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AGENDA

1. Approval of Minutes
2. President's Report
3. SUNY Senator's Report
4. Chair's Report
5. Council and Committee Reports
6. New Business:
   6.1 Bill No. 8384-03 - Revision in Charge to UAC
   6.2 Bill No. 8384-04 - Revision in UAC Membership
   6.3 Bill No. 8384-05 - Proposed M.S. Program in Epidemiology - (GAC)
   6.4 Bill No. 8384-06 - Resolution regarding President's Task Force on University Bus Alternatives

The meeting was called to order at 3:35 p.m. in the Campus Center Assembly Hall by the Chair, Ronald A. Bosco.

1. Approval of Minutes

The minutes of September 19, 1983 were approved as submitted.

2. President's Report

President O'Leary reported that a final 1984-85 budget was submitted in September from this campus to SUNY Central Administration. He spoke at length regarding future programmatic directions, showing slides on university infrastructure, response to societal needs, student access, program quality, effects of budget reduction, and the requested budget. The proposed budget was presently with D.O.B. and it is expected that a decision from the Governor's office will be made by January 20.

The President then turned attention to the bus fee issue. He briefed the Senate on events that preceded his appointment of the Task Force on Bus Fee Alternatives. He reported that the Task Force has been meeting on the issue and that the deadline for their report has been moved ahead.

3. SUNY Senator's Report

SUNY Senator Anne Roberts reported on the SUNY Senate meeting in Geneseo. SUNY Senate meets in October, January, and April of each year and this year is a 30th anniversary of the governance structure. The theme of the anniversary celebration will be "safeguarding governance." A number of resolutions were passed at the meeting. She reported that various issues were under discussion by a number of the SUNY Senate committees, one of
which was the University Operations Committee, chaired by Senator Cannon. Professor Bosco, who chairs the SUNY Senate Chairs, also reported at the meeting in Geneseo. The discontinuance of the Chancellor's awards was announced at the meeting. The Chancellor expressed concern over positions lost to the SUNY system.

4. Chair's Report

Professor Bosco reported that the next Faculty Forum was scheduled for November 7, 1983. He also reminded all Senate members to sign the attendance roster at the door.

5. Council Reports

5.1 EPC - F. Frank reported that the Council had recently met and approved a recommendation from CEP on instructional evaluation. This will be submitted at the next Executive Committee meeting.

5.2 UAC - C. LaSusu reported that the UAC held a meeting on October 25 and approved combined programs in psychology and rehabilitation counseling and psychology and counseling to be submitted for the next Executive Committee meeting.

Vice President Ramaley spoke briefly on the amanuensis transcription service which is under consideration for implementation. This is to be set up for a one-semester trial period to be brought back to UAC and the Senate as well. An enrollment figure is expected of over 100.

5.3 GAC - I. Steen reported that the Committee for the Chancellor's Awards for Excellence in Teaching was abolished. A new joint committee on Presidential awards for teaching will be established.

5.4 SAC - L. Kerr reported that SAC discussed a revision of its charge. One of the Council's subcommittees heard a financial aid appeal. The appeal was turned down.

5.5 Research - T. Dandridge announced that a number of issues were discussed and approved by the Council which will be brought before the Executive Committee at its next meeting.

5.6 CAFE - W. Simmons announced that CAFE will have an item on the agenda for its next meeting.

5.7 CPCA - W. Closson announced that CPCA would be holding its first meeting on November 1.
6. Council Membership Changes

The following council membership appointments were approved by the Senate:

UAC - Todd Swanstrom, GSPA (Teaching Faculty)
GAC - Lisa Elfenbein (Graduate Student)
SAC - Jonathan Clyman (Graduate Student)
        Libby Post (Graduate Student)
UCC - Judith Place, University Library (Teaching Faculty)
Research - Nadrian Seeman, Biology (Teaching Faculty)
        Jeffrey Schnapper (Undergraduate Student)
CAFE - Todd Benton (Undergraduate Student)

7. New Business:

7.1 Bill No. 8384-03 - Revision in Charge to UAC - C. LaSusa moved approval of the bill on behalf of UAC. It was seconded, voted on and approved.

7.2 Bill No. 8384-04 - Revision in UAC Membership - A question was raised regarding the term "teaching faculty" and S. Watkins moved that it be changed to "academic faculty." It was explained that the term is used within the By-laws; S. Watkins withdrew the motion. The bill was then voted on and approved with the following amendment:

"This will be implemented in the academic year 1984-85."

7.3 Bill No. 8384-05 - Proposed M.S. Program in Epidemiology - I. Steen gave a brief summary of the program. R. Hoffmann requested background information regarding the Graduate School of Public Health Sciences. Vice President Ramaley reported briefly on the Graduate School and announced that the School is planning a gala event to bring everyone up to date on the School and its programs. There being no further discussion, the bill was voted on and approved.

7.4 Bill No. 8384-06 - Resolution regarding President's Task Force on University Bus Alternatives - Student Association President R. Schaffer withdrew this resolution in light of President O'Leary's recent action to move ahead, the deadline for the Task Force's report.

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Crystal J. Hutchins
Recorder
FROM: Ronald A. Bosco, Chair  
Executive Committee  

FOR ACTION:  
The Senate Executive Committee has made the following council nominations for approval by the University Senate:  

UAC - Todd Swanstrom, GSPA (Teaching Faculty)  
GAC - Lisa Elfenbein (Graduate Student)  
SAC - Jonathan Clyman (Graduate Student)  
Libby Post (Graduate Student)  
UCC - Judith Place, University Library (Teaching Faculty)  
Research - Nadrian Seeman, Biology (Teaching Faculty)  
Jeffrey Schnapper (Undergraduate Student)  
CAFE - Todd Benton (Undergraduate Student)  

FROM: Francine Frank, Chair  
Educational Policy Council  

FOR INFORMATION:  
The Educational Policy Council is scheduled to meet on October 24 to discuss the "Report from the Evaluation Policy Committee".
FROM: Cathy LaSusa, Chair
Undergraduate Academic Council

FOR INFORMATION:

1. The UAC held its second meeting of the semester on Friday, October 7.

2. The UAC dissolved the Committee for the Chancellor's Award for Excellence in Teaching. The committee as written in the Undergraduate Academic Policy Manual and as developed by UAC in April of 1978 can no longer exist due to the moratorium imposed on the Chancellor's Awards Program.

3. The UAC accepted reports from the Joint Committee on Program Reviews of the Geology, Business Education, and Theatre Departments.

4. Upon request of the Vice President for Academic Affairs, the Council reviewed a proposed lecture transcribing service under consideration for implementation. UAC forwarded the report to the Vice President along with both the benefits and concerns regarding the service as expressed at the Council meeting.

5. The Council passed the following two additions to the Procedure for Joint Review of Graduate and Undergraduate Academic Programs:

   A. Programs nominated for reviews will be notified at least a year in advance of their projected site-visit date by external evaluators.

   B. After receiving the SELF STUDY document, the Offices of the Vice President for Research and Educational Development and of Academic Affairs and the Joint Program Review Committee will, in consultation with the appropriate Dean, develop a special series of questions pertinent to each program under review for consideration by the external reviewers during their site-visit and the writing of their report.

FOR ACTION:

1. Proposed Revision in UAC Charge.

2. Proposed Revision in UAC Membership.
FROM: Ivan Steen, Chair
Graduate Academic Council

FOR ACTION:
The Proposed M.S. Program in Epidemiology.

FROM: Lisa Kerr, Chair
Student Affairs Council

FOR INFORMATION:
The Student Affairs Council was scheduled to meet on October 24.

FROM: Robert Chaves, Chair
University Community Council

FOR INFORMATION:
1. Dorothy Christiansen no longer is a member of UCC.
2. The attached memorandum regarding the Transportation Advisory Committee.

ATTACHMENTS (2)
To: Senate Executive Committee

From: University Community Council
Robert Chaves, Chair

Re: Transportation Advisory Committee

The Transportation Advisory Committee, a standing committee of the University Community Council, is set up to specifically deal with the issues of bus transportation at SUNYA. As can be seen by the enclosed charge of the Transportation Advisory Committee the entire matter concerning the buses should also be referred to the UCC.

The UCC is setting up the Transportation Advisory Committee to work along with the President's Task Force on University Bus Service Alternatives and to continue working on the bus issues throughout the year. Unlike the President's Task Force the Transportation Advisory Committee is not bound to a deadline and it will be looking at all possible alternatives rather than have to choose from the three choices of the President's Task Force. The UCC does not see the bus issue as a fee/no fee issue. The UCC believes that a comprehensive study of all bus issues, in terms of long range planning, in a forum which is open to all ideas is necessary for the University.
TRANSPORTATION ADVISORY COMMITTEE
Standing Committee of the University Community Council

CHARGE:

1. To advise the Director of the Physical Plant on a bus schedule which accommodates the needs of affected students. The committee will meet prior to the beginning of each semester.

2. To meet periodically with the Director of the Physical Plant to discuss problems or situations involving the bus schedule.

3. To consider the issues of bus safety, bus routing, and other transportation matters of concern.

4. To report and to make appropriate recommendations to the University Community Council.

5. To secure user input.

COMPOSITION:

Two members of the University Community Council, one of whom shall be faculty or staff;

Three concerned students, at least one of whom shall be a resident of the Alumni Quad.

The UCC shall take applications and nominate student members upon interest and merit. Committee must be named so that it can meet with Physical Plant personnel prior to the beginning of the Fall Session.

POLICY:

Standing Committee was set up by the UCC on February 9, 1981 and matter was referred to Senate on March 2. On April 6, 1981, the Senate passed a bill endorsing the plan.
IT IS HEREBY PROPOSED:

That charge 1.2 of the Undergraduate Academic Council be replaced by:

The council shall establish committees such as curriculum, admissions, academic standing, honors, interdisciplinary studies, and program review.

RATIONALE:

Charge 1.2 currently states:

The council shall establish committees dealing with such areas as curriculum, admission, academic standing and honors and independent study.

The proposed revision is intended to reflect the current committee structure of the UAC.
UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Revision of UAC Membership

Proposed by: Undergraduate Academic Council
October 17, 1983

IT IS HEREBY PROPOSED:

That the composition of faculty on the Undergraduate Academic Council be as follows:

Eleven faculty (at least four must be senators and eight must be teaching faculty).

This will be implemented in the academic year 1984-85.

RATIONALE:

The above revision is being proposed to correct an error in interpretation of a proposal submitted by the UAC on May 4, 1981. At that time, the UAC proposed that the faculty membership be augmented "by the addition of two faculty senators."

Prior to the 1981 proposal, the faculty composition was:

Nine faculty (at least two must be senators and eight must be teaching faculty).

After the 1981 proposal, the faculty composition should have read:

Eleven faculty (at least four must be senators and eight must be teaching faculty).

However, the Senate proposal read as follows:

Eleven faculty (at least two must be senators and ten must be teaching faculty).
For some reason, the proposal acted upon by the Senate augmented the number of teaching faculty by two persons rather than augmenting the number of faculty senators. The original intent of the proposal was to provide additional faculty senator representation on the UAC for increased interaction and communication. The misinterpretation has resulted not only in not increasing the faculty senator representation but also in restricting the number of non-teaching faculty that can become members of UAC. As currently worded, the faculty representation permits a maximum of one non-teaching faculty member. As proposed, however, up to three non-teaching faculty could become members of UAC.

The current UAC Membership unanimously supports the intent of the proposal submitted in 1981, and submits the current proposal to rectify the error that occurred.
UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

PROPOSED M.S. PROGRAM IN EPIDEMIOLOGY

SUBMITTED BY: GRADUATE ACADEMIC COUNCIL
October 13, 1983

IT IS HEREBY PROPOSED THAT:

I. The M.S. Program in Epidemiology with the attached requirements be approved and become effective immediately upon registration by the State Education Department.

II. That this bill be referred to the President for his approval.

ATTACHMENT
State University of New York at Albany
and
New York State Department of Health

The Graduate School of Public Health Sciences

Department of Epidemiology

Master's of Science Program in Epidemiology

November 1983
A. Introduction

The Graduate Program in Epidemiology is designed to produce practitioners of public health. Its goal is to facilitate the construction of an appropriate social, epidemiological and biometrical context for the students who will work in a multiplicity of settings: academic, governmental, international, or private.

Epidemiology is at once a body of knowledge and a theoretical construct for focusing on the complex relationships among events, people and populations. The central tasks are to determine the frequency of events and the factors in a population which put individuals at risk. Traditionally, epidemiologists and biostatisticians have entered the field from different directions: the former from a background in clinical science and biology; the latter, from a base in quantitative methods. Historical trends, accelerated during the last decade, have pointed toward increasing rapprochement. The common ground is enlarged by the need for rigor in studying biological phenomena, and the need for biological acumen in analyzing data. The underlying precept for the graduate program in epidemiology is to impart such rigor and acumen simultaneously.

To this end, the program will stress three features of graduate instruction: (1) development of substantial background in clinical science and human biology; (2) correlation and integration of substantive issues, epidemiological methods, biostatistical techniques and data processing tools; (3) application of these principles and processes in a real public health setting (the New York State Department of Health).

The Department of Epidemiology of the Graduate School of Public Health Sciences will offer the Master's of Science degree in Epidemiology, which will be taught in association with the Department of Mathematics and Statistics. The Master's degree will be awarded for the successful completion of a minimum of 40 graduate credits. The core program includes the fundamentals of pathobiology, a four semester sequence in epidemiological methods and required study in quantitative methods. Demonstration of computer language competence will also be required. There will be considerable opportunity for candidates to take supporting courses in the Departments of Mathematics and Statistics, Computer Science, Laboratory Medicine, and the biological and social sciences.
B. Requirements for admission

Applicants must hold a Bachelor's degree from an accredited institution and will be asked to submit scores on the GRE Aptitude or MCAT examination. Undergraduate work should include twelve credit hours in quantitative methods; and 32 credit hours in the biological, behavioral or physical sciences will be required.

C. Master's Program in Epidemiology

1. General Program Requirements

At the time of enrollment, each Master's student will be assigned a faculty advisor with whom the student will plan an appropriate course of study. The degree will be awarded based on satisfactory completion of required and elective courses, demonstration of proficiency in a programming language, performance of research leading to either a master's seminar paper or master's thesis, and satisfactory completion of a major field examination.

A minimum of 40 course credits will be required, distributed as follows:

a. 21 credits from the core curriculum (including Epi 501a,b, 502, 503; Mat/Epi 505, 506; Pth 501)

b. a minimum of 3 credits for a master's research seminar or thesis

c. 6 credits from offerings in biology, physiology, mathematics and statistics (to be arranged individually with faculty advisor)

d. 10 credits in elective course in the Departments of Epidemiology (at least 3 credits), Mathematics and Statistics, Computer Science, Sociology, Psychology, Anthropology or Biology, and at the Albany Medical College (by special arrangement).

Demonstration of proficiency in the use of computers and in at least one high level computer language will be required. Such demonstration may be made by submission of completed work or by proficiency examination.

2. Required Core Curriculum

All Master's students will be required to take a core curriculum of 21 credits, plus six supporting credits in the biological or quantitative sciences. The core curriculum (delineated above) and the other offerings of the Department of Epidemiology are described briefly below.

Epi 501a,b; 502 Basic Methods in Epidemiology (3 credits per course - Total 9 credits)
The introductory sequence will focus on the biological underpinnings of epidemiology and the fundamental principles of the epidemiological method, including the description of events, the sources of data, the structure and function of studies and the major quantitative methods used. The major emphasis is on the statistical and computer methods in epidemiology and their practical application to the design and conduct of investigations.

Epi 503 Special Topics in Epidemiological and Biometrical Methods (3)

Taught in a seminar format jointly by the Departments of Epidemiology and Mathematics/Statistics, and will focus on issues of current concern in epidemiology, with particular emphasis on underlying methodological controversies.

Mat/Epi 504 Introduction to Quantitative Methods in Epidemiology (3)

An introductory level course concerned with the statistical underpinnings of modern epidemiological theory. Focus on probability, expectation and correlation.

Mat/Epi 505 Analysis of Variance (3)

The analysis of variance constitutes one of the major constituents of epidemiological thinking; the theory and application of this method, including analysis of covariance and correspondance with multiple regression.

Mat/Epi 506 Applied Sampling (3)

Concentration on the theoretical background for sampling methodology and the practical applications of sampling for field work. The student will learn how to construct a simple or complicated sampling frame and to analyze the results using appropriate methods.

Mat/Epi 507 Applied Analysis of Binary Data (3)

Analysis of binary data has become a central feature of epidemiological activity; focus on the major advances of the past ten to fifteen years. Current techniques and their practical applications considered in detail.

Pth 501 Pathobiology and Mechanisms of Disease (3)

An overview of human pathobiology will be offered. (Note: This course is part of the core curriculum in the Department of Pathobiology and will be prepared and staffed by the faculty for that program.)

Epi 510 Epidemiology of Infectious Disease (3)

Epi 520 Cardiovascular and Chronic Disease Epidemiology (3)

Epi 530 Genetic Epidemiology (3)
3. Supporting Courses for the Master's Degree

Considerable flexibility is offered for the individual to build on a background that he/she may bring to the program or to develop new areas of interest. A minimum of ten credits is required in supporting areas, which the student and faculty advisor plan together. The following departments at SUNY/Albany offer appropriate graduate courses to comprise the supporting areas: Mathematics and Statistics; Computer Science; Psychology; Sociology; Anthropology; and Biological Sciences.

D. Other Technical Features of Degree Requirements

The requirements for the Master's degree will be in accordance with the policies and procedures set forth by SUNY/A:

1. Residency

A minimum of 30 graduate credits must be completed at this University in this program. Students who have taken appropriate graduate courses at SUNY/A or elsewhere may receive transfer credit of up to ten credits toward the Master's degree.

2. Advisors

Students are assigned a faculty advisor on admission. Consultation with the advisor will be of particular importance in the selection of courses to fulfill the requirements for six credits in the biological or quantitative sciences, in planning the elective program, and in choosing a research topic.

E. Projected Student Enrollment

The Graduate Program in Epidemiology plans is planned to begin in September, 1984. The initial class will be limited to 4 master's level students, with appropriate expansion thereafter.

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F. Faculty

As noted in the introductory proposal for the Graduate School in Public Health Science, faculty for the Departments will come from an amalgamation of faculty at SUNY/A and the Department of Health (DOH). For the Graduate Program in Epidemiology, faculty would come from the Division of Community Health and Epidemiology (Dr. Dwight Janerich, Division Director). The Division currently focuses on the areas of Acute Communicable Disease Control, Chronic Disease Prevention, Health Statistics (including vital records and biostatistical support), Maternal and Child Health, Family Planning and Dental Health.

G. Need and Utilization

At a time of significant retrenchment of health care institutions in the United States, New York is significantly underserved in its ability to prepare individuals to deal with public health problems. The six New England States, for example, with a total population of 11.1 million people, have four schools of public health (Harvard, Yale, University of Massachusetts and Boston University). New York State, in contrast, has 17.9 million people and one public health school (Columbia). SUNY/A, with its well recognized academic resources in biological, behavioral, and quantitative sciences provides a perfect substrate on which to construct a program of studies in the public health sciences. The fusion of academic and public health faculty will create a major resource for the state in the provision of individuals trained in public health methods and capable of working in a variety of settings.

The need for epidemiologists and biometricians has grown considerably in the past decade. In New York, virtually all of the 32 organized counties, and the 6 regional offices of the State Health Department have designated an individual to serve as local epidemiologist. (Such individuals may be undertrained, owing to fiscal exigencies, but the need is clearly recognized.) All hospitals are now required to employ an individual as hospital epidemiologist (concerned primarily with hospital infection), but only a minority of these individuals have had formal training in epidemiology and biometry. The increasing automation and use of huge data sets (vital statistics, disease registries, hospital discharge data, reporting systems) has developed the need for individuals with a firm grounding in statistical methods and the analysis of data, as well as a sensitivity to the medical and social issues involved. Finally, the increased involvement of the private sector in the organized provision of health care has generated a need for an epidemiological approach to the practice of medicine. The local, state, federal and private mandates in health care have produced considerable expansion of the career opportunities available to the epidemiologist and biometrician.
STATE UNIVERSITY OF NEW YORK AT ALBANY
Graduate School of Public Health Sciences
M.S. in Epidemiology
Appendix B

FACULTY

Department of Health

1. Dwight T. Janerick, Harvard, Epidemiology and Cancer and Birth Defects
2. Richard B. Rothenberg, Harvard, Epidemiology and Chronic Disease Prevention
3. Holly L. Howe, SUNY/Buffalo, Epidemiology and Cancer Control
4. Carolyn L. Olsen, Michigan, Epidemiology and Diabetes Control
5. Susan J. Standfast, California at Berkeley, Epidemiology, Cancer Control and Infancy Diseases
6. Anthony P. Polenak, Harvard, Epidemiology, Birth Defects, and Cancer Control
7. Dule L. Morse, Rochester, Epidemiology and Communicable Disease Control
8. Margaret B. Hoff, Harvard, Biostatistics
9. Philip C. Nasca, SUNY/Buffalo, Epidemiology and Cancer Control
10. Vito M. Logrillo, Michigan, Biostatistics
11. Edward F. Fitzgerald, Yale, Chronic Disease Epidemiology and Biostatistics
12. William S. Burnett, Michigan, Epidemiology and Cancer Control
13. Nicholas J. Vianna, Cornell, Epidemiology and Health Risk Assessment
14. Nancy J. Ellish, Illinois, Epidemiology and Occupational Health Sciences
15. Beatrice M. Kovasznay, Johns Hopkins, Epidemiology and Occupational Health Sciences
16. Alice D. Stark, Yale, Epidemiology and Toxic Substance Management
17. Charles E. Lawrence, Cornell, Epidemiology and Biostatistics
18. Andrew A. Reilly, SUNY/Albany, Biostatistics

SUNY/Albany

2. Nell Sedransk, Iowa State, Statistics
3. Howard Stratton, California at Riverside, Statistics
4. Lloyd L. Lininger, Iowa, Statistics

9/1/83
Resolution Introduced by R. Schaffer

Whereas: The bus system of the State University of New York at Albany plays an integral role in both the academic and social well-being of the campus community; and

Whereas: The bus system is presently ailing due to the tremendous increase in ridership and the cutbacks of both budgeted resources and personnel; and

Whereas: There is a slated loss of four positions in the system (three busdrivers and one mechanic) which were to be identified by December; and

Whereas: The struggling New York State economy has rendered the SUNY system a target for further cutbacks and various other fiscal restraints; and

Whereas: The Albany University Center, as a member of the SUNY system, has been plagued with severe budgetary concerns; and

Whereas: The overburdened bus system has been and object of those concerns, thereby compounding its existing hardship; and

Whereas: The President of the State University of New York at Albany has organized a task force, the President's Task Force on University Bus Service Alternatives, to examine the status of the bus service, investigate alternate components and determine the future of SUNYA's transportation system; and

Whereas: The Task Force has a deadline of November 1 to present its report to the Educational Policy Council of the University Senate; and

Whereas: The University Senate must make its recommendation to the President by December 5, 1983; and

Whereas: The President intended to decide the issue following review of the Task Force report and recommendations of governance by December 1, 1983 in order to meet the December deadline for the identification of the above mentioned position cuts; and

Whereas: The New York State Division of Budget has given the SUNY system relief from the requirement of identifying unrestorable positions in December by extending the deadline to March for the majority of the cuts and to June for the remainder; and
Whereas: Due to this extension, the condition of the bus system is not in jeopardy (in terms of cutbacks) for the 1983-84 academic year.

Be it hereby resolved that the University Senate recommend to the President that the President's Task Force on University Bus Service Alternatives be given till November 23, 1983 to conduct their study in a more sufficient and thorough manner.

Be it further resolved that the Task Force present its report to the Senate governance structure at the commencement of the Spring 1984 semester.

Be it further resolved that the report also be given to the University Budget Panel to be considered and reviewed.