Does Budget Kill Your Job?
Survey of Jobs Knocked Out By Mayor

What Every Young Cop Should Know
Patrolman Test Study Guide

Panama War Jobs

WANTED:
Persons having the necessary qualifications in the following fields are urged to apply for City, State and Federal tests.

COLLEGE SENIORS, GRADUATES
REAL ESTATE MEN
TAX COLLECTORS
OFFICE MACHINE OPERATORS
BUILDING MEN
WELFARE WORKERS
FINGER PRINTERS
PUBLICITY MEN
MANY OTHERS

U. S. PLEASES FOR STENOS, TYPISTS TO WORK IN D. C.
FEDERAL CIVIL SERVICE NEWS

By CHARLES SULLIVAN

PROGRAM

Applicant Supply Section Set Up

WASHINGTON. — The United States Civil Service Commission has announced last week the establishment of an Applicant Supply Section. This section will coordinate the supply of all positions to the number of the Civil Service Commission's units of the division. These units were established at different times during the history of the Federal Government and, for the most part, the personnel emergency and related activities. Over a period of time, however, many of these units have first established has become stabilized and the Commission has decided that it will be in the best interest of efficiency and economy to arrange for unified administrative control.

Olive C. Short, Director of Personnel of the War Transfer Unit, has been designated to head this section. Mr. Short previously served as Assistant Director of the New Jersey Civil Service Commission and is the chief supervisor of the roll-up of personnel in the United States Employment Service.

Mayor Mabin has been named emergency personnel director.

Included in New Unit

Included in this section will be:

1. The City Employment Service, which maintains information on vacancies in Federal employment based on data received from Federal agencies.

2. The National Roll-Up of the National Register of Scientists and Engineers, which consists of a survey of the country's scientifically, technically and professionally qualified individuals.

3. The National Emergency Employment Service, which maintains information on vacancies in government employment.

4. The National Employment Exchange, which maintains information on vacancies in Federal employment based on data received from Federal agencies.

5. The National Roll-Up of the National Register of Scientists and Engineers, which consists of a survey of the country's scientifically, technically and professionally qualified individuals.

Field Employees

May Transfer

WASHINGTON. — Federal workers in the field don't seem to be in too much of a hurry to get transferred to Washington, according to the War Transfer Unit's report on transfers for the past quarter. In fact, The Washington Post reports that many of these field employees will be transferred to Washington's offices if they are not interested in being transferred to the Capital. And if you are interested in being transferred to the Capital, you should contact the Washington Office of the Civil Service Commission.

In the past three weeks the Civil Service has transferred nearly 1,000 Washingtonians to Washington jobs.

In a number of cases the employees transferred received higher salaries.

Efficiency Ratings

Worry Employees

Two things now on the minds of Federal employees are:

1. Efficiency ratings.

2. Transfer to war work.

If any one thing has thrown Washingtonians into a state of alarm, it is the new efficiency rating system.

For years on years the efficiency rating system has been a thorny one for disgruntled employees and, in most cases, has not been used to any great extent.

Congress Steps In

Congress took notice of the new system last month, when the Post asked the Civil Service Agency to simplify operating procedures, and the employees' confidence in the Federal Civil Service will be placed.

The Washington Post described the establishment of the new applications section as a "good move," and added that the new system will simplify the process of filling positions throughout the Federal Government.

The reorganization of the Civil Service Commission was announced last week by the Post, and it was noted that the Commission's new head, Mr. Short, had been greeted with a rush of interest by employees who had not previously received much attention from the Civil Service Commission.

War Bureaus Need Examiners

WASHINGTON. — The United States Civil Service Commission has announced that it will conduct an examination for the position of examiner in the War Bureaus.

The examination will be held on May 27 in Washington, D.C.

Applicants are required to be American citizens and must have graduated from an accredited college with a degree in chemistry.

Applications may be obtained at the Civil Service Commission's office in Washington, D.C., and must be filed by May 27.
Almost Entire Council Opposes Mayor
On Budget: Employee Groups Mobilize

The city's civil service workers signal this week for their last, unselfish chances to convince Mayor La Guardia that 2,100 jobs might not be at risk from the proposed budget in addition to the 2,500 vacancies which already exist. They had the support of almost the entire membership of the City Council, a poll by The LEADER indicated.

The occasion coming up is the public budget hearing in the Board of Estimate chambers in City Hall on Thursday, April 16. Civilian employees are expected not only to hurl all of their weight against the Mayor's terrific blow, but to summon most of the existing unions, too. They will fight, too, to retain their established vacation rights.

They avoid wage cuts for a number of civil employees, to prevent knock backs of 12% or more, for example, to retain the promotion system.

Protests Already Throughout the week civil service organizations active their members to action. Heavy protests were sent in the Mayor's direction for their last, unselfish chance to retain their established vacation rights, to avoid wage cuts and to retain the promotion system.

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LISTS

New Subway

House Painters

Get Ten Jobs

Ten jobs as maintenance painters at $44.40 a week in the House Authority were offered eligible on the city list for house painter last week. To fill the ten posts, the Civil Service Commission sent over the names of the deputies over 6 Hudson Street for that division.

Provisional Replaced

The appointment of hospital aides from civil service eligibles was being made continuously. Eligibles in the Division of Hospitals, informed of the LEAGUE's list of eligibles, were allowed to take the examination. Chief difficulty in filling these positions is the salary, $480 a year, with maintenance.

Sheriff Appointees

Ten more deputy sheriff's jobs will be appointed by Sheriff James A. Sherry today. According to the list of eligibles made from eligibles were certified by the Civil Service Commission from the P.D. list, Special Class, 21st police list, the city marshal list. Nine additional appointments will be made by the end of April. Below list of deputies will be notified by the Civil Service Commission that they are eligible for appointment.

Under the new budget, the first eligible is to be appointed by a total of 51 deputies. 8 by the end of April, 42 deputies will have been appointed basic salary of $1,800 a year. Two, employed in a supervisory capacity, have already been appointed at $1,050 a year and $1,050 a year, respectively. The two appointees in these positions were made from the final list for sheriff.

51 Special Cops

From Fire List

Fifty-one jobs as special patrolmen are being placed in the Civil Service Department. In the P.D. list, the eligibles are being considered up to the number of 710 eligibles. This includes 25 eligible men for police positions, who have been appointed for 100 positions. It is estimated that about 1,690 eligibles will be appointed in the next week.

PERSONAL LOANS

at a BANK RATE.

If you live or work in Greater New York, you can borrow from $100 to $2,500 . . . . . usually, on your signature ONLY. You have 15 or 30 days to repay and there is no interest. Loans can be made by phone or letter and you want to borrow — your approval will receive prompt attention.

IF YOU CAN'T GO

GIVE IT

Red Cross War Fund

Navy

Civil Service

Employees

with an unusual value

Built on unusual value

Spanish - Portuguese

Translators

C. E. Government and Private Industry

Future Draftee Training

Blueprint, Shop-Mach. Drafting, Molding, Spraying, Stenography, etc.

Inter-American Studies

Teacher Education, International Law, Latin American History, Spanish, English, United States History, International Promotions, etc.

Typists & Stenographers

Applications are now being accepted for Washington and New York.

LATIN AMERICAN INSTITUTE
11 West 33rd St. • L.A. 4-4353

The Mc Gannon Secretarial School

WAR CREATES

DEMAND IN CIVIL SERVICE AND PROFESSIONAL INDUSTRY FOR

Typists - Stenographers

Special Class A - Special Class B

SPEED PREPARATION

STENO - TYPE EXAMS

ALL CONTESTANTS INCLUDING DESIGNERS
DAY & EVENING SESSIONS

SEND FOR BROCHURE
106 East 50th St., New York 22, N.Y.

Civil Service Classes

Clerks, stenographers, official stenographers, social welfare, ass. civil service, public relations, etc.

Future Draftee Training

Blueprint, Shop-Mach. Drafting, Molding, Spraying, Stenography, etc.

Inter-American Studies

Teacher Education, International Law, Latin American History, Spanish, English, United States History, International Promotions, etc.

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Girls Wanted

at EASTMAN SCHOOL

Registered by Board of Regents 160 Lexington Ave. (Bldg. 1)

LEARN SHORTHAND in four weeks

For men and women

Spanish, French and German courses as well.

EASTMAN SCHOOL
160 Lexington Ave., New York 17, N.Y.

Don't Be Satisfied with just any school as the 8th Grade on Top! Try Eastman School.

Send for free circular.

ABBE INSTITUTE
New York City

DON'T

BE SATISFIED
with just any school as the 8th Grade on Top! Try Eastman School.

Send for free circular.

STENOGRAPHER-TYPIST EXAMS at EASTMAN SCHOOL

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ABBE INSTITUTE
New York City
Week before last we ran a resume of important civil service measures before the State Legislature. Below is a summary of the same information returned from the City Council affecting New York City employees. In each case, we have indicated the present status of passage.

27. PHILLIPS—Provides for civil service examiners in the Department of Mental Hygiene the services of a supervising physician and assistant of the Board of Education. Passage pending.

28. CASEY—Provides that the City Police Department may employ any retired policeman and fireman who is in any form of heart or lung disease in any form of work to be done, adequate to his health. Passage pending.

29. HART—Provides that veterans who have worked for 15 years or more and have incurred a disability as a result of military service in any form of work to be done, adequate to his health. Passage pending.

This item embodies such requirements as adequate physical fitness for the particular type of work to be done, adequate fitness of limbs and senses, and other conditions which may impair efficiency of performance. Among the latter may be enumerated: (1) any history of tuberculous disease of the heart or lungs due to active disease; (2) myopia; (3) color blindness; (4) disease or disability which may be considered due to work of a physically exerting nature; (5) any history of mental or nervous disorder, such as epilepsy, with a history of convulsions or abnormal mental behavior.

The City Council thus passed upon the qualifications of the applicants for appointment. This legislation is of a nature which will affect the efficiency of the police department in the performance of its duties. The Department of Mental Hygiene has been given the power to appoint and remove its examiners. It is expected that this will result in a more efficient service.

This condition is especially true in the work of the police department, where the employes are required to perform duties under conditions of cold and damp weather, which may be considered as physical exertion.

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CIVIL SERVICE LEADER

These Bills, If Passed, Will Alter Working Conditions of Civil Service Employees

Park Men to Decide Method of Wages

It's up to the Park Department employees themselves whether or not they will receive wages on an hourly or a per year basis. The Board of Estimate and Apportionment and the Council are all in favor of the idea of yearly pay—per hour has been ruled out by Mayor La Guardia could very likely be won over to the plan.

Further, that the members of the City Council and the members of the Board of Estimate and Apportionment have made known the view of Minority Leader Joseph T. Shuker and的支持 during the week.

Shuker, who is generally regarded as a good assessor for action by the Board of Estimate, told the LEADER that he favors the idea of pay for the welfare of the people. He feels that this bill will not only benefit the Park Department employees but also the City in general.

Council recently is the best deal that the City Department employees themselves will get if they have any intentions of increasing their wages. The wages in New York City are much lower than those in other cities, and it is only fair that the employees should be paid a wage that is comparable to what they receive in other cities.

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These Jobs Killed by City Budget Are in Addition To 3,500 Unfilled Vacancies Already Existing

(Continued from Page Three)

Grade 2 Clerks
Take $2,400 Test

Grade 2 clerks in the Bureau of Real Estate will be admitted to the competitive exam to fill the position of property manager, a $2,600 to $3,000 title, the Civil Service Commission ruled at its meeting last week.

The reduction of the rules to permit grade 2 employees to skip an entire grade and participate in an exam administered only openly to grade 3 employees was made on the petition of the Association of Civil Service Employees, the representative of the bureau of real estate and the remaining staff of the Civil Service Commission. It was pointed out that grade 2 employees also existed in this department, as well as other city departments, had been working out of title, actually performing the duties of property managers.

Opinions About the Mayor's Budget

(Continued from Page Three)

charged the Mayor with destroying municipal morals.

"If this is a matter of patriotism for city employees asked to forfeit their personal comforts and undoubted amounts of money, I do not believe it is. Then it is also a matter of patriotism for the tax-exempt city security holders; they ought to accept lower interest rates. I join Mayor LeGuinard in urging the Board to reject thousands of his employees by reference to a draft, and there is no question about it. It's this crowd and the real estate people who are in the municipal building," said the Mayor. Mr. LeGuinard warned that it is not a matter of draft and monetary inducements to employ- ment, but it is a matter of giving the job to the city's chief executive, Mr. LeGuinard.

"The thousands of city employees dropped from the budget, other thousands denied a decent living wage, and still more thousands forced to work long hours at pay far below what they were entitled to, will gain little comfort from your preaching on patriotism."

Indefinite leaves of absence for the duration would inspire thousands of "stalled workers" to request job leave to enter defense industries and more profitable work, thereby relaying the city's financial burden, according to George Ture, president of the Agricultural Engineers' Association.

"There were no extended indefinite leaves of absence granted to employees for more than a few weeks. The budget was terminated May 21." The guard posts in the Board of Water Supply are temporary. The salary is $120 a month.

Fire Eligibles Meet April 20

Eligibility is being made to have certification of eligibility by the Civil Service Commission, U.S.P.A. President Vincent Bane spoke at the recent meeting of the Fire Eligibles Association in Washington Street School, Monday, April 20. A fireman's organization announced this week that the current Fire Department budget was reviewed at the meeting by officers of the association, who strongly advised that the budget be started to fill existing vacancies before the present budget expires. The guidance of every eligible on the list is necessary, the group said. All members are urged to read the meeting. It will be called to order at 8:30 sharp.

Windels to Act Against Korn

Outed Civil Service Commissioner Piet Windels at a court right with Mayor Floresto last week. He issued the Mayor's retention of Piet Windels, former Commissioner and current superintendent of detectives, at the meeting of the Fifteen, as special deputy.

Mr. Windels promptly went ahead, which is his right, for the benefit of the Appellate Division. As a result of the transfer in Supreme Court before Justice Toohey, quiety will be prepared to prepare papers.

Requisites were made by Windels to groups in field briefs as an amicus curiae in Mr. Windels' case. Mr. Windels' letter later contained the horridly of the Mayor's order, saying that the city is not bound to submit.

Delay Session On Long Week

The hearing on the long week slated for last Thursday and Friday by the Rules Committee of the City Council will now be held next Tuesday, and Wednesday by postponed to that time, as the Rules Committee chairman of the committee.

The 1,200 municipal workers not included in the 302-day deal between their city pay and the present municipal workers finding the difference, to pay for public utility companies, was signed by Governor Dewey, April 1.

Athletic Activities For Civil Employees

The von Dahlen Playground, at 13 th Street and M Street Avenue, will open Sunday, May 11, for extensive civil employees. According to this organization, there are 100 baseball teams, 100 football teams, 100 basketball teams, and 100 box teams.

"I'm in sympathy in some aspects of the Mayor's position to this being a war budget," Mr. Ture said, "but there is no point in making red tape on it." Other Groups Act

Meanwhile, the Taxpayers' Commission announced that it would seek to battle the Mayor on the $1,200 minimum which the Mayor wanted to place on cops, instead of the $1,000 stated in the 302-day deal. In saying that they feel it would be much worse, Mr. EVSM presented the Mayor with a 5-point program on his budget, which the Community Commission indicated they would have to go down for the year.

He called for a "round table discussion among leaders of the administration and civil service groups," holding that "this would go a long way toward establishing harmony in our ranks."
NEW BILLS

State Bill Hits Local Residence Laws

Lehman Vetoes Probation Bill

ALBANY—State Senator Seymour Halpern, chairman of the Senate committee on Civil Service, has introduced a bill in the legislature which would exempt employees from the restrictions of local residence laws. In addition, the bill would also limit employment in public and private offices to New York residents under Federal standards limiting the size of administrative districts.

The measure was passed unanimously by the Senate and now awaits action in the Assembly. It is expected to be easily passed, according to sources familiar with the bill's passage.

No more of it if State Senator Seymour Halpern's bill becomes law. City employees, or eligibles who are offered better jobs out of town can accept them, despite fear of losing future city employment under the new bill. As it is today, you must be a resident of this city for three years immediately preceding appointment. Tough on some.

The measure was introduced by Senator Halpern to clarify the provisions of the State's employment laws. It would provide for a more uniform system of employment in the state and would make it easier for employees to transfer from one locality to another.

In a statement explaining the bill, Senator Halpern pointed out that, as state employees, they were subject to the provisions of the bill in their promoted positions. The bill would protect them from losing their jobs and help the nation to arm itself.

Senator Halpern also pointed out that under the terms of the Bill the New York City Civil ServiceCommission would be empowered to make the appointments. It is expected that the bill will be passed and become law.

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Defence Nutrition
Classes Open

A new two-week "defense-nutrition" course to provide housewives with the skill to meet wartime rationing and home-front needs was launched this week in Queens College.

The course is open to Queens residents over 18 years of age, as well as undergraduate students and faculty members. It is to be held on Tuesdays from 4 to 6 p.m., in a room on the campus, at 45-20 Kissena Blvd., Kew Gardens. Participants must register in advance.


defense selection from the standpoint of nutritive value and cost, presented above, is a catalogue of foods through correct preparation. 

Panama Canal Positions

Position

Electrical Engineer

Radar Engineer

Stenographer

Medical Officer

Chemist

Engineer Draftsman

Machinist

Carpenter

Sapper

Sailmaker

Welder

Pathologist

Shovel Driver

Baker

Tracker

Steward

Veraissper

Applicants for these positions are expected to have a high school education, or an equivalent, and the ability to follow instructions.

NYA Trains Men. Woman for War Work: Even I-A Boys in Draft Are Acceptable

Though Congress at the moment is considering elimination of the National Youth Administration as a defense training agency, the N.Y.A. is in the metropolitan area and is \( \frac{3}{4} \) of the way in helping to win the war. It is, \( \frac{1}{4} \) of a matter of fact, training every third young man for and contributing about 1,000 skilled and semi-skilled persons a month to war industry jobs. And it is asking for an unlimited number of additional young men and women applicants. Training will be given to men even if they are in the 1-A draft classification.

In all, the metropolitan N.Y.A. setup is currently geared to train 20,000 youths this year. Last year it trained 23,000 of which 17,000 have been placed in defense jobs. This figure includes the entire total of 13,000 men placed by the agency during the preceding five years.

So swiftly is the N.Y.A. moving, Stanley L. Stevens, publicity director, told the leader this week, that young men with 1-A draft classifications may obtain training jobs in less than three months after signing N.Y.A. registration.

Indeed, the U.S. Navy considers three months of N.Y.A. training equivalent to one year of service in industry. To qualify for such positions, an applicant must be registered.

To qualify, some make themselves available to move into defense industry in less than three months, others require anywhere from three months to a year.

In all these trades, if eligible, an applicant is instructed to fill out an application form and mail it in to the nearest N.Y.A. office to be automatically registered with the N. Y. A. Employment Office.

In about a week, he is given an opportunity to attend a short interview. In about another week, he is informed that the agency is ready to engage him as a trainee, and he is given a 20-hour course in the trade.

Other opportunities exist in the education, training and administration divisions. In the groupings mentioned, the applicant is given a part-time job with the office, a full-time job with the office, or a job in a separate industry.

Quick Service

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Quick Service

It is a matter of fact, training every third young man for and contributing about 1,000 skilled and semi-skilled persons a month to war industry jobs. And it is asking for an unlimited number of additional young men and women applicants. Training will be given to men even if they are in the 1-A draft classification.

In all, the metropolitan N.Y.A. setup is currently geared to train 20,000 youths this year. Last year it trained 23,000 of which 17,000 have been placed in defense jobs. This figure includes the entire total of 13,000 men placed by the agency during the preceding five years.

So swiftly is the N.Y.A. moving, Stanley L. Stevens, publicity director, told the leader this week, that young men with 1-A draft classifications may obtain training jobs in less than three months after signing N.Y.A. registration.

Indeed, the U.S. Navy considers three months of N.Y.A. training equivalent to one year of service in industry. To qualify for such positions, an applicant must be registered.

To qualify, some make themselves available to move into defense industry in less than three months, others require anywhere from three months to a year.

In all these trades, if eligible, an applicant is instructed to fill out an application form and mail it in to the nearest N.Y.A. office to be automatically registered with the N. Y. A. Employment Office.

In about a week, he is given an opportunity to attend a short interview. In about another week, he is informed that the agency is ready to engage him as a trainee, and he is given a 20-hour course in the trade.

Other opportunities exist in the education, training and administration divisions. In the groupings mentioned, the applicant is given a part-time job with the office, a full-time job with the office, or a job in a separate industry.

Quick Service

It is
**Civil Service Leader**

**U. S. Opens Jobs for College Seniors, Graduates, Student Nurses, Others**

The following defense positions are available in private industry. It is believed that you can qualify for any of these jobs if you have taken the designated interview at the local U. S. Employment Service Office. Positions for persons employed in essential defense industries will not be considered.

### Technical

10 East 46th Street—Lexington 5-4100

Building Contractor—Must have had recent experience in supervisory capacity in general construction. Work involves personal field visits. Experience in construction work and a working knowledge of building codes. (Ask for Mr. Alexander.)

Factory Superintendent—Must have had experience on apparatus, electrical power, and light circuits. (Ask for Mr. Moore.)

Tool Design Engineer—Must have had knowledge of tool production and methods and practices. Must have had practical experience. (Ask for Mr. Dean.)

Plant Superintendent—For a tool and gauge manufacturer in the defense industries will not be considered if you are a non-citizen. Must be able to maintain good relations with labor production staff. (Ask for Mr. Dean.)

### Industrial

7 Madison Avenue, Phone Lexington 2-0180

Automobile manufacturer—Must have had several years experience in setup work only. To set up Brown and Sharp screw machines and similar machines. (Ask for Mr. Dean.)

Tool and Die Maker—Must have had experience in setup work and operation. Good salary, lots of overtime. (Ask for Mr. Dean.)

Electrical Instrument Maker—Must have had experience in the setup and operation of electronic instruments. Must be under 20 years of age. (Ask for Mr. Burnham.)

### Agricultural

Clem Winders—Experienced on alloy or bronze casting. Top pays for men who have recently worked in foundry. (Ask for Mr. Ditter.)

### Civilian

Berk Smith—All-around forge man. Able to repair road construction equipment. Must have had experience in the setup of this type of work on each machine. (Ask for Mr. Ditter.)

### Government

Cabinet Screwing Machine Operator—Experienced man able to set up and operate; to take charge of department as night foreman. (Ask for Mr. Burnham.)

### Mental Hygiene

---

**Mental Hygiene Notes**

By JOHN F. MONTGOMERY

### Nays the Governor

Chief of Police, Washington, D.C.

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**Tha Card Party**

The 12th annual Victory Card party of the Hudson River State Hospital is scheduled to be held May 26 in the announcement. Miss Carole Nulph in charge of (see next page)

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**In the Navy Now**

Chester Woolard has resigned his post in the Harlem Valley State Hospital to become a ensign in the Navy, where he previously served. The Woolards now make their home in Clarence Center where he serves as assistant surgeon.

---

**Wassailers**

Joseph Wurfel, of the Boy's group, received the annual semi-annual award with relative... If you feel you can quant...

---

**Kings Park Session**

A meeting of the Kings Park Session of St. Matthew's Church Association of State Civil Service Employees was held in Yor... The session committee was named for the current year's term. The conv... Isidore Tannenbaum, president, of... St. Thomas Church, 641 W... Mrs. Joseph Horowitz in charge of the session.

---

**St. George Association**

PARIS, BREAKFAST

The 37th annual breakfast of the St. George Association of Paris was held at the Brussels Hotel, 200 W. 418t St., Longacre 3-2180, representing the... At the Brussels Restaurant, 3... Dr. Louis C. D’Ambrosio, president of the association, introduced the... Dr. Louis C. D’Ambrosio, president of the association, introduced the... Dr. Louis C. D’Ambrosio, president of the association, introduced the... Dr. Louis C. D’Ambrosio, president of the association, introduced the...
The Little People vs. the Budget

On Thursday morning, April 16, there will assemble on the second floor of City Hall a host of civil service employees. Facing them will be the members of the Board of Estimate. The Mayor, who should be there, won’t, if he follows his practice of previous years. Then there will ensue a battle of the kind which New York City has rarely seen. It will be a fight for life by persons particularly waging the war by hourly wage-earners—painters, attendants, auto mechanics, clerks, investigators, teachers, custodians, typists, stenographers, licensed firemen, bricklayers, park foremen, steam engineers.

The Mayor has let us have learned that he has found the prevailing rate of pay, rising cost of living. The little people, the ones who keep things running, who don’t talk much, but live in their useful manner. They are the ones whose jobs are to be chopped away, they are the victims of a threat, they are the ones who can’t be put into civil service with high hopes of security and seniority and tenure. But Mayor La Guardia says there is a war, and because of the Mayor’s war, he has to lay down his budget and lop down the workers, because he can’t do anything else. If the war has compelled the Mayor to ask sacrifices, he hasn’t compelled him to ask that those sacrifices be made by the city’s officials. As a matter of fact, there are still too many workers earning less than city building cleaning.

TWO OF OUR WASHINGTON READERS HAVE OPPOSITE OPINIONS

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TWO OF OUR WASHINGTON READERS HAVE OPPOSITE OPINIONS

letters

The LEADER invites all readers to write in upon any Civil Service subject. Letters are presented in the manner of the editors. Those of general interest will be printed. Letters which appear in these columns may be answered by readers with other points of view. All letters should be signed, but names will be kept confidential if requested.

Two of Our Washington Readers Have Opposite Opinions

On the Moving of Federal Agencies to New York

He Says, Yes!

He Says, No!

Notwithstanding the Board of direction by Mr. O. W. Hollister, the new Federal Agencies are moving to New York. Washington is not likely to fall as a victim to the action, but Washington itself has no fear of the loss of the Federal buildings. 

Mr. W. O. Hollister appointed special directors to look after the move. The word is that the Washington Department of the General Land Office, the Bureau of Navigation, and the Bureau of the Census are moving to New York. The Departments of the Interior, War, Navy, and Agriculture are also moving to New York.

The move will be made under the direction of the General Land Office, and will affect the attention of the Federal workers in the Washington Post Office Building. The move will not affect the Washington Post Office Department.

Mrs. Swofford is content to remain in the Washington Post Office, and her work is being transferred to the New York City, where she will reside, and she was last heard to be coming to the Governor at 12.

Marie Schwolock

Retiring in America, Mrs. Schwolock, more than 80 years of age, has been the first woman to become a member of the New York City Fire Department. She has served for 40 years, and was the first woman to serve in the fire department.

The move will be made under the direction of the General Land Office, and will affect the attention of the Federal workers in the Washington Post Office Building. The move will not affect the Washington Post Office Department.

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What Every Young Patrolman Should Know

By MIKE STILLYAN

Newsnotes

Example: "DEFEED DAY"

March 17, 1940

Home Study Preparation

for CIVIL SERVICE EXAMS

"HOME STUDY GUIDE FOR PATRIMAN"

By LIEUT. BERTRAN P. WRAY

NEW YORK CITY POLICE DEPARTMENT

EUGEN B. SCHWARTZ, ESQ.

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ASSOCIATE PROFESSOR OF PHYSICAL EDUCATION,

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NEW YORK CITY POLICE DEPARTMENT

EUGEN B. SCHWARTZ, ESQ.
CIVIL SERVICE LEADER

Tuesday, April 14

Examination Requirements

How to Apply for a Test

For City Jobs: Obtain applications at 26 Duane Street, New York City, (9 a.m. to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 26 Duane Street, New York City, or obtain a self-addressed 6-cents stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere), and there will be no fee charged for the first one. Applications will be made available for public examination at 4:15 p.m. on April 21, 1942, in person or by mail. Also available from 11 a.m. to 4 p.m. on April 20, 1942, in person or by mail. Also available from 9 a.m. to 4 p.m. on April 21, 1942, in person or by mail.

For State Jobs: Obtain applications from the Civil Service Department, Albany, N. Y., or write to the Civil Service Department, Albany, N. Y., and there will be no fee charged for the first one. Applications will be made available for public examination at 11 a.m. to 4 p.m. on April 20, 1942, in person or by mail. Also available from 11 a.m. to 4 p.m. on April 21, 1942, in person or by mail.

Fees are charged for city and state exams, not for federal.

Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment. Applicants for State jobs must have been New York State residents for one year.

City Tests

Fingerprint Technician

Salary: $2.50 per day. Salary includes an allowance of $1.00 per day for personal and professional expenses. Requirements: 15 years of age in June 1942, and a high school education. Applicants will be examined at the State Civil Service Department, Albany, N. Y., and there will be no fee charged for the first one. Applications are on sale at 26 Duane Street, New York City, (9 a.m. to 4 p.m.), or by mail.

Inspection of Plumbing

Salary: $2.00 per day, but not in excess of $5.50 per day. Requirements: Graduated from high school or equivalent educational experience. Applicants will be examined at the State Civil Service Department, Albany, N. Y., and there will be no fee charged for the first one. Applications are on sale at 26 Duane Street, New York City, (9 a.m. to 4 p.m.), or by mail.

Junior Electrical Engineer

Salary: $180.00 to $260.00 per month, plus $10.00 per month for personal and professional expenses. Requirements: 18 years of age in June 1942, a high school education, and a certificate of graduation from an accredited college, or equivalent educational experience. Applicants will be examined at the State Civil Service Department, Albany, N. Y., and there will be no fee charged for the first one. Applications are on sale at 26 Duane Street, New York City, (9 a.m. to 4 p.m.), or by mail.

Medical Social Worker

Salary: $100.00 to $150.00 per month, plus $10.00 per month for personal and professional expenses. Requirements: 18 years of age in June 1942, a high school education, and a certificate of graduation from an accredited college, or equivalent educational experience. Applicants will be examined at the State Civil Service Department, Albany, N. Y., and there will be no fee charged for the first one. Applications are on sale at 26 Duane Street, New York City, (9 a.m. to 4 p.m.), or by mail.

Life Guard (Men)

Temporary Service

Amended Advertisement

Owing to all citizens of the United States regardless of residence. This advertisement is effective for not more than four months from the date hereof. Applications are on sale at 26 Duane Street, New York City, (9 a.m. to 4 p.m.), or by mail.

CIVIL SERVICE PHYSICAL EXAM FOR PATROLMAN

Facilities Include Three Gyms, Pool, Running Track, Weight-Climbing Chute

N. Y. M. C. A.

Y. M. C. A.

31 Harrison Place, Rock Island, Ill.

For Information Phone

CENTRAL BRANCH

Y. M. C. A.

31 Harrison Place, Rock Island, Ill.

For Information Phone

Cord

Conductor and Trackman

Telephone Operator

Promotion

HOLLY WANTED

ASK FOR CORD BOOKS AT

DEALERS

$1.00

$1.00

$1.50

$1.00
CIVIL SERVICE LEADER

City Tests

Civil Service Leader

Tuesday, April 14, 1942

Page Thirteen

CIVIL SERVICE LEADER

Distinguished Service Cross

Honorable Mention or Exceptional Service Award

For participation in battle on November 11, 1918.

For participation in battle on December 26, 1941.

Associate Inspector, Electrical, $2,500 a Year

Junior Aircraft Sheet Metal Worker, $1,500 a Year

Professional Nurse, $2,000 a Year

Address

Job Problem Today!

Vocational Guidance Service

Absolutely FREE to anyone who subscribes to the LEADER at the regular $2.00 rate for 52 issues.

You register with us in person, by phone or mail and we try to keep you fully informed by mail for a period of one year of any examination we think your qualifications permit you to take.

We tell you about courses that may fit you for government or defense jobs.

We study your personal problems and we help you find the jobs open for you.

We answer queries in relation to lists, departments, working conditions, transfer possibilities and promotion exams.

We advise registrants to take an examination for the proper number of proceeding and the best way to study for the test.

REMEMBER! UNLESS YOU KNOW WHEN TO FILE AND FOR WHAT, YOU ARE CROPING IN THE DARK.

LET US GUIDE YOU TOWARD THAT CIVIL SERVICE JOB IMMEDIATELY! BY TELLING YOU WHETHER OR NOT YOU ARE ELIGIBLE FOR WHAT JOB, WE ARE SOLVING YOUR PROBLEMS AND AT NO COST TO YOU!

CLIP THIS CUNPO NOT!

CIVIL SERVICE LEADER

97 Deane Street, N. Y. C.

Enclosed is $2.00 to cover cost of annual subscription to

The LEADER and the Vocational Guidance Service. Send me training and experience blanks immediately.

Name

Address

[ ] Check here if this is a renewal of your subscription.
Mr., Miss, and Mrs. Civil Employee:

Your job is threatened by the New City Budget; no pay rise is in view; thousands will lose their jobs, and all City employees are in danger of a payless furlough.

What are you going to do about it?

In his 15,000-word message on the 1942-43 Budget, the Mayor offers to the average home-owners a tax-reduction that's less than the price of admission to the circus.

To the citizens of New York, the Mayor offers jeopardy to their safety by eliminating all appropriations for the National Guard armories.

To private charity organizations entitled to city aid in their work of mercy, the Mayor offers the pruning knife and misery to needy who will suffer thereby.

To the potential juvenile delinquent, he offers the road to crime through elimination of the Juvenile Aid Bureau in the Police Department and the substitution therefor of volunteer workers.

To the rookie cop he offers a demoralizing wage which subjects the young man to temptations that have always haunted honest policemen.

To low-paid hospital workers and others whose pay is disgraceful, he offers the continuation of a below-subsistence pay; he throws them a pitance.

To school children, he offers classes swollen to abnormal size, and to teachers he offers the broadline. Auxiliary education activities he places in the hands of volunteers.

To judges, lawyers, and juries, he offers the demagogic thought that their actions and decisions favoring the civil employee constitute a regrettable interference with the Mayor's right to interpret constitutions and statutes as he sees fit.

To organized labor, which befriended him on more than one occasion, he offers to challenge the well-established principle that prevailing rates of pay must be paid to city workers... and he denounces labor leaders who hold that principal.

To those workers who are entitled to the prevailing rate of pay, and who have won their cases in the courts, he offers retaliation by reducing their working time, so that they actually earn a lower per annum pay than formerly.

To loyal employee's he offers the prospect of a payless furlough.

This is the friendship which the Mayor offers to loyal employees... this and the loss of jobs, curtailment of vacations, lengthening of the work-week.

But to the bankers and to the holders of tax-exempt securities, the Mayor offers 28% of this budget, $110,000,000 of which is untaxable interest. To them no cuts, no layoffs, no patriotic appeal to forfeit some of their huge returns on city investments.

The Mayor's budget is a challenge not only to the people of New York City whose services are curtailed, and to those whose jobs are cut out of the budget; but also to you who may at any moment become the next victim of the pruning knife.

What Can You Do About It?

Lay aside your organization differences and jealousies. Don't be frightened by the charge that any opposition to this budget is an unpatriotic act. Let us unite in a concerted fight to uphold the high standards of Civil Service which you have won after years of heartbreaking struggle. It is your patriotic duty to fight against any encroachment on your rights as Americans.

Write and telegraph your views to the following:

Mayor LaGuardia
Comptroller McGoldrick
President of the City Council, Newbold Morris
Your Borough President

Ask them to restore the dropped salary lines.

Have your friends and relatives write to these officials.

Go to your church, ask your spiritual leader to intercede in your behalf with the city administration.

Appeal for aid not only to restore the budget to its former status, but to increase the salaries of civil employees in line with the rising cost of living.

If you are a member of the AFL, CIO, or any other labor group, ask the labor delegates to be present in your behalf at the budget hearing before the Board of Estimate on Thursday, April 16.

Remember there is no reason why Civil Service employees should be the suckers!

ACT NOW! — and let's act together.

Henry Feinstein, President
FEDERATION OF MUNICIPAL EMPLOYEES.
261 Broadway, New York

This ad paid for by members of the Federation of Municipal Employees. All of them Civil Service employees of the City of New York.
U. S. Tests

Week's Issue From Page Thirteen

The issue of the classified advertisements, which is only available to subscribers of the Times, is composed of a large number of individual advertisements, each containing a short description of the position being advertised. These advertisements are placed by individuals, businesses, and organizations seeking to fill specific positions, and provide information on the qualifications and responsibilities required for the positions.

Job requirements are detailed, including educational background, experience, skills, and other qualifications. Advertisements may also include the location of the job and the salary range. The classified section is a valuable resource for job seekers looking for employment opportunities in various fields, including business, finance, technology, healthcare, education, and more.

Job seekers can access the classified section through the Times website or in print, and apply directly to the employers advertising for positions. The classified section is updated regularly, providing a dynamic and comprehensive resource for job seekers looking to explore career opportunities.

In addition to the classified advertisements, the Times provides a range of other resources for job seekers, including career guidance articles, job fairs, and online career forums. These resources are designed to help job seekers navigate the job market, develop their skills, and find the right career opportunities.

Overall, the classified section is an essential resource for job seekers seeking to advance their careers or explore new opportunities. By reading and responding to these advertisements, job seekers can gain valuable insights into the job market and discover exciting new career opportunities.
U. S. Tests

Persons appointed from three or other examinations sub sequent to March 16, 1942, will be given "War Service Appointments" and will not thereby acquire a classified (competitive) civil service status. Each examination will generate its own list for the duration of the war and, in no case, will extend more than six months beyond the end of the war. Applications for the following positions will be received (at the places indicated below) until the month the service has been met.

(Contended from Page Fifteen)

Address: Secretary, Board of U. S. Civil Service Examiners, Room 9, Board of Examiners, New York City.

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State Wants Insurance and Law Investigators

State Tests.

Qualifications: Candidates must meet the requirements of one of the following groups: (a) a certificate of graduation from a four-year course of study in a recognized college or university of recognized standing; or (b) two years of satisfactory maintenance experience, relative weight 4; or (c) a satisfactory full time experience as an insurance agent or as a law investigator, relative weight 4. For candidates who have been in a supervisory capacity for one year or more, a certificate of graduation from a four-year course of study in a recognized college or university of recognized standing will not have its name entered on the list; and satisfactory full time experience as insurance agent or law investigator will not have its name entered on the list. The appointment expected at the minimum but may be made at less than the minimum salary.

Minimum Qualifications: Candidates must have a basic knowledge of the principles of the sale and solicitation of insurance and a knowledge of the legal aspects of the work. Candidates must have had one year of satisfactory experience in the performance of the duties of the position, relative weight 4; or two years of experience, relative weight 5.

Subjects of Examination: Written examination on the duties of the position, relative weight 4; and a practical examination, relative weight 6.

404. Assistant Superintendents of the New York State Department of Health. Appointment expected at the minimum but may be made at less than the minimum salary.

Minimum Qualifications: Candidates must meet one of the following groups: (a) a certificate of graduation from a four-year course of study in a recognized college or university of recognized standing; or (b) two years of satisfactory maintenance experience, relative weight 4; or (c) a satisfactory full time experience as an insurance agent or sales representative, relative weight 4. The appointment expected at the minimum but may be made at less than the minimum salary.

Subjects of Examination: Written examination on the duties of the position, relative weight 4; and a practical examination, relative weight 6.

405. Assistant Economist, Division of Employment Service, Department of Labor. Appointment expected at the minimum but may be made at less than the minimum salary.

Minimum Qualifications: Candidates must have a basic knowledge of the principles of the sale and solicitation of insurance and a knowledge of the legal aspects of the work. Candidates must have had one year of satisfactory experience in the performance of the duties of the position, relative weight 4; or two years of experience, relative weight 5. A satisfactory full time experience as an insurance agent or law investigator will not have its name entered on the list. The appointment expected at the minimum but may be made at less than the minimum salary.

Subjects of Examination: Written examination on the duties of the position, relative weight 4; and a practical examination, relative weight 6.

406. Dangerous Vehicular Devices, Bureau of Motor Vehicles, Department of Transportation. Appointment expected at the minimum but may be made at less than the minimum salary.

Minimum Qualifications: Candidates must have a basic knowledge of the principles of the sale and solicitation of insurance and a knowledge of the legal aspects of the work. Candidates must have had one year of satisfactory experience in the performance of the duties of the position, relative weight 4; or two years of experience, relative weight 5. A satisfactory full time experience as an insurance agent or law investigator will not have its name entered on the list. The appointment expected at the minimum but may be made at less than the minimum salary.

Subjects of Examination: Written examination on the duties of the position, relative weight 4; and a practical examination, relative weight 6.

407. Home Economist, Department of Social Welfare, Division of Social Welfare, Department of Social Welfare, Division of Social Welfare. Appointment expected at the minimum but may be made at less than the minimum salary.

Minimum Qualifications: Candidates must have a basic knowledge of the principles of the sale and solicitation of insurance and a knowledge of the legal aspects of the work. Candidates must have had one year of satisfactory experience in the performance of the duties of the position, relative weight 4; or two years of experience, relative weight 5. A satisfactory full time experience as an insurance agent or law investigator will not have its name entered on the list. The appointment expected at the minimum but may be made at less than the minimum salary.

Subjects of Examination: Written examination on the duties of the position, relative weight 4; and a practical examination, relative weight 6.

410. Vitamins and Mineral Nutrients, Department of Social Welfare, Division of Social Welfare, Department of Social Welfare. Appointment expected at the minimum but may be made at less than the minimum salary.

Minimum Qualifications: Candidates must have a basic knowledge of the principles of the sale and solicitation of insurance and a knowledge of the legal aspects of the work. Candidates must have had one year of satisfactory experience in the performance of the duties of the position, relative weight 4; or two years of experience, relative weight 5. A satisfactory full time experience as an insurance agent or law investigator will not have its name entered on the list. The appointment expected at the minimum but may be made at less than the minimum salary.

Subjects of Examination: Written examination on the duties of the position, relative weight 4; and a practical examination, relative weight 6.

412. Employment Officer, Department of Labor. Appointment expected at the minimum but may be made at less than the minimum salary.

Minimum Qualifications: Candidates must have a basic knowledge of the principles of the sale and solicitation of insurance and a knowledge of the legal aspects of the work. Candidates must have had one year of satisfactory experience in the performance of the duties of the position, relative weight 4; or two years of experience, relative weight 5. A satisfactory full time experience as an insurance agent or law investigator will not have its name entered on the list. The appointment expected at the minimum but may be made at less than the minimum salary.

Subjects of Examination: Written examination on the duties of the position, relative weight 4; and a practical examination, relative weight 6.

414. Employment Officer, Department of Labor. Appointment expected at the minimum but may be made at less than the minimum salary.

Minimum Qualifications: Candidates must have a basic knowledge of the principles of the sale and solicitation of insurance and a knowledge of the legal aspects of the work. Candidates must have had one year of satisfactory experience in the performance of the duties of the position, relative weight 4; or two years of experience, relative weight 5. A satisfactory full time experience as an insurance agent or law investigator will not have its name entered on the list. The appointment expected at the minimum but may be made at less than the minimum salary.

Subjects of Examination: Written examination on the duties of the position, relative weight 4; and a practical examination, relative weight 6.
CIVIL SERVICE LEADER

BARGAIN BUYS
By Prudence Shopper

Golf in the Manhattan

TOO far from the nearest Golf Course? Why not drop in to Metropolitan Athletic's Outdoor Golf School at 142 West 70th Street, Manhattan, New York City. After an hour's practice on your putting green, have a bite of fresh air and sunshine, you'll feel like a new man! Miss Carlisle is a patient individual who will talk your golf game and help you improve. The school is open from 8:30 a.m. to 5:30 p.m. or by appointment. Miss Carlisle has taught many years in various schools and has an expert instruction.

Reg Pardon

Please excuse error in last week's issue. "Owen" Flower happens to be Miss Ann Florence McGinley who is a brother as mentioned in this column. Mistakes can happen in the best of families!

Suits, Suits...

Suit Weather is over, but the sale on men's suit is not. Hickey's, 505 Madison Ave., N. Y. C. Tel: MUNchill 31998. Large selection of suits in all prices. Many suits are available in the stock room for immediate delivery. Some are cut to order. These models are priced to sell, and will go fast. Hurry in before the selection is reduced.

State Tests

(Even as Continued from Page 723)

In an organization of a public or private type, a person or personnel officer handling a large number of personal problems and a considerable proportion of them requiring investigation and preparation of documentation is usually found in a large organization, particularly one with many personnel. For example, the Federal Government has a large personnel department, and many of its employees do this work. The personnel officer is often called a "personnel manager," and is responsible for the administration of the personnel of an organization. His duties include the hiring of personnel, the supervision of personnel, and the establishment of policies and procedures for personnel administration. The personnel officer is usually responsible for the development of personnel policies and procedures, and for the implementation of these policies and procedures. The personnel officer is also responsible for the establishment of personnel records and for the maintenance of these records. The personnel officer is also responsible for the development of personnel policies and procedures, and for the implementation of these policies and procedures. The personnel officer is also responsible for the establishment of personnel records and for the maintenance of these records. The personnel officer is also responsible for the development of personnel policies and procedures, and for the implementation of these policies and procedures. The personnel officer is also responsible for the establishment of personnel records and for the maintenance of these records.

2021: Social Services Social Welfare, New York City, Department of. N. Y. C. Tel: MUNchill 31998. Application must be made in writing to the Commissioner of Social Services. This is an entry level position.

Most of the most valuable tools and devices in the Amateur Radio operator's equipment bag are those which he has built himself. These tools and devices include the following:

1. Ham Radio Transmitter, a device for transmitting signals over the airwaves.

2. Ham Radio Receiver, a device for receiving signals transmitted by other amateurs.

3. Ham Radio Antenna, a device for transmitting and receiving signals over the airwaves.

4. Ham Radio Power Supply, a device for providing power to the Ham Radio Transmitter.

5. Ham Radio Control Panel, a device for controlling the Ham Radio Transmitter.

6. Ham Radio Speakers, a device for amplifying the Ham Radio Transmitter's output for better sound reproduction.

7. Ham Radio Microphone, a device for converting sound waves into electrical signals for transmission over the airwaves.

8. Ham Radio Headphones, a device for listening to the output of the Ham Radio Transmitter.

9. Ham Radio Intercom, a device for communicating between different locations within a station.

10. Ham Radio Logbook, a device for recording information about the signals transmitted and received by the Amateur Radio operator.

The next time you need a tool or device for your Amateur Radio station, consider building one. You will be pleasantly surprised at the results. I have built several tools and devices for my station, and I have found them to be more reliable and efficient than those purchased at retail stores.

For more information on Amateur Radio, and for a list of recommended books and magazines, see the following:


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For more information on Amateur Radio, and for a list of recommended books and magazines, see the following:


Nite Life
Irv Curry and his orchestra, who have been enjoying great popularity in Jack Demsey’s Broadway Restaurant for the past 16 months, have just recently been opened under the management of Maurice and Martin, former owners.

'The EPICURE, a new French restaurant at 20 East 65th St., has just recently been opened under the management of Maurice and Martin, former owners. The restaurant is located in the heart of New York City, and the food is of the highest quality. The restaurant is open daily for lunch and dinner, and the atmosphere is elegant and sophisticated. The Epicure is a must-visit for anyone who appreciates fine dining.

TODD POWELL
whose "Surprise Band of the Year" broadcasts four times weekly over WEAF from the Log Cabin Farms, Armonk, N.Y.

Movies

Glorious 1942 Edition

JOHN RINGLING NORTH
Sponsored by JOHN MURRAY ANDERSON

Directed by NORMAN DEL GEMELLO

Incorporating Adaptations from the Amazing World of John Ringling North

HOLIDAYS

35 Tomatoes and 35 Beautiful Girls in a BALLET OF THE ELEPHANTS. Directed by GEORGE BALANCHINE MUSIC by IGOR STRAVINSKY

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NOW TWICE DAILY

TUES. AND WEDS. 2:15 and 8:15 P.M.

THURS. AND FRIDAYS 8:15 P.M.

SATURDAYS 2:15 AND 8:15 P.M.

SUN. AND MON. 8:15 P.M.

PRINCE OF THE HUGGERS

DICK STANFORD

SUN.-MON. 8:15 P.M.

RINGS, BROIS AND BARNAUM-BAILEY CIRCUS
1. B. M. CARD PUNCH • (Continued from Page Eighteen)

and five years must have been in described under (a), and graduation approved school of social work with private social agencies with particular reference to medical social school at Industry. If eligible can training and experience, relative the following training and experience, which, by reason of the duties of the position, must include graduation from the two-year course in of the position, relative weight 6.

Kither (a) graduation from a recog-
nized social agency adhering to accpet-ance clinical; or (b) college education for professional social work, and two years of satisfactory full-time paid experience in polic-ies of academic and field work in social work, and three years of experience in teaching as described under (a), and graduation from a recognized school of social work:

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