TRAINEE EXAMS

Good Pay During Training Period—Men and Women—Inspectors
Aircraft Workers—Radio Men—Navy Yard Helpers—Many Others

DEWEY TAKES UP PAY RAISE QUESTION

3-A MEN WANTED FOR PRE-ARMY TRAINING

WOMEN CAN EARN $105 A MONTH LEARNING WAR WORK

Military Rules Affecting New York City Employees

Why Does It Take So Long To Get a Birth Certificate?
December 11

Final Date For

Purchae Jobs

All persons interested in Federal
positions as Purchasing Of-
ficers, Clerks, etc., desiring to
apply for Federal employment, and
in whose case the closing date for re-
quests for application will be Decem-
ber 11, the last day for filing applica-
tions, are respectfully informed. Such
applications should be addressed to
the Civil Service Commission, Washing-
ton, D. C., on or before this date.

The applications should be de-
signed so as to include all of the
required information. Applicants should
residents of the District of Columbia,
the position desired, and the salary
they desire.

The Civil Service Commission
receives applications from persons
who desire to work in the Federal
Government. Applications should be
filed in the office of the Civil Service
Commission in Washington, D. C., or
at the nearest branch office.

Applications from abroad should
be filed in the Office of the Com-
mission in Washington, D. C., or at
the nearest branch office.

Applications should be filed by
persons who desire to work in the
Federal Government, and who are
interested in Federal employment.

All persons interested in Federal
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Clerks, etc., desiring to apply for
Federal employment, and in whose
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for application will be December 11,
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interested in Federal employment.
Military Rules Affecting
NYC Civil Service

Court Rules on
Pay Differential

The Court of Appeals ruled yesterday that cash paid to men in the uniformed forces is not to be considered as part of their wages and should not be credited to them when computing their pensions.

No. 194, By Delegates representing New York City employees who are entitled to leave under the Civil Service Commission, the board is to serve without pay.

137 Pegged with
New Ratings

On Sergeant List

The names of 137 Patrolmen were pegged up on the recent sergeant list as recommended by action of the Civil Service Commission last week.

The tabulations are to be composed of the following:

- The Board, as the bill states it, to be composed of:
  - 1. The budget director.
  - 2. One representative elected by civil service employees of the city.
  - 3. A judge of a court of record.

-Suggests Board
To OK Leave
For War Jobs

A New York Labor Board was hearing yesterday the case of McCarthy of the Third District. McCarthy is the first of 250 Park employees scheduled to donate blood. That's Nurse Evelyn Zollin on the right, holding Cronan's donation.

The noise for birth certificates is $325,000 a year, which is a nice figure indeed; you'd get an instant gratification, just for the fun of it. And in the case of the Commissioner of Vital Records and Statistics, the board, he's transacting business.

In all probability any policy adopted must be completely defined until after the date of termination of hostilities.

In the process of computing the amount of the increase of 15 percent in their rights and privileges resulting from the policies of the Civil Service Act and who are entitled to leave under the same list of military duty.

Continued

-137

on his own time. About 1,000 more will be added in the next session.

The decision is of vital pay. The decision is of vital importance.

In the process of computing the amount of the increase of 15 percent in their rights and privileges resulting from the policies of the Civil Service Act and who are entitled to leave under the same act of military leave. Such an individual should inform the Commission as soon as he is permanently released from military service, and he will be notified when such an exam will be held.

What Goes On?

-_Page 3_
CIVIL SERVICE LEADER

STATEMENTS

Executive Order No. 9256, the statement read. The certificate must describe briefly the nature and amount of the adjustment and other necessary facts and circumstances, which shall be submitted to the Board or the Commissioner, as the case may be, as satisfactory evidence of the facts and of the propriety of the adjustment. The Board or the Commissioner retains the right to rejoin the matter and request further information pertaining to the propriety of the adjustment. The Board or the Commissioner of Labor, in the case of a government official or agency under this procedure, will not be retroactive. The certification procedure shall not apply to adjustments which would raise salaries or wages between the Federal employees, is limited to an act of a state legislature.

Not Over Power Rate
All new classes now forming. Patch Protection Institute, 11 W. 43rd St., New York, N.Y. 10018-4055.

The Board has jurisdiction over wages paid at $5,000 and over salaries up to and including $1,000,000, in all cases where the agency seeks an adjustment other than that of the certification procedure. Application for approval should be filed with the appropriate regional office of the National Labor Relations Board of the Commissioner of Internal Revenue, as the case may be.
City May Help Pay Armed Men’s Pensions

Manhattan Borough President Edgar J. Nathan, Jr., offered a resolution urging the protection of military pension rights and benefits of city employees now or yet to be transferred to the armed services when the Board of Estimates met Friday, December 4. The board, however, did not act on it but agreed that the resolution may get serious consideration.

The resolution grew out of a proposal by City Councilman Nathan, Jr., who, a month ago threw the idea into the laps of the Board. It is generally accepted, he said, that the armed services now cannot, and for some time cannot, employ those who are now in the military service.

This idea, Mr. Nathan pointed out, was shocked into life by the fact that such an employee is on total pay from the city for his duties as an employee of the city. The employee is on military leave from the city, he states.

The Board has been advised, he said, that it is possible to bring a bill into the State Legislature which will provide an answer for this situation. He stated that there is a great need for an answer to this problem.

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How State Employees Will Pay The 5-Percent Victory Tax

ALBANY — Maintenance allowances for State employees, previously made in excess of $2,640 a year, will be taken at payroll deductions for the Federal five percent "Victory Tax" beginning January 1, it was announced this week by William J. Dougherty, acting first deputy budget director.

Every State worker getting a salary of $2,640 or over will be taxed and the amount deducted from his pay.

In an effort to simplify the procedure for every employee, Director Dougherty this week issued this explanatory statement:

First of all, as to amount of the payroll deduction that must be paid, the statement: This deduction is, of course, in addition to any other deductions provided for by the State, or to any amount deducted by the State.

Here's The Table

The following points regarding payroll deductions should be carefully noted:

1. The deduction is based upon the gross salary payable to an employee for any deductions for retirement system purposes, insurance, or savings bonds. Gross salary includes any maintenance allowance for, and, in the case of employees who are hospital employees, the maintenance of, the value of such maintenance allowance.

2. If not necessary for the employee, the amount deducted from his pay for Victory tax purposes in The State will notify each employee that the amount deducted for each payroll period will be made. If, in the case of single persons, $120 or less; $240 or less; $360 or less; $480 or less; $600 or less; $720 or less; $840 or less; $960 or less; $1,080 or less; $1,200 or less; $1,320 or less; $1,440 or less; $1,560 or less; $1,680 or less; $1,800 or less; $1,920 or less; $2,040 or less; $2,160 or less; $2,280 or less; $2,400 or less; $2,520 or less; $2,640 or less.

3. The amount actually deducted from your pay may be slightly more or less than the amount by which the round sum has been increased.

4. Thirty cents will be deducted for each payroll period.

5. If the individual, when he filed his tax return for the calendar year, found that the deduction which he had made was over $20, he must do this on or before May 15, 1944.

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Women to Be Paid $105 Per Month While Training

Women trainees—be paid as much as $105 a month basic salary, according to the United States Office of War Manpower, for assistance in a Connecticut shipyard. The women, who will be trained to do riveting, shrinking, and lay-out work, are expected to be ready for shipyard work by February 1, 1943.

Many positions which are being opened in the women's war plants, including addition, subtraction and division, and the business applications of these operations, will be taught in the course.

The objective of the course is to prepare men and women for many positions which are open at the present time in the field, including Civil Service jobs in typewriting, stenography, and other clerical subjects. Subjects are also taught which seemingly have no connection with war industries. Women graduates will be given an opportunity to come in for personal interviews with shipyard officials, which are scheduled to meet on Wednesday and Friday evenings from 7 to 9 p.m. for women in the Metallurgy section, and on Tuesday and Wednesday from 11 a.m. to 1 p.m. for women in the Civilian section.

Women trainees have been recruited from the United States Employment Service in selected areas, and will begin training December 8, 10 and 11 in Room 313, Engineering Building, College of Engineering, beginning at 8.30 a.m. to 3.15 p.m.

Senior High Students Prepared for Industry

A special series of afternoon and evening classes is being offered to enable senior high school students to prepare for industry. These classes are being given on a part-time basis to develop the capabilities of the individual. The courses run from one, two, or three weeks, depending on the capabilities of the individual.

In addition, the other courses in Metallurgy, Arc Welding, Machine Tool Operation, Radio Servicing, and Power Sewing, Typing and Stenography, are being offered.

U.S. Course in Metallurgy

A 15-week course, tuition-free, in metallurgical laboratory practice, has been announced by the United States Office of Education, is ready to hand over to the War Job News.

The course is to be held two nights a week, from 7 to 10 p.m.

Insurance Examiner Class Begins

A new eight-week class for prospective candidates interested in becoming Insurance Examiners has been announced by the United States Office of Education. The course is scheduled to meet on Wednesday and Friday evenings, 7 to 10 p.m., and will review the Insurance Act, Accounting and Mathematics, Examinations Practice and Procedures, Previous Questions and Answers, and similar subjects. Highlight of the course is a written examination. The course is open to both men and women.

The course is to be held two nights a week, from 7 to 10 p.m.

Aviation SheetMetal Training Program

Aviation Sheet Metal has been added to the Technical Training Program of the National Youth Administration, War Manpower Branch. The new course is designed to enable senior high school students to qualify for jobs in the war industries.

The course is to be held two nights a week, from 7 to 10 p.m.

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Looking Around

It occurred to us, as we were thinking about a subject for an editorial, that civil service employees during this week faced an unusual number of unsolved problems.

MANPOWER

The sudden announcement by the President, over the weekend, placing control of the nation’s manpower in the hands of Paul McNutt, adds to these problems. Will all civil employees be frozen into jobs where they are most needed? (A beginning in this direction has already been made!) Will former members of the armed forces be employed in work of wider scope? Will civil employees be transferred to private industry if it is felt they would be more useful there? And worse yet—will the selective service commission’s occupational questionnaire be used to recruit men for government jobs? In other words, will the Government now use its power in a manner such as to work to such a fashion as to how such a date. Please prepare to report? Will employees of City and State departments be permitted leaves ahead of time in the war effort?

SALARY PROBLEM

Another unsolved problem and a very disturbing one—is that of salaries. In the Federal service, overtime pay to hundreds of thousands of Navy and War Department employees comes into effect on November 30, as a result of civil service commissions having worked to this pay-rate raise (see page 2). In New York State, it was reported that Governor Lehman has said that he now expects in 1942 to be separated from the question of salary minimum with his advisers (see page 16). The Mental Hygiene Commission, for instance, is in desperate need of a new type of skilled employees, who have come up with a plan for a larger work-day and time-and-a-half for overtime. In New York City, Hospital Department employees have received substantial raises in pay, and City Hall rumors indicate the possibility of raises in other departments, too. The growth of public service, of course, is leading to increases in salary. The civilian employees can be divided into five sections. Thusly:

- Merit Men
- Promotions
- Pay increases
- Wages
- Salary adjustments

WAR LABOR BOARD

On Wednesday of this week, the War Labor Board meets in Washington to hear argument as to whether it shall accept the case of the Transport Workers Union against the Bell System. The public interest in this will be of enormous magnitude, for it will go far in settling the most important question of what proportion of the available manpower can be obtained in public service by the different groups. Will the salaries and other rights and privileges be those in private industry? Mayor LaGuardia has said bluntly that, as a matter of war, wage rises must be made. In order not to strike; but the right to strike is not involved in this case. He has also said that employee salaries are fixed by law, and it is unfair for the public service to do anything about it; however, the facts are that the salaries of subway workers aren’t fixed by law, but by the three commissioners of the General Labor Board, and only the Board can change them.

Well, these are some of the problems employees and administrators ought to do plenty of thinking about.

QUESTION, PLEASE

“Publication” and “Promotion”

A.R.: The difference between the minimum and one year’s limit on an eligible list is this: public service employees in the competitive class are to be promoted for better purposes? What good is it to take any Civil Serv­

ers drill in legal procedure. Joe understood the workings of it...
They're Still Examining Papers

The incoming examination papers successfully and unnume-

rably have been returned to the office.

The practice continues at full capacity. The department's

Operative Director, Deputy Magistrate, Dr. T. J. O'Brien,

is available at the office of the Civil Service Examining

Board, for any candidate who wishes to discuss his or her

Honor Roll

That honor roll unveiled the

other day contains 700 names.

'story of the department's base-

More than a year and a half

ago it was agreed that the

department would give an Honor

Roll for the best men in the depart-

ment. The announcement was

made then that the roll would be

published at the beginning of

every new year. The audience

listened, and the promise was

kept.

We're happy to accept, Commis-

sioner Diserio's office, our first

'wayed applications to add to the

roll this year. The applications

are the products of Just such an

experiment.

The inspection of examination

papers was a complete success,

and the application has been

sent to the department.

The only member of the Powell

Bureau, where he remained until

the jumpoff stage in the Budget

administration of Commissioner

Diserio, really feels the urge to

conduct a departmental trial.

That this is not an untried idea,

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In fact, he seems to be in al-

most every word to handle in the dictionary.

Two Sons

Winston Comfort, Jr., will be

getting married at Calvary Church

in New York. The bride is Miss

Betty Blaine, daughter of Mr. and

Mrs. Edward A. Blaine of this city.

Assistant Commissioner Powell's
daghter, Miss Dorothy Powell,

is to take part in the wedding.

In the army last week. He was

in New York City, where the

families are in the process of

moving to a new house. The

families are in the process of

moving to a new house. They

are still here.

Surprise Birthday Party

Ms. Mary E. Merritt, director of the

Therapy (OT) Department. Miss

Mary E. Merritt, director of the

Therapy (OT) Department. Miss

the OT Department. Miss

Mary E. Merritt, director of the

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NEW YORK CITY CIVIL SERVICE EMPLOYMENT OPPORTUNITIES

For the following examinations, applications may be obtained at the offices of the New York City Civil Service Commission, 96 Duane Street, New York, N.Y., or by mail (limited to New York City residence only). Applications may be obtained and filed by mail. If filed by mail, money-orders will be accepted in payment of the application fee.

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PROFFITION TO LEADER OF CIVIL SERVICE

The examination is open only to persons who have, on June 1, 1912, completed at least two years of the minimum salary grade.

Salary: $4,000 per annum. Appointment limited to the minimum salary grade.

June 6, 1912.

May 14, 1912.

(Continued on Page Eleven)

How to apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York, N.Y., or by write to the Application Bureau, Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed stamped envelope (4 cents for Manhattan and 3 cents for all other States).

For State Jobs: Obtain applications at 50 Centre Street, New York, N.Y., or by write to the Application Bureau, Civil Service Commission, State Office Building, Albany, N.Y., and enclose a self-addressed stamped envelope (3 cents for New York City and 1 cent for all other States).


Application fee for the examination is $2.50 per month.

(Continued on Page Eleven)

Appointment in Fire Dept.

Fire Commissioner Patrick Walsh last week appointed 26 men from the Written Test. A group of 26 is to be sworn in December 16. This recruit is the last 200 men from the 300 originally scheduled examinations September 1.

The Department is now accepting 200 men in the draft who are to be sworn in December 26. The effect as long as there is some assurance of success in that manner. These examinations and their assignments follow:

1. Police
2. Firemen
3. Fireman
4. Fireman

The recruit is to be sworn in December 16. This recruit is the last 200 men from the 300 originally scheduled examinations September 1.

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The recruit is to be swore
Radio-Television

OPPORTUNITIES UNDER WAR CONDITIONS AND A REAL FUTURE IN PEACE TIME

Licensed by N.Y. State

Classes Day or Evening
Moderate tuition, payable weekly, in small convenient payments. Call daily, 9-5; Saturday, 9-2, or write Dept. C.

Radio Television Institute, Inc.
GRAND CENTRAL PALACE BUILDING
460 Lexington Ave. (44th) Phone 3-4555

WE'VE HELPED THOUSANDS GET JOBS!

Why Not Let Us Help You?

TAKE ADVANTAGE OF THE "LEADER" JOB-GUIDANCE SERVICE

And Call for a Personal Interview at 142 Christopher Street, N.Y.C.

ABSOLUTELY FREE

WITH A $2.00 YEARLY SUBSCRIPTION TO THE "LEADER"

NOTHING MORE TO PAY!

Here's what the FREE Job-Finding Service Gives You!

• A Personal Interview with an expert in job guidance.
• Job Guidance to help you where you fit in the defense program.
• Training opportunities from your point of view—free and paid.
• Civil Service Openings, if you wish to follow a career in Federal, State, or City service.
• Civil Service Opportunities will be forwarded when you request them.

Don't Miss an Opportunity Which May Exist Today

MAIL THIS COUPON NOW

Name: ____________________________ Address: ____________________________
U. S. Tests

(Continued from page Eleven)

are by the Children's Bureau, Depart-
ment of Labor, and are of interest to
physical examinations. They are being
conducted by the New York Medical Ex-
pert's Bureau, and are known as the
'New York Medical Examination.' The
examinations are open to all eligible
persons seeking employment in the
public service. The examinations will be
offered in various locations throughout
the United States.

Specific training in which aspirants
are assigned.

2. The automatic completion of a
study of the physical examination in
which aspirants are assigned.

3. The successful completion of
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Credit for Service in the Laboratory:

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Credit for Service in the Clinic:

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Credit for Service in the Hospital:

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Is Your Exam Here?

Below is the latest news from the New York City Civil Service Commission. The LEADER will publish changes as soon as they are made known.

Open Competitive Tests

Assistant Civil Engineer: The training, experience and personal qualifications, etc. of all candidates will be held October 15. The written test was held on November 12.

Assistant Supervisor (Mechanical): The written test was held on November 17. All candidates for this examination are being held this month.

Assistant Supervisor (Regional): The written test was held on October 15. This examination is to be held in the various districts.

Assistant Supervisor (Psychol.), Grade 2: The written test was held on the first week of this month. This examination is to be held in the various districts.

Phlebotomist: The written test was held on October 17. This examination is to be held in the various districts.

Chief Inspector of Combustibles, Grade 3: The written test was held on October 17. This examination is to be held in the various districts.

Assistant Supervisor (Chairman): The written test was held on November 12. This examination is to be held in the various districts.

Assistant Supervisor (Electrical): The written test was held on November 12. This examination is to be held in the various districts.

Medical Social Worker, Grade 1: The written test was held on November 12, 1942. This examination is to be held in the various districts.

Phlebotomist: The written test was held on November 12. This examination is to be held in the various districts.

CIVIL SERVICE LEADER

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Assistant Supervisor (Psychol.), Grade 2: The written test was held on October 15. This examination is to be held in the various districts.

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Stage Notes

A. H. Wood has started rehearsals on a new melodrama, "This Little Hand," by Wilford H. Petrie. This features an all-female cast including Miss Blanche Lane, Miss Yvonne Ellis, Miss Mary McBurney, Miss Anne Daly, Miss Marion Remington, Ruth Martin, Mary Squires and Helen Hayes. The play, under the direction of Mr. George Abbott, is planned for the Capital Theatre on December 28.

By Joseph Burstyn

Nite Life

Frank L. Andrews, president of the Hotel New Yorker, announces that formal plans will be completed and not required at the New York's New party in the Park Room, opening Thursday. Music will be furnished by Mr. David S. Blyth and his orchestra and Cheryl's Bookshop.Colonel Elsa Maxwell is opening in a starring role, as a star, at the Versailles. The dancing Krafts are breaking in four new numbers to replace the Waldorf-Astoria in January.

IDA LUPINO

co-starred with Me的帮助下, in the 20th Century Fox production, "El Dorado," opening Thursday. Miss Lupino is both timely and entertaining. For reservation phone Miss Randolph, 17-8021. 

DINE AND DANCE

BUTLER'S

Low Saxon - Marven Sisters

BOBBY "TABLES" DAVIS

8 BUTLERETTES

C.K. Stallion - Marven Sisters

Radio City Music Hall

Billboard Center - 8th St. 8th Ave.

BUTCHER'S BAY

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All Outside Furnished Furnaces Single Rooms 

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J. B. Mariner, Manager

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For Women Only

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SADIE HESKETH LOFT

120 S. 3rd St.

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Hotel Astor

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54th St.

Hotel Bristol

First Ave.

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11th Ave.

Hotel New Yorker

5th Ave.

Hotel Roosevelt

7th Ave.

Hotel Statler

5th Ave.

Hotel Knickerbocker

5th Ave.

Hotel Commodore

2nd Ave.

Hotel Algonquin

2nd Ave.

Hotel Grand Central

4th Ave.

Hotel Waldorf-Astoria

5th Ave.

Hotel Metropole

5th Ave.

Hotel Astoria

1st Ave.

Hotel Commodore

1st Ave.

Hotel Astor

6th Ave.

Hotel Algonquin

6th Ave.

Hotel St. Regis

5th Ave.

Hotel Pierre

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Hotel Beekman

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Hotel Commodore

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Hotel Astor
Dewey Takes Up Civil Service, Job Problems

The LEADER has learned that Governor-elect Thomas E. Dewey is giving over a good deal of attention to the State's civil service problem, and it is known that the Governor met last week in New York City with several of his political leaders. Among the propositions said to have been placed before him are two that have received extensive discussion in The LEADER: (1) the advisability of removing the State's Civil Service Commission to New York City; (2) the advisability of a Civil Service Act that would fix working hours, week, and time - and a half for overtime for State hospital employees.

The latter plan was reported in an exclusive LEADER story last week. It was devised by State Mental Health Commissioner Dr. R. E. Groves for a fairly desperate measure to prevent complete collapse in the State hospitals, which are now drastically understaffed. The whole plan may conceivably be known as "The Groves Plan," since it was Dr. Groves who had the idea. He has raised a new budget next year of $18,000,000, double the present amount. In addition, however, a number of individuals have suggested that the plan had GOE endorsement, and that it had been made at this late date with Dewey's hands on it and in cooperation with the leaders of the new administration. It is also said that hospital workers will be given a double pay raise on Saturday, another substantial one - and that this matter of a Civil Service Act in the case of the Dewey-GOP talks last week.

No Complete Turnover

Meanwhile, a snag appears to have developed over a number of personnel who had hoped to see considerable changes in their jobs - personnel who is, to be fair, a rather large number of people. But the success of the Groves Plan is, as is reported, put to the Governor in the form of a question: "Can there be a while

mending the floor on the second story, the hall was actually less than any other direction.

For more about the mending of the floor, read the story by N. L. Doig, "Bamboo".

Register NOW-Begin Anytime

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