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<td>Mike McElheny</td>
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UNIVERSITY AT ALBANY
STATE UNIVERSITY OF NEW YORK

UNIVERSITY SENATE
Monday, November 14, 1994
3:30 p.m. -- Campus Center Assembly Hall

AGENDA

1. Approval of Minutes: October 17, 1994

2. President's Report

3. SUNY-wide Senate Report
   Paul Wallace

   Vincent Aceto

4. Chair's Report

5. Council Reports
   a. CPCA
      Jon Jacklet
   b. EPC
      Judith Baskin
   c. GAC
      David Strogatz
   d. UAC
      Steve Messner
   e. RES
      Peter Bloniarz
   f. LISC
      Robert Frost
   g. CAFE
      InduShobha Chengalur-Smith
   h. SAC
      Donald Biggs
   i. UCC
      James Pasquill

6. Old Business

7. New Business
   a. Library Update -- Meredith Butler and Stephen DeLong

8. Adjournment
UNIVERSITY AT ALBANY
STATE UNIVERSITY OF NEW YORK

UNIVERSITY SENATE
November 14, 1994


The meeting was called to order by Chair Schulz at 3:37 p.m. Chair Schulz noted that the President's Report will be the last item on the agenda today.

1. Approval of Minutes
The Minutes of the October 17 Senate Meeting were approved as distributed.

3. SUNY-wide Senate Report
Senator Aceto reported that the Fall Meeting of the SUNY-wide Senate is an organizational meeting. Senator Aceto reviewed the distributed report.

4. Chair's Report
Chair Schulz again asked the Council Chairs to submit their committee memberships and Council minutes to her or directly to the Senate Office for filing.

The Faculty Forum held on October 27 was a great success. The discussion on the Center for Learning and Teaching generated several suggestions for Professor Brannon, Director of the Center.

5. Council Reports
a. CPCA: There was no report.
b. **EPC:** Senator Baskin reported that a Letter of Intent for a Master's in Women's Studies was approved and forwarded to Vice President Hitchcock. The Council discussed changes in Commencement. It was suggested that an undergraduate commencement be held in the morning and a graduate commencement be held in the afternoon. President Swygert could be the speaker at the morning commencement and the keynote speaker and conferral of honorary degree(s) could be at the afternoon commencement.

c. **GAC:** Senator Strogatz reported that initial committee reports will be given at the next meeting.

d. **UAC:** The S/U option for undergraduates was discussed, reported Senator Messner. UAC will not recommend any changes in the current policy. UAC has also been considering new undergraduate programs.

e. **RES:** Senator Bloniarz reported that the criteria for the evaluation of the FRAP awards was discussed.

f. **LISC:** The new podium network will be discussed, reported Senator Frost.

g. **CAFE:** Senator Chengalur-Smith had nothing to report.

h. **SAC:** Senator Biggs reported on the registration of student organizations. This issue was brought to SAC's attention by Vice President Doellefeld. There are two alternatives: leave the issue alone or develop a new policy. The Student Association officers will be invited to a meeting to discuss this problem. SAC will also be discussing faculty responsibilities for out-of-classroom activity. Chair Schulz reminded Senator Biggs to consult with EPC on this issue.

i. **UCC:** Senator Pasquill reported on a noise complaint on Dutch Quad. UCC is developing recommendations for the History Department and Residential Life. UCC will also discuss safety issues on the podium concerning bikes, skateboards and in-line rollerblades and the Faculty/Staff Lounge/Club.

6. **Old Business**

There was no Old Business.

7. **New Business**

a. **Library Update.** Dean Butler noted the designs have been completed for the library project. Groundbreaking will occur in late Spring with an anticipated opening date of Fall 1998. She will be visiting the science departments to begin the next phase of planning and to discuss services. The science collections, special collections and archives will be housed in the new library.
Dean Butler described the contents of the new building: the garden level will consist of electronic classrooms, computer labs and 24-hour study space. The science library will occupy 91,000 square feet and utilize three floors with the most used materials on the lower floors. The new library will accommodate 500 user seats. The top floors will be devoted to special collections, archives, the Center for Learning and Teaching, and conference space.

Jason Bennett, Higher Education Project Leader from NYPRIG, reported on a conference on December 7, at 4 p.m. in Campus Center 375 which will inform the students of the SUNY budget process. The theme is Higher Education is a right, not a privilege. Mr. Bennett solicited faculty members to speak. Anyone interested can contact him at 442-5658.

2. President's Report

The President is encouraged by what the University has managed in the past month. He thanked all who worked on President Clinton's visit on November 3. The University had 72 hours in which to put a program together for the visit.

The President indicated that the results of the November 8 election have caused some to feel concerned about the future. But he indicated that the past achievements of the University at Albany make him confident about the future.

President Swygert then reviewed the Financial Planning Principles from the booklet entitled The Mission Statement and Statements of Principle. He noted that the principles, which were adopted in 1990, include: no retrenchment of teaching faculty; no reduction of GA/TA resources; no reduction of permanent Computing Services Center personnel engaged in the direct delivery of services; no reduction of permanent library services personnel engaged in the direct delivery of services; and no reduction of health and safety programs and personnel.

The President said he believes that Governor-elect Pataki and Chancellor Bartlett will work to promote SUNY. The newspapers have reported a $4 billion dollar shortfall for 1993-94 which cannot be made up. Governor-elect Pataki has also promised he will reduce taxes by 25 percent over the next four years. This reduction will have consequences. The President speculated that Governor-elect Pataki will not touch State aid to private and public secondary schools, the State and federal mandates, and the police. The President said that higher education operating budgets may be cut and tuition may be increased. In the past the President has asked the faculty to write or call the Governor and the Legislature to explain why it is important to maintain State funding for SUNY. The University at Albany has accomplished much during the past four years with the same or less
money, he said, and the University's accomplishments must be made known to the Governor and the Legislature.

Accomplishments include the following:

- the University met its revenue mark in tuition of $40.7 million dollars
- $100,000 has been given to Vice President Hitchcock for support of the GAs and TAs
- the average SAT score for the 88 Presidential Scholars is 1264
- another Honors Hall will open on Dutch Quad
- while State support has declined, the actual number of dollars faculty/staff brought to the campus has increased.

The guiding objectives of the University will be to protect and continue to advance undergraduate and graduate education and research activities; and to position itself for the future, President Swygert promised.

Vice President Carlucci spoke about "cost shifting." Over the past five years, the University has seen a shifting of State costs to other sources. SUNY has requested $44.7 million in operating budget for the SUNY institutions. In cost shifting, the State dollars will remain the same or shrink, he said. The University needs to look at tuition plans, what to change and generate revenue that will help this campus.

Mr. Blumenthal asked if the President felt differential tuition is on the horizon or if there would be an increase in tuition. President Swygert responded that an increase in tuition will affect all of our students. In terms of our campus, we need maximum flexibility. If Albany had differential tuition and were permitted to keep some portion of the tuition, it would be better. Most of the four-year colleges are still locked into State support. The President described recruitment efforts out-of-state noting that the University is affordable even to out-of-state students.

There being no further business, the meeting adjourned at 4:50 p.m.

Respectfully submitted,

Cyril Knoblauch
Chair-Elect
President's Report
University Senate
November 14, 1994

1. Thanks to everyone for assistance with visit of President Clinton Nov. 3. Many people worked very hard, and many, many others had to put up with the inconveniences associated with security for the President. Thank you to all. It was an exciting and historic event for our University.

2. Intersession Closing -- December 23, 1994 through January 4, 1995. Announced earlier but reminders will be sent. Registrar will communicate directly with teaching faculty regarding submission of grades. Employees wishing to work will be permitted to do so at alternate sites.

2 Current year progress
Since last we met:
the Campus Center Student Services area has opened

and the Bookstore is scheduled for opening Thursday, Nov. 17 12:30 and we hope faculty and staff in particular will join us for this occasion

Child care -- moving forward; work underway. Update has been circulated to EVERY student, faculty and staff member. Applications available. Lottery for the first spaces is this Wednesday at 3 p.m. Applications must be received by then.
Dean of Library Meredith Bulte has described the progress on the new library building

2. Budget Challenges (w/Dr. Carlucci)
President Swygert

1. I have spoken to Joan and there is no problem with reversing the agenda of today’s Senate meeting. She is very pleased that you are going to discuss the topic, as she believes there is much concern about it.

2. Natalie has contacted all the Vice Presidents and asked them to contact the “major budget managers” in their divisions. These are the people we asked be contacted.

   Academic affairs:
   Hitchcock, Hedberg, DeLong, Deans (or an associate dean if the dean is unable to attend).

   Student Affairs:
   Doellefeld, Kirchner, Martin, Walker-Johnson, Rivero,
   Williams, Richards, Hart

   Finance and Business:
   Neveu, Beditz, Stevens, Lowery,

   Advancement:
   Kersten, Blumenthal, Stec, Groudine

   Research:
   Bartow, Sanders

3. *Mission Statement* Books will be provided at the door.

4. *Some other items are attached if you want to discuss any of them.*
Dutch Quad Child Care Center Plans Move Forward

Early in October the University received approval from the Child Care Licensing Unit of the New York State Department of Social Services for our plans to rehabilitate the Dutch Quad U-Lounge as a Child Care Center. This approval means that we may undertake the construction of the project and can set a tentative opening date for the Center.

The child care center will be operated by the Campus Children’s Center, which operates in Building 4 on the State Office Campus, as a result of an agreement between the University and the Center. CCC has an outstanding reputation as a child care provider, and many University students and employees have used the Center. University representatives will be members of its Board of Directors and the University Advisory Committee that brought us to this exciting point will also continue to function.

Tentative Opening Date -- January 4, 1995

With construction now underway we are reasonably confident that we can open the Center on January 4, 1995, the first day of work after the Intersession Shutdown. Any unforeseen delays that will cause a postponement of the opening will be communicated immediately to those who are selected for the first “class.”

Services

Day Care: The Center will provide care for 57 FTE children: eight infants (age 6 weeks to 18 months) 10 toddlers (18-36 months) 18 three-year-olds; and 21 four- and five-year olds. Hours will be 7:30 a.m. to 5:30 p.m. Both full-time and part-time care will be available. We will also explore the possibility of offering a full-day kindergarten program beginning in the Fall of 1995.

Evening Care: We would also like to offer evening care for both preschool and school-age children and are interested in obtaining an accurate sense of the demand. Please call for an application immediately, if you have need for evening care during the Spring semester. Your applications will determine the services we offer.

School-Age Care: The School-Age Summer program inaugurated in the Summer of 1994 will once again be available in 1995. Applications will be available in early 1995. A vacation-week School Age program may also be organized if there is sufficient interest.

Note: Child Care Applications due by November 16, 1994

(Application process on reverse side)
Application Process

**Who is eligible to apply?**

Students and employees of the University at Albany will have first priority for all openings in the Child Care Center. Persons outside the University community may also apply, but no spaces in the Center will be given to persons from the community until the University community’s need has been met. Alumni/ae will be given priority among community members.

**How do I obtain an application?**

Please call 442-5406 and leave your name, address, and phone number on the voice mail to have an application mailed to you. You may also pick up an application in the University Senate office (AD 259), the Office of Campus Life (CC 130), or the Dewey Library Reference Desk on the Downtown Campus. If you have previously filled out a form or requested an application, one will be sent to you.

**How will the first set of available slots be allocated?**

The advisory committee appointed by President Swygert recommended that the Center have a goal of serving children of students and employees in equal numbers. The committee also recommended that the first set of spaces be filled by lottery consistent with this goal. The lottery for the first set of spaces will be **NOVEMBER 16, 1994 IN AD 253 AT 3 P.M.**

On the lottery day, all applications in hand will be drawn, alternating between employees’ and students’ applications, first to fill the available spaces and then to create a waiting list.

All persons who receive a space in the Center will be asked to make a $25 deposit to hold the spot. The deposit will not be refundable, but will be applied to the first week’s fee. (If the $25 deposit creates a hardship it may be waived.)

**How will available slots be allocated when vacancies occur in the future?**

All future applications will be placed on the waiting list in the order in which they are received.

**Fees**

While final costs of the center have not been calculated, a sliding fee scale based on family income will be in effect. Fees for students will be slightly lower because their tuitions will be offset by subsidy funds available from the State University of New York. The fees for employees will probably be about the same as or slightly higher than those at the Campus Children’s Center. The weekly fees currently charged by Campus Children’s Center follow.

These are provided for guidance only. These are not our guaranteed rates:

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There is an additional $10 charge for infant care.
The fall meeting of the University Faculty Senate is a working session for the standing committees of the Senate, local governance leaders, and the initial plenary session of senators for the academic year. The last two years, Governor Cuomo made a presentation at these meetings. This year, Fred Salerno, Chairman of the Board of Trustees, addressed the assembled group. In his talk "Pedagogy is the Traveller on the Education Superhighway", he stressed the importance of educational technology in planning for the future of SUNY and indicated educational technology would be the major thrust of this year's budget proposal to the governor. His talk complemented the theme for this year's Senate - The Impact of Technology on Teaching, Learning, and Campus Life.

INTERIM CHANCELLOR BURKE'S REPORT

Interim Chancellor Burke reported on several resolutions passed by the Senate at the spring, 1994 meeting. These included:

Clarity of Indirect Costs Funds
Interim Chancellor Burke suggested there is a serious misunderstanding about indirect costs for grants and contracts. He stated indirect costs are a recovery of compensation for expenses incurred rather than funds generated by faculty for reallocation at the local campus. A report that explains a) indirect vs. direct costs, b) ways indirect costs are determined, c) how indirect costs are recovered, d) what happens to these funds on campuses, will be prepared by SUNY Central staff for discussion with the Graduate Academic programs and Research Committee later this fall.

Requirement of Teaching as Part of Doctoral Education
Interim Chancellor Burke responded negatively to a requirement for a teaching component in doctoral education. Rather, he suggested individual campuses draw up plans for this experience. He identified three initiatives from SUNY Central that support and encourage a teaching mandate. These were: a) annual TA Training Institutes, b) publication of a SUNY
Handbook for Teaching Assistants which will be customized for individual campuses, c) development of a Universitywide credential (Certificate) for those Teaching Assistants who have followed a campus-designated course of preparation for teaching.

**Student Computing Access Program (SCAP)**

In response to a request for an increase in the SCAP per student allocation for the state-operated campuses and the initiation of a per student allocation for the community colleges, Interim Chancellor Burke stated an alternative strategy would be employed to increase funding for student computing. A five year $100 million technology initiative has been developed for the state-operated campuses and a smaller sum for the community colleges. This initiative is the major focus of this year's budget proposal.

**Electronic Resources**

At the spring meeting the Senate passed a resolution recommending the Chancellor take action to insure that all state-operated campuses provide reasonable and appropriate levels of access to electronic resources such as electronic mail and electronic databases to all faculty, students, and staff. Interim Chancellor Burke stated that Vice Chancellor Hall will undertake a survey to determine the status of electronic mail and internet connections on each of our campuses. This results of this survey will be shared with the Senate.

**New Rank of Distinguished Librarian**

This new rank has received widespread support from the campuses and the request will be forwarded to the Board of Trustees this fall with a recommendation for approval.

**COMMITTEE REPORTS**

**Distance Learning Committee**

The Committee met several times since spring to discuss the many dimensions of distance learning and to explore some of the pedagogical issues related to this educational delivery system. An interim report and presentation will be prepared for the winter Senate meeting. It is hoped that a report from the Presidents' Task Force on Distance Learning will also be available at the winter meeting.

**Undergraduate Academic Programs and Policies Committee**

The Committee will focus its attention on faculty development with particular emphasis on educational technology, learning and support needs of non-traditional students, and academic advisement. Other areas of interest are articulation, learning productivity (time to completion of degree), and program integrity.

**Governance Committee**

The Committee is working on a Presidential and Administrative Search Handbook to assist faculty when these searches occur on campuses. A second publication, a Faculty Senate Governance Handbook, is also on the agenda this year. Finally, the Committee will continue to explore the role of professional staff in governance. On some campuses there are two separate
governance structures for teaching faculty and professional staff.

**Operations Committee**
The Committee will continue to examine and monitor the recruitment and retention of faculty from underrepresented groups. The *Senate Budget Handbook* will be reviewed and revised as needed. To support the technology initiatives across SUNY, the Committee will assess and publish a list of electronic data resources on SUNY campuses available on the internet, prepare a report on the outcomes of projects funded by the Office of Educational Technology, study the feasibility of providing registered students with internet access to their home computer systems by using gateways on other SUNY campuses, and explore regional SUNY internet centers for campuses lacking such connectivity.

**Programs and Awards Committee**
The Committee will continue to work on the Conversations in the Disciplines Program and review the criteria for Distinguished Service Professor. A resolution recommending increased funding for the Conversations in the Disciplines Program was also introduced and passed by the Senate.

**Student Life Committee**
The Committee will continue to explore ways the Student Opinion Survey (SOS) can be utilized by SUNY campuses. The nature and extent of violence on campuses will also be examined. Of particular concern is the issue of transcript entries for non-academic performance. A possible training module on conflict resolution and mediation will also be prepared.

**Bylaws Committee**
This ad hoc Committee prepared a major revision of the University Senate Bylaws. The revised Bylaws were passed by the Senate.

Prepared by:
Vincent J. Aceto
Paul Wallace