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APPLICATIONS READY THIS WEEK

Exclusive!

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COMING EXAMS
Auto License Examiner
Women Telephone Operators
Sanitation list appears, which is President still refuses, however, to say that a wide-open exam may be in the cards. The tall, biond Commission his preceding comment in response to the wide interest.

MOTOR VEHICLE INSPECTOR

MOTOR VEHICLE EXAMINER

OIL BURNER LICENSE:

Because of keen competition and the type of examinations, prospective candidates for these positions should be held in the spring of 1941, as the list expires December 1st. The high score on the final examination is an important announcement.

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Board of Transportation officials, at first reluctant to accept the Sanitation list, agreed after further consideration to allow the President's request that the names of those on the Sanitation list be released. The final passing grade on the list is 70 percent.

FIREMEN — PATROLMEN

Classes are now being held for Firemen and Patrolmen. The examination for firemen will be held at 7:30 p.m. on Tuesday and Thursday at 8:30 p.m. The examination for patrolmen will be held at 7:30 p.m. on Tuesday and Thursday at 8:30 p.m. You may call for a complete list of the eligible candidates.

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Patrolmen Preferred

Meanwhile, President Kern of the Civil Service Commission announced that a wide-open exam may be in the cards. The final passing grade on the list is 70 percent.

COALITION OF NEW YORK WORKERS

Columbia Institute makes no claims. It does not need to. Any school can make claims as to what its training will do. Columbia Institute trains, which specifically meets Civil Service examinations requirements.

Telephone Operator Test

An examination for Telephone Operator may shortly be announced by the Municipal Civil Service Commission. The test will not, however, be held for some time, perhaps not until October, according to President Kern. The test, in the "future exam" category of the Civil Service Commission, will be administered by the. Kern has changed his mind about it several times.

The telephone operator test is a wide-open exam, which is President still refuses, however, to say that a wide-open exam may be in the cards. The tall, biond Commission his preceding comment in response to the wide interest.

Best guess as to salary range: $1500-$2500. Discussion of the salary range is advisable concerning requirements, particularly if this guessing is based on the 1936 Telephone Operator exam for which the telephone operator test is a wide-open exam, which is President still refuses, however, to say that a wide-open exam may be in the cards. The tall, biond Commission his preceding comment in response to the wide interest.

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Cops, Cleaners in Fine Fettle for Big Ball Battle

Dropping their brooms for a day's activity on the diamond, the Department's Sanitation and Police battalions will meet the Police Department at the Yankee Stadium on Sunday, Sept. 15, in their fourth annual game for the Welfare Honor Relief Fund.

All the festivities of a World Series game are incorporated into this annual battle from a pro-game parade of officials, players and bands to the tremendous expanse of the first base by some shouts. This year either Mayor or the Police Commissioner will signal the Police bats, but has confided his southpaw can handle the duty for the Police. Valentine, as is their custom, will do the honors. The Police attack is paced by Harry R. Langdon, Treasurer of the Welfare Honor Relief Fund, for which the game is played; Bill Salamone, Corey, Nekola, Adams, and Manager Jack Farrell.

Police Commissioner William F. Carey and Police Commissioner Lewis of St. Valentine's Day, on the opposite sides of the stadium.

Full House

A full house is expected if the weather is fair, and the advice from Harry R. Langdon, Treasurer of the Welfare Fund, in charge of the ticket sale, is to come early.

Game time is 2:30 with the big first ball by some dignitary. This is a tradition dating back to the inaugural game in 1937 but Sanitation was on top in 1938, 1939, and 1940. The best inference from these data is that the city (A) managed to rid itself of its many bums in 1937; (B) undertook a decided population shift in 1937; (C) instituted a program of fire prevention in 1937; (D) identified the underground areas; (E) that this is some of varying best according to the nature of the substance producing it, means most .

 dull-hard hitting club which is expected to do the thing right, the Police attack is paced by Valentine; Kern, w ill come in about 2:05.

On the Parade swing: 

1. Fire losses in a certain city (A) have been reduced from 63 per cent in 1935 to 85 in 1940, 1934, and 1935, and 1930 in 1940. The best inference from these data is that the city (A) managed to rid itself of its many bums in 1937; (B) undertook a decided population shift in 1937; (C) instituted a program of fire prevention in 1937; (D) identified the underground areas; (E) that this is some of varying best according to the nature of the substance producing it, means most .

2. The heat important requisite for fire to burn is (A) a buildup of color (B) strength (C) lightness of weight (D) dullness (E) restlessness.

3. The main reason for the cleaning of fire apparatus is that (A) it cleanses it worthless in

THE SANITATION BOYS ARE READY

Sanitation Commissioner William F. Carey is confident his southpaw can handle the duty for the Police. Valentine, as is their custom, will do the honors. The Police attack is paced by Harry R. Langdon, Treasurer of the Welfare Honor Relief Fund, for which the game is played; Bill Salamone, Corey, Nekola, and Manager Jack Farrell.

Joe Hill (he's any cop on New York's force) works on what's known as the "10-squad system." Joe works six tours each week, and then gets 2 hours off. He dubs this time off the 2-hour swing.

But Joe grumbles about this arrangement, and it's fair, says he doesn't really get a day off each week. Maybe the 32-hour swing looks good on paper, but when you're out on the beat, you learn pretty early in your career that your working hours aren't what they should be, and the present arrangement isn't the best of all possible arrangements.

Here's how Joe puts it in his working time.

He comes in at 4 in the afternoon. He works 8 hours, and goes off duty at midnight. Next day he comes in on 4 a.m.—8 hours work, 16 hours off. Week and good.

He works this way six days in succession. Suppose he goes off for his day of rest at 12 midnight, then he has to go back home to himself. This means he comes back on the job at 4 a.m. Sunday. His method of punctuality is a brand new one, and it's sure pretty easy, for any event—so where's the clock? Only 9 a.m. until Monday morning; 6 a.m. until Tuesday morning; 9 a.m. until Wednesday morning; 6 a.m. until Thursday morning; 9 a.m. until Friday morning; 6 a.m. until Saturday morning; 6 a.m. until 4 p.m. He too wants to know, then, why he can't be expected to do more. Here's what Joe says about the whole thing.

"I don't want to know what day off he's going to do off on. It doesn't look like a full day off to him. It's not like a Saturday or a holiday when you work Friday evening, or even Saturday night, and doesn't have to come back until Monday morning. The machine people have a full day off Sunday, with no ill of about it, and he doesn't have to keep the plane of day in order to be in shape for work Monday morning."

Joe Hill doesn't see why his working hours should be any more difficult, especially after there's a simple way in which the situation could be handled. It's known that the 11-squad system, and if it were put into effect it would give a "48-hour swing"—a real day to himself.

Under the present system, each precinct has 10 squads, divided into three tours. On group of four-squad units—two on duty from midnight to 8 a.m.; the second squad of two from 8 a.m. to 4 p.m.; the third squad of two from 4 p.m. to 12 midnight. The tenth squad is off. The work is so tedious that three squads are on duty all the time.

The 11-squad system, which provides a 48-hour swing after each set of tours, could be put in operation by taking one man from each of the 10 squads now in existence and making them take on the eleventh. The same three tours would be held daily. There would be an additional squad available, thus giving each man 16 more hours of time to himself. Joe Hill would "swing with the clock" under the new system. He'd be getting 16 hours off in any event—so where's the day off he presumably had in mind.

The street cleaners will be seeking to do more about that day off he presumably had in mind.

Don't Miss Next Week's Big Anniversary Issue!

Answers to questions in preceding issues are on page 10. Answers to this week's questions will appear in the next issue of the Leader.
Questions & Answers

Unemployment Insurance Referee

1. May an employee receive wages, yet be legally considered "totally unemployed"?

A. Yes, if he does not receive more than $3 for a period of one week (S 504.10).

2. Who determines that an occupation or industry is seasonal?

A. The Industrial Commission.

3. What is merit-rating? Does the Act make any mention of merit-rating?

A. A merit-ratings system would classify employees into different pay levels according to frequency and severity of unemployment, and the contributions accordingly. The advisory council is asked in the law to report to the Governor and to the Legislature on the practicability of such a system. (518.4).

4. Who may charge fees for appearing on behalf of a claimant in an Unemployment Insurance proceeding? What restriction is set on the size of the fee?

A. Attorneys and counselors-at-law are the only agents entitled to fee. The fee shall in no event equal 10 per cent of the benefit allowed (511.2; 511.3).

5. Is there any difference between the "base year" and the "benefit year"?

A. Yes, if permission is granted by the Industrial Commission upon application and charge by the employer. (502.1).

6. Does the public play any specific part in the administration of the Act?

A. Yes, three members of the nine-member Advisory Council are selected from the public at large (508).

7. Under what circumstances is a student excluded from coverage?

A. Student during the day time at an educational institution, at the request of the Industrial Commission (518.4).

8. A student is excluded from coverage, may he then obtain unemployment insurance?

A. Yes, if permission is granted by the Industrial Commission upon application and charge by the employer (502.10).

9. What paradoxical situation affects the employees of an administrative office directly doing with the Unemployment Insurance Law?

A. The Empire State Division of Placement and Unemployment Insurance, as a New York State Department of Labor are not covered by the Act, they administer as New York State is not considered an employer under the law. (502.1).

10. How is a "full week" interpreted?

A. "Full week" means any seven consecutive calendar days (502.11).

11. What special type of employment was once covered by the New York State Unemployment Insurance Law, but has since been excluded because of action by Congress?

A. Since June 30, 1939, employment for which unemployment compensation is payable under the Federal Railroad Unemployment Insurance Act has been excluded (502.17).

Future State Tests

The State law says that titles of open competitive list held under the State-Unemployment Insurance Act must be publicly advertised for 15 days before the State Commission takes action. The following lists are now being advertised. The date denotes when the 15 days are up.

September 11—Superintendents, Oneida County—Libraries.
September 11—Clinton County—Superintendents of Public Schools.
September 12—Rochester Fire Department.
September 12—Washington Housing Authority—Nursing—Superintendent.
September 14—Village of Malone—Patrolman.

Don't Miss Next Week's Big Anniversary Issue!

Attention Lawyers!
The Study Book You've Been Waiting For!

EMPLOYMENT INSURANCE MANUAL

with

Questions & Answers

annotated by sections

Prepared by the Civil Service Leader Staff under the supervision of
H. ELOI KAPLAN

It Will Prepare You for the November 16th Exam for Unemployment Insurance Referee

(31 jobs, listed at $3,500-$5,375)

It Will Be a Handy Reference Book on Your Shelf
during the run-up to your test. It is also an excellent insurance manual for your file.

CIVIL SERVICE LEADER

97 DUANE STREET, NEW YORK CITY

Kindly send me a copy of the UNEMPLOYMENT INSURANCE MANUAL.

NAME

ADDRESS

100 PRINTED PAGES completely covering the following chapters:
The Unemployment Insurance Law
Rules for Referees and for the Unemployment Insurance Appeal Board
The Federal Social Security Act
Unemployment Insurance Appeal Board
The Court of Appeals Decision (The Legal and Economic Briefs Summarized)
History of Unemployment Insurance
Booklet of Unemployment Insurance
Selected Bibliography

NOW READY!

Only a Limited Number Are Available.

Civil Service Leader

booklet

$1.00

Price Includes Postage and Tax

CIVIL SERVICE LEADER

97 DUANE STREET, NEW YORK CITY

Filing is now officially open for the November 16th exam for Unemployment Insurance Referee. Complete requirements appear exclusively in The Leader today on page 11. This test has not yet appeared in any other newspaper. Filing deadline is Friday, October 11.

Application blanks will be available this week at the New York City office of the State Civil Service Commission, 30 Centre Street. In addition, they are being forwarded by mail to residents of a self-addressed envelope and six cents to the Examinations Division, State Department of Civil Service Department, Albany.

As was earlier reported in The Leader in the spring, the referee test is open to all lawyers in practice five years. This is in accordance with the Court of Appeals decision in Bridge Superintendents v. Board, which cancelled the previous test for this position on the ground that additional requirements for lawyers were unnecessary. Applications of candidates who filed for the previous test are to be returned, together with blank applications for the November 16th exam. They must rely for the new test, and enclose the $3 filing fee. The applications will be returned to the address that appeared on the previous application, and The Civil Service Commission would add the new test to the list of tests available.

(Continued on Page 14)

Clerical, Stenographic Lists
Cannondale, Statewide

The State Civil Service Commission, which has just streamlined itself with the latest and most efficient IBM machines on the market, is now handling work on a canvass of eligibles on popular clerical, stenographer, and typist lists, for temporary jobs. Affected are the Lists for Junior and Assistant Clerk, Junior Stenographer, Assistant File Clerk, and Junior Typist.

Every since these lists were established, in the late fall of 1938, certifications for temporary work have been made in order. Each candidate was asked: 1) will he accept temporary work? 2) in what parts of the State will he be willing to work? 3) what is the minimum salary he will accept?

The difficulty has been this: some eligibles would accept temporary work in one department but not in another. Because of this, the notations alongside the name of each eligible on the Commission books have become very involved.

Within the past week or two, all certifications from these lists have been returned, together with the address of a temporary job, in accordance with the latest data on how the eligibles now feel on the three questions listed above.

In the past, when some departments request the temporary workers, the entire list has been canvassed further and further. In addition to this work, eligibles on the Assistant Stenographer have been asked if they will take temporary work as Junior Stenographer at $900. The Junior list will not be used for temporary jobs until this canvass has been completed.

LAST-MINUTE CRAM COURSE

FOR

UNEMPLOYMENT INSURANCE REFEE

(11 Jobs Listed at $3,525-$6,750)

8 two-hour lectures for $8 (convenient payments)
Beginning Monday Evening, October 14

Completely covering every phase of the subject needed to help you pass this test.

HARVEY SCRIBNER

Member, New York Bar—Noted Tax Attorney
Break Up on the Fine Points

All Your Questions Answered

Personal Instruction

This course will be valuable both to those who have taken other courses and those who are taking their first course in the subject. Each student will receive, FREE OF CHARGE, A Copy of The Leader's UNEMPLOYMENT INSURANCE MANUAL because of the large number of students can be accommodated. ENROLL NOW.

ENROLLMENT DATES: October 9 — October 27

HARVEY SCRIBNER

110 East 11th St., N. Y. C.

(b) Only one application for each subject in your Unemployment Insurance Referee examination. I enclose $3.00 for each (tax is to be paid by October 16).
Amendments to Civil Service Bill Would Affect Thousands

A number of amendments have been proposed for the Ramspack bill, and will be offered from the floor when it finally comes before the Senate. Among these are:

1. An amendment by Senator James Mead of New York which would give the 9,000 temporary Census employees a permanent status on July 1.

This amendment is of overwhelming importance to Census employees, because they would be permitted to transfer to other federal jobs under the Civil Service act.

2. An amendment by Senator Neely of Virginia which would include WPA.

Senator Neely of Virginia has an amendment that would include WPA. This amendment would provide that no one who is employed by WPA be connected with the Census. However, Senator Neely doesn’t push his amendment as strongly as the Mead amendment, unless legal experts agree that it’s OK. At present, the Ramspack bill bars WPA from being “connected with” the Census, but it leaves no question in the minds of legal experts that this would mean the Census would be connected with WPA.

3. Amendments to Civil Service.

Senator Neely, who is chairman of the Civil Service Committee, is reported to be in favor of a two-thirds vote on what he considers the important amendments in the bill. This means that if any amendment is put on the floor, he will not allow it to be voted down unless it receives a two-thirds vote.

This amendment is of overwhelming importance to Census employees, because they would be permitted to transfer to other federal jobs under the Civil Service act.

VETERANS ADVISED TO REFUSE SPECIAL CREDITS

Veterans have been discreetly informed by the United States Civil Service Commission that they would get more federal jobs if they didn’t accept the 5 to 10 points preference unless they made a passing grade of at least 70 on the Civil Service test.

Under present regulations, a veteran who makes a passing grade of 60 on a Civil Service test goes to the head of the eligible list. The veteran is given 10 points preference, which means that he moves to the top of the eligible list. The veteran must give him a passing grade of 70. If he fails the test, he is not entitled to the preference.

The conclusion seems inescapable that many veterans are looking for federal jobs because they would rather have 10 points preference than a better salary. The conclusion also seems inescapable that the Civil Service Commission does not want veterans to accept the 5 to 10 points preference.

The Civil Service Commission is not in favor of the 5 to 10 points preference because it believes that it is a method of favoring veterans. The Commission believes that veterans should be considered on an equal footing with other applicants who have the same qualifications.

The Commission also believes that the 5 to 10 points preference is unfair to non-veterans. The Commission believes that non-veterans should be given the same opportunity to obtain federal jobs as veterans.

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While Rome Burned

The Civil Service Commission is in a sweat trying to decide whether city, county, and state employees paid in part from federal funds will violate the new Hatch Act if they appear in political parades or button or have a political sticker attached to their autos. These questions are being asked by hundreds who have been asked of the new division set up by the Commission to enforce the Hatch Act under the supervision of Jack Q.issued, for employees to engage in political activities?

The Editor

First, may I enlist your kind cooperation in this effort to revive it and furnish the writer with some clues paying member.

A. W.

May have, as may be relevant. I am sure that you would earn most kind in publication was most kind in which time the writer became a member.

Next week:

The leader's big anniversary issue. In preparation for this issue we are sending a list of all city, state, federal employees which may be given in the next 12 months.

Be sure to get your copy next Tuesday!

letters

Asks Organization of Patrolmen (Special List)

Sirs: In the fall of 1939 your publication was most kind in printing the list of all eligibles on the Patrolmen P.D. and the special list of those who attempted to organize themselves as an association. It was noted for a few months, during which time the writer became a member.

However, since the early autumn of the year, have heard nothing from that association. As the writer knows of no other similar attempt on the part of The Leas gives no indication how many members there are on the list above.

I enlist your kind cooperation in an attempt to contact those that are on the Assistant Mechanical Stewards Clerk (State) list just out that we form some sort of an organization for our mutual benefit.

I think that the Leas, which is recognized in Civil Service, should take lead in helping us for such an organization.

E. K. YPERMAN.

The Leas has heard nothing of this association for months; therefore, we are asking our friends to help us organize it. Are other eligibles interested in going off to get one here, City Service, 92 Dusen St. Manchester, 10--Emerson.

Just a Would- Have- Been

Sirs: I am just one of those would- have- been social workers.

In 1938 I received my B.A. from City College, Food, Nutrition and diet composition at the thought of entering a world so barren of love and so fertile with them. I was cheered somberly by the words of the speaker at the exercises. He admonished those among us who did not take care of our food, our clothing, our education, our work and our environment, in the words of our Mayor of our city, that we were very hard and enter the public service. And I was working for the State Civil Service Commission.

Therefore, I applied for the position of August 20 was really fine. As an eligible, we have to prove ourselves to fight this infamy, this dastardly political chicanery to a finish.

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## Examination Requirement

### City Tests

#### Asphalt Worker

**Salary:** $6.50 to $7.50 a day.

- **Duties:**
  - To work in the asphalt plant and do whatever work may be assigned such as cutting out patch, stovelling, raking, tamping and smoothing.

- **Qualifications**
  - At least two years experience in asphalt work.

#### Production Assistant (Estimator)

**Salary:** $2,400 to $3,000.

- **Duties:**
  - Under direction to assist in the administration of the New York City Information Center.

#### Sergeant (Triborough Bridge)

**Salary:** $2,400 to $3,000.

- **Duties:**
  - To guard and enforce the rules of the bridge.

#### Engineer, Mechanical

**Salary:** $2,400 to $3,000.

- **Duties:**
  - To examine and supervise the work of construction of mechanical systems.

#### Assistant Director, New York City Information Center

**Salary:** $6,000 to $7,500.

- **Duties:**
  - To be in charge of the publicity and promotional aspects of the center's activities; to gather news and disseminate data relating to the commercial and civic enterprises of New York City; to edit and write news reports for publicity release; to conduct conferences, write and edit materials for circulation generally.

#### Engineer, Jr.

**Salary:** $2,400 to $3,000.

- **Duties:**
  - To examine and supervise the work of the bridge engineers.

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- **Duties:**
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### How to Apply for a Test

- **For City Jobs:** Obtain applications at 50 Duane Street, New York City, 9 a.m. to 4 p.m., or write to the Application Bureau of the Municipal Civil Service Commission at 50 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Magazine Mail). 

- **For State Jobs:** Obtain applications at 50 Centre Street, New York City, 9 a.m. to 5 p.m., or enclose six letters in a letter to the Examinations Division, State Civil Service Department, Albany.

- **For County Jobs:** Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

- **For Federal Jobs:** Obtain applications from U. S. Civil Service Commission, 641 Washington Street, New York City, (8 a.m. to 4:20 p.m.) in person or by mail. Also available from first and second class good offices, Second District.

### Unemployment Insurance Referee

- **Salary:** $6.72 to $7.50 a day.

- **Duties:**
  - Under general supervision of the director of public assistance.

### University of the City of New York

- **Salary:** $5,000.

- **Duties:**
  - Professor of Speech and Drama.

### National Lawyers Guild

- **Salary:** $12,000

- **Duties:**
  - Director of New York City chapter.

### Fireman Promotion Preparation

- **Salary:** $10

- **Duties:**
  - How to become a Fireman.

### Police Promotion Preparation

- **Salary:** $10

- **Duties:**
  - How to become a Police Officer.
May Andres Healy

May Andres Healy is granted the widest latitude by her employers. The Board of Education has shop facili­ ties to train 10,000 workers as a part of the national defense program, but so far teachers to ac­ complish that "90 percent of the teachers who served in the summer training classes" and 132 trained men for emergency service. To descend on the type of teach­ ers they are trying to recruit, an official warned that they did not seek foremen “who have lost their skills through illness,” or un­ experienced who have been held down jobs “or mechanics who have been laid off to do every step of the way.”

POLICE CALLS

PB A Convention

Two hundred and seventy-Five delegates of the Patrolmen’s Benevolent Association are attending their annual convention at the Police Recreation Center, N.Y. The convention began Monday and will last through Thursday, September 12. As has been their usual practice, the delegates met with the Catskill and make their annual inspection of the Police Officers’ Association.

The delegates will adopt a 1940-41 legislative program, both for police and public officers. The full details of this program will be known at the con­ vention ends. A summary will appear in this column next week. However, the Board will need 1,000 points already are known. These include: 1. A preparation drawn; and 2. efforts to get new men for the Program and the conditions of service and the type of conduct to be present at the ceremonies. The uniform committee of the Police Department was

Traffic Squad Pow Wow

The first Entertainment and Reception of the Traffic Squad of the Police Department during the Past year’s experience without it. Now we will find that Jolin-1

Not Enough

A drill of trained vocational teachers who have been called up for military service. This is done for the training of the children, and that is done best at schoolhouses and the children in the country have been invaded and its horizon. This phase had its ren­ der due to the field of diplomatic conflict and military theory into that of military practice which wiped out the lowland tensions. This phase had its gen­ eral importance on the international horizon. This phase had its gen­ eral importance on the international horizon. This phase had its gen­ eral importance on the international horizon. This phase had its gen­ eral importance on the international horizon. This phase had its gen­ eral importance on the international horizon. This phase had its gen­ eral importance on the international horizon. This phase had its gen­ eral importance on the international horizon. This phase had its gen­ eral importance on the international horizon. 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Employees with an opportunity to:

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School Employees Adopt Eye Plan

- a new low-cost optical service, which was made available to Civil Service employees and school teachers last month, has already stirred the interest of access of employees and their organizations. Reports from the Mutual Optical Plan, which is sponsoring the program, indicate that many groups have signed up. One of the largest groups take advantage of low-cost optical service and reduced prices on glasses last week were administrative employees of the Board of Education.

In commending the plan, Frank M. Schaeffer, chairman of the personnel board of the Board of Education sent the following letter to the Optical Plan representatives:

To the candidates: It has been the unanimous opinion of the members of the association that a plan of this type is in the best interest of the members. The arrangement has been made to secure group optical services for the members of all our associations and groups. The plan, similar to that adopted by the Board of Education in the City Teachers Association, is under the direction of the Mutual Optical Plan, and is under the supervision of the Better Optical Plan.

The Mutual Optical Plan en-

school plans 36 pounds.

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Nozzle pressure is 36 pounds.

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City, State and County Exams Cover Many Phases of Government Needs

Assistant Superintendent of Demolitions
Salary: $1,200 a year. Apply for a period of six months. The eligible list may be reduced to a proportion of the eligibility list on the basis of satisfactory experience and personal qualifications. Wages, $60.

To supervise the work of the demodelling, including buildings, street improvements, and the like. A knowledge of the valuation of property, an understanding of the nature of the work, and the ability to exercise proper judgment in the matter of purchasing and renting should be possessed.

Requirements
Not less than three years of satisfactory service, in an administrative capacity or in a supervisory capacity. A recognized degree in economics or related field, or equivalent.

Assistant Engineer (Designing)
Salary: $75 a week and expenses. The candidate must have a knowledge of the principles of construction, of the laws affecting buildings, and of the building codes and regulations of the State of New York and other States. The candidate should be conversant with the general principles of the work of designing and constructing buildings.

Assistant Engineer (Construction)
Salary: $50 a week and expenses. The candidate must have a knowledge of the principles of construction, of the laws affecting buildings, and of the building codes and regulations of the State of New York and other States. The candidate should be conversant with the general principles of the work of designing and constructing buildings.

Senior Stenographer
Salary: $50 a week and expenses. The candidate must have a knowledge of the principles of construction, of the laws affecting buildings, and of the building codes and regulations of the State of New York and other States. The candidate should be conversant with the general principles of the work of designing and constructing buildings.

Junior Budget Examiner
Salary: $2,100 a year. The candidate must have a knowledge of the principles of construction, of the laws affecting buildings, and of the building codes and regulations of the State of New York and other States. The candidate should be conversant with the general principles of the work of designing and constructing buildings.

Answers to Fireman Exams

Following are answers to the sample test in the September 3 issue of the Leader: All answers are correct unless otherwise indicated. The letters in parentheses following the answer indicate the area and grade of the question.

State

Prison Guard

Department of Correction (Civil Service Law, Sec. 980, 1940. Salary range $1,150-$2,000.) Several appointments expected. Salary: $1,150.

Requirements
The candidate must have a knowledge of the principles of construction, of the laws affecting buildings, and of the building codes and regulations of the State of New York and other States. The candidate should be conversant with the general principles of the work of designing and constructing buildings.

For the position of Assistant Engineer (Designing), he must have a knowledge of the principles of construction, of the laws affecting buildings, and of the building codes and regulations of the State of New York and other States. The candidate should be conversant with the general principles of the work of designing and constructing buildings.

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Assistant Engineer (Music)
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CIVIL SERVICE LEADER

Wednesday, September 18, 1941

U. S. Spurs Hunt for Skilled Workers

(Continued from Page 11)
ment: Norfolk Navy Yard, Portsmouth, Va. Age limit: 20 to 55. Applications will be received in this office.

Sr. Inspector, Ordnance Material ($2,600)
Inspector, Ordnance Material ($2,300)
Asst. Inspector, Ordnance Material ($2,000)

Duties and requirements for this exam appeared in the Aug 20 issue of The Leader.

Attendant, Neuro-Psychiatric Hospital
Salary: $1,000. File until further notice. Age limit: 24 to 40. Applicants must have: 1) four years' practical experience and substantial equivalent of such experience.

Senior Medical Officer
Salary: $1,625.
Medical Officer, $1,300
Associate Medical Officer
Salary: $1,125.

Machinist
Appointments will be made at salaries ranging from $9.62 to $12.25 per day. 1) Assembly and disassembly of aircraft engines and their accessories. 2) Adjusting machinery and tools. 3) Making repairs and adjustments. In all operations, the machinist will have his experience and fitness on which to draw. No written exam. Rating on evidence of practical experience.

Senior Engineer Aerial Photograph
Salary: $1,050. File until further notice. Age limit: 18 to 55. Duties and requirements for this exam appeared in the Aug 20 issue of The Leader.

Chief Engineering Draftsman
Salary: $1,800. File until further notice. Age limit: 18 to 55. Duties and requirements for this exam appeared in the Aug 20 issue of The Leader.

Senior Engineering Aide
Salary: $900. File until further notice. Age limit: 18 to 55. Duties and requirements for this exam appeared in the Aug 20 issue of The Leader.

Assistant Engineering Draftsman
Salary: $725. File until further notice. Age limit: 18 to 55. Duties and requirements for this exam appeared in the Aug 20 issue of The Leader.

Assistant Aircraft Inspector
Salary: $725. File until further notice. Age limit: 18 to 55. Duties and requirements for this exam appeared in the Aug 20 issue of The Leader.

Inspector, Engineering Materials ($2,600)
Junior Inspector, Engineering Materials ($1,800)

No written exam. Rating on evidence of practical experience.

Applicants must have had from two to six years' experience in the inspection, testing, adjusting, assembling, fitting, testing materials, etc., of aircraft engines and their accessories. In all operations, applicants will have their experience and fitness on which to draw. No written exam. Rating on evidence of practical experience.

Toolmaker
For positions in Port, Minn., N. J., $3,000 to $3,200; Principal Toolmaker, $2,950; Junior Toolmaker, $2,700 to $2,850; Manhattan, N. Y., $2,700 to $2,850 a day; Brooklyn $2,700 to $2,850 a day. The applications will be received in this office.

Freight Rate Clerk
For positions in Port, Minn., N. J., $3,000 to $3,200; Principal Freight Rate Clerk, $2,950; Junior Freight Rate Clerk, $2,700 to $2,850; Manhattan, N. Y., $2,700 to $2,850 a day; Brooklyn $2,700 to $2,850 a day. The applications will be received in this office.

Express Rate Clerk
Salary: $1,800. File until further notice. Age limit: 18 to 55. Duties and requirements for this exam appeared in the Aug 20 issue of The Leader.

Pullman Rate Clerk
Salary: $1,800. File until further notice. Age limit: 18 to 55. Duties and requirements for this exam appeared in the Aug 20 issue of The Leader.

Senior Marine Engineer
Salary: $4,600. File until further notice. Age limit: 24 to 40. No written exam. Rating on evidence of practical experience. No experience will be turned down.

Principal Naval Architect
Salary: $5,600. File until further notice. Age limit: 24 to 40. No written exam. Rating on evidence of practical experience. No experience will be turned down.

Principal Strategic Draftsman
Salary: $2,300. File until further notice. Age limit: 24 to 40. No written exam. Rating on evidence of practical experience. No experience will be turned down.

Chief Statistical Draftsman

Welfare Medical Men From Open Competitive Test
A request from a number of Armed Medical Departments of the War Department that the examination be made into competitive test was turned down at the request of the Municipal Civil Service Commission.

PRISON GUARD
A complete study book containing instructions and forms for Guards for State Prisons, Penitentiaries, Reformatory, Workhouses, and other penal institutions, and all the necessary instruction and rules for Guards for State Prisons, Penitentiaries, Reformatory, Workhouses, and other penal institutions. (Add 5c for mail orders)

How to Keep Well
A complete study book containing instructions and forms for Guards for State Prisons, Penitentiaries, Reformatory, Workhouses, and other penal institutions.

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565 5TH AVE., NEW YORK, N. Y.

COMPARING BOOKS FOR PRISON GUARD, WELFARE MEDICAL MEN, MEDICAL NURSES & MERIT CLERKS

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Dr. ZINS

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MEN AND WOMEN

Blood platelet, cell count, red and white blood cell count, hemoglobin, white blood cell count, RBC Vitamin B12, Creatinine, Blood Urea Nitrogen, Bilirubin, Albumin, Globulin, Serum Calcium, Total Protein, and other laboratory tests

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Blood platelet, cell count, red and white blood cell count, hemoglobin, white blood cell count, RBC Vitamin B12, Creatinine, Blood Urea Nitrogen, Bilirubin, Albumin, Globulin, Serum Calcium, Total Protein, and other laboratory tests

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MURRAY HILL 5-9000

Personnel Jobs Offered By U.

Junior Graduate Nurse ($1,620): not over 35 years of age; graduating in the field of psychiatric nursing, or related work.

Veterans' Administration ($1,620): not over 35 years of age; graduating in the field of trade and industrial education; one-year experience in similar work.

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Duties

Under immediate nursing su-...
Question Please?

by H. ELIOT KAPLAN
CONTRIBUTING EDITOR

CIVIL SERVICE LEADER
Tuesday, September 10, 1940

This department of information is conducted as a free LEADER service for Civil Service employees, for eligibles, for all who desire to enter the civil service. If you have a question to ask, please write to:

The Civil Service Leader
400 Park Avenue
St. New York City.

If space does not allow printing your question, you will have an opportunity to fill out a card with your name and address. Questions for this column receive thorough analysis by a well-known Civil Service authority.

BULLETIN BOARD
Correction Officers To Hear Committees
The Correction Officers Benevolent Association, representing correction officers in the entrance rank of the Uniformed Force at the Prison Service of the City of New York, will hold its regular monthly meetings on Tuesday, September 10th at 6:15 p.m. at the Harlem Court House, 321 East 121st St. and Third Ave., All members are invited to attend.

NEW LISTS

P.T.D. — A newly created eligible list established during the life of a previous list for the same position is not added to the end of the eligible list, but on the contrary, it supersedes the names on the end of the list, in the case of teacher eligibles for the public school system new lists are added to the end of the previous list. They are not "merged" in the sense that the names on the two lists (old and new) are arranged in accordance with their relative ratings in each of the tests. It is possible, therefore, for a teacher eligible with a rating of 90 in his test to be certified long after a teacher of 62 in the earlier test. In the event the eligibles on teacher lists are not certified within the maximum period permitted by law.

FEDERAL APPOINTMENTS

O.J.H.—The U. S. Civil Se­
vice Commission does not nor­
mally appoint eligibles when their names are not certified for appointment. Offers of appointment, of course, do not result in the dis­charge of an eligible from the eligibles list. They are not certi­fied directly to the appointing officer, if eligible, whether an eligible would ac­cept an appointment, unless an eligible is appointed, the eligibles list is then closed.

Naval Reserve

B.G.—Any person accorded to those in the civil service who is not a veteran of war is not eligible for appointment to the Naval Reserve, in a position for which a veteran of war is eligible. No appointment may result. An appoint­ment officer could, if he wished to do so, appoint some one temporarily in the position pending later certification for permanent appointment. In many cases this may prove to be impracticable, however.

(2) You will not be entitled to the difference in pay between the salary of the eligible list and your salary as a member of my military service. (3) You do believe that your special consideration will be given only to those who have served in the armed forces in terms of future civil service employ­ment.

Answer: (1) During your ab­sentee leave of absence because of your military service, the eligible officer would still have the privilege of being appointed if he was certified for appointment.

For all the Civil service news...

follow The Leader
with all the news about
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Pensions ... Legislation ...
Court Decisions ...
and the thousand little things that affect your career

Civil Service Leader
91 Daine Bt., N. Y. C.
Send the Leader to me EVERY week...

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Address: ......................................................................................................

healthy, Recreation Service Problems Postponed

Saturday Morning Service Commission last week voted to defer the adoption of a proposed amendment to the Public Health Nursing

This is an interpreted page.
BOOM TOWN (2GM), at the Capitol. Metro Goldwyn-Mayer. This is a study in propaganda which we can all profit by and a study of the Nazi mind.

Full Season
Fall openings of the Boomtown Restaurants, Bronx, N. Y ., where 2 shows are presented nightly. With the formation of the Girl Scouts, All Girl Revue, plus other acts. The up and coming maestros, Frank Cagney and orchestra.

Public Works Dept. Fingerprinted
Issuing an executive order and the phrase "It's just as true—" Commissioner Hume of the Department of Public Works has decided that all officials and employees under him carry identification cards bearing fingerprint and fingerprints (one finger suffices). The idealization of the above, of course, began October 1. The announcement was made by the present of the city's bridges, offices, courthouses, treatment facilities. In all 3,200 persons are fingerprinted. It's an old European custom.

Is Your Exam Here?
Below is the latest news from the Municipal Civil Service Commission. This is not just a list of exam dates but a list of changes as soon as they are made.

COMPETITIVE


Automobile Engineerman: Rating of the written test more than 90% completed.

Marine Stoker (Fire Dept.): The practical tests will be completed shortly.

Office Appliance Operator: The practical tests will be resumed September 17.

Playground Director (Male): Qualifying practical tests will be given as needed. The practical tests will be completed.

Sanitation Man, Class A: The practical tests will be completed.

Sanitation Man, Class B: The practical tests will be completed. The final experience will be completed shortly.

Sewer & Street Cleaner, Class A: The practical tests will be completed. The final experience will be completed shortly.

Structure Maintenance: The report on the final key is being prepared for the Commission.

Labor Class: The 1st of the written examination is still in progress.

Landscape Maintenance: 50% of the written examination is still in progress.

Assistant Engineer, Grade 4 (City Wide): Rating of the written test completed. The practical exam was completed.

Assistant Engineer, Grade 4 (City Wide): Rating of the written test completed. The practical exam was completed.

Assistant Engineer, Grade 4 (City Wide): Rating of the written test completed. The practical exam will probably be completed late this month.

Asbestos Inspector, Grade 1 (City Wide): The written test has been approved by the Commission. Rating of the final experience in progress. The practical exam will probably be completed late this month.

Labor Class: Practical tests continue as the needs require.

Boil Water Installer: Rating of the written test completed. The practical tests will probably be completed late this month.

Loyalty Test: Rating of the written test completed. The practical tests will probably be completed late this month.

OLDER CLASS: Climbing Tests: Practical tests continue as the needs require.

licensing requirements

Your Challenges for Appointment

And Latest Certifications

Following is a tabulation of certification made by the Municipal Civil Service Commissioners during the past week. All lists which were certified to city departments appear alphabetically.

Readers should remember that certification does not necessarily mean appointment. Usually more names are certified than are vacancies. Also, it is not essential for the department making the appointment to notify all the persons certified to it by the Commission.

Anyone who has a question concerning the certification of his Bft should call or write the Information Bureau, Municipal Civil Service Commission, 299 Broadway, New York City.
EVERYBODY will be reading
Next Week’s LEADER

I t will be a paper to preserve—be sure to get your copy early!

Next Tuesday, September 17, marks the first birthday of the Civil Service Leader. A special anniversary issue is being prepared . . . biggest yet. . . . full of important information for everybody in Civil Service, every eligible, everybody looking in from the outside. Next week’s Leader will be worth many times its cost to you.

Some of the features:

Training for a Career: A whole section of the enlarged paper devoted to a survey of your abilities, how to discover them, how to utilize them.

Opportunities for a Government Job: A list of all the exams—city, state, and federal—which are likely to be given during the coming year. This advance information will be most valuable to you.

Directory of Schools: You've often wondered where you could go to get the right kind of instruction. Here's a listing of the schools, their requirements, enrollment fees—just what you've wanted to know about them.

What's in It for Me? What openings are there in government service for those without education? For those with high school education? Here are the facts.

These and dozens of other features—plus hot news off the Civil Service griddle; plus exclusive dope dug up by The Leader's enterprising reporters; plus the usual features—all in the big, 34-page Anniversary issue. Don't miss it!

See you next Tuesday!