PRISON GUARD TEST
COMING OCTOBER 5

The Leader scoops all newspapers with first
definite information on this important State test

State Trooper
Exam Planned
What The
Hospital Attendant
Job Is Like

What's Your
Vacation Problem?
Card-Punch Operator
Jobs Easy to Get
3,000
Navy Yard Jobs
Being Filled

44 NEW U. S. EXAMS
Navy Yard Helpers — Engineers — Inspectors
Draftsmen — Lithographers — Chemists

Postal Men at Work — Picture Feature
Subway Men Called For Character Investigations

The first group of subway workers to be called in for personal character investigations by the Civil Service Commission will be composed exclusively of those who have been arrested or whose personal records show difficulties which the Civil Service Commission feel may disqualify them from employment.

 Interviews Continue

A survey by The Leader last week revealed that the Commission’s field parties have interviewed 16,000 BMT and 2,400 IRT employees to check their duties and personal qualifications. Out of completed cases so far, 411 have been disapproved of by the Commission.

While the Commission is rushing the survey, full investigation of all subway workers in order to put them in the competitive class as soon as possible, the work has shown down somewhat because of the holidays last week and the fact that many employees go on vacation while on police duty.

Fast Tests

Instead of personal interviews, the Commission will try to make the tests as fast as possible, and will try to reclassify and investigate all the subway workers before transferring them to the competitive class. This plan will make the tests as fast as possible, and will try to reclassify and investigate all the subway workers before transferring them to the competitive class. This plan will make the tests as fast as possible, and will try to reclassify and investigate all the subway workers before transferring them to the competitive class.

Days Off

76 days of leave are granted to employees: 52 for each of the 52 weeks, 14 days vacation, and 4 holidays on New Year’s Day, Lincoln’s Birthday, Memorial Day, and the Fourth of July. Employees are given a competitive status, despite the fact that the reclassification of workers in other departments.

Hospital Attendant Job is Like

In response to numerous inquiries. The Leader publishes the following details of the Hospital Attendant job in the Mental Hygiene Institutions of the State:

- **Attendance**
  - on duty 3-11:30 a.m.
  - 11 p.m. to 7:30 a.m.
  - The overlapping time is spent in checking the whereabouts and condition of all patients; the extra hour is made up for by one meal, which comes during each shift.

- **Wages**
  - Starting at $2.50 a day, the earnings can be increased to $3.00 a day by overtime work. The maximum allowed outside, as each employee earns a minimum wage, is $4.00 a day.

- **Duties**
  - Taking over the duties of residence in the institution.
  - The extra half-hour is made up for by one meal, which comes during each shift.

- **Working Hours**
  - 76 days of leave are granted to employees: 52 for each of the 52 weeks, 14 days vacation, and 4 holidays on New Year’s Day, Labor Day, Columbus Day, Armistice Day, Thanksgiving Day, Christ mass Day.

- **Mental Health**
  - Employees are frequently permitted to live outside the institution, and whenever facilities are available for them. Under such circumstances, there is a chance of living outside receive an additional $10 a month. For lodging.

- **Benefits**
  - Employees are frequently permitted to live outside the institution, even when facilities are available for them. Under such circumstances, there is a chance of living outside receive an additional $10 a month. For lodging.

- **Conclusion**
  - The Leader will continue to publish material of interest to Hospital Attendants, including all inquiries to 91 Daune St., N. Y. C.
Long-Awaited Prison Guard Test Set
For October 5; Exams Scheduled for Welfare, Refuge Jobs in State Series

ALBANY—The long-awaited Prison Guard test on October 5, and tests to fill 1,058 welfare jobs in 44 counties throughout the State on September 28 and October 5, top a heavy examination schedule for the State Civil Service Commission in the early fall. These will be closely followed by the test for Unemployment Insurance Refuge, tentatively set for October 24 or November 2. The dates in each case fall on Saturdays.

Piling for Prison Guard and the welfare tests will probably open in late August. The Leader had predicted that the tests would open in early fall.

On the intervening Saturdays, minds of prospective candidates will be in full public debate with each other as to whether they should be available in time to cover the tests that have been set where they are.

The welfare exams were ordered last winter, after the Social Re- view Board's threat to withhold funds from the State unless these jobs were made under Civil Service. The merit system has been extended to cover counties. State officials pointed out that the File Commission is now studying ways and means to bring them under Civil Service; they had to give way, though, when the federal officials refused to continue the tests.

Included are clerical, bookkeeping, secretarial, and routine work, along with regular social-work positions. It is learned that the State Conservation Board threatened to withdraw funds from the State Conservation Commission.-The Leader learns that a new examination will be held.

So far, McQueen is the oldest candidate left, 46 years old. Walter Burban, 19-year-old from New York City, is the youngest.

The results so far in the physical tests are as follows:

<table>
<thead>
<tr>
<th>Physical Test</th>
<th>Passed</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Squatting</td>
<td>1,058</td>
<td>1,666</td>
</tr>
<tr>
<td>Standup</td>
<td>1,585</td>
<td>1,666</td>
</tr>
<tr>
<td>Situp</td>
<td>7,935</td>
<td>16,740</td>
</tr>
<tr>
<td>Pull-up</td>
<td>11,340</td>
<td>11,340</td>
</tr>
</tbody>
</table>

Previous Exam Facts

The new examinations are the first in the State since 1938, when 3,200 were examined. At that time, candidates had to give way, though, when the federal officials refused to continue the tests.

The new examinations will be held on Saturdays, as follows:

<table>
<thead>
<tr>
<th>Test Date</th>
<th>Test Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 28</td>
<td>Welfare</td>
</tr>
<tr>
<td>September 28</td>
<td>Welfare</td>
</tr>
<tr>
<td>October 5</td>
<td>Prison Guard</td>
</tr>
</tbody>
</table>

State Trooper Jobs

State Trooper Jobs are now being advertised in the state papers. The jobs are in the State Police, which is headed by the Division of State Police. The requirements are as follows:

- Height: 5 feet 6 inches
- Weight: 150 pounds
- Age: 18-21
- Education: High School
- Physical ability: Must be able to run a mile in 5 minutes and 30 seconds

The Leader will keep the candidates informed of the requirements for the test, which will be held on October 15, 1940.

Sanitation Exam: What's Doing?

Three Perfect Men; Many Absences; Coordination Test In Three Weeks

A third "perfect man" has been discovered among the sanitation candidates doing their stint in Staten Island. He is Arthur J. McQueen, of 2174 Hermany Avenue, Bronx.

The Leader will keep Sanitation candidates informed of the requirements for the test, which will be held on October 15, 1940.

City's Doctors Lose In Courts, Win in Council

Doctors and dentists in the Health Department of New York City were part-time employees, paid on an annual basis, prior to July 1. Most of the candidates for examination of pupils; others are assigned to health clinics, hospitals, and corrective institutions as medical examiners, are competitive Civil Service employees.

Under the provisions of the new 1940-41 budget which has just been approved, the candidates are to be paid $80 and $50.50 a session. Instead of a regular annual basis, the Health Department will make the assignments, presumably, on a five-sessions-a-week basis.

When the new budget was submitted to the Board of Estimate in April, there was much grumbling about the new method of payment of medical examiners.

Despite this opposition, however, the Board of Estimate adopted the budget provisions.

Another Blow

Another blow to the doctors and dentists when school closed. In the past they were paid during the summer period even though school was not in session. Now they have been told that they will be laid off without salary during the summer months.

A third setback has just been delivered to the medical examiners by the Junior Louis Valente of the New York Supreme Court. Junior Louis has been suspended while awaiting a ruling last week upholding the Board of Estimate's power to pay the salaries on a per annum basis instead of a per session basis. In addition, he ruled that this did not deprive the medicals of their Civil Service rights, even though its effect was to deprive them of annum salary increments under the McCarthy law.

Herman E. Cooper, attorney for the medical examiners, fought for them both before the Board of Estimate and the Supreme Court; he fought valiantly but without success. On another front, Cooper has succeeded in getting a bill passed by the City Council which would restore the medical examiners to a per annum salary basis.

He is expected to veto it but there appears to be a large enough block in the City Council to override the veto.
PENSION QUIRKS

City and State employees of New York last week got a new pension amendment in the State Constitution. The amendment, which is the result of court litigation to find out just what it all means.

The first and most natural question that arises: Can pensions be increased? The amendment is silent on this; so the courts will have to decide. Mr. Edith Roosevelt, chairman of the Citizens Budget Committee, declared emphatically that the amendment works both ways—that if a contract exists, you cannot make more of the benefits. Employees group says the opposite—that the amendment specifies only that "benefits shall not be diminished or impaired" and is silent about increases in benefits.

The amendment, drawn up by Attorney General Thomas Dewey, Jr., was passed by the State Constitutional Convention in the fall of 1940, in response to a petition by the voters that Fall. It provided "that all pensions for service of the employees shall be forever and shall not be diminished or impaired." The amendment is short and specific. The amendment is so specific that it is simple to analyze in its entirety: the benefits of which shall not be diminished or impaired.

The sympathetic Transit Commission had no right to interfere with the State system in the manner in which it had been done in the past, and the investigations of the Commission had no right to interfere with the determination of the voters that Fall. It provided that the benefits of which shall not be diminished or impaired shall be forever.
How to Win Friends, Etc., In Federal Service

When a person is appointed to a Fed­eral position, there are a number of ways to get ahead which U. S. Civil Service Commission head Harry B. Mitchell pre­sents to new appointees. The formula is not different from the requirements met by successful individuals in private life.

HARRY B. MITCHELL

1. DO YOUR PRESENT JOB WELL. Countless individuals in the Federal service hold administrative positions who not only have more money than the average private person, but who have opportunities of advancement which they never used. The reason is that they are not doing their best. To do the best at the present job means to do it in a business-like but friendly manner. The employee who can at all times get along with his associates has mastered one important element of success.

2. PREPARE FOR THE JOB AHEAD. Some day, perhaps soon, the job ahead will be vacant. Then the boss will look around school or university; but it will be for some one to fill it. The position may require special knowl­edge; but this knowledge, it may require training in a business job ahead and prepare accordingly. Be ready when the opportu­nity comes.

3. ALWAYS BE DEPENDABLE. When Elbert Hubbard wrote, "A Message to Garcia" he emphasized a daily need in every Ameri­can office and shop—dependability. When you give your word, keep it. When you are assigned to a task, finish it in a satisfactory way. Get a reputation as one who can be depended on and it will bring cash returns and satisfaction returns.

4. SAFEGUARD YOUR HEALTH. An employee who is con­stantly reporting sick is not much of a business asset. Modern business requires a healthy body. -

Brooklyn Navy Yard Calls
For Skilled Workers, Helpers

3,000 MEN TO BE CHOSEN BY YEAR'S END

The Federal Civil Service Commission this week opened up for filing nine Helper and Skilled labor positions at the Brooklyn Navy Yard. Six months' experience or a year's technical school training will qualify a candidate for the Helper jobs. Helper Shipfitters are most needed by the Navy Yard, officials said.

Filing for the four skilled jobs closed Thursday, July 11. No date has been set for the closing of the nine helper jobs, but approximately 3,000 men, many of them new to the Navy Yard, will be examined. Applications are being accepted between 8:45 and 11:45 a.m. daily at the Information Shop, Washington Street.

The additional force is being brought to the Yard include Caulker (Wood), Traveling Power Brakeman (Heavy), Framer (Light), Instrument Maker, Rigger, Linoleum Layer, Wood and Metal Surfaces, Crane Operator (Electric Traveling Bridge), Crane Operator (Bosun Locomotive), Mason (Brick and Stone), Framer, Upholsterer, and Machinist.

No current date has been set for selection. When the Yard has a sufficient number of candidates, the applic­ations will be rated and this made up for appointment. At present there are 2,000 men working at the Yard, and the Navy Yard headquarters have allotted the Navy Yard this figure to $14,000.

The Labor Board at the Brooklyn Navy Yard before pointed to the Navy Yard before the Labor Board at the Brooklyn Navy Yard, from a first or second class Post Office in the New York City, or from the Federal Civil Service Commission, 40 Post Office Plaza, Washington Street. The Federal Civil Service Commission took over the Coun­selor's correspondents.

U.S. Workers Answer Searching Questions

All federal employees are receiving a questionnaire from the U. S. Civil Service Commission which the Commission describes as "belonging of great value during the present emer­gency." The purpose of the questionnaire is to develop an index file covering the qualifications of U. S. employees.

It is intended that the file will make possible inter-depart­mental transfers under a standardized system of means of filling vacancies from within the Service. The Commission states that the questionnaire will aid in providing the "promotion from within."

The questionnaire requested in­cludes: full details about educa­tion, going back to elementary school, including part-time evening training; foreign lan­

Good Jobs for Card-Punch Operators; Requirements Easy

The U. S. Civil Service Commission is usually so loaded down with applications for low-paid clerical jobs that it is history-making for the Commission to appeal for more applicants.

But it was done. The Commis­sion wants more applicants for the following jobs: Alphabetical Card-Punch Oper­ators and Under-Card-Punch Op­erators. Both jobs pay $1,500 a year and very little experience is needed. Two months full-time paid experience in the operation of card-punch machines is required, or applicants are accepted who have had three weeks of in­tensive systematic training under a competent instructor.

Complete requirements for these jobs appear on page 16. As The Leader went to press, one alphabetical operator from Washington, D. C. filled a good job better than he expected the job. Applicants that still have time to put in the three weeks of training before the closing date for filing. Several thousand persons will be given this privilege. An inability to get this, the register is set up. The Census Bureau, for example, wants 2,500 from the register for employment in Washington. The people are needed right now at Census, and the Commission will speed up the test and the granting.

This is a very good opportunity for persons who haven't got spe­cialized training to get into the Government service and after one job he in it or she can usually man­age to continue on.

Radio Men Added To U. S. Service

Federal Communications Com­mission, Washington, D. C., announced that $200,000 Congress gave to President Roosevelt — the Com­mission won't say how much — to expand its field work. And that means the hiring of more in­spectors and experts, several hundred of them. New employees are be­ing selected from Civil Service rolls.

The additional force is being used to maintain a close 24-hour surveillance of all communication channels; inclusive of broadcast stations and.gorgeous.

Money Matters

In Washington last week there was confusion, lots of it. Contin­uation always returns itself to the
Merit Men
Joseph Daniel Lochner

"We have the right leaders.

WE NEED someone who can get along with people."
Mental Hygiene Notes

By John F. Montgomery

Salaries of Mental Hygiene employees have two listings. (1) Schedules of wages of workers in the administrative, financial, engineering, building, industrial, farm and grounds departments; and (2) General Orders 3 and 4, which take in the remaining women's departments.

In the History of the Department of Mental Hygiene for the year 1940, the following job openings are mentioned: (1) a full description of the job held by the incumbent; (2) a list of the names of the members of the Executive Committee; (3) a description of the work of the Department; and (4) the number of employees in each division.

The New York-Brooklyn Examinations Committee, P.O. Box 515, New York City, holds a test as scheduled.

Job Exchange

If you wish to exchange your present position for another, send, as a rule, unless otherwise directed, to the New York Employment Exchange, 714 Jay St., Brooklyn 1, for the following:

Your full name;
Your present position;
Your present salary;
The name and address of the person to whom you wish to be referred;
Your age and sex;
Your qualifications;
Your education, if any;
Your address;
Your telephone number;
Your salary requirements.

WANT A J.S. GOVERNMENT JOB?

Start $1,260 to $2,100 a Year

MEN—WOMEN

Prepare now, for New York's best civil service examinations

New York - Brooklyn Examinations

Card-Punch Operator, Full and Part-time

Pay: $200 a month to $300 a month

Full and Part-time

Women, 18 to 53

City of New York

FRANKLIN INSTITUTE

Prepares and administers all civil service examinations

P.O. Box 515

New York, N.Y.

Call or mail application to:

M. K. S. Smith

Chairman

Wanted: Full-time operator to fill a position in the Civil Service Department.

The Civil Service Department is a branch of the New York City government. It is responsible for the examination of employees, the appointment of new employees, and the promotion of employees. The Civil Service Department is an important part of the New York City government because it ensures that employees are hired and promoted based on their qualifications and not on their political affiliations.
Question, Please?
by H. Eliot Kaplan
CONTRIBUTING EDITOR

Getting Back on List After Temporary Job — Subway Men
Can't Take City Wide Competitive Tests — Repaying Pension

PREFERENCE FOR

CLERK, GRADE 2 LIST

M.O.C.4—You may get preference to Clerk Grade 2 list will be given

preferenfe upon the existing open

clerk Grade 2 list. It is the

OPENING and will not expire

proceeding, as far as the law, the

union and the State of New York

permit. Prefered are handled

whenever possible.

PROBATIONARY INDEFINITE

A.E.—The words "probationary

indefinite" mean that the federal

Civil Service means that the

position is temporary and will

expire after any fixed term;

This procedure must be followed

more than one year the appointee

and be entitled to

get back on list after temporary

job — Subway Men

PERMIT

B.K.O.—If you are offered a permanent

job and are laid off more

than a year, you go on a pre-

ferred or re-employment list.

M.T.—"Correct" is the true an-

swer for question 36 of the

Hospital Attendant test. However,

our Board of Examiners doesn't

agree with you on any of your

other objections. Keep in mind,

though, that our answers were

completely unofficial. In the

preceding issue, we gave the

Answer "C" on question 162.

Hospital Attendant

STATE CIVIL SERVICE BRIEFS AND LISTS

Future State Tests

The State lists that titles of open competitive lists re-

quested by departments and insti-

tutions, must be announced 20 days prior to the

date the new list is scheduled to take effect.

The following lists are now be-

ing announced or advertised:

July 11—Newark State School

July 12—Renselaer County

July 13—Clerk, Grade 2 list

July 14—Binghamton

July 15—Summer School

July 16—Lowell State

July 17—Saratoga

July 18—Ass't County Sealers

July 19—Erie County

July 20—State of New


CIVIL SERVICE LEADER
Tuesday, July 9, 1940

This department of information is conducted as a free

service for Civil Service employees, for eligibles, for
everyone who desires to know the status. Address your
questions to Question, Please? The Civil Service Leader

is published at 20 Washington St., New York City.

In case you cannot apply your

name and address. Questions for this column receive

Phone: 685-1300

PRACTICAL EXPERIENCE

J.V.—When you see the words

"practical experience" listed in

the qualifications for a position,

you must have actual experience in

the field. The completion of a

course in college is not the equiv-

alent of practical experience.

LYONS LAW

H.G.—If your appointment to the Police Department is be-

ing questioned because you have not yet complied with the

Lyons law, the Civil Service Commission will put you back

on your police roll if you do comply with the law. How-

ever, you will be required to call the matter of your eligi-

bility to the attention of the Commission when you have completed

the requirements of the law.

HOSPITAL ATTENDANT

LIST CORRECTED

"Correct" is the true an-

swer for question 36 of the

Hospital Attendant test. However,

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Answer "C" on question 162.

Hospital Attendant

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Maintainer's

HELPERS

GROUP A-B-C-D

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The complete book available

contains.

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51 WEEK (DAILY)

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FAX

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505 W. 46 ST.
VACATION CALLS

By BURNETT MURPHEY

William H. Sheridan Police

On Tuesday, July 2, 1940

The William E. Sheridan Police

By H. ELIOT KAPLAN

Until a vacation this year;

How long will my va-

I shall take no summer leave?" 

The department head may

it for you. You'll just have to wait

Next Week

How vacations are worked in

If you have any vacation

Next Week

What Vacation Opportunities Do Civil Serv-

Employees Enjoy? Do Any Discrepancies Exist? Here Are

The Answers to All Your Vacation Problems Except How to

Enjoy Yourself.

Police Department

The 130,000 Federal employees

Washington is asking what will

happen to them if, unfortunately,

something other than "vacation"

allowance be given by the

Civil Service Commission when the Com-

missioner is unable to pass inspection.

FEDERAL TRADE COMMISSION

Washington, June 12--The

Federal Trade Commission,

which enforces the law

against unfair competition,

will hold on June 30, 1940,

five days for each year's paid

vacation. If you served with the Com-

mission for five years you set
days off, and an employee in

the Borough President's Office,

Manhattan, if he has worked a
year or more, gets 25 working
days vacation—and this depart-
ment allows this to all employees,

permanent, temporary or provisional.

As a rule none other than pe-

rsonnel employed are allowed va-

cation leave in the civil service.

Here and there a department may

allow vacation time for temporary

employees, although employers are

superior to, and more liberal in,

the vacation allowances paid by

city agencies. Rarely has the Civil

Service Commission tried to

recommend uniform vacation

allowances. In New York City, for

example, employees of the

Board of Education are entitled

to the minimum required by law. In

all departments, however, there are as

many vacation schedules as there are

departments. One department may be
generous, while another niggardly.

Administrative positions tend to get

more liberal treatment than do ad-
junctive or clerical positions.

The new round of arbitration

in the civil service is coming to

the offices of the Federal Trade

Commission in a few weeks. The

employees of the Commission

have already voted to go out on

strike, if necessary, if they do not

get their vacation. The "vacation

call" is being heard in many

federal offices throughout the

nation.

The Civil Service Exam-

ination Board announced

Monday the examination dates

for the 1940 law enforcement

and forestry, and that his fores-

time was 19 days. There is no

minimum required by law. In all

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...
Superintendents. The teachers' groups led by the Joint Committee of Teachers' Organizations had a hectic time during the recent brief state Legislature to defeat several bills compelling teachers to retire at age fifty.

Why this arbitrary age limitation is imposed for certain teachers is rather obscure. The reason given is that most of the teachers employed by the Recreation Department are engaged in athletic work and therefore are considered too old at age fifty. How can an efficient and effective staff be attracted to this work if retirements are forced over when they reach their fiftieth birthday.

Permanent Staff Needed
The great fault we find with the Recreation Department is that no permanent staff has ever been established that will develop the community centers have been manned with per diem employees. Instead of being an experienced staff the work is performed by inexperienced leaders best able to handle the younger boys and girls and the women who are the older boys and girls and the

There is no one who will say that the dramatic coach who has reached fifty years of age is useless—or the club leader who has given him years to the development of young and old, and education.

In every community the school authorities opened at night for the older boys and girls and the workers. Their children should be cared for in afternoon playgrounds and community centers.

These community centers must be manned by experienced leaders for the development of true recreation. Who

I am sure that our Board of Superintendents realize that athletics and physical education are only a certain proportion of those attending the present community centers. Activities dramatics, forums, music groups, crafts, arts, all types of dancing, social functions, quiet game rooms, group meetings, shops, and classes for the forges born make up the greater part of the attendance in these centers.

There is no one who will say that the dramatic coach who has reached fifty years of age is useless—or the club leader who has given him years to the development of young and old, and education.

Coaches Over fifty
I read every day of famous athletic coaches, umpires, and referees who are over fifty years of age—how do they seem to be less efficient. In fact all will concede that the Rockne, the Lou Littles, the Eddie Rumphes, the Bill Cowderys, the Thoroughs, the Buxtehudes, the Jack Ockfences, are authorities and are active in their fields as coaches and officials in the most vigorous and efficient athletic and educational circles. These and many others of the same age are in demand for the most difficultprofessional tasks because of the quality of their training and experience. Most are still interested in the young and least experienced.

I beg of the Board of Superintendents not to pass such a hy- press, but rather establish a per- manent staff of leaders in all recreation fields. Put them on an annual salary, have them work in both playgrounds and community centers, and develop such centers as mentioned above. The rest of the nation.

The leisure time pursuits of our children, both young and old, are being carefully examined by our world government. It takes ex- perience, trained leaders to attract and interest people to activities of all types of recreation and hobbies. We need young blood in the fields of recreation and education, but we cannot be successful without experience and training.

Pickett Case
One of the most shocking trials to occur in the Board of Education courts in recent years is that of the Pickett case. Perhaps $50,000 per person can be found who possess the qualifications wanted—perhaps the government and school officials are too suspicious. In any case, there is sure to be some recrimination— it is going to be said that the pro- ject ought to provide a place for young men who have no hands.

Employed workers will take their places in the evening, scen- omed during the day. All school workers are the best served. Licensed teachers will do the instructing. Additional instructors will be certificated by the Board of Examiners. It was not made clear whether the Board intended the standards which have made it desper- ately necessary to turn down teachers to find teachers of vocational training.

Hazard Angle
The Hart bill limiting the size of the elementary school to 35 pupils is now before the Michigan State Board of Education. The City Council two weeks ago. Passage of the bill culminates a two-year agitation. Enforcement of the law means that the public school is to be used mainly for teachers and school officials are too suspicious. In any case, there is sure to be some recrimination— it is going to be said that the project ought to provide a place for young men who have no hands.

Employed workers will take their places in the evening, scen- omed during the day. All school workers are the best served. Licensed teachers will do the instructing. Additional instructors will be certificated by the Board of Examiners. It was not made clear whether the Board intended the standards which have made it desper- ately necessary to turn down teachers to find teachers of vocational training.

In-service training. Last week he held a public hearing on it shortly.

Bella V. Dodd, legislative representa- tive for the Federation of Teachers Unions in discussing the Bill, commented: "Many of our New York City classes are comprised of from 35 to 40 pupils. This necessitates doubling up in seats and awaiting turns at use of school equipment. Individual instruction, so necessary to effective education, is rendered impossible. In addition, a large number of pupils assigned to each teacher. The competent, health and safety of the children are endangered, and the benefits they might ordinarily derive from education are minimized."

Projects
Mercurial, imaginative Jack Greenberg, in charge of personnel for the city's school system, in the man who has done most in-service training. Last week he came out with another idea, a research projects for teachers, for which teachers would get the kind of credit they now get for over-crowding conditions in the schools. When a more direct approach to the over-crowding problem failed to produce results, the fire hazard angle was used, so far successfully. Whether the Mayor will sign the bill remains problematical; but he will hold a public hearing on it shortly.

Franklin J. Keller, at the bright young age of 30, is granted the widest latitude in expressing her views. Her opinions do not necessarily represent the views of The Leader.

For News and Information
O Vital Interest to You
This week's Newsweekly
Every Week

Teachers
Connecticut Teachers
Local Teachers
State Teachers
National Teachers

Background Of The Week's News
Fuzzy Talk into Hard Reality
Into the bright new office of Franklin J. Keller, at the bright new Board of Education building, 110 Livingston Street, great heads of mail, and long lines of people, are expected to gather this week and next. It is to Mr. Keller, that all who wish to talk to the Board of Education about recreational fields. Put them on an annual salary, have them work in both playgrounds and community centers, and develop such centers as mentioned above. The rest of the nation.

Hazard Angle
The Hart bill limiting the size of the elementary school to 35 pupils is now before the Michigan State Board of Education. The City Council two weeks ago. Passage of the bill culminates a two-year agitation. Enforcement of the law means that the public school is to be used mainly for teachers and school officials are too suspicious. In any case, there is sure to be some recrimination— it is going to be said that the project ought to provide a place for young men who have no hands.
BOSTON PRESIDENT JAMES J. LYONS accepting a poster depicting school overcrowding conditions in his borough.
**AT THE FACE-UP TABLE**

This series of photographs shows the postal men at the variety of jobs they perform, with brilliant accuracy and speed. Above, New York City's Postmaster, Albert Goldman, observes clerks placing the mail in position for criminal investigation. Below, left to right, forgers are seen making and canceling checks, while clerks copy letters onto the paper-making machine. A conveyed belt at both sides of the table feeds the cancelling machine, part of which you can see in the lower right-hand corner. Special delivery and air mail is handled separately.

**MAIL DIVISION**

Postmarked mail goes to the mail division. Local mail is separated from out-of-town mail as the clerks "box-up" the many thousands of letters, envelopes, and packages. Clerks make separations at the rate of 30 to 40 per minute. Peak hours, usually from 5 to 8 p.m., sometimes find such volumes at picture speed. Mогунов's book of 14 hours' labor is handled by clerks who work on three 8-hour "tours." The mail must move—and does, from this point to all parts of the United States and foreign countries.

**How to Apply for a Test**

**For City Jobs:** Obtain applications at 96 Duane Street, New York City, (9 a.m. to 8 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and seal a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

**For State Jobs:** Obtain applications from the Examinations Division, State Civil Service Department, Albany.

For **County Jobs:** Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents for postage.

**U. S. citizens only may file for exams and only during periods when applications are being received.

Fees are charged for city and state exams, not for federal.

Applicants for most city jobs must have been a resident of New York City for three years immediately preceding appointment. Applicants for State Jobs must have been New York State residents for one year.

**NEW CITY TESTS**

**Commodities Distribution Division**

- Commodity in the Dept. of Welfare

- Duties: Administration and control of the operation of the Commodities Distribution Division

- Requirements: Must have a B.A. degree or equivalent training. Also 4 years of experience in a large public or private organization, or equivalent combination of education and experience. Must be able to read and write in English.

- Written: Test 50; oral, experience and personal qualifications, 50.

**Commodities Distribution Division**

- Commodity in the Dept. of Welfare

- Duties: Take charge of distribution of food and clothing to relief agencies; control shipments of food and clothing; store, pack, and ship them; and do related work.

- Requirements: Must have 4 years of experience in distribution or a combination of experience in two years of food or clothing, plus specific business experience; or equivalent education and experience. Must have at least 2 years of experience in specialty department of the work.

- Written: Test 30; training and experience, 70.

**Dietitian**

- Salary: $1,100, with maintenance, or $4,000

- Duties: To administer the Bureau of Nutrition, Department of Welfare

- Requirements: Must have a B.A. degree, 8 years administrative or social service experience or equivalent education. Must have had 2 years of administration in a large public or private organization.

- Written: Test 30; training and experience, 70.

**Senior Administrative As-**

- Assistant: Director of Bureau of Pub- * Assistant: Director of Division of Mechanical, P**

- Salary: $4,000

- Duties: To plan and supervise the operation of the various divisions of the Bureau of Public Assistance

- Requirements: Must have a B.A. degree or equivalent training; 5 years administrative experience; or equivalent education and experience. Must have had 2 years of work in the field. Must have had 1 year of which was in the operation of mechanical or electrical equipment.

- Written: Test 30; training and experience, personal qualifications, 70.

**Junior Administrative As-**

- Salary: $3,500, with maintenance, or $1,500

- Duties: To supervise the operation of the various divisions of the Bureau of Public Assistance

- Requirements: Must have had 3 years of administrative experience; or equivalent education and experience. Must have had 2 years of work in the field. Must have had 1 year of which was in the operation of mechanical or electrical equipment.

- Written: Test 30; training and experience, personal qualifications, 70.

**How to Apply for a Test**

**For City Jobs:** Obtain applications at 96 Duane Street, New York City, (9 a.m. to 8 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and seal a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

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Applicants for most city jobs must have been a resident of New York City for three years immediately preceding appointment. Applicants for State Jobs must have been New York State residents for one year.

**TOWERMEN**

- New York City Transit System

- Salary: $800 per month, at present, on Independent Division of NYC Transit System, 3 salaries at present, 1 expected during year. Age limit 40, must have at least 2 years experience in operation of public transportation. Salary: $1,200. Also appropriated for 1 year, $1,300. List to be returned.

- Duties: To operate electric or electric-pneumatic interlocking machines; be responsible for the safe passage of trains over tracks and switches in station territory; make reports; perform other duties.

- Requirements: Must have 3 years general railroad experience as motorman, conductor, towerman or signal man in large cities. Must be able to read and write in English. Must have had 2 years of experience in the field and 1 year of which was in the operation of mechanical or electrical equipment.

- Written: Test 30; training and experience, personal qualifications, 70.

**Assistant: Director of Public**

- Assistant: Director of Districts of Mechanics, Pervrod and Office Men

- Salary: $400, List may be returned.

- Duties: To plan and supervise the operation of the various divisions of the Bureau of Public Assistance

- Requirements: Must have a B.A. degree or equivalent training; 5 years administrative experience; or equivalent education and experience. Must have had 2 years of work in the field. Must have had 1 year of which was in the operation of mechanical or electrical equipment or equivalent.

- Written: Test 30; training and experience, personal qualifications, 70.

**Junior Administrative As-**

- Assistant: Director of Division of Commerci- * Assistant: Director of Division of Commercial Division

- Salary: $3,500, with maintenance, or $1,500

- Duties: To assist in supervision and serving of all dictators; do re- 

- Requirements: Must be high school graduate and have had 3 years of training or experience along lines described during duties. Must have had 2 years of work in the field. Must have had 1 year of which was in the operation of mechanical or electrical equipment.

- Written: Test 50; training and experience, personal qualifications, 50.

**Assistant: Director of Commercial Division**

- Salary: $3,500, with maintenance, or $1,500

- Duties: To assist in the supervision and serving of all dictators; do re- 

- Requirements: Must be high school graduate and have had 3 years of training or experience along lines described during duties. Must have had 2 years of work in the field. Must have had 1 year of which was in the operation of mechanical or electrical equipment.

- Written: Test 50; training and experience, personal qualifications, 50.
HERE YOU SEE MEN AT WORK IN THE CITY DIVISION

Porcelain post mail is soak ed and labelled for its destination and speeded along by conveyors to leading points. Hand trucks, guided by clerks and laborers, move the mails to loading platforms, mail trucks, railroad terminals, steamer piers, local delivery postal stations. Constant motion symbolizes the expansion of the mails. Each man knows his work, must so do it. The conveyor system in the General Post Office requires a large corps of mechanics to keep it in perfect working order at all times so that nothing goes wrong.

(Continued from Page 1)

Conveyor System

Forcible post mail is soaked and labelled for its destination and speeded along by conveyors to the loading points. Hand trucks, guided by clerks and laborers, move the mails to the loading platforms, mail trucks, railroad terminals, steamer piers, local delivery postal stations. Constant motion symbolizes the expansion of the mails. Each man knows his work, must do it. The conveyor system in the General Post Office requires a large corps of mechanics to keep it in perfect working order at all times so that nothing goes wrong.


daylight: Record and seniority, 50; written, 25; practical, 30. The practical-oral test will include the following factors: experience, technical competence and judgment.

Promotion to Seamstress (Women)

Open only to employees of Dept. of Hospitals.

Salary: $1,140 with maintenance, or $1,440 without maintenance. Fee $2. File by July 24. Test to be held Oct. 16.

Duties: To make requisitions and inspect all foods supplied for patients and personnel, plan menus; do related work.

Requirements: Must have served as a Dietitian in the Dept. of Hospitals at least 6 months on the date of the exam and be otherwise eligible.

Promotion to Station Supervisor

Open only to employees of Independent Division of NYC Transit System.


Duties: To supervise the work of the station section employees.

Requirements: Must have been an Assistant Station Supervisor at least one year on the

(Continued on Page 14)
HANDLING THE FOREIGN MAILS

Hundreds of bags of foreign mail is stacked ready for loading into the hold of the Steamer. Clerks and laborers work feverishly to get the bags over the scheme of transportation. Since the European war, the Post Office has had a tough problem in "getting the mail through," and it has frequently been necessary to route the country through what has been called "the back way." In

writing sent... Pay for Post Office clerks and letter carriers is $1,700 to $2,100. Substitutes get 65c an hour.

STATE TESTS

Assistant Accountant
Public Service Commission, Usual range $2,400-$3,600. Fee $2. Appointment expected at minimum, but may be made at less. File by July 9.

Senior Accountant

Boiler Inspector
Bureau of Boiler Inspection, Department of Labor. Salary varies. Appointment expected at $1,680. Fee $1. Preferred age—under 35. Waist measurement must be over 36 inches, and measurement must be written on top of application blank. File by July 9.

Bridge Superintendent

Junior Comp Sanitarian

Chief, Bureau of Research for Women in Industry

Promotion to Tailor (Men)
Open only to employees of Dept. of Hospitals. Salary, Subject to budget. Appointment expected at $1,650, but may be made at less. Fee $2. Application to be on file by July 9.

Promotion to Towerman
Open only to employees of Independent Division of NYC Transit System. Fee $1. Application to be on file by July 9.

Dentist
Department of Public Health, Usual salary range $3,600-$4,600, with increase from minimum to maximum at the rate of $300 at the end of each year of continuous service. Fee $2. File by July 9.

Senior Diagnostc Pathologist
Division of Tuberculosis, Dept. of Health. Usual range $4,050-$5,000, with deduction for maintenance. Appointment may be made at less than minimum. File by July 9.

Director of Women in Industry and Minimum Wage

Assistant Director of Women in Industry and Minimum Wage

Assistant District Health Officer
Division of Health, Usual salary range $4,000-$5,000; appointment expected at the minimum, but may be made at less. Fee $3. File by July 9.

Senior Laboratory Technician (Analytical Chemistry)
Division of Refining, Dept. of Labor. Usual salary range, $1,650-$3,900) appointment expected at the minimum, but may be made at less. Fee $3. File by July 9.

Assistant Steam and Electrical Operating Engineer
Power Plant Shift Engineer, State and County Hospitals, Departments, and Institutions. Salary $90 to $1,050. Appointment expected at $250 to $300 per month. Fee $2. File by July 9.

Head Tuberculosis Hospital Nurse (Type A)

Senior Medical Social Worker
Division of Hospitals, Dept. of Health. (Usual salary range, $2,500-$3,800. Fee $2. File by July 9.

Physiotherapy Technician
Department of Mental Hygiene. (Salary varies; one appointment expected at $1,650. Fee $2. Appointment expected at maximum $1,900. Fee $2. Appointments expected at $1,650. Fee $2. Appointments expected at $1,650. Fee $2. File by July 9.

Assistant Principal
School of Nursing, Division of Mental Hygiene. (Salary range, $2,000-$2,500. Fee $2. Appointment expected at maximum. File by July 9.

Senior Public Welfare Physician
Department of Social Welfare. Usual salary range, $4,000-$5,000; appointment expected at minimum, but may be made at less. Fee $2. File by July 9.

Senior Sanitary Chemist
Division of Laboratories and Research, Dept. of Health. Usual salary range, $1,813-$3,875. Appointment expected at minimum, but may be made at less. Fee $3. File by July 9.

Assistant Steam and Electrical Operating Engineer
Power Plant Shift Engineer
State and County Hospitals, Departments, and Institutions. Salary $90 to $1,050. Appointment expected at $250 to $300 per month. Fee $2. File by July 9.

Tuberculosis Occupational Therapists

Civil Service Leader
87 Duane St., N. Y. C.
Send the Leader to me EVERY week.

Let the Leader follow you this Summer... to keep informed while you vacation, let us send the Leader to you wherever you go. Follow the Leader by letting the Leader follow you this summer.
### Requirements for U.S. Tests

#### Junior Farmer

- **Salary:** $2,000
- **Placement:** May 25 issue of The Leader

#### Navajos

- **Salary:** $2,000
- **Location:** Northwestern Navajo Indian Agency

#### Armed Forces

- **Requirements:**
  - **Grade:** Junior and assistant grades
  - **Age Limits:** 22-48 years
  - **Qualifications:**
    - Completion of at least 1 year of college
    - Completion of a 4-year college program
    - Completion of a 2-year technical program

#### Cheyenne and Arapaho

- **Salary:** $2,000
- **Location:** Fort Laramie

#### Requirements for U.S. Tests

<table>
<thead>
<tr>
<th>Category</th>
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<tbody>
<tr>
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| **Cheyenne and Arapaho**        | - **Salary:** $2,000<br>- **Location:** Fort Laramie                         |

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### Civil Service Leader Page Fifteen

**Tuesday, July 9, 1946**
CIVIL SERVICE LEADER

Key Punch Operator Exams

(Continued from Page 15)

CIVIL SERVICE LEADER

Key Punch Operator Exams

(Continued from Page 4)

Visual Information Specialist, $3,800

Associate Visual Information Specialist, $3,200

Visual Information Specialist, $3,800

Assistant Visual Information Specialist, $3,200

Assistant Visual Information Specialist, $2,600

Assistant Visual Information Specialist, $2,500

Assistant Visual Information Specialist, $2,200

Visual Information Specialist, $2,600

Associate Visual Information Specialist, $2,200

Duties

with varying degrees of supervision, responsibility, or instruction, or supervise the

instruction, and advise and guide a small

division or section of the work, or

perform work and the responsibility

with experience in this line of work

and make computations necessary,

weights

Duties

under professional guidance, to

make inspection reports and

weights

Duties

by the June 23 issue of The Leader.

Duties and requirements for

this exam appeared in the June

21 issue of The Leader.

Under Card-Punch Operator:

To operate on an alphabetical-
card-punch machine. This is a

hand or electric driven device pre-

pared for the purpose of punch-

ing holes in punched cards by

means of keys and for use in

counting machine or other data

on small cards that can be sub-

sequently used on numerical-

tabulating machines.

Weights

Applicants must have had two

months' full-time experience,

or three weeks' intensive

work and the responsibility

in connection with production

work and the performance of

professional engineering services.

Weights

Applicants must have had four

years of experience as in-

structor in shop subjects or in

work which must have in-include

excellent performance in the

optional branch.

Applicants will be rated on the

basis of their education,

experience and general fitness on a

scale of 100.

Associate Aeronautical

Inspector, $2,500

Assistant Aeronautical

Inspector, $2,000

Duties

Applicants will perform duties

under professional guidance,

as chief of a party or

in connection with

topographical mapping, executing

topographical surveys,

installing field equipment,

making computations in

preparation of maps,

judging quality and

satisfaction of

work.

Weights

Alphabetic Card-Punch

Operator, $1,100

Assistant Alphabetic Card-

Punch Operator, $750

Under Card-Punch Operator:

To operate on an alphabetical-
card-punch machine. This is a

hand or electric driven device pre-

pared for the purpose of punch-

ing holes in punched cards by

means of keys and for use in

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Weights

Duties

under professional guidance, to

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weights

Duties

by the June 23 issue of The Leader.

Duties and requirements for

this exam appeared in the June

21 issue of The Leader.

Senior Interior Decorator, $4,200

Interior Decorator, $3,800

Associate Interior Decorator,

$3,200

Associate Interior Decorator,

$2,600

Weighs

Duties

under professional guidance, to

make inspection reports and

weights

Duties

by the June 23 issue of The Leader.

Duties and requirements for

this exam appeared in the June

21 issue of The Leader.

Motor Transport Service

Manager

Quartermaster General

War Department, Washing-

ton, D.C. Salary: $1,200. Age

limit: 25 to 50. Weights

Duties and requirements for

this exam appeared in the June

21 issue of The Leader.

Property Clerk 'Clothing

Factory Cutting Room'

Salaries: $1,400. Wage by

July 15. Age limits: 20 to 55.

Place: Pennsylvania War Ship.

Philadelphia.

Weighs

Duties

Applicants must be high

school graduates, and must have

had four years of general

education and general fitness on a

scale of 100.

Associate Aeronautical

Inspector, $2,200

Assistant Aeronautical

Inspector, $2,000

Duties

Applicants will perform duties

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Associate Interior Decorator,

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Weighs

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weights

Duties

by the June 23 issue of The Leader.
CIVIL SERVICE LEADER

DEPARTMENT OPENS
New U.S. Navy Yard Exams in Latest Series

Chief Engineering Draftsman

Assistant Engineering Draftsman

Senior Engineering Draftsman

Draftsman (Aeronautical), $2,600

Principal Engineering Draftsman

Assistant Draftsman (Aeronautical), $2,000

Jr. Draftsman (Aeronautical), $1,800

Draftsman (Aeronautical), $1,500

Assistant Draftsman (Aeronautical), $1,620

Jr. Draftsman (Aeronautical), $1,200

Draftsman (Aeronautical), $600

Junior Manufacturing Draftsman

Senior Manufacturing Draftsman

Draftsman (Aeronautical), $900

Draftsman (Aeronautical), $800

Draftsman (Aeronautical), $600

Applicants are subject to which the engineering listed. The difficulty college education are allowed for training or experience, must have been in elementary according to the grade of position. The amount varying with the position.

In the public health phases of problems in the fields of general experience, anatomical and physiological, psychology, physiological and anatomical, and psychological society to human beings and environment.

Requirements

Candidates must have had four years of apprenticeship, or four years of experience, as the case may be, or two years of college education.

Weights

Applicants will be rated on their experience and fitness on a scale of 100.

Property Clerk (Clothing Factory Cutting Room) $2,000

Sound Recording Technician Salary $7,000. Signal Research, Dept. File by August 5. Tests and requirements for this exam appeared in the June 25 issue of The Leader.

Junior Artistic Lithographer, $1,440

Duties

Inspect, repair, and routinely and work, and to do miscellaneous work.

Weights

Applicants will be rated on their experience and fitness on a scale of 100.

Sound Recording Technician Salary $7,000. Signal Research, Dept. File by August 5. Tests and requirements for this exam appeared in the June 25 issue of The Leader.

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Weights

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Junior Artistic Lithographer, $1,440

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Federal Tests

(Continued from Page 1)

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"We are denying this because of the Commission's policy not to permit members of one service to take promotion examinations in another service," Commissioner Wallace S. Sayre said: "It would do no good to hold a conference on the subject."

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BULLETIN BOARD

All organizations which have Civil Service interests are invited to make The Leader's Bulletin Board their own official bulletin board for the announcement of meetings, entertainments, campaigns, etc. Send your information by Saturday of each week direct to The Bulletin Board, in care of The Leader.

BMT Holy Name Society Discusses
Communion Breakfast
Plans for the second annual Holy Name Society Breakfast at the BMT Holy Name Society were discussed at a recent meeting. It was de- cided to hold the Communion in the early fall, at the Knights of Columbus Club. In less than two years the society has grown from a group of 13 men to a mem- bership of more than 3,000. Invitations have been extended to all Catholics in the BMT Division to attend.

Ralph Sullivan Honored
Ralph A. Sullivan, former su- pervisor in the BMT, was honored last week at Ryan's Steak House, Hollywood Cabaret, by old friends. Sullivan is now living in the Detroit area, and the meeting was held Tues- day, July 9, in the offices of Mor- ris L. Brotman, 261 Broadway.

Office Appliance Eligibles
Meet Tuesday
The Office Appliance Operator Eligibles Association will meet Tuesday, July 13, at 5:30 p.m. in 3 Beekman St., Room 600. A cam- paign to speed up appointments for members will be discussed at the meeting.

Garnered to Elect Officials
The next meeting of the Assist- ant Garnered Eligibles Association will be held on Monday, July 12, at 5 p.m. at the auditorium of Washington Irving High School, 806 East 2nd St. New executive officers will be elected at this meeting. Also, the status of the three divisions—permanent, indefinite, and temporary—will be discussed from the list will be explained.

CINEMA CHATTER... "All This And Heaven Too" at the Music Hall, was the best new cur- tain raiser seen in a long time. I just missed getting top honors from the critics. "Closed Breaks" at the Paramount and "Private Affairs" at the Avery ran a dead heat for second honors. "Hum- or and Glass" which will be one of the new entries next week comes highly touted by F. March and J. Crawford showing less than what they have in their past few pictures. A column of August, 1998, was served on Gay the Boy White Guy. The mixing critics' re- views should have been titled, "Hold On To Your Tenors".

Churches

Truck Drivers Eligibles
To Hold Regular Meeting
The Auto Truck Drivers' Eligible Association will hold a regular meet- ing on Tuesday, July 13, at 9 a.m. in Club 12, 7 East 18th St. All eligible from 20,000 to 80,000 have been urged to attend.

State File Clerks
Hold Final Meeting
The State File Clerks Eligible Association will hold its final meeting of the season on Friday, July 12, at 8 p.m. in the Hand School, 7 East 18th St.

Your Chances for Appointment
Eligible Lists Certified To City Agencies During The Week

Endeved July 2, 1940

Title

The original article contains a list of appointments and positions, possibly related to the City of New York's civil service system, but the exact details cannot be accurately transcribed or analyzed due to the formatting and typesetting issues. The content appears to be a combination of administrative announcements and possibly some information about civil service appointments or positions available for a third term in office.

The text includes references to specific individuals and roles, such as Jewel Lobban, Ralph Sullivan, and the Mayor's Committee on the Civic Service Reader. It also mentions meetings and events like the Assistant Garnered Eligibles Association meeting, which is scheduled for Tuesday, July 13.

The Bulletin Board also contains notices about theater shows, such as "All This And Heaven Too" and "Closed Breaks," and a mention of a new entry of the same name by F. March and J. Crawford.

Overall, the Bulletin Board serves as a repository for various notices, announcements, and rounds of appointments for a variety of civil service positions within the City of New York.
Final Key Answers for Auto Engineman Exam

The Municipal Civil Service Commission approved the final key for the competitive examination for Automobile Engineman. There were eight changes in the final key from the tentative key published some weeks ago. The final set of answers, as approved by the Commission, is published exclusively in The Leader:

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Carpenters Masons Sought For Jobs

The Municipal Civil Service Commission last week announced that it would canvass the Inspectors of Masonry and Carpenter, Grade 3, eligible list to determine which men would accept jobs as Construction Foremen at Camp LaGuardia. The pay for these positions is $1,500. If a sufficient number in each line is willing to take the jobs, the Inspector lists are to be approved in the position.

Public Hearing For Repair Men

Public hearings will be held on Thursday, July 11, at the offices of the Municipal Civil Service Commission on a proposed reclassification of the "Repairman" class as Construction Foreman and Assistant Maintenance Jobs. Previous resolutions concerning these jobs, which had been passed, were revoked.

Playground Men Protest

Pensions were made last week by the Playground Directors Association, according to a report of the State Civil Service Commission. The Association, however, is still under the 30 additional years in its various grades, were held last week in New York. A "budget cut" was what employees groups of all grades termed the resolutions.

Open Competitive

ASSISTANT DIRECTOR, INFORMATION CENTER
Assistant Director of Public Assistance (Dependent Children)
Assistant Engineer (Drill Operators), Grade 1
Assistant Librarian (Music)
Assistant Train Dispatcher (Civil)
Buildings Manager (Housing Authority)
Boiler Attendance (N. Y. C. H. A.)

Salary Increase Law Again in Courts

Ever since the McCarthy Immigration Law was adopted July 1937, a steady stream of litigation has poured into the courts concerning its provisions and various interpretations of it. Amongst other things, litigants have won victories which forced the boards of director to pay increments on the anniversary of entrance into the service, also, to pay increments up to one penny of the maximum of the grade, for example, $1,799.99, rather than to $1,740.00.

The latest appeal of the McCarthy law in the courts occurred last week when Court Justice Ernest E. L. Hammar decided that William J. Bevans, applicant, was entitled to receive salary increments up to the top of the grade which is $2,709. The hard-pressed fiscal authorities of the States, therefore, always eager to save an honest penny, if possible, maintained that while the top of the grade might be $2,709, increments could not be paid after $2,400 had been reached. The McCarthy Law, they said, applied only to salaries under $2,500.

Oil Burns Set For Technical-Oral

Two hundred and fifty-five candidates for the license to sit in the examination have been notified to take the technical-oral part of the test beginning Tuesday, July 9, at 9:30 a.m. to 3:15 p.m. in Municipal Building, Thursday, Grade 100, Municipal Building, Thursday.

Office Appliance Test On Deck

Special test for Office Appliance Operator (Remington Rand machines) will be held July 100, Municipal Building, Thursday and Friday, July 11 and 12 from 9:30 a.m. to 3:15 p.m.

It's a smart girl who gets her books early at the Leader Book Shop

97 DUANE STREET, NEW YORK CITY

Civil Service Handbook (by Wm. Allan Brooks) .79
Civil Service Handbook (by Cord Publish) .75
Hospital Attendant Home Study Guide .25
Hospital Attendant .100
Factory Inspector .150
Stenographer Typist .150
Postal Service .25c, $1.00 and $1.50
Sanitation Man Physical .50
Fire Dept. (Less than 1st A) .35
History of Fire Department .35
Police Manual .100
Guide to the Municipal Govt. .125
Fire Pretreatment Code .150
Penal Law & Code of Criminal Procedure .25
Police Chambers from Administrative Code .150
Building Code .150
Superintendent of Works .50
Maintainer's Helper .50
Group A, B, C, D .25c, $1.00, $1.50
Engineering Review, Structural Steel, Reinforced Concrete .25
Study Text for Firemen .150
Study Text for Patrolmen .150
Student Nurse .150
You're a Civil Service Examiner .75
Outline Chart of Municipal Government .25
Let's Play Vocabulary .25
Legal, Political & Business Guide .200
Mental Multiplication .25

(By Mail—let extra)