Helpful Hints For

STENOS AND TYPISTS

U.S. Exams for Men and Women
One Exam Now Open for Filing; One Coming
—Details on Page 5

500 Prison Guards To Be Appointed
—Story on Page 4

SANITATION MEN:
Is The Coordination Test Unfair?
—See Page 3

15 NEW FEDERAL TESTS
ILLUSTRATORS -- ENGINEERS -- TOOL MAKERS
—See Page 16

The Lowdown On Dismissals!
—Page 9
New City Tests

A series of seven competitive and four promotion tests will be announced by the Municipal Civil Service Commission this week. Applications for the new exams will be issued at the Commission's office, 270 W. 43 St., next week. Included in the group are the following:

**Competitive**

- Assistant Public Service Examiner (Design), Grade 4, Board of Water Supply, (Civil Operations).
- Assistant Musician, Building Manager (Housing Authority).
- Director of Division of Building Management and Procurement, Junior Engineer (Mechanical), Grade 5.

- Buy The Leader every Tuesday.

**Promotion**

- Assistant Director of Public Assistance, Grade 5. Assistant Engineer (Design), Grade 4. Assistant Commissioner (Housing Authority).
- Captain, 1st Class, U.S. Navy, D.C., Men and Women.

Instruction in Coordination Test For Sanitation Men

Apparatus is to be used in the official test.

- Speed, which can only be produced through practice, is an essential phase of this test, as men have received as high as 64 another phase of the test. Full information as to these tests will be announced by the Municipal Civil Service Commission next Tuesday.

The Delehanty Institute

115 East 15th Street

Preparation for Civil Service Examinations

**UNEMPLOYMENT INSURANCE REFEREE**

Class meets Wednesday at 1:30, 615 and 8:00 p.m. at 115 E. 15 St., N. Y. C. For full information regarding these examinations, the days and hours applicants may practice this test can be obtained by calling in person or phoning.

**ALPHABETIC CARD-PUNCH OPERATOR and CARD-PUNCH OPERATOR**

Begin preparation for next exam and many openings in commercial field.

**STATE PRISON GUARD**

Monday at 10:00 a.m. at 115 E. 15 St., N. Y. C.

**JUNIOR INSPECTOR**

Friday at 10:00 a.m. N. Y. C.

**CITY ELECTRICIAN**

Classes forming. Register now.

- Classes forming.

- Tues., July 30, 1941.

- Free lecture Tuesday, 8:15 p.m.

**COLUMBIA INSTITUTE**

Formerly Schwatz-Caddell School

CARD PUNCH & UNDER CARD PUNCH OPERATORS—Classes forming. Register now. For full information regarding these examinations, the days and hours applicants may practice this test can be obtained by calling in person or phoning.

- Classes forming.

- Insurance New Class.

**SANITATION MAN**—Classes forming.

- Insurance, August 1, 1941.

- Classes forming.

**MAINTENANCE'S HELPERS**—Register now.

**PRISON GUARD**—New classes in session. For full information regarding these examinations, the days and hours applicants may practice this test can be obtained by calling in person or phoning.

**POST OFFICE CLERK**—Classes forming.

- Post Office, Clerks.

**PATROLMAN**—Classes forming.

- Register now.

**FEDERAL STENOGRAPHER & TYPIST**—Classes forming.

- Register now.

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Mantainer's Helpers Consider Exam Tough

The 1,312 men who took the Mantainer's Helper Group C exam Thursday were prepared for the worst—and they got it. A word of advice for those with power maintenance, it will be finitely harder than the Group A test given two weeks ago. Both dealt with electricity, but Group C tested more real, maintenance techniques.

Opinion, however, was divided on the practical value of the examination which was held at Wheat Park High School. "Not hard, not easy," was the non-committal way Frank Porup, of Riverside, summed it up.

"Fair but tricky," said Sam Corry, of Park Avenue. "I think the test would be very helpful to those who missed it."

"The guy who made up this test never worked in a subway," cried Pelham Fire, 11 West 91st Street, and "I was in a state of shock when I finished the test."

The largest of the four Mantainer's Helper exams will be given on Tuesday, July 30, for 7,234 candidates. It is Group C and will deal with structures maintenance. The Leader hopes to print the unofficial key answers for the exam next Tuesday.

The exam will carry full information on the progress of the Mantainer's Helpers tests.

Who Filed for What Exams?

The most popular job in the series of exams announced thus far by the Municipal Civil Service Commission was the Airport Assistant. A total of 709 persons filed for Airport Assistant positions which pay $1,200 a year. The new list for this job will be used to fill the position of Assistant Junior Train Dispatcher at $1,700 a year.

Next in popularity was the examination for the Sanitation candidates received in- 

"I'm happy to give one group the co-ordination test at the same time they take the physical, while another group has time to practice. It seems like one group is given an advantage over the other."

A third complaint is that the Sanitation candidates received in-service training which is quoted above continues: "Those who are working in Sanitation have had over two months' experience driving cars."

"No one should try to pass the exam, that time that test was given, the candidates were being given a certification of the payroll by the Municipal Civil Service Commission. The test was given at the Municipal Civil Service Commission, at 7:30 a.m. and it was unable to issue a state- ment."

Section 30 of the Civil Service law forbids a fiscal officer from issuing a certification of the payroll by the Municipal Civil Service Commission. Commissioner Wallace S. Staye said Monday that the payroll for (Continued on Page 18)

N.Y. Over Quota for U.S. Jobs

The latest figures compiled by the U.S. Civil Service Commission in Washington show that New York State is still over-quota for appointments in the department service in the Nation's Capital. Each state is permitted to retain a certain number of appointments in the department service in Washington. Its allotment is prorated on the basis of population. Who and what are the people working in Washington that it is allowed, appointments are stopped until the state is under quota.

The latest figures show that New York's quota is 5,431. At present, however, 709 persons have filed for the Sanitation job in New York. Thus, the State is 144 in excess of its quota. However, this excess figure has fallen since July 15, when it stood at 193.

The number of applications for appointment jobs when a state is over-quota, this applies only when there are eligibles qualified from other states for positions. If it is found from another state, then the appointment may be made from New York.

Welfare Eligibles Win After Long Runaround

They Keep On Winning, But Wonder When They Actually Start Working

The latest test of the case of Investigator eligibles against provisions in the Department of Welfare was produced last week with the winning of the 187 jobs at stake in the play may have portions.

These were the developments:

1. Acting Commissioner Edward Corsi was cited for contempt by the State Supreme Court Justice Edward O'Brien to "abjure his office."

2. That means 66 men provisional veterans were issued immediately. 19 veterans by August 15; and the remaining 397 veterans to be issued by the end of August.

3. The 304 or more other veterans (including 243 Clerks) in the Dept. of Welfare served a stay off of Justice O'Brien, thereby preventing their certs. for the test.

4. Payroll checks of Social Investigator veterans were issued despite the refusal of the Municipal Civil Service Commission to approve the pay.

The victory of the investigator districts against the disqualification of the Appellate Division in the Welfare case was a great relief to the Welfare Department refused to authorize the Social Investigator veterans to stand for the provisiobal. Immediately H. B. Kaplin and David Steinum, who missed the last contempt proceedings.

The eligibles and the Welfare Department agreed on the dates and numbers of veterans to be dismissed.

The Welfare Department Monday is interviewing candidates for permanent Social Investigator positions in the welfare depart-

Last week 25 persons were appointed Social Investigator provisional. Thirty-six more were expected to be appointed on August 31 and over 400 on the number dismissed.

The number of so far permanently appointed is No. 488 on the list to be filled. The final test will be held on August 31 and it will be approached this week. The Civil Service Commission has certi-

ED CORSI

Welfare Department must comply with Court order

The provisional Social Investiga-

tion without a certification of the payroll by the Municipal Civil Service Commission, would constitute a violation of the law. Therefore, "Catherine Portfolio, city treasurer, in conference Monday" and was unable to issue a state-

ment.

Section 30 of the Civil Service law forbids a fiscal officer from issuing a certification of the payroll by the Municipal Civil Service Commission. Commissioner Wallace S. Staye said Monday that the payroll for (Continued on Page 18)

Police and Sanitation

Men in Baseball Game

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HERE'S COMPLETE INFORMATION TO DATE

January 29, 1940

For the last time, the State Civil Service Commission has considered, but has not yet decided upon placing all the requirements for the Prison Guard exam. The next exam will be held sometime in the next few months.

Prison Guard Service

The next eligible list for Unemployment Insurance Examiners will expire October 20, 1940, the result of a court test probably will be announced by the Commission before that date.

No Date Set for Referee Exam

The Civil Service Reform Association, in addition to the other large groups interested, has just been informed by the State Civil Service Commission that the next Prison Guard exam will be held some time in the next few months.

No Date Set for Referee Exam

The next violating exam will be held some time in the next few months.

HOSPITAL ATTENDANT LIST: LATEST DETAILS

The new eligible list for Hospital Attendant will be published on January 1, 1941. Officials of the State Civil Service Commission and various groups have received notices that any lawyer with five years experience is required of more than a year ago, but no date has been set for the test, which will be held sometime in the next few months.

Court Attendant Test

Before Year's End

The new eligible list for Court Attendant will be published on January 1, 1941. Officials of the State Civil Service Commission and various groups have received notices that any lawyer with five years experience is required of more than a year ago, but no date has been set for the test, which will be held sometime in the next few months.

Transfer of the Hospital Attendant position from the State Government to the City Government should be considered by the Commission, and a new eligible list for the position should be prepared.

PRISON GUARDS ON THE JOB

In the photo above, a guard on watch observes a group of convicts marching to lunch behind a bar. In the lower illustration, a prison guard is doing his stuff with a modern drug gun. The next big exam for prison guards in New York State is coming October 5.
helpful hints for stenos and typists

washington.—here are a few basic facts to remember about the anticipated nationwide stenographer-typist civil service examination which is expected to be announced by the U. S. Civil Service Commission within the next three months.

new U.S. exams open to male stenos, typists; work in New York

on the heels of the leader's exclusive announcement last week that the United States government was short on stenographers and typists and would soon order a nationwide exam announcement came from the New York branch of the U.S. Commission making available openings to stenos and typists in New York. The federal exam announced in the leader last week will be open in about three months. You can find more information about it in the leader. The New York City exam is open for filing now. The forthcoming Washington exam will probably be open to women with the proper qualifications. That’s because there’s a surplus of women on the lists at present.

those who pass the competitive exam announced for the New York District, will work in the various federal agencies in New York City. At the same time, vacancies occurring in other parts of New York State will be filled from the register set up as a result of the forthcoming exam. Applications are open to all residents of New York State who are eligible.

Applications for the exam may be obtained from the secretary of the New York Civil Service Commission, 270 Park Avenue, New York City.

board of U.S. Civil Service examiners, at any one or second class post office, or from the manager of the C. U.S. Civil Service Commission, 414 Washington Square, New York City. The Leader advises prospects to obtain and file their applications as soon as possible, since the time when applications are received is important in determining who gets a job in case of a tie.

the positions open in the New York exam are these: Junior stenographer, $1,440 per year; Senior stenographer, $1,620 per year; Junior typist, $1,260 per year.

complete details concerning this exam appear on page 10. Place your name on that page now before obtaining your application materials. The list of candidates qualified is publicly informed on the progress of this exam, and invites inquiries of the successful candidates only.

the leader free information service.

He Won't Take a Paycheck

a federal employee made a bit of odd news in Washington a couple of years ago when he took the job as special assistant to the head of Farm Credit Administration.

the employee was Eugene W. Casey; he was with the Treasury Department. Last fall he took a federal job, but he safeguarded his financial interests by checking his pay. Casey has funneled the checks and sent them back to the Federal Reserve with a note which said in effect that Uncle Sam needs the money more than he.

the interesting part of the story is the fact that Mr. Casey still has to pay income tax on the $3,000 or more he has returned to the Government within the past six months and which he has not accepted. Casey says he’s not in it for love, but only what would be described as moderately well-do-do, but he has a million-dollar interest in his Government. He believes the Treasury should compensate him adequately for the service he has rendered to the Government for a year or so. And he’s the sort of a guy who practices what he preaches.

Bottleneck in U.S. Defense Program

it’s the tool makers

a potential bottleneck in the defense program may develop from the shortage of tool and gauge designers, reliable sources indicated last week. The U. S. Civil Service Commission, and private concerns in the defense field, are finding the shortage not only in the senior grades, but in junior positions as well. Sources for the positions are: are finding the shortage not only in the senior grades, but in junior positions as well.

Contracts let by the U. S. Government for defense work, follow one of three patterns: 1) those let by bids; 2) those where negotiated; and 3) those which are let on a fee basis.

In many of these contracts, it is necessary for the factories to be retooled. And there’s where the shortage of tool and gauge designers is being felt most severely. Salaries for the positions vary from $1,800 to $3,000, depending on the grade. Those employed by private industries are working in some cases as much as 60 hours a week and are receiving a 50 cents for overtime.

It is possible that if the shortage continues, some sort of training program will be started, perhaps run by private companies, but with instructors furnished by the government. Meanwhile, the U. S. Civil Service Commission is attempting to round up all qualified Tool and Gauge Designers, and the present exam will probably remain open indefinitely.

Ramspeck Bill

gets green light

congress is back in Washington and the Senate, enacted on by New York’s Senator Jim Mead, is expected to take up and pass the Ramspeck bill which would give the President authority to extend Civil Service to something like 750,000 additional Federal employees.

The leader has learned that prior to the bill’s introduction, legislation passed and Majority Leader Alben Barkley has indicated he has it on the preferential list.

Thousands of Federal employees in New York State would be covered under Civil Service if the legislation passes.

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Tuesday, July 30, 1940

He Goes in Parts

JOHN J. McELIGOTT leaves the city's service in sections. Part of him is always around.

First he retired and resigned, thus leaving the Five Department service, an occupation in which he had been engaged in one form or another for more than 30 years. He was also a member of the joint civil service board, which was created by an act of 1917, and for which he had been a member for at least 15 years.

Some legal brilliants around town discovered that he had misused his powers in the selection process, and his appointment was annulled with the consent of the Mayor. McEligott must go.

The Need for Job Transfers

BEGINNING WITH this issue, the Lexers drops a service which had been an important feature of the paper almost since its start. The service was known as Job Exchange. The reason for dropping it is this: careful study has shown that the service, a necessary fulfillment of the city's need, could be most effectively operated by a central agency holding official powers.

What is this, a game of ring-around-a-rosie in one of the city's most discriminated departments? Come, come, Mr. Commissioner and Mr. Mayor, let's get together, and for all the good that will come of it.

The Janda, a 3-Platoon System Works

Sirs: The Correction Officers Benevolent Association, representing 800 officers of the title in the Uniformed Force of the Police of the City of New York, is pleased to announce the successful operation of the first anniversary of the operation of the Three Platoon System in the Department of Correction.

This system, which provides for the elimination of permanent overtime duty in the prisons by a method of rotation, has been shown to be similar to that in the Police and Fire Departments, and has been generally practiced. The equalization of work and the opportunity for rest for all officers has raised the morale of the entire force.

The plan was strongly opposed by the Department of Correction of Justice MacComb, and when, in June, the City Council had to pass a resolution to the Governor in aid of the system, the Governor vetoed it.

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MERIT MAN

William J. Powell

... I saw a future...

WILLIAM J. (for Jerome) POWELL, assistant in the Commissioner of Sanitation, has worked for the department 33 years, since he was 21. He started as a Sanitation Driver. Today mild-mannered, modest, and making $6,000, holds the second most important job in the department. Powell's whole career has been an advancement through Civil Service. He demonstrates, as well as anyone can, the merit system at work.

Powell is in charge of all street cleaning and snow removal work in New York. It's no job. There is a City Superintendant under his direction, and a Borough Superintendents. 60 District Superintendents, plus scores of Foremen and Assistant Foremen, supervisors and clerks.

When Powell entered the department things were different, he admits. There was no competitive testing for your job, but they did take qualifying medical and physical exams. Also, a generation ago, there was no great rush of applicants. That was when the depression came around a couple of months after a man applied, he was usually appointed. Private industry did not have competition to public agencies in recruiting men.

But Powell was never tempted to go by private enterprise. He decided from the start that he would stay, and go as high as he could as a government employee. It's easy to see why. Powell is an expert on snow removal and clearing and everything that goes with it. And the pay is good: four weeks a year.

Powell has seen many and far-reaching changes in the Department during the years he has served in it. He has watched the old horse-drawn carts change over to modern, streamlined, cullet trucks.

"I think the most outstanding change that I have seen is the change of hours from 7 A.M. to 7 P.M., as was expected. It is the most modern in the world, and the men seem to like it. I have found that the hours of work for a day's work are the same all over the world for our specifications.

Another great improvement has been the policy of the eight-hour day. This has been strictly followed by this administration. Making all of these improvements have been of great help to the men. The new equipment has reduced the labor of the men from seven feet to 40 inches. We cut the height of their snow shovel by 3 feet, and it makes a tremendous difference in the amount of work they have to do."

"I think it shows the difference that I may be of greater value to the city as an officer, than an employee. By the way, the Association has voted to give Powell a raise of $2,000."

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Meantime, Powell supplemented his income by driving a dump cart. "Those old fellows held two cubic yards of refuse. Today, two men load and another directs a truck which carries 20 cubic yards of material. That gives you an idea of how far the department has progressed in the past 30 years."

After driving a dump cart for 13 years, Powell was appointed in the 3 platoon system in 1923. Powell went on to become a supervisor of the division, and is now a Deputy Commissioner. Two years ago, Powell was appointed in the 3 platoon system, and is now a Deputy Commissioner.

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**POLICE CALLS**

**Lieutenant List to Be Ready Late in August**

According to the Municipal Civil Service Commission, the new eligible list for Lieutenants, Police Department, will be ready for publication during the third or fourth week in August.

This list is urgently needed, as replacements for vacancies of Lieutenants on the force are at present only a few days away. The allowed quota is five for one year, so there is a great need for replacements on the force.

Applications can be expected shortly after the list is published. It is understood that Lieutenants are stepped up to Lieutenant Rank soon after reaching thirty-five years of age. To fill the vacancies, one person from each of the five districts will be selected. The list of names will be published under this heading next week.

Mounted Police Meet

The next meeting of the Council of Police Associations will be held August 30, at the Hotel Concord, Marion. This meeting has been postponed from an earlier date because the New York State Police did not give the necessary permission.

State Police Appointments

The last man appointed from the State Police list was John F. Killeen, of Albany. Applications will be filed on all this month. The appointing power is now in full force.

Last week an appointment was made for the name of Emerson H. Hallock, of Schenectady, on the list which was recently published. Applications have hit a tempo and the list is expected to be full soon.

Police Conference

Plans are now being completed for the 15th annual convention of the Police Conference of the State of New York. The conference will be held at the Hotel Commodore from August 13 to 15. It is expected that the delegates of the Police Conference, which has a membership of more than 40,000, representing 147 units composed of cities, counties, towns and villages, will start arriving in New York City on Monday evening, August 12.

**Budd Returns**

Walter Budd, former patrolman dismissed from the force in November, 1937, will return to the force this week. He was reinstated by the Court of Appeals last week. Patrolman Budd’s dismissal was caused by a gambling charge which at the time was unpaid; since then he has made substantial payments and made the necessary reduction of debt. George A. Rosen represented Bud in the case.

No Soap

Up in Watertown, N. Y. Patrolman John F. Killeen is in a difficult situation of the Ventnor City Chess Club. His scores were 3-1 each. On his vacation, this player has improved his game from July 6 through July 13.

Mayors, Managers, and Surveyors

Mayor Harry S. Hoshen of Ventnor City (one relation to W. P.) landed a big fish in the Best Games Class and was also named to the Best Articles Class. His final record of victories, losses, and draws, which he shared with honors with Hanauer, was six wins, one loss, and four draws.

Lengthy, special reports to the New York Times states that Bud "played brilliantly." In the recent National Chess Tournament, Bud placed eighth. "We're proud of him."

**WELFARE DEPARTMENT**

**Note on M. S.**

This is the saga of Matthew Silverman, whose job it is to sweat silver in summer, nights, and in winter, plays still another award for Brilliance, married, has sid's final record of victories, earnings since April, 1938.

Garrett Clinton. This meeting has started arriving in New York State Police list was number one. It is expected that the Department’s plans have been completed for the State Police list was number one. It is expected that the Department’s plans have been completed for next week. This is the Moss’

**ASD DAD, HE KNOWS!**

If your dad is on the police force or in the fire department, ask him: if not? "Old-timer?" They'll all tell you that Walter Cahn Co. is the best tool to go for.

**UNIFORMS AND ALL NECESSARY EQUIPMENT**

Our uniforms are tailored to order, to insure a better fit; the material, guaranteed to pass inspection. Our prices are right; we invite comparison.

**WALTER CAHN CO., INC.**

235 Lafayette Street

Canal 6-1166

Also Uniforms for Subway and Sanitation Workers

**FIRE BELLS**

**No Fire Chief Test For Ten Months**

No promotion test for the $10,000-a-year job of Fire Chief will be held for at least ten months, according to Paul J. Kern, president of the Municipal Civil Service Commission. The Commission recently ordered a Fire Chief test, but set no date for applications or for the written examination.

However, the present Fire Chief became vacant last week following the resignation of John J. McElhiney.

It is probable that for the next few months an acting Chief will be designated to run the department. Meanwhile, McElhiney will remain as Commissioner, in case he resigns also as Commissioner, an acting Chief will be appointed until the promotion test for the position is held.

**Attention!**

**Police Rookies Save on your Fall and Winter uniform outfit by buying direct from the ONLY OFFICIAL P.B.A. TAILORS TO THE N.Y. C. POLICE DEPT.**

Tailored to your individual measure and union made in New York's largest uniform plant.

Comparison of prices will convince you of the distinct saving.

**Dress Blouse ................ 22.20**

**Overcoat .................... 40.35**

**Winter Trousers .................. 9.00**

**This complete outfit .................... 71.55**

Fully guaranteed to fit smartly and pass every Dept. Inspection.

A. DuBois & Son

INCORPORATED

17 Union Square, N. Y.

Uniform Manufacturers since 1883
be sentimental about this or
emotionally hurt by it. The guide-
line is not competition, but it is
very nearly so. It is the first
thing that is to be done. You
can do it.

PROMOTION QUERIES
A.C.W.—Although you were de-
ferred in a promotion to a higher
clarification of the requirements
of three years in a given position
and does not follow that the Com-
mis nee may be considered for a new
assessment in a lower grade,
even if it increases the
stemming from the determination
of the Commission to determine.
You cannot
not insist upon the Commission
holding a promotion exam at any
time. The Commission may be com-
peted to hold it if an attempt is made
to fill higher positions by promotion
of persons who are not qualified
as assessed in a lower one in a higher
grade, temporarily without in-
creases of salary to a higher grade
which the person is qualified.
What positions in any particular
grade and the kind of work depend on the
positions in the Department of
Health and that department as to how
many persons are in positions among
them shall be filled.

DISHONORABLE DISCHARGE
C.C.C.—Dishonorable discharge
from the CCC does not automatic-
ly disqualify you for admission to
Civil Service jobs. You may be
qualified if the discharge was be-
an act of moral turpitude.

PROVISIONALS CAN'T
PERMANENTLY

The provisions of this act do not
include the status of a service member
in a regular tour of duty, as well
as Sundays which do not occur with-
out extraneous capacity, and the
right to be called for active
service, and who have been in the service
for not more than two years
since the time provided for in the
Act of July 30, 1940, to be entitled to
receive a semi-monthly allowance.

The law also provides that tem-
porary employees, except those
enrolled in construction work at
least for three months, shall not be
eligible for the four-month limit.

Days of annual leave provided for
in the law are "working days,"
and "annual leave" does not
mean that the service member
may be called for active service.

The above terms and regulations
cover the general vacation
privilege of service members, and
not the specific vacation
privilege of service members.

Annual leave shall be granted to
service members in accordance
with the above terms and regula-
tions, and shall be taken before
completion of the tour of duty,
and shall not be carried over to
the next tour of duty.

If any leave is taken before the
end of the tour of duty, it shall
be charged against the balance
of the leave for the tour of duty.

The above terms and regula-
tions apply to all service
members, and to all services.

CHANGING A NAME
W.E.M.—In order to make a
change of name, it is necessary
that the service member obtain a
legal process in the District of
Columbia to change his name.

The above terms and regula-
tions cover the term "name change,
and the above terms and regula-
tions apply to all service
members, and to all services.

CIVIL SERVICE LEADER
**Prison Guard Study Notes**

**Prison Guard Study Material will appear in future issues.**

**Tuesday, July 30, 1940**

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**The Lowdown on Dismissals**

Recently introduced into the City Council was a bill whose purpose it is to provide court appeal in case of dismissals. The following article, by H. Eliot Kaplan, indicates that the solution to the problem of dismissals needs some careful thinking.

---

**The subject of removals has probably given rise to more public discussion of the Civil Service system than any other feature of the system. There are two principal sources of criticism: one group who views the Civil Service system from the outside principle of merit, the men in the bowels of the system, who are the officers of the Community.**

---

**The man in uniform is quite willing to allow a prisoner to escape if he is not a known criminal.**

---

**Punishments gruel of escape who are convicted of a felony cannot be sentenced to serve**

---

**Prison employees will not give the real protection they seek and need.**

---

**No Firing Without Hearing**

I would insist that no employee be fired without a hearing. However, I would not, at least, impose it in the ways I have suggested. It makes it expensive — and virtually futile — that an employee has refused to do his job, which meant it out of his own fault, a bad habit, and disloyalty.

---

**Buy The LEADER every Tuesday,**

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**Buy The LEADER every Tuesday,**

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**A U. S. GOVERNMENT JOB?**

Want a

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**New York- Brooklyn and vicinity examinations**

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**New York- Brooklyn and vicinity examinations**

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**New York- Brooklyn and vicinity examinations**

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by May Andres Healy

Mum
Mayor LaGuardia remains mum last week on what he intends to do about school buildings recently passed by the City Council.

This now goes to the City Planning Commission, which will hold conferences and public hearings on the full Capital Outlay Budget. The Planning Commission will submit its budget to the Board of Estimate in October.

The budget cannot seem to one teacher, but actually it is very important to them, and to all other citizens.

The fact that there seldom are dramatic scenes at hearings on the Capital Outlay Budget, as there had been three Board of Estimates in the past, does not detract from its actual importance.

As a matter of fact, the Capital Outlay Budget vastly affects the expense budget, and it has a direct bearing on the appropriations for salaries of teachers and all other city employees.

The Capital Outlay Budget is the first to provide for new school buildings, the cost of repairing and maintaining the old buildings is included in the expense budget. It is a matter of simple arithmetic, therefore, to understand that to reduce the expense budget, it must be increased in order to maintain its present level.

The City's population, however, has been shifting during the last two decades into the boroughs of Brooklyn and Queens, with slight changes in Manhattan.

The City Planning Commission, therefore, to construct eighteen school buildings.

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The City Planning Commission, therefore, to construct eighteen school buildings.

Remedial Reading Successful
The Board of Education and the WPAs joint remedial reading project in city high schools has had singularly successful, a report by Bill Hollett, technical director on the project, indicated last week.

Schools set forth the results of the project in a 24-page report covering a 12-month period ending January, 1939. Some of the significant statistics: complete data were collected on 8,500 students, 8 percent of whom were enrolled for the first time, 15 percent for the second time, 9 percent for the third time.

The first group showed a rate of progress three times normal, but there are 8 percent of whom were enrolled for the first time, 15 percent for the second time, and 9 percent for the third time.

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Enrollm ent in WPA summer program, said approximately 3,000 persons, was broken by urgent telegrams to conflict with regular vocational training and attendance.

What does that mean to education?

Over in Brooklyn, some must have anticipated Dr. Lee, because plans were being made to conform to the needs of teachers and students in national defense training. Teachers were working in the Puerto Rican schools.

Academic high school buildings are not adaptable to use as vocational schools, therefore, the Board of Education has said in a 24-page report covering a 12-month period ending January, 1939. Some of the significant statistics: complete data were collected on 8,500 students, 8 percent of whom were enrolled for the first time, 15 percent for the second time, and 9 percent for the third time.

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What does that mean to education?
Questions & Answers

HISTORY, CIVICS EXAM

N.O. and L.K.—When will the next teacher-in-training exam be given for history and civics? Ans.—One will be given during the current fiscal year. The Board of Education expects to issue a tentative schedule of coming exams in September.

SPEECH DEFECTS

R.G.—Is it necessary to be free from all speech defects to be a teacher-in-training? Ans.—If the condition is permisible you may be allowed to become a teacher-in-training. However, the condition must be remedied before a substitute's license is granted.

COMMERCIAL TEACHERS

B.D.—When will the next teacher-in-training exam for Commercial studies be given? Is the exam divided into many subjects—secretarial, accounting, etc.? Ans.—Commercial exams will be given in the current fiscal year. There are several subdivisions in the field, which separate into parts for each.

Opinions On Kern Probe

(Continued from Face 1)

What They Think

The LaGuardia Probe

What the探bers think of the probe is a matter of individual opinion. The |:r can be no doubt that the probe has made many enemies. The City aldermen are among the few who have actively tried to stop it. The probe has been accused of being too lenient and too lenient.

There is no question that the probe has found a great deal of dark material in the city government. The probe has been accused of being too lenient and too lenient.

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The probe has been accused of being too lenient and too lenient.
How to Apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York City, 9 a.m. to 4:30 p.m., or write to the Application Bureau of the Municipal Civil Service Commission, 303 Eighth Avenue, and enclose a self-addressed 9-inch stamped envelope (4 cents for New York City residents, or 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, 9 a.m. to 5 p.m., or enclose six cents in a letter to the Board of Examiners for the Department of Insurance, Albany. Apply immediately.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 5 cents.

For Federal Jobs: Obtain applications from U.S. Civil Service Commission, 44th and G Streets, N.W., Washington, D.C., or at the nearest post office, and enclose 4 cents for New York City residents, or 6 cents elsewhere.

Fee: No fee for city and State examinations, not for federal.

Applications for all jobs must be made to the Municipal Civil Service Commission, 303 Eighth Avenue, New York City, and to the State Civil Service Commission, Albany, New York, as the cases may require. Experience and satisfactory references are required for all mechanical, chemical, and engineering positions.

Certified examination results differ in different civil service systems. Applicants must meet the requirements of the civil service system in which they are applying.

The "weights" listed for various titles on these pages refer to the relative value of each part of the exam. Therefore, if the weight of the written part of an exam is 50%, this means that the written part counts for 50% of the final mark.

U.S. Tests

Machinist

Ordinary Grade, War Department, Watervliet Arsenal. One 450. Open. Filing open. Age limits: Junior and assistant, 20-48 years; other grades, 21-55 years. Age limit: 18 to 56.

Tool and Gauge Designer ($1,800)

Chief Tool and Gauge Designer ($2,300)

Senior Tool and Gauge Designer ($2,300)

Junior Tool and Gauge Designer ($2,300)

Precision Lens, Prism and Test Plate Maker ($1,800)

Junior Inspector, Ordnance Material ($1,500)

Inspector, Ordnance Material ($2,300)

Navy Yard Jobs

Open

Twelve to eighteen jobs are open for filing at the Brooklyn Navy Yard. Applications may be submitted to the Department of Employment, 100 Water Street, Brooklyn, N.Y., or to the Civil Service Commission, 303 Eighth Avenue, New York City. Applications will be accepted until August 7. Age limit: 55.

Naval Architect ($2,600)


Mechanical Engineer ($1,500)

Associate Mechanical Engineer ($1,200)

Wages

Alpha-Bet-Punch Operator, $1,260.

Federal jobs are paid at rates determined by the Federal Civil Service Commission.

Requirements

Applicants must have had two full-time freshman years of college in an accredited mechanical engineering program, and a one-year minimum of professional work experience. Applicants must be prepared to provide a signed statement that they have had at least two full-time years of work experience in mechanical engineering.

Wages

Alpha-Bet-Punch Operator, $1,260.

Under Card-Punch Operator, $1,260

Open


2. To perform such professional work as the testing and inspection of engineering material, drawing up plans for projects, providing services in the preparation of specifications for engineering material or apparatus, assisting in the interpretation of experimental research, compiling reports, handling technical correspondence, and making estimates of materials and strength.

Requirements

Applicants must be graduated from an accredited mechanical or civil engineering program. Applicants must have had at least two full-time freshman years of college in an accredited mechanical engineering program, and a one-year minimum of professional work experience. Applicants must be prepared to provide a signed statement that they have had at least two full-time years of work experience in mechanical engineering.

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Wages

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Open


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Wages

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Under Card-Punch Operator, $1,260

Open


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Wages

Alpha-Bet-Punch Operator, $1,260.

Under Card-Punch Operator, $1,260

Open


4. To perform such professional work as the testing and inspection of engineering material, drawing up plans for projects, providing services in the preparation of specifications for engineering material or apparatus, assisting in the interpretation of experimental research, compiling reports, handling technical correspondence, and making estimates of materials and strength.

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Wages

Alpha-Bet-Punch Operator, $1,260.

Under Card-Punch Operator, $1,260

Open


5. To perform such professional work as the testing and inspection of engineering material, drawing up plans for projects, providing services in the preparation of specifications for engineering material or apparatus, assisting in the interpretation of experimental research, compiling reports, handling technical correspondence, and making estimates of materials and strength.

Requirements

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Wages

Alpha-Bet-Punch Operator, $1,260.

Under Card-Punch Operator, $1,260

Open


6. To perform such professional work as the testing and inspection of engineering material, drawing up plans for projects, providing services in the preparation of specifications for engineering material or apparatus, assisting in the interpretation of experimental research, compiling reports, handling technical correspondence, and making estimates of materials and strength.

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Wages

Alpha-Bet-Punch Operator, $1,260.

Under Card-Punch Operator, $1,260

Open


7. To perform such professional work as the testing and inspection of engineering material, drawing up plans for projects, providing services in the preparation of specifications for engineering material or apparatus, assisting in the interpretation of experimental research, compiling reports, handling technical correspondence, and making estimates of materials and strength.

Requirements

Applicants must be graduated from an accredited mechanical or civil engineering program. Applicants must have had at least two full-time freshman years of college in an accredited mechanical engineering program, and a one-year minimum of professional work experience. Applicants must be prepared to provide a signed statement that they have had at least two full-time years of work experience in mechanical engineering.

Wages

Alpha-Bet-Punch Operator, $1,260.

Under Card-Punch Operator, $1,260

Open

Pay Scales for B'klyn Navy Yard Jobs

<table>
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<th>Pay Grade</th>
<th>Rate of Pay Per Day</th>
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<tbody>
<tr>
<td>8</td>
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<tr>
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<td>12</td>
<td>$3.36</td>
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<td>13</td>
<td>$3.76</td>
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</tbody>
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Chief Engineering Draftsman (Aeronautical), $2,600
Principal Engineering Draftsman (Aeronautical), $2,300
Senior Engineering Draftsman (Aeronautical), $2,000
Assistant Engineering Draftsman (Aeronautical), $1,800
Engineering Draftsman (MATERIALS), $1,600
Assistant Engineering Draftsman (MATERIALS), $1,600
Engineering Draftsman (MATERIALS), $1,400
Engineering Draftsman (MATERIALS), $1,200
Engineering Draftsman (MATERIALS), $1,000
Engineering Draftsman (MATERIALS), $800
Engineering Draftsman (MATERIALS), $600
Engineering Draftsman (MATERIALS), $400
Engineering Draftsman (MATERIALS), $200

How Many Filed

<table>
<thead>
<tr>
<th>How Many Filed</th>
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<tr>
<td>60</td>
<td>18 to 55</td>
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</table>
Helper and Skilled Labor Jobs Open
In Large Federal Defense Program

(Continued from Page 13) ship. In the artistic phases of lithographic reproduction work.

Weights

- **Junior Artistic Lithographer:** four years training in the artistic phases of lithographic reproduction work.
- **Senior Artistic Lithographer:** five years training in the artistic phases of lithographic reproduction work.
- **Artistic Lithographer:** five years training in the artistic phases of lithographic reproduction work.

**Weights**

- **Applicants** will be rated on their experience and fitness on a scale of 100.
- **Junior Artistic Lithographer:** $2,000
- **Artistic Lithographer:** $1,800
- **Assistant Artistic Lithographer:** $1,200
- **Junior Copper Plate Map Engraver:** $1,440
- **Junior Artistic Lithographer:** $1,440

**Requirements**

- **Junior Artistic Lithographer:** Must have had from two to seven years of paid experience in related study or teaching work.
- **Applicants** will be rated on their experience and fitness on a scale of 100.

**Senior Artistic Lithographer:** $2,000

**Senior Artistic Lithographer:** five years training in the artistic phases of lithographic reproduction work.

- **Assistant Artistic Lithographer:** two years training in the artistic phases of lithographic reproduction work.

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- **Senior Artistic Lithographer:** $2,000
- **Artistic Lithographer:** $1,800
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- **Assistant Artistic Lithographer:** two years training in the artistic phases of lithographic reproduction work.

**Weights**

- **Applicants** will be rated on their experience and fitness on a scale of 100.
- **Senior Artistic Lithographer:** $2,000
- **Artistic Lithographer:** $1,800
- **Assistant Artistic Lithographer:** $1,200
- **Junior Copper Plate Map Engraver:** $1,440
- **Junior Artistic Lithographer:** $1,440

**Requirements**

- **Senior Artistic Lithographer:** Must have had from two to seven years of paid experience in related study or teaching work.
- **Applicants** will be rated on their experience and fitness on a scale of 100.
CIVIL SERVICE LEADER

Tuesday, July 30, 1940

Are You Taking Advantage of the Leader's Free Information Service?

Address Inquiries to

Question, Please?

Civil Service Leader

79 DUANE STREET

New York City

Call 21, Ext. 200

(Can be continued from Page 14)

INDEX

Some materials are in making under the most modern steam of water. Others may be made with less effort. You may ask about the most efficient way to make them. You may also ask about the best way to use them. You may be interested in the science of making materials, or in the technology of using them. This information is available from the United States Department of Agriculture, the Bureau of Labor, and other government agencies. You may also find it useful to consult the American Chemical Society, the American Society for Testing Materials, and other professional organizations.

Requirements

To be eligible, an applicant must have had two to six years of experience in the field of the work desired. The requirements vary with the grade of the position. More experience may be required for some positions.

Salary

Applicants will be rated on their experience and fitness on a scale of 100.

Principal Explosives Engineer

Salary: $3,500

Senior Explosives Engineer

Salary: $4,600

Explosives Engineer

Salary: $3,800

Associate Explosives Engineer

Salary: $2,600

Notes

Salary: $2,000

Applicants will be rated on their experience and fitness on a scale of 100.

Radio Monitor Officer

Salary: $1,500

Assistant Radio Monitor Officer

Salary: $1,200

Notes

Salary: $2,000

Applicants will be rated on their experience and fitness on a scale of 100.

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Salary: $2,000

Assistant Radio Monitor Officer

Salary: $1,500

Notes

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CIVIL SERVICE LEADER

Tuesday, July 26

New U. S. Exams

Coffee Roaster
Salary: $1,000. File by Aug. 5. Qualifications: 2 years of experience; working knowledge of machine tools; ability to make repairs on machine tools; ability to read and understand plans, blueprints, and specifications.

Principal Metallurgical Engineer, $5,600

To operate electrically driven gasoline coffee roasting machines with mechanical regenerators. To make minor repairs on machine tools, steam and electric motors; and to perform related work as required.

Requirements: Applicant must have at least 3 years of experience in the coffee roasting of coffee.

No written test will be given. Applicants will be rated on their experience and fitness on a scale of 100.

Assistant Specialist in Naval Language


To prepare test papers in the Naval language in use in the language registers and in the language used by the Indian Office.

Duties: To translate into the Naval language legends and texts used in the language registers and in the language used by the Indian Office.

Requirements: Applicant must have at least 8 years of experience in the language.

No written test will be given. Applicants will be rated on their experience and fitness on a scale of 100.

Toolmaker

Plyc products in Fort Monroe, Va., are sought. Applicants must be able to fabricate Picatinny Arsenal, Dover, N. J., for the service; and at the Arsenal, Ogdensburg, N. Y., for the service.

To prepare tool products in Fort Monroe, Va., Picatinny Arsenal, Dover, N. J., and Ogdensburg, N. Y., for the service.

Duties: To perform tool work on electrical and mechanical equipment used in the service.

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WAGE-HOUR LAW

American Labor Legislation, 1938-1940

B. S. Labor Statistics Bureau, 1940

15th ed., 1938, 115d (Bull. no. 106)

32d ed., 1940, 115d

Fisheries, 4th ed., 1938

B. S. Statistics Bureau

Wages and Hours of Labor

An act to provide for the establishment of fair labor standards; for the determination of minimum wages, maximum hours, and overtime compensation; and for the enforcement of such standards. (Public no. 75, 74th Cong., 1st sess., chapter 236, 94d Cong., 1937.)


Penalties Under Hatch Act

From B. B. MITCHELL

President, U. S. Civil Service

The Hatch Act provides in the case of an employee charged with being a political campaigner, that the Commission shall determine whether such an employee has been a substantial part of the labor force, and that the penalty for such an employee shall be no less than 60, excluding preference credit; and competitors granted disability preference, at least 65, excluding preference credit, at least 60, speed and accuracy, at least 60, and performance in the required rate of speed, speed and accuracy, at least 55, preference competitors meeting the required rate of speed, speed and accuracy, at least 55, preference competitors meeting the required rate of speed, speed and accuracy, at least 55, and performance in the required rate of speed, speed and accuracy, at least 55.

Senior Typist: Applicants must meet the minimum requirements of age, preferences, and labor standards. All applicants must attain the minimum standard of speed and accuracy, at least 55, preference competitors meeting the required rate of speed, speed and accuracy, at least 55, and performance in the required rate of speed, speed and accuracy, at least 55.

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Weights

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Tuesday, July 26

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New State and City Eligible Lists

<table>
<thead>
<tr>
<th>State List</th>
<th>$10,000 or Less</th>
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<tbody>
<tr>
<td>William E. W.</td>
<td>77,100</td>
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<tr>
<td>James D.</td>
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<tr>
<td>Joseph D.</td>
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</tr>
<tr>
<td>John J. O'Connor</td>
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<tr>
<td>Edward G.</td>
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<tr>
<td>Joseph W.</td>
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<tr>
<td>Louis T.</td>
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<tr>
<td>Charles C.</td>
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<tr>
<td>David L.</td>
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<tr>
<td>Richard E.</td>
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<tr>
<td>Robert J.</td>
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<tr>
<td>Alfred H.</td>
<td>76,300</td>
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<tr>
<td>Albert A.</td>
<td>76,300</td>
</tr>
<tr>
<td>Frederick A.</td>
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<tr>
<td>Michael D.</td>
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<table>
<thead>
<tr>
<th>Assistant Airbrush Artist</th>
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</thead>
<tbody>
<tr>
<td>Helen Mukaiy</td>
<td>77,200</td>
</tr>
<tr>
<td>Vincent J. O'Connor</td>
<td>79,398</td>
</tr>
<tr>
<td>Evelyn Schwaber</td>
<td>79,400</td>
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<tr>
<td>Oscar H. Uzkcwit/..</td>
<td>77,376</td>
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<tr>
<td>Renato Gennari</td>
<td>79,400</td>
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<tr>
<td>A, Sylvia Novis</td>
<td>79,750</td>
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<tr>
<td>Walter Wiid</td>
<td>77,400</td>
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<tr>
<td>Edythe J. Runctr</td>
<td>77,400</td>
</tr>
<tr>
<td>Sol Eigcn</td>
<td>77,700</td>
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<tr>
<td>Martha Schwab</td>
<td>77,998</td>
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<tr>
<td>Abraham A. Friedman</td>
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<tr>
<td>Louis H.</td>
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<tr>
<td>William H. Wells</td>
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<tr>
<td>Joseph N.</td>
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<tr>
<td>Robert H.</td>
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<tr>
<td>Alfred P.</td>
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<td>Martin T.</td>
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<tr>
<td>David J.</td>
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<tr>
<td>William B.</td>
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<table>
<thead>
<tr>
<th>Junior Illustrator (Airbrush)</th>
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<tr>
<td>Victor F.</td>
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<tr>
<td>George Horowitz</td>
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<tr>
<td>Muriel Sampson</td>
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<tr>
<td>Sylvia Weiss</td>
<td>113,900</td>
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<tr>
<td>Anna J.</td>
<td>113,900</td>
</tr>
<tr>
<td>Victor F.</td>
<td>113,900</td>
</tr>
<tr>
<td>William A.</td>
<td>113,900</td>
</tr>
<tr>
<td>Virginia A.</td>
<td>113,900</td>
</tr>
<tr>
<td>Mary E.</td>
<td>113,900</td>
</tr>
<tr>
<td>Ruda B.</td>
<td>113,900</td>
</tr>
<tr>
<td>Mildred G. Schneider</td>
<td>113,900</td>
</tr>
<tr>
<td>Rita Weiss</td>
<td>113,900</td>
</tr>
<tr>
<td>George F.</td>
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</table>

Mental Hygiene Notes

BY JOHN F. MONTGOMERY

New Hospital

Bids are now being received for the first units of the new $18,000,000 school for the mentally-rear ted at Wil lock Brock. On August 10 at the School which opened at Rock Island, the second largest in the State, is expected next Spring. It will eventually have accommodations for 4,000 patients and will employ 608 persons.

From the present progress on the hospital, officials of the Men- tally Retarded Department expect to open a Superintendent's Office. The formation of the staff at that level is expected to come from trained personnel in other State institutions; others will be recruited from existing or new Civil Service lists.

Population Growth

The population of State men­ tally hygienic institutions is increasing at the rate of 2/2,000 a year. This means that on the average of once every two years, the State must build a new hospital. It also means, of course, that the number of employees necessary to staff those institutions is constantly growing.

40 Years Service

On Wednesday, July 31, Daniel F. Ryan, Master Mechanic of the Hudson River State Hospital, will retire after 40 years of service. In honor of the occasion, the Hudson River State Hospital Em­ ployees' Association, of which John Livingston is president, will give Mr. Ryan a farewell party in the Amusement Hall, Wednesday, July 31 at 12:30 p.m.

Program of Employees

The 1940-41 legislative program of the Hudson River State Hospital Employees Association has been adopted. At a meeting held the week the group decided to ask the

Meeting

John A. McDonald, president of the Association of Employees of the Department of Mental Hygiene, will hold a meeting of officers and members of the Association on Wednesday, August 7 at the Hotel Wellington, Albany. The meeting is slated for 10 a.m. The Association legislative program will be tabled at that time.

ABC Jobs

The State Civil Service Commission has completed the grading of the pay scales for the exam for Investigator, Alcohol Beverage Control Board. The list will be published early next month, according to President Reavis. Those on the list will be made at $2,400.

Hatch Act Penalties

(Continued from Page 16) other vocational employees, their tax credit provisions as well as the vocational employees. It has been indicated that these laws restricting the freedom of employment also apply to federal employees. Mr. Liebman, in his remarks, matters interfere with qualifica­ tions for positions, they are to carry out the employers, Congress has spoken, and it is the duty of the Congress to carry out the employers' laws.
City Commission's Calendar

Sanitation Postponements

The Municipal Civil Service Commission last week extended to the Sanitation Man candidates the privilege of postponing their medical examination if called to military duty by the U.S. Government.

At the same time the Commission refused to grant a postponement for C.C.C. workers because the C.C.C. does not come under the provisions of the pending bill.

Other items on the Commission's weekly calendar follow:

Impeachment

3631. James V. Clarke, who was impeached at his re-examination for Life Guard this summer, was summoned for his impeachment. The Commission, however, refused to grant his request. Commissioner Per­

Dissolution

3560. The Commission dis­

Junior Engineer, Buildings Administrator

3591. The Junior Engineer (Custodian Inspector) list was withdrawn and the Administrator’s list was declared appropriate for the $3,600 Building Administrator. The report was approved.

Assistant Gardeners

3549. Assistant Gardeners who work seasonally asked the Commission to be admitted to the Promotion to Group B list in accordance with the Commission's plan for a reduction in the number of seasonal employees.

The Leader for July 16.

THE LEADER FOR JULY 16

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The Leader for July 16.

THE LEADER FOR JULY 16

Unofficial

Key Answers to Maintainer's Helper Exam Group C

Following are unofficial key answers to the Maintainer’s Helper Exam, Group C. Next week The Leader hopes to have official key answers for the Group.

 Thur., July 30.

Electrical Inspector

3520. The Electrical Inspector, Grade 2, list will be used to fill positions in the Inspector of Fire Alarm Boxes, Grade 2 in the Fire Dept.

Reclassification

3534. Minor changes in the reclassi­

fication of Interpreter, Court Clerks and Court Attendants were suggested at this week's meeting of the Commission.

The report was approved.

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Is Your Exam Here?

This is the latest news from the Municipal Civil Service Commission. The status of exams which attracted 500 or more candidates will be published as soon as they are made known.

COMPETITIVE

Appointments are pending: (1) certification; (2) being considered.

Medical Assistant, Grade 1; more than 50% of the written test completed.

Administrative Assistant (Welfare): The final examination for the written test is in progress.

Assistant Football Coach: The written test is completed.

Assistant Engineer, Grade 4: More than 50% of the written test completed.

BULLETIN BOARD

Your Chances for Appointment

<table>
<thead>
<tr>
<th>Eligible List Certified to City Agencies During the Week Ending July 23, 1949</th>
<th>Last Number Certified</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accountant, Grade 3 (for indefinite appointment)</td>
<td>125*</td>
</tr>
<tr>
<td>Administrative Assistant (Public Buildings) (for appointment)</td>
<td>4</td>
</tr>
<tr>
<td>Airport Inspector</td>
<td>14</td>
</tr>
<tr>
<td>Attorney General, Grade 3 (for appointment)</td>
<td>19</td>
</tr>
<tr>
<td>Antimoniter</td>
<td>10</td>
</tr>
<tr>
<td>Architectural Draftsman</td>
<td>11*</td>
</tr>
<tr>
<td>Architectural Draughtman, Grade 4</td>
<td>17*</td>
</tr>
<tr>
<td>Assistant Gardener (for permanent appointment)</td>
<td>329</td>
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<tr>
<td>Assistant Inspector</td>
<td>617*</td>
</tr>
<tr>
<td>Attendee Messenger, Grade 1</td>
<td>637</td>
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<tr>
<td>Fire Truck Driver (for appropriate appointment)</td>
<td>26,086</td>
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<tr>
<td>Battery Constructor (for appropriate appointment)</td>
<td>10</td>
</tr>
<tr>
<td>Bookkeeper</td>
<td>1,418</td>
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<tr>
<td>Cement Mason</td>
<td>1,502</td>
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<tr>
<td>Court Messenger</td>
<td>206</td>
</tr>
<tr>
<td>Dental Hygienist, Grade 3</td>
<td>85</td>
</tr>
<tr>
<td>Elevator Operator</td>
<td>274</td>
</tr>
<tr>
<td>Foreman</td>
<td>3,280</td>
</tr>
<tr>
<td>Fire Department (for appropriate appointment)</td>
<td>2,754</td>
</tr>
<tr>
<td>Inspector of Pools, Grade 3</td>
<td>69</td>
</tr>
<tr>
<td>Inspector of Pumps and Castings, Grade 3</td>
<td>9</td>
</tr>
<tr>
<td>Inspector of Pipes and Castings, Grade 3 (for appointment)</td>
<td>9</td>
</tr>
<tr>
<td>Inspector of Eucalyptus, Grade 3 (for appointment)</td>
<td>32</td>
</tr>
<tr>
<td>Inspector of Pipes and Castings, Grade 3 (for permanent appointment)</td>
<td>361</td>
</tr>
<tr>
<td>Junior Accountant</td>
<td>111</td>
</tr>
<tr>
<td>Junior Engineer (Electrical)</td>
<td>97</td>
</tr>
<tr>
<td>Junior Engineer (Mechanical) (for indefinite appointment)</td>
<td>1,023</td>
</tr>
<tr>
<td>Liberty Actuary, Grade 3</td>
<td>57</td>
</tr>
<tr>
<td>Labor Commissioner (for appointment)</td>
<td>2,010</td>
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<tr>
<td>Life Commissioner (for appointment)</td>
<td>252</td>
</tr>
<tr>
<td>Mechanical Draughtsman, Grade 4 (for appointment)</td>
<td>45</td>
</tr>
<tr>
<td>Pharmacist</td>
<td>10</td>
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<tr>
<td>Physician (Women)</td>
<td>218</td>
</tr>
<tr>
<td>Police Officer (for appointment)</td>
<td>1,282</td>
</tr>
<tr>
<td>Probation Officer (for appointment)</td>
<td>60</td>
</tr>
<tr>
<td>Probation Officer (for appointment at $600)</td>
<td>183</td>
</tr>
<tr>
<td>Probation Officer (for appointment at $600)</td>
<td>6</td>
</tr>
<tr>
<td>Radio Publicity Assistant</td>
<td>7</td>
</tr>
<tr>
<td>Resident Physician, Grade 1</td>
<td>6</td>
</tr>
<tr>
<td>Road Crew, Grade 2</td>
<td>33</td>
</tr>
<tr>
<td>Resident Physician, Grade 2</td>
<td>17*</td>
</tr>
<tr>
<td>Sociologist</td>
<td>150</td>
</tr>
<tr>
<td>Special Interpreter</td>
<td>200</td>
</tr>
<tr>
<td>Station Agent</td>
<td>847</td>
</tr>
<tr>
<td>Structural Engineer, Grade 3</td>
<td>268</td>
</tr>
<tr>
<td>Supervisor, Grade 3</td>
<td>76*</td>
</tr>
<tr>
<td>Supervisor of Markets, Weights and Measures</td>
<td>45</td>
</tr>
<tr>
<td>Telephone Repairman, Grade 2 (for appointment)</td>
<td>74</td>
</tr>
<tr>
<td>Temporary Clerk, Grade 3</td>
<td>94*</td>
</tr>
<tr>
<td>Temporary Clerk, Grade 3</td>
<td>89</td>
</tr>
<tr>
<td>Typewriter</td>
<td>23</td>
</tr>
<tr>
<td>Watchman-Attendant (for temporary appointment at $600)</td>
<td>200</td>
</tr>
</tbody>
</table>

*Last eligible permanently appointed.

Real Estate News

for

Civil Service Readers

by FRED H. ASHLEY

In spite of the real summer temperature, real estate owners are reporting many more lookers in the last weeks, and both sales and rentals have increased materially.

Forest Hills South, the new development at 71th Avenue and 72nd Street, will be completely rented by September 1st. The seven buildings, totaling more than 200 apartments, make this Forest Hills' largest apartment complex. Apartments are renting rapidly, and one of the buildings, the "PARKVIEW," has been completely rented.

City Park Homes, 72nd and Main St. New Gardens, opens this week its first furnished completely equipped model house.

FOREST HILLS SOUTH

FOR SALE

FOREST HILLS II

3rd Floor, 714 Cypress St.

$1,550

Queens Boulevard, will be completed at about September 1st. The seven buildings, totaling more than 700 apartments, make this Long Island's largest apartment complex. Apartments are renting rapidly, and one of the buildings, the "PARKVIEW," has been completely rented.

Radio City Music Hall

36th Street at 6th Avenue

"SOUTH OF PAGO PAGO"

McCLURE'S HALL

ON GREAT STAGE: Billie Burke, E. F. Johnson, and friends in "South of Pago Pago."" They play to an audience of 5,000 at a performance of 10 minutes.

FOREST HILLS, L. I.

Phone: B672-8130

EXAMINATION FREE

ON SATURDAY MORNING AT 9:30

J. D. LINS

Private Hospital Practice in Neurology and Psychiatry (Brady's College of Physicians and Surgeons) 1881-1943, 26 E. 15th St., N. Y., N. Y. (5th Ave. and 15th St.)
New Gadget Measures Sanitation Exam Run

**CIVIL SERVICE LEADER**

**Tuesday, July 30, 1957**

**New Gadget Measures Sanitation Exam Run**

*(Excerpts)*

Another gadget will face Sanitation candidates sometime within the next few weeks. No, it isn't an additional contraption to test speed, agility, or strength. It's a more exact measuring apparatus.

The fitness test, an agility test, is measured by the "electric eye" method, and when this is out of order, an old-fashioned stop-watch records the time a man takes to go up a broad jump, overcome a hurdle, weave around obstacles, scale an eight-foot wall, and dive over a vaulting box. Many of the Sanitation candidates have complained particularly against stop-watch recording, claiming that human error can creep in.

So plump, jovial Doc John Puria, scientific genius of the Civil Service Commission, set out to devise a mechanism that would be free of human error. Last week, the job was finished.

Here's how it works. As the candidate begins his agility run, he steps upon a wide metal treadle. This breaks the circuit and stops the measuring clock. The candidate can then look at the clock and see exactly how long it has taken him to perform his task.

All possibilities of human error are eliminated. The only way the clock can stop recording, once it has started, is by someone's stepping on the second treadle. If the candidate doesn't complete his run, the examiner will have to wait for the student to step off the clock before the mechanism can again begin to record.

It is probable that the new recording device will be used on all Sanitation exam candidates in the future.

Mrs. Wilson Recovering

Mrs. Sadie E. Wilson, wife of Federal Customs and Border Patrol Agt. E. E. Wilson, is recovering at her home in Rockaway Beach.

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All Expenses Included

Vacation at Fine Hotel In Catskills

Including Extensive Social Programs

Vacation at Fine Hotel In Catskills

Embassy Tours "C" ...............................................

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**AVIATION—SHEETMETAL RIVETING**

Welding Machine Shop

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Prepared under the direction of Chief Engineer, John H. Shorenstein, by Mechanical Engineers, Homer Smith, Lead Foreman.

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**GENERAL FEDERAL TEST GUIDE**

Price $1.00

Contains questions and answers, tested at U. S. Civil Service Commission.

**Leader Book Shop**

97 DANLE STREET, NEW YORK CITY

**CIVIL SERVICE LEADER**

CLERK-CARRIER

Latest data on Postal Clerk-Carrier lists shows that in New York, the percentage of the last person appointed a clerk was 90.20. Last carrier was 87.00. For Brooklyn the figures are: clerk, 97.20; carrier, 94.00. For Richmond: clerk, 95.60; carrier, 93.20. No exam in the offing.

**Leader Book Shop**

97 DANO ST., NEW YORK CITY

Card Punch Operator (Clerical Part Preparation)

Civil Service Handbook (by Wm. Allan Brooks)

Civil Service Handbook (by Cord Publishing Co.)

Hospital Attendant Home Study Guide

Factory Inspector

Telephone Operator

Stenographer Typist

Clerk-Stenographer Typist

Postal Service

Sanitation Man Physical

Sanitation's Helper, Group A.B.C.D.

Outline Chart of Municipal Government

Let's Play Vocabulary

Political, Legal & Business Guide

Mental Multiplication

General Federal Test Guide (Arcy)

Social Supervisor

Clerk

Pension

Playground Director

Juliet Custodian

Customs & Immigration Inspector

**TWU Making Pension Study**

The Transport Workers' Union plans to release within the next few weeks a study it is making of expected social pensions. On the basis of this study, the TWU will recommend to the city a pension system for subway employees on the unified subway lines—formerly the IRT and RMT.

The subway workers need not necessarily enter into the City Retirement System. According to the administrative code, it is legal to set up a separate system—it the Board of Regents can induce the TWU to agree to it.

The chances are that the TWU report will experience classification with the City system, since on the present lines the men didn't have to pay anything into a retirement fund, while the city system calls for payments between $5 and $11 per cent of salary.

Employees of the 8th Avenue line belong to the City Retirement System.

**Border Patrol Medical Tests**

Appointments for the job of Border Patrol Agent in the General Investigator list, are now being made. It is noted that for physical examination are given a thorough going-over, because the position requires almost superhuman physical ability. Following are the tests height, weight (these two being recorded every time the man goes up a broad jump, over a hurdle, and around a vaulting box), teeth, heart, and lungs. A count of the red blood corpuscles is taken, and of the white. An X-ray is part of the medical equipment utilized by the physician who act as examiners for the U. S. Civil Service Commission.

As pointed out in last week's Leader, no effort is made by staff members of the Commission to minimize the "toughness" of the Border patrol job. A thorough re­sume of the type of work, of the conditions, and of the difficulties to be encountered, is given on each man called for examination. This Commission prefers that candidates go into the Border Patrol service completely aware of what they are undertaking.

**SANITATION MEN COORDINATION TEST**

Special instruction on a Reaction Time Machine similar to the one used by Civil Service Commission.

The test is 90% of your final mark. It is believed that practice on this machine will enable you to get a job. Men with 90% or better on the physical are losing out with low scores on the Coordination Test. We guarantee at least 10% increase in your score or money refunded.

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(formerly Schwartz-Caddell School)

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**A little digging in season brings a crop of good marks on the next exam**

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Juliet Custodian

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**Friendly Service for Civil Service employees**

**COMMUNITY IS THE PLACE TO BUY YOUR EYEGGLASSES**

**Community Eye Glasses Happiness**

**CLERK-CARRIER**

**Goings Goings Gone**

Several hundred Work Projects Administration workers held their jobs in New York State in the latest WPA economy wave. More than 5,000 administrative employees over the country will be separated because of the slash in funding, and the Sanitation's administrative fund. Treasury's Accounts & Deposits is reducing its force, approximately 1,600 the country over, the department the relief checks and audits WPA accounts.

**Conscription and Civil Employees**

The effect of conscription on government employees is the subject of a study being made by the U. S. Civil Service Commission. Recent announcement of the status of government workers if the selective service bills before Congress should become law may be expected soon. It is expected that the Commission seeks maximum separation of employees under its jurisdiction.