class. Experience on experimenting, making small models of machine parts or inventions from blueprints, etc. Must do own planning and set up own tools. Job with well known college $2,000 per annum. (Ask for Mr. Burnham.)

Flame and Fire Setters—Job setters experienced in manufacture of radio tubes, to set, adjust and inspect dia blocks, need-el, etc. Able to do all work pertaining to making stems. Apply in person only. (Ask for Mr. Burnham.)

Gauge Makers, Tool and Die Makers, Machinists—First class men only. Able to do all types of work and set up all machine tools, work to close limits, machine wide variety of machine parts and designs. Must be willing to work on defense work. Good pay; lots of overtime. (Ask for Mr. Dean.)

Girder Cutters, Iron and Steel Workers—Experience in Sheet Metal machining, precision work. Must have at least five years' similar experience. Must be citizen. (Ask for Mr. Hefter.)

Grinders—Must know how to set up and operate Cincinnati centerless grinders, facing shafts, facing rods and other bearings. Also grinders on surface, internal and external precision work on wide variety of parts, work to close limits. Apply in person. (Ask for Mr. Dean.)

Heart of Tools and Die Makers—First class men only. Able to work from blueprints, do own planning and set up all machine tools. Experience on machines. Must work on defense work. Good pay; lots of overtime. (Ask for Mr. Hefter.)

Mechanical—First class men only. Must consider non-citizens not employed in defense work. (Ask for Mr. Dean.)

Metal Pattern Maker—First class only. Must be citizen. (Ask for Mr. Cauldwell.)

Radio Laboratory Technicians—Must have heavy manufacturing experience on electrical machinery. Apply in person only. (Ask for Mr. Burnham.)

Radio Wipers (Male or Female) — Must have transmitter or set manufacturing experience. Apply in person only. (Ask for Mr. Burnham.)

Set-up Men—On Brown and Sharp automatic screw machines, have had experience on Western Turret lathe for 10 years. Must be able to set up and operate machines on various size parts and various metals, to close limits. (Ask for Mr. Ray.)

Sheet Metal Workers—Production experience. Must read blueprints; do layout work and operate radio machinist. Must be citizen. (Ask for Mr. Pope.)

Springs Press Operators—Experienced bend springs Operators. Must be citizen. (Ask for Mr. Lenkevis.)

Tool and Die Makers—Experienced on 2Jg and fixture work. Contain knowledge of making and using various machine tools. Must be citizen. (Ask for Mr. Pope.)

Toolroommen—First class men only. To do experimental work in a machine shop. Must have had recent experience in experimental work. Prevaling rate of pay. (Ask for Mr. Dougherty.)

Toolroommen—Must have recent experience in operating shop grinders. No others need apply. Must be citizen. (Ask for Mr. Burnham.)

Welders—First class are and not welders, light and heavy gauge. Must be willing to work on defense work. Must be able to work in all positions. At least two years' experience required. (Ask for Mr. Ray.)

Welders—Female—Must have been iron Solderers (Female)—Must be experienced in radio set manufacture. Apply in person. (Ask for Mr. Ray.)

Wood Pattern Makers—Must have recent experience in foundry work. Must do shop pattern works or ship yards. Must operate all woodworking machinery. Must be citizen. (Ask for Mr. Cauldwell.)

Wood Pattern Makers—Must have recent experience in foundry work, must do shop pattern works or ship yards. Must have knowledge of shop machinery and experience on machinery parts. (Ask for Mr. Cauldwell.)

These two young men are working on the assembly of an airplane. The photo was taken at the Delehanty Institute. One of the winners in The LEADER essay contest will receive such a course as a prize. The contest is an endeavor to find ways of increasing production.

Enter the Leader's Essay Contest Now!

Training for a career that will help Uncle Sam win the war is offered by 6 New York City school's and in the Civil Ser vice LEADER Prize Essay Contest. Subject of the contest: "What Can You do to Help in the Battle of Production?". The contest is open to men and women who are citizens and over 16. The essay should deal with individual problems and should be about 500 words in length. All papers must be sub­ mitted before March 15. The choice of the judges of the contest will be final. Judges include Lieutenant Governor Charles F. Lehman, Director of the United States Employment Service Elliott B. Bloch and Chief Editorial Writer of the New York Daily Mirror Tor Myer. The winners of the contest will be entitled to take their choice of prizes in the order they rank the prizes. The prizes offered are as follows:

1. Aeronautics Institute—Choice of course in (1) keep assembly work; (2) tabulator operator; (3) combination of both courses.

2. Delehanty Institute Choice of course in (1) bench assembly and inspection; (2) aircraft production machine operator; (3) machinery tool operator; (4) electric arc welder; (5) numerical control machine operator; (6) radio making machine operator; (7) non-federal employment service; (8) civil service course. (Continued on Page Fifteen)

Defence Plants Need MEN and WOMEN!

If War has affected your income you should start training immediately for Defense Work. There are plenty of jobs for both men and women—our graduates are now employed in nearly 300 Defense Plants. Investigate TODAY.

JOIN WITH HUNDREDS OF OTHERS

NEW YORK INSTITUTE OF MECHANICS

SHORTHAND, SECRETARIAL AND BUSINESS

SECRETARIAL, RECEPTION AND SWITCHBOARD

SECRETARY, RECEPTION AND SWITCHBOARD

SECRETARY, RECEPTION AND SWITCHBOARD

SECRETARY, RECEPTION AND SWITCHBOARD

NEW YORK INSTITUTE OF MECHANICS

210 W. 50th Street, New York 19, N.Y.

Mr. W. H. Hinz, Jr., N. Y. Witat. (Continued)

EARN MORE—BUY MORE BONDS!

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WOMEN 17 to 45 YEARS OLD

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WOMEN'S DIVISION—WEEKLY PAYMENTS

N. Y. TECH

N. Y. TECH
Dribbling Away Energy

We A L L admit this nation shouldn’t dribble away its energy. One example of the dribbling away of energy is the manner in which decentralization—moving Federal agencies out of crowded Washington—is working.

This week, two federal agencies are moving to Philadelphia. They’re (1) the Immigration and Naturalization Service, and (2) Securities and Exchange Commission. One doesn’t have to argue very much to prove that both these agencies belong in New York City, not Philadelphia. New York is the greatest shipping center in the country, the port of entry for most foreigners who have come here. And this is the Federal Bureau of investigation of the nation. The men with whom the Securities and Exchange Commission must work are stationed in N.Y.C.

Nevertheless, these two agencies, which by their very nature need to be close at hand, should be kept in Philadelphia, where they’re going to shuttle back and forth between Washington and New York in order to work out policies and maintain their headquarters in the nation. All agencies leaving Washington should come here. In the next issue of THE LEADER, we’ll tell you why it benefits everybody to make New York City America’s second capitol.

Cops, Firemen Treat A Problem Intelligently

A P P A R E N T L Y astirred in their efforts to obtain better equipment, the police and firemen from New York City’s cops and firemen have gone to the State legislature, with a bill which would draw on communities so that they will not have to pay 25 per cent increase in number of the force.

All agencies leaving Washington should come here. In the next issue of THE LEADER, we’ll tell you why it benefits everybody to make New York City America’s second capital.

Repeat This!

K E ET your feet on the ground. You have to prove to the Civil Service Leader of February 17, 1942, expressed some doubts as to the advisability of the Department of Correction. He came into the department eight years ago, aged 24. It was after LaGuardia’s first campaign, in which he had an active role.

"What do you know about Brian work?" asked the Mayor.

"Nothing," replied young B o o c h e e v e r , who had just come from the world of hurly-burly politics, from immersion in the ratlines of international law.

"Fine," answered LaGuardia.

Boocheever remained executive secretary of New York’s Department of Labor, 1942, when he was invited to present his position.

Boocheever has a wide-eyed curiosity about everything. He calls himself a dilettante—a dah, blitzy man. That’s an accurate description, except that he tends to go beyond the superficial and interest him. He used to be a member of the City Club “in the old days” and was one of the old eschew downtowners. In order to prove that he was not a mere dilettante, when he was promoted to his present position, his predecessor, Paul B o o c h e e v e r , should have remained executive secretary of New Year’s Day, 1942, when he was invited to present his position.

Boocheever has a wide-eyed curiosity about everything. He

Citis, Legal Residence

H. L. Alexander, New York City’s legal residence is in New York City, even though she is employed in Manhattan. Her name will be removed from the list. We suggest that, before you enroll in the Merchant Marine, you request the Commissioner of Immigration to forward your name from the eligible list to you. As soon as you return to civilian life, request the Commissioner to return your name from the eligible list to you. The Merchant Marine’s list of eligibles is a department of the State Department. If you have been allowed to enlist in the Merchant Marine, you may be appointed by a New York City eligibles list for a position in the Municipal Civil Service.

Accepting Position

R. W. C.: As an eligible on the civil service list, you can decline the offer of appointment at your own discretion. Your name will not be removed from the auto-engineman list, if you decline this offer. Your name will remain on the list for auto-engineman until you request the Commissioner of Immigration to remove you from the list.

Your name will be removed by the Commissioner of Immigration if you enlist in the Merchant Marine. However, if you are offered a position in the Fire Department and not able to accept it, because of your employment in the Merchant Marine, your name will be removed from the list. We suggest that, before you enlist in the Merchant Marine, you request the Commissioner of Immigration to forward your name from the eligible list to you. As soon as you return to civilian life, request the Commissioner to return your name from the eligible list to you. The Merchant Marine’s list of eligibles is a department of the State Department. If you have been allowed to enlist in the Merchant Marine, you may be appointed by a New York City eligibles list for a position in the Municipal Civil Service.

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About the Long Week

The government employees feel about the 6-day week what the sailors did about the 60-hour week a few years ago. As a result, the Municipal Civil Service Commission has initiated a policy of not making any appointments from a city-wide promotion list if there is an open-competitive list available. This policy has saved the lives of those employed in small City departments, where the opportunities for promotion are considerably better.

With the State legislature re-convening, a bill is expected to be introduced in both the Assembly and their State Senators requesting their support of a measure which would make the city-wide promotion list before an open-competitive list attractive.

The active support of your fellow citizens and the State legislature will make a measure greatly expedite its success.

H. L. Alexander

M THE Week

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H. L. Alexander

Repeat This!

K E ET your feet on the ground. You have to prove to the Commission of Immigration that you are an eligible.

The Leader invites all readers to write in upon any Civil Service subject. Letters receive the careful attention of the editors. Those of general interest will be printed.

Letters which appear in these columns may be answered by readers with other points of view. All letters must be signed, but names will be kept confidential if requested.
CIVIL SERVICE LEADER
Tuesday, March 3, 1942
Page Eleven

Study Guide for Coming Conductor Test

Part III.
The third part of a series of study articles for the conductor examination, as follows: Some of the questions in this series were asked on previous examinations for conductors. The same type of questions are based on the duties of the position and the geography of New York, which you are expected to answer accurately and rapidly. Think carefully. When you give the answer, write the approximate letter in the space provided and move on to the next question. It will be apparent that some questions will appear in new forms (a) in the exam; in addition to ten more questions.

Question 21
In the course of your duties as a conductor, a passenger is spitting on the floor of the subway car to which you are assigned. You should most properly:
(a) report him when you reach your next stop. The principal reason for this is
(b) get his name and address and report him when you reach your next stop. The principal reason for this is
(c) force him to get out of the car at the nearest stop. The principal reason for this is
(d) tell the subway guard at the next stop. The principal reason for this is.

Question 22
Suppose a subway passenger is refused to comply with your instructions. When he threatens you with physical injury, you should:
(a) report him when you reach your next station. The reason for this is
(b) report him when you reach your next station. The reason for this is
(c) not do anything. The reason for this is
(d) report him when you reach your next station. The reason for this is.

Question 23
Conductors should be particularly on the lookout for thefts between trains while moving out of a station. The principal reason for this is:
(a) because they are in the same location as the thefts.
(b) because it is the job of the conductor to prevent thefts.
(c) because it is a legal requirement.
(d) because it is the job of the conductor to prevent thefts.

Question 24
Inwood Hill Park is located in the Borough of (a) Manhattan; (b) Bronx; (c) Brooklyn; (d) Queens.

Question 25
The Metropolitan Museum of Art is located at (a) Fifth Avenue and 82nd Street in Manhattan; (b) Grand Central Park; (c) Fifth Avenue in Brooklyn; (d) Lincoln Center.

Question 26
The ridge which crosses the East River is either (a) 17th Street Bridge; (b) George Washington Bridge; (c) Brooklyn Bridge; (d) Wards Island.

Question 27
If a passenger asks you which is the best line to take to get to the Bronx, you should tell him to take the (a) West Side; (b) I. R. T.; (c) F. D. R.; (d) A. I. R. T. Line.

Answers to Last Week's Questions


The remainder of study in this series will appear in The Leader until the time of the Conductor test.
CIVIL SERVICE LEADER

Examination Requirements

How to Apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York City, 9 a.m. to 4 p.m., or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, 9 a.m. to 5 p.m. or enclose a letter to the Examinations Division, State Civil Service Department, Albany, N.Y.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany, N.Y.

For Federal Jobs: Obtain applications from U. S. Civil Service Commission, 611 Washington Street, New York City, 9 a.m. to 3:30 p.m. Saturdays, or by mail. Also available from first and second class post offices, Second District.

U. S. citizens only may file for exams and only during periods when applications are being received.

Fees are charged for city and State exams, not for federal.

Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment.

Applicants for State jobs must have been New York State residents for one year.

City Tests

Assistant Civil Engineer

For work outside of the City of New York. Principal duties: Under supreme to make investigations, surveys, records, plans, specifications, reports, etc., upon responsible positions in the public works engineering projects, designs.

Subjects and Weights:

Training, experience, and personal qualifications may be considered.

Applicants: File by March 11.

Core Drill Operator's Helper

Salary: $1,600 per annum, subject to reduction in appropriate positions.

Subjects and Weights:

Mechanical, General, weight 50; Mechanical, Special, weight 40; Electrical, weight 10.

Applications: March 1 to March 21.

Stationary Engineer (Electric)

Stationary Engineers assigned to the holding of this examination will be employed by the Board of Education for the City of New York. Salary: $3,000 per annum, subject to reduction in appropriate positions.

Requirements:

Training, experience, and personal qualifications may be considered.

Applications: March 1 to March 21.

Promotion Examinations

The following positions are open:

NIGHT SCHOOL

Inspector of Boilers

Salary: $250 per annum, subject to reduction in appropriate positions.

Requirements:

1. Evidence of satisfactory experience in the operation of steam boilers, and in the care and inspection of auxiliary equipment, and possession of a certificate as a Boiler Inspector of the Board of Education for the City of New York.

Applications: March 1 to March 21.

Promotion Examinations

The following positions are open:

Playground Directors!

These positions will help parents to organize the

THE ORGANIZATION AND ADMINISTRATION OF MUNICIPAL RECREATION WORK. A Text for Teachers and Students

By A. H. S. H.:

Paperbound. 104 pages. 10 cents.

COTTON BLEACHING

This book, written primarily for the use of students in courses in the preparation of a text on this subject for the New York State Vocational Education Board. The book is also a valuable reference book for teachers and members of the Department of Vocational Education.

Price: 10 cents.

ACTIVE GAMES AND CONTESTS

With over 100 games and exercises as a basis of school instruction.

By A. H. S. H.:

Paperbound. 128 pages. 10 cents.

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This book, written primarily for the use of students in courses in the preparation of a text on this subject for the New York State Vocational Education Board. The book is also a valuable reference book for teachers and members of the Department of Vocational Education.

Price: 10 cents.

Leadership Books

97 DUANE STREET NEW YORK CITY

No extra charge for mail orders—C.O.D. 12c extra.

Macy's Features

BOOBS FOR JOBS

INTERVIEW

A real good start guide to starting your career.

* CLERK (Grade 1)

For High School Graduates.

100c. 3rd interview questions from the previous interview.

* CONDUCTOR

Traffic Rules and Regulations, and Job Test.

* $1.25

DRAFTS

Training, experience, and personal qualifications may be considered.

Applications: March 1 to March 21.

Salary: $9.00 per annum, subject to reduction in appropriate positions.

Applications: March 1 to March 21.

Salary: $2,000 per annum, subject to reduction in appropriate positions.

Applications: March 1 to March 21.

Salary: $2,500 per annum, subject to reduction in appropriate positions.

Applications: March 1 to March 21.
**Clerk of District, Municipal Court, Test Reopened**

(Continued from Page Twenty-three)

**Promotion to Inspector of Licenses**

Grade 3

Salary: $1,600 up to $1,875 per annum at the minimum of the grade. Applicants: Filed from March 9 to 11, 1945.

**Promotion to Inspector of Boilers, Inspectors of Buildings, and Inspectors of Electrical Equipment**

Salary: $1,600 up to $1,975 per annum at the minimum of the grade. Applicants: Filed from March 9 to 11, 1945.

**Promotion to Stationary Engineer (Electrical)**

Can only be open to employees of all departments. Only those who have had at least one year's experience and are qualified for the position will be considered. Applicants: Filed from March 9 to 11, 1945.

**Promotion to Stationary Engineer (Mechanical)**

Can only be open to employees of all departments. Only those who have had at least one year's experience and are qualified for the position will be considered. Applicants: Filed from March 9 to 11, 1945.

**Promotion to Stationary Engineer (Combined)**

Can only be open to employees of all departments. Only those who have had at least one year's experience and are qualified for the position will be considered. Applicants: Filed from March 9 to 11, 1945.

**License for Structural Welder**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Portable Engine (Steam)**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Portable Engine (Any Motion Power Except Steam)**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Special Electrician**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Special Plumber**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Stationary Engineer, First Grade**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Stationary Engineer, Third Grade**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Stationary Engineer, Fourth Grade**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Stationary Fireman**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Fireman**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Refrigerator Machine Operator**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Pumping Station Operator**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.

**License for Boiler Burner Installer**

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**License for Fireman**

Applications: Issued and renewed each January 15th. Applicants: Filed from March 9 to 11, 1945.
Applications for State Tests Will Close March 6

State Tests

(Continued from previous thirteen)


597. Assistant President, State University of New York. Usual salary range $2700 to $3000. Application expected at the minimum but may be made at less. Candidates who are eligible for and desire to compete also in No. 4001, University Librarian, or No. 4002, University Accountant, may do so on both lists. If eligible, candidates may compete also in No. 4003, University Controller, or No. 4004, University Secretary. Separate examinations will be held for these unwritten positions.

598. Psychologist, Department of Education, Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4005, State Psychologist, or No. 4006, State Psychologist, or No. 4007, State Psychologist. Separate examinations will be held for these unwritten positions.

599. Probation Officer, Probation Department, Niagara County. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4008, Probation Officer, or No. 4009, Probation Officer. Separate examinations will be held for these unwritten positions.

600. Public Health Nurse, Department of Health. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4010, Public Health Nurse, or No. 4011, Public Health Nurse. Separate examinations will be held for these unwritten positions.

601. X-Ray Technician, Monroe County. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4012, X-Ray Technician, or No. 4013, X-Ray Technician. Separate examinations will be held for these unwritten positions.

602. Supervisor of Vocational Education, Board of Regents. Salary range $2600 to $3200. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4014, Supervisor of Vocational Education, or No. 4015, Supervisor of Vocational Education. Separate examinations will be held for these unwritten positions.

603. X-Ray Assistant, Department of Health. Salary range $2100 to $2800. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4016, X-Ray Assistant, or No. 4017, X-Ray Assistant. Separate examinations will be held for these unwritten positions.

604. New York Central Railroad Company. Salary range $2100 to $2800. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4018, New York Central Railroad Company, or No. 4019, New York Central Railroad Company. Separate examinations will be held for these unwritten positions.

605. Resident Pharmacist, or No. 4022, Pharmacist. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4023, Resident Pharmacist, or No. 4024, Pharmacist. Separate examinations will be held for these unwritten positions.

606. Traveling Clerk, or No. 4025, Traveling Clerk. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4026, Traveling Clerk, or No. 4027, Traveling Clerk. Separate examinations will be held for these unwritten positions.

607. Deputy County Attorney, or No. 4028, Deputy County Attorney. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4029, Deputy County Attorney, or No. 4030, Deputy County Attorney. Separate examinations will be held for these unwritten positions.

608. Fireman, BX.

COUNTY WRITEN

609. Deputy County Attorney, Probation Officer, or No. 4031, County P

610. Probation Officer, Probation Department, Monroe County. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4032, Probation Officer, or No. 4033, Probation Officer. Separate examinations will be held for these unwritten positions.

611. Probation Officer, Probation Department, Oneida County. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4034, Probation Officer, or No. 4035, Probation Officer. Separate examinations will be held for these unwritten positions.

612. Probation Officer, Probation Department, Westchester County. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4036, Probation Officer, or No. 4037, Probation Officer. Separate examinations will be held for these unwritten positions.

613. Resident Physician, Oneida County. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4038, Resident Physician, or No. 4039, Resident Physician. Separate examinations will be held for these unwritten positions.

614. Resident Physician, Westchester County. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4040, Resident Physician, or No. 4041, Resident Physician. Separate examinations will be held for these unwritten positions.

615. Resident Physician, Oswego County. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4042, Resident Physician, or No. 4043, Resident Physician. Separate examinations will be held for these unwritten positions.

616. Resident Physician, Rensselaer County. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4044, Resident Physician, or No. 4045, Resident Physician. Separate examinations will be held for these unwritten positions.

617. Resident Physician, Schenectady County. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4046, Resident Physician, or No. 4047, Resident Physician. Separate examinations will be held for these unwritten positions.

618. Resident Physician, Suffolk County. Salary range $2700 to $3300. Application expected at the minimum but may be made at less. Fee $2. If eligible, candidates may compete also in No. 4048, Resident Physician, or No. 4049, Resident Physician. Separate examinations will be held for these unwritten positions.
New U. S. Tests

Instructor, Motor Transport, $2,000 to $4,200 a Year

1. Driver Engages
2. Defensive Driver
3. Brake and Welding
4. Preservation and Welding
5. Flyer, Bomber, and Radiate
6. Physical Mammal and Radiate

For the successful completion of 4
1. At least 3 years of progressive
2. At least 1 year of progressive
3. At least 1 year of progressive
4. At least 1 year of progressive
5. At least 1 year of progressive
6. At least 1 year of progressive

Instructor, Radiate, $2,000 a year

For the successful completion of 4
1. At least 2 years of progressive
2. At least 1 year of progressive
3. At least 1 year of progressive
4. At least 1 year of progressive
5. At least 1 year of progressive
6. At least 1 year of progressive

Instructor, Radiate, $2,000 a year

For the successful completion of 4
1. At least 2 years of progressive
2. At least 1 year of progressive
3. At least 1 year of progressive
4. At least 1 year of progressive
5. At least 1 year of progressive
6. At least 1 year of progressive
CIVIL SERVICE LEADER
Tuesday, March 3, 1948

CIVIL SERVICE LEADER
Tuesday, March 3, 1948

Mental Hygiene Notes

By John F. Montgomery

Action of the List
The latest on the hospital ac-
tendant list, page 2. A total of
477 permanent appointments from
the 1943 list, 130 permanent ap-
pointments from the June, 1941,
list, and 123 provisional ap-
pointments from the December,
1940, list.

Annual Meeting Set
Alice G. Riegler, president of
the New York State Public Work-
ers Employees Association, an-
nounced in Buffalo last week that
the annual meeting of her group
has been set for May 13. The
place has yet to be determined.

John F. Montgomery

Mental Hygiene Notes

By John F. Montgomery

Streamlined Test Forms
The announcement forms of fed-
eral exams have been streamlined.
There's been an attempt to give
a good typographical presentation
of material that is contained in
multiple-choice forms. The forms
are easier to read and easier to
answer.

Harlem Valley Notes
Mr. and Mrs. Robert Schiffler
have resigned their positions in
the hospital Buffalo. Their fa-
thor has taken a position as a
psychiatrist in New York City.

All Aboard!

CONDUCTORS

BULLETIN BOARD

MOTOR VEHICLE LICENSE EXAMINERS

New York State Department of
Motor Vehicles License Exami-
ners has a number of New York,
held in New York City on April
20-21. For more information,
contact G. J. Donnellan, appoint-
ing official.

Contents:

New York City Subway Stations. First Aid, Delays and In-
conveniences at Subway Stations. New York City Am
bassador to Washington, D.C. for a regular news
release from the New York State Assembly, page 1.

Illustrations Price $1.50

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87 Duane Street New York City

115 Pages

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This Latest, Greatest, Simplest, ARCO Study Guide

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- Five Former Tests
- All the Answers
- Knowledge to Answer Test Questions of All Kinds

Motor Vehicle License Examiners

New York State Department of
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Women's Suit Situation
About the suit situation you can take your pick: a look at what women like the dressmaker's taste or the work clothes store's taste are both good. If you like the dressmaker, find her, there is a peach at Bally's in Madison Avenue. The work clothes store's tailors suits also sell for $19.95. Pictured here are two lovely looks:

Auto Insurance
Bidity & Horton, Insurance Brokers of New York, have a special rate for Civil Service employees. Write for details now. Reasonable rates and easy applying.

Books on Sports
A. B. Barnes & Co. is a publishers who keeps a good stock of books on sports subjects. Being opent 11 a.m. to 9 p.m. on weekdays and 9 a.m. to 5 p.m. on Saturdays.

That Spring Outfit
At Dorothy Frances, 231 West 39th Street, the selection is good and prices are right. They carry a spinning collection of sport coats, knits, suits, booties, knick knacks in child sizes, and all their suits are lined and made of two or three piece sets.

EAST END HOTEL FOR WOMEN
East 56th St. Overlooking East River
Discount
Dine and sleep in beautiful surroundings, and have immediate access to all New York City attractions.

Money to Loan
For OFFICE SAVINGS...

MONEY FOR TAXES
SPECIAL ATTENTION TO
CIVIL SERVICE EMPLOYEES
WESTCHESTER FINANCE COMPANY
1277 Madison Avenue - New York, N. Y.

Important Notice
This is your chance to save...

INCOME TAX
METROPOLITAN PERSONAL LOAN CORP.
In Offering You Loans At Low Rates
For Your Taxes

Goodman's Corner Furniture
Modern Furniture at Unbelievable Prices

A PIPE DREAM COMES TRUE
IN A REVOLUTIONARY WAY!

CIVIL SERVICE EMPLOYEES MUST STATE FEDERAL INCOME TAXES
As do the city Civil Service employees at the Metropolitan Personal Loan Corp., the Metropolitan Insurance Co., and others.

Have you the Ready Cash for your Taxes?

Think of this Remember this

Learn to Save 
For 12 Mos. at 4% Interest

ALWAYS ENSURE
Your Taxes Are
PAID IN Full

G E ORGE'S, 105 W. 51 St., N.Y.C.

GEORGE'S, 105 W. 51 St., N.Y.C.

725 7th Ave., N.Y.C.

BARGAIN BUYS
By Prudence Shopper

Miss Dorita is a chic young lady, and every hat in her store is new. Puts a rose on a trim at just the right place. There are many others, including some all-wool suits and all selling at the low price of $14.90. Can't do much about prices.

The man-tailored suit, it brings out all the values; has exquisitely tailored suits also sell for $19.95. Pictured here are two lovely looks:

Auto Insurance
Bidity & Horton, Insurance Brokers of New York, have been on the job for many years and have always been the first service in auto insurance. If you are in a fill of new, emergency, or renewal

Books on Sports
A. B. Barnes & Co. is a publishers who keeps a good stock of books on sports subjects. Being open from 9 a.m. to 9 p.m. on weekdays and 9 a.m. to 5 p.m. on Saturdays.

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PAY RAISES

(Continued from Page Three)

...have been granted, but $10,000 in annual income.

It was learned that two possibil-
ities are being considered for the
prompt pressure upon the admin-
istration fails to change the 28-
week order.

1. A march upon City Hall by
the per diem workers.

2. A work stoppage.

"Nothing was said during all of
the negotiations for more than 20
per cent back pay in addition to full pre-
swinging pay rate to meet the
private industry standard. That
the city's per diem workers will
get the legal scale and that it will
be taken away by a method that
enables the city to keep within
the law. That is nothing short of
downright theft!"

No Money, Says Dayton

But Director Dayton defen-
ded the new order on the
grounds that it is an economy
measure necessary because
"the city has used up the proper
amount of money in the end."

Mr. Dayton pointed out that, for
this year, anyhow, "the men will
be receiving more than last, if
you take into consideration the
back pay they're getting."

He added they would be earning
less, but the men were getting
more in back pay.

The budget director's order that
"the men be getting more than
those workers negotiating for in-
crease that some economy mea-
sure would have to be taken.

The battle is on anew.

Doesn't rules next week's LEAD-
ER. Mr. Dayton said that
must become America's second
economic Council.

LEADING SHOWS OF THE WEEK

MUSICAL

Featuring Hank Sylvéner's Orchestra and Vocalists

Monday through Saturday

10:00 A.M.—Musicaloramas

1:45 P.M.—Organomoramas (excl. Sat.)

1:00 P.M.—On the Beam (Sat. only)

1:15 P.M.—SilversNOW—

1:15 P.M.—Windinstruments

SPORTS

Don Dunphy, Popular Sportscaster

Keeps Sports Fans Paced on Latest Events

12:45 P.M.—Friday—Sports—Personnelites

1:15 P.M.—Saturday—Between Rounds

3:30 P.M.—Thursday—Highlights of Sports

6:15 P.M.—Monday through Thursday—Sportscasts

NEWS

8:15 A.M.—Tuesday, Wednesday and Thursday

Civil Service Leader News

11:45 A.M.—Joe Rosen's Travel News (Sat. only)

1:00 P.M.—"Copdesk"—Monday Through Friday

Newspapers and Magazines: Special Report and Senator Phelps Phelps

6:30 P.M.—Waverley Root—Monday Through Saturday.

—Sylvén James (Shaneys only)

Scheduled Newscasts—Monday Through Saturday

8:30, 8:45 and 9:15 A.M.—12 Noon, 2, 5, 8 and 7 P.M.

Sunday

10:00 A.M.—12 Noon, 4:30 P.M. and 5:30 P.M.

News Bulletins Broadcast Through the Day as Received
The income tax dead line is now just around the corner, and many taxpayers are still under the illusion that time is on their side. Wednesday the Collector of Internal Revenue will close the annual audits and will send out notices to those who have not yet complied with the law. The Collector reports that the peak of the work load is expected to come in May or June, and the regular office hours will be increased to ten hours a day and six days a week.

Charles Abbot and Mr. Gregory Brandt, State Superintendent of Public Instruction, who are two of the most successful leaders in the field of education, have been closely connected with the education of the state for many years.

Walter B. Kneeland, head of the Department of Commerce, made a speech in the Biltmore Theatre, with the occasion of the dedication of the new building of the B'Nai B'Rith. The address was well received, and the audience was highly impressed with the speaker's ability to express his views clearly and effectively.

Try to Save

State Jobs

ALBANY—Jobs of more than 20,000 engineers and architects, now scheduled for lay-off by July 1, under proposed budget cuts, may be saved by putting them to work in Federal war-time construction projects under Blue Stipend. This is the object of a bill which Assemblyman A. H. Wandes, chairman of the Ways and Means Committee, sponsored last Monday night. It was drafted after one of its authors, State Senator and Captain Arthur W. Bristan, Superintendents of Public Works, and War Department officials, had agreed on the proposal.

Leader's Best Places to Dine and Dance

AL SHAYNE * CINDERELLA

W. West 64th St. (at the Villa)

GREENWICH VILLAGE INN

56 W. 6th St. (at Broadway)

PASTORS’ RETIRED

3rd St. at 6th Ave

RAINBOW INN

75 W. 6th St. (at Broadway)

PER WEEB, beautiful outside single problems with private bath, India, Simmons Beautyrest mattress, all rooms both bath and shower. A 24-hour day coffee shop with every comfort, convenient for the busy man. Breakfast at moderate rates. Ten minute to Times Square, one short block to Grand Central, four blocks to Penn Station, all buses pass our door. Daily rates: $2 single, $3 double, private bath $2.50 weekly; double with private bath $12.50. Call us on the connection and tell us your problem. A new hotel.

SPECIAL MONTHLY RATES

HOTEL MANHATTAN TOWERS

BROADWAY AT 76TH ST., NEW YORK
PROGRAM Conference on Transfer Plan

At the New York office of the U. S. Commission last Friday, 60 key persons engaged in personnel work met in an all-day conference on the problems of employee priorities. The new setup described on Pg 21 involves procedures and details of great complexity, and the staff of Manager James E. Russell, of the 2d District, has been designated as a kind of sounding board to work out the new plan.

Present at Friday's meeting, in addition to Mr. Russell, were U.S. Civil Service Commissioner Arthur B. Flannery; J. H. Weiss, in charge of the Field Service of the U.S. Commission; representatives of approximately 50 local boards; and members from upstate New York and from New Jersey establishments — and the staff of the Commission.

The new plan, devised to speed up and simplify the manpower problems of the federal government, cuts through masses of red tape and paper work. The activity in New York should be watched throughout the entire establishment.

Two points are interesting to note on the new set-up. (1) The plans, groups 1 and 2, in the priorities rating take in relatively small numbers of employees; groups 4 and 5 are the small profit per transaction-are the foundation of our endeavor to have the prices of our merchandise reflect a six per cent saving for cash, except on price-fixed merchandise.

Next Week—A Special Publication

"WASHINGTON AGENCIES WELCOME TO NEW YORK"

Why New York Must Become America's Second Capital

TESTS

Answers to Recent New York City Tests

Those answers which are published after a test are called tentative key answers for a period of not more than two weeks after the initial date of publication of tentative keys.

Macy's

Superwear Shirts
WITH 3X1 BROADCLOTH COLLARS AND
CUFFS GUARANTEED TO OUTWEAR
THE BODY OF THE SHIRT

1.69

Verified Equivalent 2.50

We'll match these shirts at 1.69 with any you've seen elsewhere.

PENSIONS

Soldiers' Worry

"Why should Civil Service employees of the various agencies be so afraid of the military service?" This worry about pensions is the Association of Competitive Employees, in the Department of Labor, after passing a motion for the appointment of Mr. Kreutzer, to be the manager of the Civil Service Commission.

Why must a soldier drafted from Civil Service have pension rights of the Mayor respecting the many department heads under him, and that the Civil Service Commission is the only body of executive overlordship. Kern will attack the hearing at which he and his colleague were judged. If those hearings can be declared illegal, Kern feels that the court will have no discretion but to reinstate him and sayre. And the Mayor could not argue the same points under the new commission.

There was no comment from the mayor's office of the city, in which the Mayor's case will be argued.

JOBS

Key Employees
Leave Albany

ABANDON—Three key employees of the State Civil Service Department are leaving this month for the Federal Commission. They are: Charles F. Kossell, assistant administrator of the Civil Service records; Elmore D. Hammond, assistant administrator of the Civil Service records; and for prohibition to clerk, grade two. Commissions separate for the unemployment insurance and for the sale of this insurance, the stress is on the practical qualities and techniques governing registration, interviewing, selection and offer taking.

It's easier to take an exam now than ever before.