LABORERS JANITORS
Apply Now for Jobs in N.Y. Area
See Page 2

NYC Orders Fingerprint Exam
See Page 3

STUDY GUIDE FOR CONDUCTOR TEST
See Page 11

COPS SHOULD BE DRAFT-DEFERRED
See Page 10

Women to Replace Men in Defense Work
See Page 9

FDR MAKES IT EASIER TO GET FEDERAL JOBS
See Page 2
REMEmBER PEARL HARBOR

WELF Furniture Corp.

30 to 49 West 10th St. • C. B. D. B. 4515

Present Your Identification Card

Open daily from 9 to 9. Tues., Thurs., Saturdays 9 to 6 P.M.

"Welt Built Is Welt Built"

Check Appeal

The checks which you can issue on this bank, are attractive and prestige building because
YOUR NAME IS PRINTED ON EACH CHECK

Why not start to-day to benefit from the convenience of paying bills this easy way. Following are the features of Truston.

[Table of features, not fully visible]

[Instructions for using checks, not fully visible]

[Partially visible address and contact information]

A Federal Agency Moves to the Big City:

First Days of Wage-Hour Agency in N.Y.C.

[Article text, not fully visible]

[Federal Civil Service News, Tuesday, February 24, 1942]

[Article text, not fully visible]

[Continued on next page]
Meet the New Civil Service President

HARRY W. MARSH, new president of New York City's Civil Service Commission, speaks of changes he will make in the system—of increasing opportunities open to conductors—of changing the 5½-day working week—of helping States and communities to solve their problems.

The new personalities will revitalize the system of employment and bring together, for the first time, city officials and transit officials.

Director of City Club

Going back some years, we find Marsh as civic director of the In- stitutional City Club. Here he performed research, made studies, initiated actions toward improving New York's government set-up. One of the things he did during this period was to study the possibilities of subway unionization and to bring together, for the first time, city officials and transit officials.

Marsh remained in New York for one year during which he did duty as National and State Personnel Director of the Civil Service Reform League. He began his job by helping States and communities to solve their problems.

Existing arrangements to give employees five and one-half day week.

The Civil Service Commission now joins other departments in its policy of changing workweek to five and one-half day week. The employees will find it a more pleasant arrangement.

Another bit of "easing up" will be that neither promotions will be considered unless the applicant had completed the five year term of service and had attended the Civil Service Law School, respectively.

There will be no operating time limits on the Apex, a new Civil Service week is being readied "bocause we're changing our policy while the echo of the mayor's confidential OK to theグラマの三分画を分割し、それぞれ独立したセクションに変換し、それらを一致に並べ替え、それらが見掛け上の分け隔てがないよう配置する。
LISTS

They Call on The Superman

When in difficulty, call on the supermen.

Latest department to get the use of the supermen is the class A list to supply much-needed manpower to the Flood Control Water Supply. To do this department the supermen. The list will be made available to the city's operating reserves, vital, service stations. Last week the names of 200 boys on the supermen list were forwarded to the Board of Water Supply, telling the department that 109 positions would be employed as guards outside the city limits, the remaining 91 for a two-month period. The first eligibility on the list was number 332.

Previously, the watchmen applicant list had been used to fill this condition, because the supermen certification, the names of boys on the watchmen applicant list were also certified for these jobs. If you're a high school student who will be given a qualifying test to your eligibles on the list will be given a qualifying test available at the Civil Service Commission's office only. To the difficulty, call on The Supermen.

To Appoint 27 Deputy Sheriffs

Sheriff John J. McCombs, Jr., will appoint 27 deputy sheriffs Monday. This will be the first time in the history of New York City that appointments to the title of deputy sheriff will be made from both civil service lists.

The remaining 24; appointments to the title of deputy sheriff will be made from the list for Sheriff to be made from the Civil Service Commission.

Your Chances for Appointment

It's important to read this

The highest number of applicants for New York City civil service jobs for pay, permanent, and indefinite positions at salary ranges apply to the city's Civil Service Commission.

The list was certified, the third column, the number of the positions to be filled may be filled by the number of the positions to be filled from the permanent, temporary, indefinite positions.

In the near future you may want to select from these four positions you may want to select from the list, the list is available at the Civil Service Commission office.

The number of applicants for appointment as many names are always certified than there are positions to be filled. You must be certified, your number lower than the number reached on your list, the number reached on your list, the number reached on your list, the number reached on your list.

To the number of applicants for appointment, the number of applicants for appointment, the number of applicants for appointment, the number of applicants for appointment, the number of applicants for appointment, the number of applicants for appointment, the number of applicants for appointment.
Civil Service Leader

Tuesday, February 24, 1942

CIVIL SERVICE LEADER

This week the first of a series of weekly lectures on "Correcting the Defects of Life" was given in "New York" was delivered on Feb. 16, at the Masonic Temple of the City, at 24 West 45th Street, Brooklyn.

Mr. Ebert, of the Commission of Correction, in cooperation with the Bureau of Employment Training of the Civil Service Commission, is conducting two morning and evening courses for defense industry jobs but to the best of our knowledge in the varied, interesting nature of the series: "The University for Showing Birth Certificates is a record-breaking one, it was learned this week that the Bureau of Records on the first floor of the Health Department building, 125 Worth Street, Manhattan, is handling more than 1,000 requests for birth certificates every day.

In the past two years the office has issued more than 50,000 certificates.

Mr. Ebert stressed there can be no exceptions to the rule that each birth certificate must be filled out by a doctor or nurse, and that a number of old people have been eluding these rules.

The belt has been made so that the roads can be seen better at night.

Let's hope it does— the accident rate among sanitation workers has always been too high.

Special report on the war office.

"Keep Em Buying" Employees of the War Department set a goal of $20,000 in defense bonds. They have pledged $20,000 worth. Congratulations—Ed.

"To Risk Your Lives" Like a quotation from a Churchill speech is the admonition of a Commissioner of Welfare. William Holton—New York's Welfare Administrator for New York City to his employees who will take special emergency war service.

"The service to which you are being called is not only dangerous, and in case of serious emergency, you may be called upon to risk your life. I have no doubt about your courage, and I am sure you will face any sacrifices which may be necessary in protecting the well-being of your fellow citizens."

For their special duties, the 2,000 chosen ones are soon to begin training.

WAR

Keep 'Em Buying

Employees of the Welfare Department set a goal of $20,000 in defense bonds. They have pledged $20,000 worth. Congratulations—Ed.

"To Risk Your Lives"

Like a quotation from a Churchill speech is the admonition of Welfare Commissioner William Holton—New York's New York Welfare Administrator for New York City to his employees who will take special emergency war service.

"The service to which you are being called is not only dangerous, and in case of serious emergency, you may be called upon to risk your life. I have no doubt about your courage, and I am sure you will face any sacrifices which may be necessary in protecting the well-being of your fellow citizens."

For their special duties, the 2,000 chosen ones are soon to begin training.

"Perhaps you've wondered about the reasons for the military-looking belt you've seen on your lapel in the streets. It's for protection. The little discs shine at night, and the boys can be seen better by automobiles. It's supposed to cut down accidents. Let's hope it does—the accident rate among sanitation workers has always been too high.

CIVIL SERVICE LEADER

Records

Health Dept. Taxed by Record Rush

They have enlarged the facilities of the division and added a third floor. These changes are taken care of the continued rush for birth certificate requests, which this week from Goodhue Livingstone, Secretary of the Department of Health, who said the city is handling 1,000 requests a day. According to the League for Better birth certificates are in record-breaking one, it was learned this week that the Bureau of Records on the first floor of the Health Department building, 125 Worth Street, Manhattan, is handling more than 1,000 requests for birth certificates every day. In the past two years the office has issued more than 50,000 certificates.

Mr. Ebert stressed there can be no exceptions to the rule that each birth certificate must be filled out by a doctor or nurse, and that a number of old people have been eluding these rules.

The belt has been made so that the roads can be seen better at night.

Let's hope it does— the accident rate among sanitation workers has always been too high.

CIVIL SERVICE LEADER

Records

Health Dept. Taxed by Record Rush

They have enlarged the facilities of the division and added a third floor. These changes are taken care of the continued rush for birth certificate requests, which this week from Goodhue Livingstone, Secretary of the Department of Health, who said the city is handling 1,000 requests a day. According to the League for Better birth certificates are in record-breaking one, it was learned this week that the Bureau of Records on the first floor of the Health Department building, 125 Worth Street, Manhattan, is handling more than 1,000 requests for birth certificates every day. In the past two years the office has issued more than 50,000 certificates.

Mr. Ebert stressed there can be no exceptions to the rule that each birth certificate must be filled out by a doctor or nurse, and that a number of old people have been eluding these rules.

The belt has been made so that the roads can be seen better at night.

Let's hope it does— the accident rate among sanitation workers has always been too high.

CIVIL SERVICE LEADER

Records

Health Dept. Taxed by Record Rush

They have enlarged the facilities of the division and added a third floor. These changes are taken care of the continued rush for birth certificate requests, which this week from Goodhue Livingstone, Secretary of the Department of Health, who said the city is handling 1,000 requests a day. According to the League for Better birth certificates are in record-breaking one, it was learned this week that the Bureau of Records on the first floor of the Health Department building, 125 Worth Street, Manhattan, is handling more than 1,000 requests for birth certificates every day. In the past two years the office has issued more than 50,000 certificates.

Mr. Ebert stressed there can be no exceptions to the rule that each birth certificate must be filled out by a doctor or nurse, and that a number of old people have been eluding these rules.

The belt has been made so that the roads can be seen better at night.

Let's hope it does— the accident rate among sanitation workers has always been too high.

CITY CIVIL SERVICE LEADER

NEWS BRIEF

With newly-appointed Commissioner Esther Bromley attending her first meeting, the Civil Service Commission decided last week that the Department of Medical and Health will be given separate time for enrolling new employees.

The only hitch is the law that prevents the Mayor from enrolling anyone under $1,750.

If your sacrifice to cut down accidents.

CONDUCTOR TRACKMAN

Applications closed. Classes for the above city examinations meet MONDAY and WEDNESDAY, DAY AT 11:15, 6:15 and 8:30 P.M. Physical class meets three weeks in our modern equipped gymnasium.

CLERK GRADE 1

Male & Female

Classes meet TUESDAY and THURSDAY at 11:15, 6:15 and 8:30 P.M. Applications closed.

INVITATION—Anyone interested is invited to attend a class session with a view of observing the type of instruction offered, after which he may enroll if he so desires.

PATROLMAN PREPARATION

SIX FEATURES OF OUR COURSE—1. Free Medical Examinations. 2. Outdoor Training Camp on Rock of Gymnastics. 3. Agility Test Equipment. 4. Coordination Machine. 5. Lectures and homestyle material prepared by experienced and expert instructors. 6. Physical and mental classes at hours to suit the convenience of the student. Attend a lecture as our guest and take a free physical trial exam.

CARD PUNCH OPERATOR

Applications will be received until further notice for Alphanumeric Card Punch Operator. Another test for Numeric Card Punch Operator is expected within the next few months.

We cannot prepare those who are interested in the future, but also qualify you for employment in the commercial field. A good typist may efficiently operate a card punch machine after 60 hours of instruction.

MOTOR VEHICLE INSPECTOR (Bus)

Entrance salary $2,600 per annum. Class meets FRIDAY at 8:30 a.m.

POST OFFICE CLERK-CARRIER

RAILWAY POSTAL CLERK

Classes in preparation for this examination which should be held within the next few months are meeting on MONDAY and FRIDAY of each week at hours to suit the convenience of the student.

INSPECTOR OF ELEVATORS (Gr. 3)—Class meets Friday at 8:30 P.M. FINGERPRINT TECHNICIAN—Classes forms Tuesday, February 24 at 8 P.M.


OFFICE HOURS: Open Daily, 9 A.M. to 10 P.M.—Saturday 9 A.M. to 6 P.M.—Sunday, 11 A.M. to 7 P.M.

Attend the school with a background of over 350,000 satisfied students over a period of 50 years. Your red cross war fund needs your contribution now—please don't delay.
CIVIL SERVICE LEADER
Tuesday, February 24, 1949

WHERE DO I STAND?

The following are the latest census of New York
State's state employees.

P—New York—9,850 85.3
P—Albany—2,212 85.0
P—Rome—1,000 84.8
P—Other—1,546 84.7

The census was taken by the State Department of
Civil Service.

THE DEFENSE OF NEW YORK

The State Department of Civil Service has
been closed to the public since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.

The Department has been closed to the public
since February 22.
Mental Hygiene Notes

By JOHN F. MONTGOMERY

Nurses & Bill

I'ii-jday, February 24, 1942

LEARN to

— D O N ' T 

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

POSTAL NEWS

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T

— D O N ' T
WANTED!

MEN and WOMEN AS
INSPECTORS
ASSEMBLERS
MACHINISTS
IN AIRPLANE FACTORIES
AND OTHER DEFENSE INDUSTRIES

THE UNITED INSTITUTE OF
AERONAUTICS

One of America's Great Trade Schools
For Mechanical Craftsmen
Offers
Short Practical Day and Night Courses

Our Intensive Training Supplemented By
VISUAL MEDIA
OF THE
United States Office of Education
FREE PLACEMENT SERVICE

RACE BIAS

Discrimination Ruled Out

President Roosevelt's Committee on Fair Employment Practices, which held a two-session public hearing in New York City in defense industries this week in the Bari Association Building, 42 West 40th Street, Manhattan, wound up without one dissenting voice from employees' representatives and employers alike in defense plants on an equal footing.

As a result, some defense and Government defense contracts in the nonprofit field from point to point, judge applicants without regard for race or color or creed or nationality (provided loyalty is preserved). The alternative is to be cited for breach of promise by the committee's field officers. In case of Government contracts will follow.

Conceding union discrimination against Negroes is too charged by Mayor LaGuardia at the test of the hearing, Frank Pfeiffer, representing the AFL on the committee, and John H. Stephens, representing the CIO, pledged their aid in getting all unions.

LaGuardia was emphatic in his conclusion. "I'll hit any union within our jurisdiction that tries to practice racial discrimination," he told the LEADER.

Sperry Gyroscope Company, of Brooklyn, was Mr. by the committee, with the charge it has discriminated against Negro employees, maintained a special file for Negro applications, concede d that Negroes only for certain job vacancies, and that no Negro was accepted as a consultant for the company, denied that the discrimination was practiced.

Edward Lawson, field employment agent of the War Production Board, testified that the same sort of discrimination exists in the Ford Instrument Company, Long Island City, a subsidiary of the Sperry Corporation. He charged that, while Negroes have been hired as tradesmen, they have not received equal opportunity to advancement.

Ford Company representatives testified he couldn't get a job at Wright Aeronautical Corporation, Long Island City, N. J., except as a laborer. He is now designing radio equipment for the U. S. Signal Corps.

Grace Goodwin, colored, from Out of Office of the Equal Employment Opportunity Commission, of New York, testified that the company admitted it was discharging Negroes because its employees would not hire Negroes. In the case of a Negro, he said, Ford Company representatives insisted it don't want to hire Negroes. He testified that the company's representatives looked extremely embarrassed.

Mrs. Jonathan Gibbs, colored, of Rutherford, N. J., testified that the Ford Instrument Company, of East Rutherford, N. J., refused to hire a Negro applicant that he had promised help that the company admitted it was discharging Negroes because its employees would not hire Negroes. In the case of a Negro, he said, Ford Company representatives insisted it don't want to hire Negroes. He testified that the company's representatives looked extremely embarrassed.

Members of the committee are Mark Biddleigh, publisher of the Louisville Courier-Journal; Milton B. Webster, evident, vice-president of the Birmingham News; John Lean, president of Hampton Technical Institute, and others.

EDISON ENGINE

Production Training Department

Welding

LABORATORY

AND NAVY WELDING
TECHNIQUE AND PROCEDURE

WELDING

TECHNICAL INSTITUTE

EIGHT WEEKS

DRAFT AGE MEN!

MEN and WOMEN

For W o m e n

A 4 MONTHS DEFENSE COURSE

Instructors Qualified Under

License by the State of New York

64th St., N. Y. — Established 1927

© 1942 Nick's Advertising Bureau, Inc. Printed in U.S.A.
"Quick-Action" Jobs In Private Industry

The following defense positions are available in private industry. If you feel that you can qualify for any of these jobs, telephone the designated interviewer at the local U. S. Employment Service office. Applications that are employed in essential defense industries will not be considered.

Technical

9 East 10th St.—Lexington 4-5040

Designers of Structural Steel and Reinforcing Rods—Must have recent experience on heavy industrial buildings, power plants, bridges, etc. Must have worked for contracting engineering firm or steel fabricating firm with architectural connections. (Ask for Mr. Pope.)

Plant Manager—Mechanical engineer with sufficient experience to design and operate Ohio boiler plant featuring heavy machinery. Must be able to supervise machine shop, welding department, pattern department. (Ask for Mr. Cauldwell.)

Engineers—To follow manufacturing process throughout aircraft company shops. Must have two years’ experience in machine shop or production. (Ask for Mr. Moore.)

Radio Draftsmen—With 2 years recent experience in detailing radio cabinets, or any type of television or radio equipment. (Ask for Mr. Moore.)

Designers—Recent experience on design of small tools. Must be citizen. (Ask for Mr. Pope.)

Industrial

(4 East Madison Avenue, Phone Lexington 4-5040)

Armature Winders—Experience on AC and DC motors up to 100 h.p. Must be citizen. (Ask for Mr. Rafter.)

Assemblers—Female—Must be experienced in mechanism and assembly of餐具. Must work for consulting engineering firm or steel fabrication firm. Must be able to handle tools. Some blueprint reading required. Apply in person. (Ask for Mrs. Rafter."

Automatic Screw Machine Operator—Must be able to set up and operate automatic screw machines. Must be able to read blueprints. Apply in person only. (Ask for Mr. Cauldwell.)

Hand Painters—Must have previous experience on AC and DC motors up to 100 h.p. Must be citizen. (Ask for Mrs. Kaiser.)

Exhaust Operators—Experience on high voltage in manufacture of wire and cable, including wire and cable radiotubes, copper and aluminum, breakdown test, etc. Apply in person only. (Ask for Mr. Burnham.)

Experimental Machinists—First class only. Experience on experimental machining of small scale models from blueprints, sketch or sample. Must do own planning and set up all machine tools. Job with well known college $2,000 per annum. (Ask for Mr. Dean.)

Pilots and Flight Engineers—Job setting experienced in manufacture of radio tubes, to set, adjust and inspect dials, sockets, etc. Able to do all work pertaining to making stone. Apply in person only. (Ask for Mr. Burnham.)

Defenses Needed Now for Defense

AERONAUTICAL

Metal Workers—Trained in sheet metal work.

Welders—Trained in both gas and arc work.

Electricians—Trained in both electrical and radio work.

Engineering Technicians—Trained in mechanical and electrical engineering.

MACHINIST

Tool and Die Makers—First class only. Must be able to work from blueprints, do own planning and set up all machine tools. (Ask for Mr. Moore.)

Auto Motor Mechanic—Must be able to work from blueprints, do own planning and set up all machine tools. (Ask for Mr. Moore.)

CIVIL SERVICE LEADER

M A N P O W E R

Sliurt, Thorough, Inexpensive, Quality

Friday, February 24, 1942

PUBLIC EMPLOYMENT OFFICES OPERATING AS SWIFTLY AS POSSIBLE, WILL BE TO LIGHT MECHANICAL WORK, MISS LAURELTON RICE, CHIEF, AMONG OTHER ACTION OF AGRICULTURAL COMMISSION, WHICH IS GEARED TO INCLUDE A RECORD PROMPTLY.

Join with hundreds of others at New York Institute of Mechanics, being prepared for essential defense positions. 

New York Institute of Mechanics

Machine Tool Operator

Bench Assembler

or on Aircraft Construction at Sheet Metalworker Riveter or Assembler

Short, intensive courses, taught in the afternoon, are designed to provide service to analyze the skills and occupational experiences of workers employed by federal, state, and local public employment offices operated by that agency throughout the country.

A recruiting drive is also being conducted for men and women who are willing to speed up a voluntary registration drive to make it possible for all employers to help in the war effort. This drive will be especially impor­
tant in those areas where labor shortages exist.

The Bureau of Labor Statistics of the U. S. Employment Service estimated that, of the 5,000,000 in defense plants throughout the country, 500,000 are being turned over every quarter of 1941, as many persons as will fill the place of 700,000 former wage-earners who are going into war industry, and it is expected that 3,000,000 new workers will be needed—mostly women.

Many Courses Open At Textile High

An unusually interesting series of evening courses for men and women have just been announced by the Brooklyn Textile High School, 35 West 18th Street. They include Advertising Art, Buying and Selling, Mill Work, Knitting, Textile Illustration, Chemistry (Textile), Knitwear Design, Ladies’ Garment Design, Non-Destructive Testing of Textiles, Textile Design, Industrial Art, Metalwork, and Bookkeeping.

Many Courses Open At Textile High

At Textile High

Within Industry programs are geared to include a record

Join with hundreds of others at New York Institute of Mechanics, being prepared for essential defense positions.

Courses at Textile High

Set-up Men—On Brown and Sharp automatic screw machines, hand screw machines and Warren and Sweazy turret lathe. To set up and operate machinery on various sizes and various metals, to close tolerances. (Ask for Mrs. Rafter.)

Sheet Metal Workers—Production experience. Must read blueprints and do layout work. Men with background in radio manufacturing. Must be citizen. (Ask for Mr. Klop.)

Stringers—Female—Experienced head stringers only. (Ask for Miss Leshkowich.)

Tool and Die Makers—Experienced on jig and fixture work. Combination blanking, forming and small progressive dies. Must be citizen. (Ask for Mr. Cauldwell.)

Trombetta—First class, to do experimental work in a Queen's lab­oratory. (Ask for Mr. Cauldwell.)

Weaver—Must have recent experience in repairing chamoisgraphs. No others need apply. Must be citizen. (Ask for Mr. McKee.)

Welders—First class are acetylene welders, light and heavy gauge metal, including stainless steel. Must be able to work in all positions as indicated by welding test. (Ask for Mr. Moore.)

Wires and Electrode Hand Iron Solderers (Female)—Must be experienced in manipulating various types of wire. Must be citizens. (Ask for Mr. Cauldwell.)

Wood Pattern Makers—Must have recent experience in foundry work, jobbing shop patterns or shipyard. Must operate all woodworking machines. Experience on machinery parts. (Ask for Mr. Ousdowel.)

Wood Pattern Makers—Must have recent experience in foundry work, jobbing shop patterns or shipyard. Must operate all woodworking machines. Experience on machinery parts. (Ask for Mr. Ousdowel.)

Women 18 to 45 Married or Single

Airline stewardesses: 60 per hour Galaxy flights out of New York. Apply to bench assemblies and inspectors.

Women 18 to 45 Married or Single

The Coast Guard needs men. If you're between 18 and 31, why not try the Coast Guard? Apply immediately and you will be considered.

Employment opportunities for both men and women—our graduates are now employed in nearly 200 Defense Plants. Investigate TODAY!
Democracy At Work

In these days when democracy is faced with the crisis of its history, it was a heart-warming sight to watch, last week, as the wheels of democracy turned to place justice in one of the real battles of our body politic. The President's Committee on Fair Employment Practice set New York. The Committee consists of a publisher, two industrialists, three labor leaders. One of the committee members is a Negro. This Negro, a member of the congregation where the people, little Americans who ask only for the privilege of working in our war effort, but who have been barred because of their skin color or their racial background. The Committee listened, and the Committee will see to it that the Negro is not dumped by prejudice towards which we are fighting abroad. In the work of such discrimination.

Mr. BRUCE BROMLY, new Civil Service Commissioner, greets a nurse's costume during her first few days in office. When the New York Civic Service, the name of a Supreme Court Justice will be brought up. When the Head Office of the Pan-American Airways? Doesn't the New York office know how much work has been done on their South American bases? Do the work force, these factories where they are sta-

tioned. It costs $30,000 a year to obtain 50 permanent employees for the State Mental Hygiene Department. Thomas W. Holliday, the Commissioner of Labor, Wage and Hour Division in N.Y.C.

The LEADER invites all readers to write in upon any Civil Service subject. Letters, even of general interest, will be printed. Letters which appear in these columns may be answered by readers with points of view. All letters will be published as long as they are essential if requested.

What's to Be Done About Police Force?

Last summer, Police Commissioner Valentine announced a schedule of appointments, to be made at regular intervals, to bring the police force up to strength, one a week, until they were appoint-
ments made—back in September.

Here's the situation:

Because of the war, there's an increased need of patrolmen. But because of the draft, officials say they can't make substantial increases. The shortage today—and the previous shortage—has sent thousands of men back to their old jobs. Now we let suppose the war lasts 5 years. The men on the force now, 8 years from now, will be little new blood coming in. Retirements are forcibly cut down to a trickle. This doesn't help the force for a healthy condition. It's not good for moral or efficiency. What's the solution?

(1)Appointments must be made now, and the depart-
ment must fill the police stations. (2) The Mayor must push for deferment of men on the force as he has pushed for deferment of firemen.

The logic of this solution is pointed up by London's experience: they sent their cops off to the army, then hurriedly had to call them back when the going got tough.

In an interview with Mr. Livingston, second generation U. S. Marshal, he said: "My son, Goodhue III, is an ensign in the Navy, and today there is a WPA film for improving the work of the nation in the South American bases. . . . Development is not in view, despite the fact that the 'career man' may not always be the best type of admin-
istator. Civilians must be found who have rich experience. It's my opinion that the 'career man' may not always be the best type of admin-
istor. Civil Service should serve the whole community for admin-
istors, not just for the group which it represents. The 'career man' may not always be the best type of admin-
istor. Civilians must be found who have rich experience. It's my opinion that the 'career man' may not always be the best type of admin-
istors, not just for the group which it represents. The 'career man' may not always be the best type of admin-

Suggests State List For U. S. Marshal

Mrs. Edward Bonaparte, the wife of the late Edward Bonaparte, is more qualified for the position of Dep-

What's the solution?

"If you are an incendiary bomb," said the instructor, "phone in at once." Then he gave the warden 7 definite things to say. These 7 phrases the instructor didn't want to hear, so that there could be no mistake.

"After everybody knew thoroughly what was required, one of the wardens arose and Mr. Instructor, what number do we call?"

"Oh, I can't tell you that," said the instructor. "It might clog the wires."

The logic of this solution is pointed up by London's experience: they sent their cops off to the army, then hurriedly had to call them back when the going got tough.
Tuesday, February 24, 1942

CIVIL SERVICE LEADER

Page Eleven

Study Guide for Coming NYC Conductor Test

The second part of a series of study articles for the conductor examination appears below. Some of the questions in this series were asked on previous examinations for conductor. Other questions were asked in other series of the position and the geography of New York City. Before attempting any of these questions, all candidates must be familiar.

Do not answer these questions unless you have studied the material on which you have arrived at your answer, which may be elsewhere in this series. Always check the space provided and save until next week. The answers to these questions will appear in next week’s CIVIL SERVICE LEADER, in addition to ten more questions.

Question 11

If a subway train runs one mile in one minute and thirty-five seconds, how long will it take per hour to be (a) 50 miles, (b) 55 miles, (c) 75 miles, (d) 92 miles.

Ans. —

Question 12

Employers often offer positions to one character from the platform to the other, at stations, rapidly. The space provided and save until next week. The answers to these questions are based on the duties of employees crossing from one station to another, at stations, rapidly.

Among the greatest problems encountered by candidates in the course of the study series are (1) the ability to solve simple problems; (2) the ability to answer questions based on percentages; and (3) the ability to answer questions dealing with measurements. We shall devote the next three essays in civil service examinations.

Questions dealing with measurements. We shall devote the next three essays in civil service examinations.

EQUATIONS

Most arithmetic problems come down to simple equations. For example, if a dollar is divided into 4 parts, how many dollars is each part? The answer is one dollar.

Among the greatest problems encountered by candidates in the course of the study series are (1) the ability to solve simple problems; (2) the ability to answer questions based on percentages; and (3) the ability to answer questions dealing with measurements. We shall devote the next three essays in civil service examinations.

Let us attempt to apply these rules to specific problems:

Problem I: Find a number which, if 4 is added to 5 times the number, the result is 120. Find the number. I

Solution: Let X represent the number.

5X + 4 = 120

5X = 116

X = 23.2

The number is 23.

Problem II: Mr. Roberts drove from his home to the village and back again. Then he drove 12 miles to his factory. His speedometer shows that he averaged 20 miles per hour for the entire trip. How far was it from his home to the village? Let X represent the distance to the village. The distance to the village is 2X plus X or 2X distance.

Solution: The total distance for the trip is the sum of the distance to the village and back again. The sum equation will read X plus X minus 14 equals 64. Sohition:

2X = 78, X = 39

The distance to the village is 39 miles. One way.

Answer to last week’s test:

3. B

4. A

5. D

6. B

7. B

8. C

9. D

10. A

This series of study articles will appear in the CIVIL SERVICE LEADER each Tuesday.
**STUDY for DEFENSE!**

Air Raid Precautions
3.00

Winter Building Construction
3.00

Air Raid Defense
3.50

Electrical Engineering and Design
4.50

Production Engineering—Fig and Tool Design
5.00

The Home Front Training Manual
6.00

Planned A.R.P.
2.50

Chemical Warfare
2.50

For Employment Interviewer and Aero Engineer
2.50

Aircraft Maintenance
2.50

For Employment Interviewer and Aero Engineer
2.50

Gears and Gear Cutting
2.00

Plaster Molding
2.00

For Employment Interviewer and Aero Engineer
2.00

Medical Manual of Chemical Warfare
2.50

For Employment Interviewer and Aero Engineer
2.50

Aircraft Torch Welding
1.50

Aircraft Blueprint
1.50

For Employment Interviewer and Aero Engineer
1.50

Aircraft Sheet Metal Work
1.00

Aircraft Propellers
1.50

For Employment Interviewer and Aero Engineer
1.50

Predimentary Airplane Design
1.00

Machine Tools in Aircraft Production
1.50

Practical Math of Aviation
1.00

Aircraft Engine Maintenance
2.50

Auto Guide
4.00

Wiring Diagram
1.60

Blueprint Reading
2.00

Carpenters and Builders
1.50

Civil Engineering Manual
1.50

Electrical Designing
2.00

Handy Book Practical Electricity
4.00

Math, and Calculations
2.00

Mechanical Drawing & Design
2.50

Blueprint Reading
2.00

New Machine Engineers Guide
3.00

Mathematical Drawing
2.00

Practical Engineering
1.00

Redimand's Guide
2.00

Welders Guide
1.00

Answers on Refrigeration
2.00

Electrical Devices
2.00

Electrical Devices
2.00

Rogers Machine Guide
2.00

Hawkins Aid to Engineers Exam
2.00

Machine Engineer-Cabinet Maker
2.50

Diesel Engine Operation
2.00
Park Patrolman, Steam Fireman Among State Tests

Candidates must have a good knowledge of State and federal narcotic laws and of the techniques of field investigation. Candidates must have a knowledge of State and federal natural resources laws and of the techniques involved in game management and research, and graduation from a standard senior high school or its equivalent. Candidates must have a knowledge of accounting, accounting and bookkeeping practices, and the use of machine tools and metal processes. Candidates must have a bachelor of science degree, including courses in four of the following groups: Either (a) five years of satisfactory experience in manufacturing, selling, and managing, of which one year must have been in responsible and difficult accounting and the Milk Control Law, College transcript required. Subjects of Examination Written examination on the duties of the position, relative weight 4. Minimum Qualifications Candidates must have a knowledge of the principles and methods of personnel and employee relations, and training and experience, relative weight 6.

INCOME RETURNS TAX

Reasonable COMPLETED SAVINGS ADVISERS

Mr. H. 16th St., No. Aves, Boro.

EYE SEE MEANS JOB

Learn How To Save Yours

Read the Popular Article "Nonsense in Seeing" By Dr. Emanuel M. Josephson

Eye Bank

305 Lincoln Ave.

Send your permutations for Civil Service Examinations

New York State Commission to

JAMES M. BURR

Chief of Examiners

97 Duane Street, N. Y. C.

Enclosed is $2.00 to cover cost of annual subscription to
The Leader and the Vocational Guidance Service. Send no training and experience blanks immediately.

Name

Address

Let's Help You Get That Job

Come Down to Earth and Let's Talk About That Job Problem Today!

Vocational Guidance Service

Absolutely FREE to anyone who subscribes to the LEADER at the regular $2.00 rate for 52 issues.

* You register with us in person, by phone or mail and we try to keep you fully informed by mail for a period of one year of any examination we think your qualifications permit you to take.

* We tell you about courses that may fit you for government or defense jobs.

* We study your personal problems and we help you find jobs open for you.

* We answer queries in relation to lists, departments, working conditions, transfer opportunities and promotions.

* We prefer to see you personally but you may phone or write.

* We try to keep you informed which jobs are open with governmental agencies which are not under civil service.

* We advise registrants eligible to take an examination of the proper manner of proceeding and the best way to study for the test.

REMEMBER: UNLESS YOU KNOW WHEN TO FILE AND FOR WHAT, YOU ARE GROPPING IN THE DARK. LET US HELP YOU IN YOUR CIVIL SERVICE J O B IMMEDIATELY! BY TELLING YOU WHETHER OR NOT YOU ARE ELIGIBLE FOR THAT JOB, WE ARE SOLVING YOUR PROBLEMS AND AT NO COST TO YOU!

CLIP THIS COUPON NOW!

Civil Service LEADER

97 Duane Street, N. Y. C.
CIVIL SERVICE LEADER

Tuesday, February 24, 1942

State and U.S. Both Issue Call for Steam Firemen

State Tests

(Continued from Page Thirteen) annual appointments of six months for apprenticeship.

490. Psychologist, State Institution for the Tuberculous, Bath. Salary ranges from $1,100 to $1,900. Appointment expected at Crown Point. Fee $1. Written examination on the duties of the position, relative weight 3.

Duties

Under supervision of the Superintendent, to conduct all psychological tests and examinations, to advise on the selection of patients and their treatment, and to make related reports. In the Child Guidance Clinics, to give therapeutic treatment in a psychological manner, and make psychological reports.

Written Examination

Written examination on the duties of the position, relative weight 3.

Subjects of Examination

Either (a) graduation from a recognized college or university with a major study in psychology, together with three years of practical experience, or (b) graduation from a college or university with a major study in psychology, together with satisfactory completion of an approved course in child guidance, or (c) a satisfactory equivalent of the above.

501. Pathologist, Department of Criminal Investigation, Salary range $1,200 to $1,900. Appointment expected at Three Mills. Written examination on the duties of the position, relative weight 5.

Duties

To keep charge of the laboratory. Subject to the general supervision of the Department of Criminal Investigation, to screen and test all evidence and examine the bodies of those accused of crime; and make examinations on all cases of suicide and all cases of death by violence. To organize laboratory work and to do related training and experience, relative weight 5.

Written Examination

Written examination on the duties of the position, relative weight 5.

502. Public Health Nurse, Department of Health, Albany. Salary range $1,000 to $1,800. Appointment expected at Albany. Applications should be filed by March 12.

Duties

Under general supervision, to aid the Department of Health in securing and maintaining standards of health and fitness among the citizenry of New York State.

Written examination on the duties of the position, relative weight 5.

503. Psychologist, State Institution for the Tuberculous, Bath. Salary ranges from $1,100 to $1,900. Appointment expected at Crown Point. Fee $1. Written examination on the duties of the position, relative weight 3.

Duties

Under the direction of the Superintendent, to make psychological examinations and give advice on the selection of patients and their treatment.

Written Examination

Written examination on the duties of the position, relative weight 3.

Subjects of Examination

Either (a) graduation from a recognized college or university with a major study in psychology, together with three years of practical experience, or (b) graduation from a college or university with a major study in psychology, together with satisfactory completion of an approved course in child guidance, or (c) a satisfactory equivalent of the above.

504. X-ray Assistant (Therapy), Assistant Surgeon, Erie County. Salary range $1,300 to $1,800. Appointment expected at Buffalo. Fee $1. Written examination on the duties of the position, relative weight 3.

Duties

To operate X-ray apparatus and conduct X-ray examinations, to take part in the training and experience of positive study.

Written examination on the duties of the position, relative weight 3.

Subjects of Examination

Either (a) graduation from an approved school of X-ray work, or (b) a satisfactory equivalent for the above.

505. X-ray Assistant, State Institution for the Tuberculous, Bath. Salary range $1,300 to $1,700. Appointment expected at Bath. Fee $1. Written examination on the duties of the position, relative weight 3.

Duties

To operate X-ray apparatus and conduct X-ray examinations, to take part in the training and experience of positive study.

Written examination on the duties of the position, relative weight 3.

Subjects of Examination

Either (a) graduation from an approved school of X-ray work, or (b) a satisfactory equivalent for the above.

506. X-ray Assistant (Therapy), Assistant Surgeon, City of New York. Salary range $1,300 to $1,800. Appointment expected at New York. Fee $1. Written examination on the duties of the position, relative weight 3.

Duties

To operate X-ray apparatus and conduct X-ray examinations, to take part in the training and experience of positive study.

Written examination on the duties of the position, relative weight 3.

Subjects of Examination

Either (a) graduation from an approved school of X-ray work, or (b) a satisfactory equivalent for the above.

507. Psychologist, State Institution for the Tuberculous, Bath. Salary ranges from $1,100 to $1,900. Appointment expected at Crown Point. Fee $1. Written examination on the duties of the position, relative weight 3.

Duties

Under the direction of the Superintendent, to make psychological examinations and give advice on the selection of patients and their treatment.

Written Examination

Written examination on the duties of the position, relative weight 3.

Subjects of Examination

Either (a) graduation from a recognized college or university with a major study in psychology, together with three years of practical experience, or (b) graduation from a college or university with a major study in psychology, together with satisfactory completion of an approved course in child guidance, or (c) a satisfactory equivalent of the above.

508. X-ray Assistant (Therapy), Assistant Surgeon, City of New York. Salary range $1,300 to $1,800. Appointment expected at New York. Fee $1. Written examination on the duties of the position, relative weight 3.

Duties

To operate X-ray apparatus and conduct X-ray examinations, to take part in the training and experience of positive study.

Written examination on the duties of the position, relative weight 3.

Subjects of Examination

Either (a) graduation from an approved school of X-ray work, or (b) a satisfactory equivalent for the above.

509. Psychologist, State Institution for the Tuberculous, Bath. Salary ranges from $1,100 to $1,900. Appointment expected at Crown Point. Fee $1. Written examination on the duties of the position, relative weight 3.

Duties

Under the direction of the Superintendent, to make psychological examinations and give advice on the selection of patients and their treatment.

Written Examination

Written examination on the duties of the position, relative weight 3.

Subjects of Examination

Either (a) graduation from a recognized college or university with a major study in psychology, together with three years of practical experience, or (b) graduation from a college or university with a major study in psychology, together with satisfactory completion of an approved course in child guidance, or (c) a satisfactory equivalent of the above.
U. S. Tests

Physician, $4,000 a year

The Panama Canal

3- or 4-year experience further

not necessary. Opportunity for

improvement. Positions in the

Canal Zone. Initial appointment

will be from this examination.

Candidates must be on the lists

John E. Harvey, Chief Inspector,

Office of the Chief Engineer,

Panama Canal Company, Washi-

don, D. C.

Subjects of Examination

(a) Knowledge of the English lan-

guage and ability to read and write

in that language

(b) Knowledge of the problems

of the Canal Zone

(c) Knowledge of the problems

of the several departments of

the Panama Canal

(d) Knowledge of the requirements

of the Specialized School, U. S. Army

and Technical School, U. S. Army

and Corps, U. S. Army

(e) Proficiency in the use of

a typewriter

(f) Ability to make clear and

concise reports

(g) Ability to make oral reports

(h) Ability to handle official com-

munications

(i) Any other qualifications

which the Civil Service Commission

may consider necessary

Required Qualifications

(a)Must be a citizen of the United

States or a legal resident

(b)Must have the ability to

read, write, and speak English

(c)Must be at least 21 years of age

(d)Must meet the physical

requirements of the position

(e)Must be willing to

accept appointment in the Canal

Zone

(f)Must be able to secure

and maintain a U. S. Passport

(g)Must have been employed

in a position requiring

the ability to speak English

(h)Must have been employed

in a position requiring

the ability to write English

(i)Must have been employed

in a position requiring

the ability to read English

(j)Must have been employed

in a position requiring

the ability to type

(k)Must have been employed

in a position requiring

the ability to communicate

in English

(l)Must have been employed

in a position requiring

the ability to handle

official communications

(m)Must have been employed

in a position requiring

the ability to make oral

reports

(n)Must have been employed

in a position requiring

the ability to make clear and

concise reports

(o)Must have been employed

in a position requiring

the ability to handle

official communications

(p)Must have been employed

in a position requiring

the ability to make oral

reports

(q)Must have been employed

in a position requiring

the ability to make clear and

concise reports

(r)Must have been employed

in a position requiring

the ability to handle

official communications

(s)Must have been employed

in a position requiring

the ability to make oral

reports

(t)Must have been employed

in a position requiring

the ability to make clear and

concise reports

(u)Must have been employed

in a position requiring

the ability to handle

official communications

(v)Must have been employed

in a position requiring

the ability to make oral

reports

(w)Must have been employed

in a position requiring

the ability to make clear and

concise reports

(x)Must have been employed

in a position requiring

the ability to handle

official communications

(y)Must have been employed

in a position requiring

the ability to make oral

reports

(z)Must have been employed

in a position requiring

the ability to make clear and

concise reports

Requirements

(a)Applicants must be born

in the United States

(b)Applicants must have

been employed for

two years in a position

requiring the use of

a typewriter

(c)Applicants must have

been employed for

two years in a position

requiring the ability

to make clear and

concise reports

(d)Applicants must have

been employed for

two years in a position

requiring the ability

to handle official

communications

(e)Applicants must have

been employed for

two years in a position

requiring the ability

to make oral reports

(f)Applicants must have

been employed for

two years in a position

requiring the ability

to make clear and

concise reports

(g)Applicants must have

been employed for

two years in a position

requiring the ability

to handle official

communications

(h)Applicants must have

been employed for

two years in a position

requiring the ability

to make oral reports

(i)Applicants must have

been employed for

two years in a position

requiring the ability

to make clear and

concise reports

(j)Applicants must have

been employed for

two years in a position

requiring the ability

to handle official

communications

(k)Applicants must have

been employed for

two years in a position

requiring the ability

to make oral reports

(l)Applicants must have

been employed for

two years in a position

requiring the ability

to make clear and

concise reports

(m)Applicants must have

been employed for

two years in a position

requiring the ability

to handle official

communications

(n)Applicants must have

been employed for

two years in a position

requiring the ability

to make oral reports

(o)Applicants must have

been employed for

two years in a position

requiring the ability

to make clear and

concise reports

(p)Applicants must have

been employed for

two years in a position

requiring the ability

to handle official

communications

(q)Applicants must have

been employed for

two years in a position

requiring the ability

to make oral reports

(r)Applicants must have

been employed for

two years in a position

requiring the ability

to make clear and

concise reports

(s)Applicants must have

been employed for

two years in a position

requiring the ability

to handle official

communications

(t)Applicants must have

been employed for

two years in a position

requiring the ability

to make oral reports

(u)Applicants must have

been employed for

two years in a position

requiring the ability

to make clear and

concise reports

(v)Applicants must have

been employed for

two years in a position

requiring the ability

to handle official

communications

(w)Applicants must have

been employed for

two years in a position

requiring the ability

to make oral reports

(x)Applicants must have

been employed for

two years in a position

requiring the ability

to make clear and

concise reports

(y)Applicants must have

been employed for

two years in a position

requiring the ability

to handle official

communications

(z)Applicants must have

been employed for

two years in a position

requiring the ability

to make oral reports

(z)Applicants must have

been employed for

two years in a position

requiring the ability

to make clear and

concise reports


Translators, in Many Languages, Available

U.S. Tests

(Continued from Page Fifteen)

Classified Laborer

Exam which should be of interest to many people is the examination for classified laborer. This is the test for Junior Fireman, high pressure, to be used for work in the New York Air, Wester Ordnance District, Federal Building, Chris- ter, 125th Street, New York City.

To Be Held: Application forms for the examination will be given at the Department of Labor, Eighth and Pearl streets, New York City.

What is the Examination?—The examination shall be given in two parts: (1) Oral, which will test the applicant's knowledge of statutes and regulations governing federal employment and the development of an understanding of the work of such an office; and (2) a practical test of the applicant's fitness for the duties of the position. The practical test will include a written and oral test of the applicant's ability to carry out the duties of the position.

Qualifications Required: Applicants must be citizens of the United States, have been residents of the United States for at least six months, and be able to read, write, and speak English.

In conjunction with these requirements, the applicant's education, training, and experience will be considered. The applicant must also be of sound character and have a good reputation for uprightness and integrity.

Base of selecting: Competitors will be selected on the basis of their knowledge of United States law and regulations governing federal employment, and on their ability to perform the duties of the position.

Testing:

The examination will be held on February 27, 1942, at the New York office of the Department of Labor, Eighth and Pearl streets, New York City.

Separate registers will be established for each classification. Applicants must receive a passing grade on both parts of the examination to be eligible for appointment.

Civil Service At Central High

A civil service career has been added to the regular curriculum of the Central Evening High School and the High School for Boys in New York City. Other courses in the high school include mathematics, languages, social studies, and science.

The exam for the examination, which will be held on the 27th of February, should be applied for in the application form.
BARGAIN BUYS
By Prudence Shopper

Although the United
States is supposed to have a
plentiful supply of all
types of woods, the most
temporary of the non-pine
woods which generally come from
south
motion
and are materially
affected by the existing
shortage of French walnut and beech (from
France) and red cedar (from
Europe) and the
latter are all being
police service, and as for tree
wood, the demand for aspen
and table
and the other decorative
pieces that always were
rarity
are practically impossible
to get. Low priced furniture is sky-
high because of higher labor
costs, but the less fine lines
haven't
given up in price much. The
less fine
lines are said to call
for "defensive
jobs."

If you are buying at the
moment, and especially in
furniture
shelves, don't depend on
sale to make the choice
since
the
little furniture in the past.
To secure that you get the
number of "shoeshine"
will be a large
of introduction from
the purchaser when you go
to a discount house. Just
see that the showroom
and the store
are"new."

Discount Houses

Low rentals

Discount Houses

Pants

Riding

Storage

Typewriters

Gillian Allen, Civil Service LEADER, 97 Duane Street, N. Y. C.

PANTS

The following concerns have pledged themselves to give special
consideration to
Civil Service workers and eligibles. For further information about
the products and services advertised, write to
Marion Allen, Civil Service LEADER, 17 East 42d St., N. Y. C.

Auto Service

FURRIER PAUL

One of the lucky survivors of the Jewish and
Novelties

Apple, a member of the Aja, of

Suits, Topcoats and Tuxedos

The MONARCH CO.

Furs

Jewelry

Municipal Employees Service

Civil Service employees

MUNICIPAL EMPLOYEES

EVA ROYCE STUDIO.

NEW YORK CITY

307 Fulton St., New York City

M F 1-0243

FURS

BEAUTIFUL 3-Piece Complete Fur Suits

16, 1942

CIVIL SERVICE LEADER

follow the leader

Bargain Buys for
Leader Readers

The following concerns have pledged themselves to give special
consideration to
Civil Service workers and eligibles. For further information about
the products and services advertised, write to
Marion Allen, Civil Service LEADER, 17 East 42d St., N. Y. C.

Auto Service

FURRIER PAUL

One of the lucky survivors of the Jewish and
Novelties

Apple, a member of the Aja, of

Suits, Topcoats and Tuxedos

The MONARCH CO.

Furs

Jewelry

Municipal Employees Service

Civil Service employees

MUNICIPAL EMPLOYEES

EVA ROYCE STUDIO.

NEW YORK CITY

307 Fulton St., New York City

M F 1-0243

FURS

BEAUTIFUL 3-Piece Complete Fur Suits

16, 1942

CIVIL SERVICE LEADER

follow the leader

Bargain Buys for
Leader Readers

The following concerns have pledged themselves to give special
consideration to
Civil Service workers and eligibles. For further information about
the products and services advertised, write to
Marion Allen, Civil Service LEADER, 17 East 42d St., N. Y. C.

Auto Service

FURRIER PAUL

One of the lucky survivors of the Jewish and
Novelties

Apple, a member of the Aja, of

Suits, Topcoats and Tuxedos

The MONARCH CO.

Furs

Jewelry

Municipal Employees Service

Civil Service employees

MUNICIPAL EMPLOYEES

EVA ROYCE STUDIO.

NEW YORK CITY

307 Fulton St., New York City

M F 1-0243

FURS

BEAUTIFUL 3-Piece Complete Fur Suits

16, 1942

CIVIL SERVICE LEADER

follow the leader

Bargain Buys for
Leader Readers

The following concerns have pledged themselves to give special
consideration to
Civil Service workers and eligibles. For further information about
the products and services advertised, write to
Marion Allen, Civil Service LEADER, 17 East 42d St., N. Y. C.
Civil Service Overhauled

CIVIL SERVICE LEADER

Tuesday, February 24, 1942

“What Can I Do to Help
In the Battle of Production?”

A sixth prize, a scholarship at孟菲斯学院, has been added to the five scholarship prizes already awarded by the CIVIL SERV-
ICE LEADER’S Prize Essay Contest on the subject, “What Can I Do to Help in the Battle of Production?”

The contest, sponsored in an effort to awaken new interest in the necessity of taking advantage of the nation’s fight to provide sufficient guns, tanks, and planes, has aroused wide interest throughout the city. Almost a thousand contestants have already entered and it is expected that many more will be submitted before the closing date, March 15th.

Rules
The rules of the contest are simply:
1. Essays must be over 16 and over 100 words.
2. Essays should deal with individual problems and ideas. They are not limited in length, but 500 words are appropriate.
3. Papers must be submitted before March 15th.
4. In addition to the medals and certificates being awarded, prizes will be presented.

ACCOUNTANT MACHINERY INSTITUTE—Choice of course in (1) key punch operation; (2) tabula-
tion; and (3) computer operation. (See the caption under “New Bills.”)

DELENTANS INSTITUTE—Choice of course in (1) clerical work, (2) office machine operation, (3) production mechanic; (4) machines tool oper-
ar; (4) electric arc welder; (5) secretarial work.

ERON BUSINESS SCHOOL and ERON PRF,
Science. This will apply towards a high school

New Bills

NEW BILLS (Continued from Page Two)

Fear for Hampseck
It’s also feared that Hampseck, one of the best friends of all workers

Post Office employees are getting

In addition to the medals and certificates being

LEADING SHOWS OF THE WEEK

MUSICAL

Featuring Hank Sylvern’s Orchestra and Vocalists

MONDAY THROUGH SATURDAY

11:15 P.M.—Winstromists

2:30 P.M.—Waverley Root—Monday Through Saturday

8:15 P.M.—AIDS—Wednesday and Thursday

10:00 P.M.—Vebaism and Salsa—Saturday

SPORTS

Don Dunphy, Popular Sportscaster

Keeps Sports Fans Posted on Latest Events

12:45 P.M.—Friday—Sports—Personalities

11:15 A.M.—Saturday—Between Rounds

6:15 P.M.—Monday Through Saturday—Sports News

5:15 P.M.—Tuesday Through Friday—Sports News

8:15 P.M.—AIDS—Wednesday and Thursday

11:00 A.M.—J.J. Romano—Travel News—Saturday

10:00 A.M.—Coyote—Monday Through Friday

7:30 P.M.—Waverley Root—Monday Through Saturday

6:30 P.M.—Selwyn A. (Sandy) Whyman

SPORTS

Dauphiny, Popular Sportscaster

Keeps Sports Fans Posted on Latest Events

12:45 P.M.—Friday—Sports—Personalities

11:15 A.M.—Saturday—Between Rounds

6:15 P.M.—Monday Through Saturday—Sports News

5:15 P.M.—Tuesday Through Friday—Sports News

8:15 P.M.—AIDS—Wednesday and Thursday

11:00 A.M.—J.J. Romano—Travel News—Saturday

10:00 A.M.—Coyote—Monday Through Friday

7:30 P.M.—Waverley Root—Monday Through Saturday

6:30 P.M.—Selwyn A. (Sandy) Whyman

SCHEDULED NEWSCASTS—Monday Through Saturday

8:00, 8:15 and 9:45 A.M.—12 Noon, 2, 5, and 7 P.M.

Sunday

10:00 A.M.—11 Noon, 2:30 P.M. and 5:30 P.M.

News Bulletins Broadcast the Day's Events

1,000

“On your Dial”
Movie Reviews

The combination of thrill, suspense, and interest in the story of the family car that cannot be turned off during the war for its escape, is evident in 'The Captain of the Clouds.' The role of the girl, played by Mary Miles Minter, is very fine. The story is also very well told, with much detail as to exactly how all these amazing escapes are managed. The audience has sympathy with the family, who is really Mr. V. As a blind for his wife, he is really the one who is being sought by every Nazi agent in the country. He is doing a good job in his work of supplying the means for providing entertainment.

BRAHMA PASSAGE

At the New York Paramount is a picture about a young man, Sterling Hayden, who owns a sail island called Billy Gee, with a half-mad mother who thinks he is a musician in her father's band. To pacify his mother, he hires a superstitious, paranoid detective to help him. The New York Daily News critic, Howard Barnes, is of the opinion that the story is pretty obvious anti-Nazi propaganda, with the action taking place in 1940 just before the invasion of Poland. It's about a mysterious Mr. V who helps some very notable persecuted artists make some spectacular escapes. The capes, exciting in spite of the fact that they are not capable of any particular use, are made with much detail to exactly how all these amazing escapes are managed. The audience has sympathy with the family, who is really Mr. V. As a blind for his wife, he is really the one who is being sought by every Nazi agent in the country. He is doing a good job in his work of supplying the means for providing entertainment.

C Cassandra: at the New York Paramount is a picture about a young man, Sterling Hayden, who owns a sail island called Billy Gee, with a half-mad mother who thinks he is a musician in her father's band. To pacify his mother, he hires a superstitious, paranoid detective to help him. The New York Daily News critic, Howard Barnes, is of the opinion that the story is pretty obvious anti-Nazi propaganda, with the action taking place in 1940 just before the invasion of Poland. It's about a mysterious Mr. V who helps some very notable persecuted artists make some spectacular escapes. The capes, exciting in spite of the fact that they are not capable of any particular use, are made with much detail to exactly how all these amazing escapes are managed. The audience has sympathy with the family, who is really Mr. V. As a blind for his wife, he is really the one who is being sought by every Nazi agent in the country. He is doing a good job in his work of supplying the means for providing entertainment.

Nite Life

Two hands and an elaborate floor show make up the Rainbow Inn for a third week at the Rialto under the direction of Erno Rapee. The orchestra, direction of Erno Rapee. The second week at the Rialto, "Our Russian Front" is in its hit-of-the-year pace and will be held over for a third week at the Radio City Music Hall. In 1934, Director Rene Mallette produced one of the greatest of the anti-war scenes in the "West Front." Today, ten years later, when all is quiet in the Western Front, the film director has made another picture, "Our Russian Front," which celebrates the bravery and heroism of the Russian soldiers who have laid down their lives for their beloved country. The film is about by Robert Rockney, Warner picture manager.
NEW BILLS

21,000 to Obtain Career Rights

(Exclusive)

ALBANY—Definite assurances were made this week by Repub-
lican legislative leaders that a series of bills to bring 21,000 State
institution employees up to the provisions of the Field-Hamilton
career and homestead law would be enacted this year.

Details of the Ostertag, Barrett, and Rapp measures have been
virtually completed with the co-

operation and appreciation of Budget Director J. Buckley
Gray. The Ostertag bill, covering Mental Hygiene institutional em-
ployees, already has been report-

ed by the Ways and Means Com-

mittee. The other bills involving employees of schools, prison and
other institutions, will also go

committees, according to Chairman Abbott Low Moffatt.

Lehman's OK Soon

While Governor Lehman has given no indication that he is
confidently believed that he will approve the measures
since he is known to be in sym-

pathy with their principles and ob-
jectives. These bills will extend the scope of the Field-Hamilton
act which the Governor approved a year ago.

The new bills will provide

step in streamlining and modern-

izing the State's civil service since the enactment of the career law

last year.

It is expected that in 1943 the
cost of giving these employees under Field-Hamilton pro-
visions will aggregate possibly as

much as $2,000,000. The cost for the 19,000 attendants and
other low-paid employees in

the Mental Hygiene institutions

alone will aggregate approximately

$75,000,000 to $100,000,000 per
year, or 30 to 50 percent of the total cost of these employees.

Mental Hygiene

Does Big Job

There were 95,139 resident

patients in the 26 institutions con-

ducted by the Department of Mental

Hygiene on June 30, 1941,

according to the annual report

on mental hygiene submitted to the State

Legislature.

In addition to this total, 1,544

patients were in family care and

3,753 on parole. The aggregate

number of patients on the books of

the various institutions was

101,450. Of this number, 80,853

were rated as mentally normal,

17,210 as mentally defective, and

1,427 as incurable.

The increased total during the
year was 1,376. In patients in family
care there were 9,174, and the in-
creased appropriations brought about the increase were

$11,157,250. The average number of patients in family
care during the period was 3,753.

Exclusively of transfers, during

the period there were 15,332 new

admissions in these institutions.

The employees of the depart-

ment at the end of the fiscal year

totalled 15,436. Of these, 8,417
were employed in State hospitals, 2,937 in Board schools, 211 in Coroa
Colony, and 10 in administrative

sui- The revocation of the rules
means that the Commission still intends to

hold special tests for all those

who had filed their forms in the
capacity of draftees, who, or-

dinance entitled "Bargaining

Rights and Civil Service" to the

current issue of "Survey Mid-

monthly."

Opponent Strike Weapon

Holding that government work-

ers are entitled to better condi-

tions and have the right to

organize, the department's admin-­

ister, Secretary Murray at the opening of the tests, said that the new

rules were intended to strengthen the hands of Labor in

the State in the face of the govern-

ment's refusal to give up the

right of collective bargaining.

"A strike of government offi-


cials against the people is socially

unsound, and it is the duty of the

government to re-open the rules

for the benefit of the workers,

"he said.

The present Mental Hygiene

law, which provides for a month in-

crease in all-months periods for

18 months, it takes 20 years to

obtain rises under the present

Mental Hygiene law. It is hoped, it

will be possible to obtain rises

aggregating $400 in four years.

What It's About

The present mental hygiene

service, applied to Mental Hygiene

institutions, provides that what will happen under

Field-Hamilton above the

Mental Hygiene employees starting at

1943 a year (with maintenance

deduction) would under the pres-

ent system get $96 to six months;

$174 in one year; $192 in two

years; $240 in three years; $328 in

four years. Under Field-Hamil-

ton the employee would start at

$100 and his annual increase thereafter would be either $750 for

the first year (for a single person)

(same) at 18 months; $100 in two

years; $150 in three years; $200 in

four years. Under the new systems are having ex-

tremely difficult in getting and

holding help. The extension of

the field-Hamilton service.

"It is hoped, it will be possible to obtain rises

aggregating $400 in four years.

New Techniques

in Gov't. Bargaining

New forms and techniques to

deal with labor problems of civil

service are being devised by the

Department of Labor, in a dis-

cussion entitled "Bargaining

Rights and Civil Service" to the

current issue of "Survey Mid-

monthly."