<table>
<thead>
<tr>
<th>Senate Attendance</th>
<th>12-7-81</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eric Koci</td>
<td></td>
</tr>
<tr>
<td>Andrew Brooks</td>
<td></td>
</tr>
<tr>
<td>Karl H. N. Jones</td>
<td></td>
</tr>
<tr>
<td>Corey Barber</td>
<td></td>
</tr>
<tr>
<td>J. J. N. Secor</td>
<td></td>
</tr>
<tr>
<td>Jerome H. Haring</td>
<td></td>
</tr>
<tr>
<td>Elizabeth Broune Asp</td>
<td></td>
</tr>
<tr>
<td>Chair: Janary</td>
<td></td>
</tr>
<tr>
<td>Mrs. B. Kelchonf</td>
<td></td>
</tr>
<tr>
<td>Patricia A. Rogers</td>
<td></td>
</tr>
<tr>
<td>Bonnie E. Carlson</td>
<td></td>
</tr>
<tr>
<td>Court Fuentes</td>
<td></td>
</tr>
<tr>
<td>Ron Peel</td>
<td></td>
</tr>
<tr>
<td>Melvin Bus</td>
<td></td>
</tr>
<tr>
<td>Dan Arnold</td>
<td></td>
</tr>
<tr>
<td>Jim Tremain</td>
<td></td>
</tr>
<tr>
<td>Bevda K. Mclain</td>
<td></td>
</tr>
<tr>
<td>Yvonne Buch</td>
<td></td>
</tr>
<tr>
<td>David A. Connero</td>
<td></td>
</tr>
<tr>
<td>A. W. Vallancewch</td>
<td></td>
</tr>
<tr>
<td>Ed Bohman</td>
<td></td>
</tr>
<tr>
<td>Steven Watkins</td>
<td></td>
</tr>
<tr>
<td>Des</td>
<td></td>
</tr>
<tr>
<td>Eugene Gander</td>
<td></td>
</tr>
<tr>
<td>Stuart Kirk</td>
<td></td>
</tr>
<tr>
<td>Steven Opey</td>
<td></td>
</tr>
<tr>
<td>Drew</td>
<td></td>
</tr>
</tbody>
</table>
ATTENDANCE 12-7-81

A. L. Canov
Roy Iliger
W. F. Hammand
Phile Meltz
Fred Rotenberg
Ralph Rassell
John Mielke
Alton J. Briggs
Ulrich Macé

Emeritus Members:
Richard A. Alle
R. Hard
P. O. Christiansen
Robert Jaworoski
Paul Knudtson

Handy Capturing
Herman C.
Jesse Werczel
Neil Gelfand

Dean Snow
Aaron Rosenberg
Harry Toton
Mark Westin
Wilfried Selont
Jack Taug
G. E. Leams
Sung Bok Kim
UNIVERSITY SENATE

December 7, 1981
3:30 p.m. - CC Assembly Hall

AGENDA

1. Approval of Minutes
2. President's Report
3. Chairperson's Report
4. SUNY Senator's Report
5. Council & Committee Reports
6. New Business
   6.1 Proposed Combined B.A.-M.A. in Rhetoric and Communication
   6.2 Revision in Charge to University Community Council
7. Adjournment
UNIVERSITY SENATE

December 7, 1981

Minutes


The meeting was called to order at 3:35 p.m. in the Campus Center Assembly Hall by the Chair, Harold Cannon.

1. The minutes of November 2 were approved as written.

2. The Chair announced that Michelle McCasland will be leaving her position with the Senate and he introduced Crystal Hutchins who will be her replacement.

3. President's Report

Mr. O'Leary spoke about two major initiatives: the Rockefeller College and Rockefeller Institute. The Rockefeller Institute is a SUNY-wide program that requires that SUNYA is in close collaboration with SUNY Central. Rockefeller College is a group of three schools and departments across the University. The President spoke regarding physical moves that will be taking place on the East Campus and renovations that are going on. He announced that GSPA - Political Science and Public Administration - will be moving downtown to MILNE which is presently in the process of being renovated. He stated that we would then create, on the downtown campus, an area of substantive presence in policy analysis. He said that the College will put together this summer those units which are formally in the College. They will then be able to see how they interrelate to each other. He stated that the Institute is being disengaged from the careful analysis of the Division of the Budget.

Mr. O'Leary commented on the athletics facility. One of our needs is a multi-purpose field facility. Financing for this will be largely local. The other facility he mentioned is a field house which is a priority when we attain some kind of funding.

The President spoke about Academic Programs in the University. He commented on economic development. He stated that he would like this University to be associated with the economic vitality and future of this area. Mr. O'Leary mentioned RPI moving on with high technology with an engineering school and high technology park. He also mentioned a report from EPC on a health department program and its relationship to our campus. He spoke about the State Health Lab's high technology. We are beginning a program that we're exploring very actively at the present time. He asked were there may be other areas where this University could be related to our environment.

Mr. O'Leary reported that there was a committee appointed to represent the various constituencies of the University and is looking into the needs of the campus.
4. Chairman's Report

The Chair had nothing to report.

5. SUNY Senator's Report

The SUNY Senators had nothing to report.

6. Council and Committee Reports

6.1 Executive Committee - The Chair announced the resignation of Senator Hans Pohlsander. The Executive Committee made a motion for approval of membership for two new members of the Library Council. It was voted on and carried.

6.2 EPC - Professor Cannon announced that under "For Information" Item #1 it was erroneously stated that "A copy of the Long Range Planning Committee report is attached." There was no copy attached to the minutes. However, copies were available if someone requested one.

It was noted that under Item #2 (a) the name "V.P. Hartigan" should be replaced with "Dennis Stevens" who will be chairing the group looking into resource allocation issues related to the University's inter-campus bus service. It was announced that three people were nominated for an RAC study group: Dennis Stevens, a bus driver, and one other member of the plant. A meeting had been scheduled for December 11 for the group. However, since a number of people could not make it, it was to be re-scheduled. It was noted that a period should be added to the end of sentence under 2. (b).

6.3 UAC - The Chair answered a question regarding who the UAC meetings were open to. The meetings of the Councils are for the most part open with the exception of the Council on Promotion and Continuing Appointment.

6.4 GAC - No additions were made to the written report.

6.5 SAC - It was announced that the OJ was only in the Lecture Center vending machines. The Council also announced that there would be a Student Affairs meeting in AD 123 on December 17 at 2:30.

6.6 Research Council - No additions to the written report.

6.7 CPCA - A question was raised regarding who was taking the place of the Vice-President for Academic Affairs. The Chair stated that we presently have an Acting Vice-President for Academic Affairs.

6.8 Library Council - The Council had nothing to report.

6.9 CAPE - H. Staley reported that the grievances which the Council has been reviewing are still under discussion. There were no other additions to the written report.
7. Bill No. 8182-09 - Proposed Combined B.A.-M.A. in Rhetoric and Communication -
The UAC Council moved that the bill be approved by the Senate. It was seconded and carried.

8. Bill No. 8182-10 - Revision in Charge to University Community Council -
A question was raised regarding the change of the name of the UAS. The name University Auxiliary Service was the only change. It was moved by UCC that this bill be passed. It was voted on and carried.

9. D. Reeb reported that he received several letters of inquiry regarding the Sally Libman charge. The charge stated that inappropriate action was going on in the EOP office. A question was raised as to whether inappropriate actions were taken by Yolanda Nix. Professor Reeb said that inquiries should be directed to one of the Councils. Senator Buck read the response to the charge. He said he found no evidence that any funds had been expended on this particular situation. There was some discussion on the matter. W. Hammond moved that the matter be referred to CAFE. The motion was seconded. H. Staley stated that CAFE should be kept informed since there may be other procedures before the Council acts. There was some further discussion on this matter. S. Kim suggested that the issue on Yolanda Nix be dropped. It was moved to table the discussion until the next meeting. The motion was seconded, voted on and carried.

10. D. Snow announced that the B.A./M.A. Program proposals will be coming forward with increasing frequency. He suggested that the Senate as a whole or the Executive Committee should act on this individually or submit them for information in the future. The Chair suggested that either of the Councils or in the Executive Committee of which both chairs are present prepare a bill to be submitted.

11. The meeting was adjourned at 4:15 p.m.
REPORT TO THE SENATE

December 7, 1981

FROM: Harold L. Cannon, Chair
      Executive Committee

FOR INFORMATION

The Executive Committee has received the resignation of Senator
Hans Pohlsander from the Senate and the University Community Council.

FOR ACTION

The Executive Committee recommends the following appointments to the
Library Council:

Max Siporin from the School of Social Welfare
William Haboush from Math and Statistics
REPORTS TO THE SENATE
December 7, 1981

FROM: W. F. Hammond, Chair
Council on Educational Policy

FOR INFORMATION

1. By the time of the Senate meeting on December 7, it is anticipated
that the Council will have accepted an action of its Long Range
Planning Committee approving two letters of intent for graduate
programs (offering doctoral and master's degrees) in (a)
Environmental Sciences and Toxicology and (b) Pathobiology. These
programs are to be offered by the University in conjunction with
the academically oriented Division of Laboratories and Research of
the State Department of Health. Only trivial resource commitments
on our part are involved. A copy of the Long Range Planning Committee
report is attached.

2. The Council's Resource Allocation Committee is joining with the
Administration in the formation of two study groups.

(a) VP Hartigan will chair a group looking into resource allocation
issues related to the University's inter-campus bus service.

(b) Dean Shumaker will chair a group working on criteria for re-
source allocation.

FROM: Dean Snow, Chair
Undergraduate Academic Council

The UAC met on November 9, 1981 and passed four items of business.
Three of these are forwarded to the Senate Executive Committee for infor-
mation, and one for action.

FOR INFORMATION

1. The UAC approved the Faculty-Initiated Interdisciplinary Major in
Mediterranean Archaeology.

2. The UAC approved a Minor in Portuguese.

3. The UAC approved a revision of the requirements for the Major in
Computer Science and Applied Mathematics.

The details of all three actions are available for study if needed.

FOR ACTION

1. The UAC approved the proposed Combined B.A.-M.A. Program in Rhetoric
and Communication and forwards the program to the Senate for action.
A copy of the proposed program is attached.
FROM: Sung Bok Kim, Chair
Graduate Academic Council

FOR INFORMATION

The GAC met on October 23, 1981 and took the following actions:

1. It was brought to the attention of the council that the School of Education's dissertation guidelines and the University regulations governing the doctoral dissertation guidance are in conflict. The requirements of the School of Education differ from the University policy with respect to the status of the additional readers who are not part of the original dissertation committee. The Council resolved that the following part of the University regulations be suspended until September 1, 1982:

   "There must be consistency between the approval required at the beginning and at the end of the dissertation project. For example, if a five member dissertation, the student should also receive its guidance and supervision at the research proposal and design stage and during the period of data gathering and analysis. There should be consistency in the membership of the committee which approves the topic, advises the student during the work and recommends final approval to the appropriate academic unit." (Graduate Bulletin 1980-1982, SUNYA, p. 23.)

   Along with this suspension, the Council also resolved that the doctoral granting departments and schools/colleges of the University be surveyed in order to determine if the dissertation procedures of schools and departments offering doctoral programs are in agreement with the University policy. That the committee on Educational Policies and Procedures be requested to obtain recommendations from the academic units to modify, if necessary, our current dissertation procedures.

2. The Council received with favor the letters of intent for the Ph.D Program in Environmental Science and Toxicology and the Ph.D Program in Pathobiology.


4. The Graduate Academic Council resolved that it has noted that the College of Continuing Studies numbering system for Non-credit courses does not conform with University policy and strongly urges them to conform to the University Policy.

5. The Council advanced thirty-six students to doctoral candidacy.
FROM: Sung Bok Kim, Chair
Graduate Academic Council

FOR INFORMATION

The GAC met on November 6, 1981 and took the following actions:

1. The Council received an appeal from a graduate student, who received a grade of "D" in B. Business 503, "Microeconomics," asking for a review of his examination or, if this is impossible, a retesting by another instructor. The Council was satisfied to learn that no evidence exists to suggest that the grading was unfair in any way. Therefore, the Council resolved that there is no reason for a review of the examination by a third party or for another test. Nevertheless, the Council was of opinion that the student should now be given, as he requested, the opportunity of examining his test material.

2. The Council was happy to concur with the following recommendations from its Committee on the Review of Graduate Programs concerning the M.A. program in Russian:
   a. In light of the knowledge that most programs in Russian have experienced decline in the last decade, the Review Committee congratulates the Albany faculty in Russian for its exceptionally vigorous and successful graduate program. The Committee recommends that the M.A. in Russian be continued.
   b. The Department of Slavic Languages and Literature possesses the appropriate faculty to offer a quality Certificate program in Russian Translation. The need for such a program seems compelling. Nevertheless, the Committee agrees with the reviewers that the new program should not be approved unless an additional line is allocated for the Certificate curriculum.
   c. The Review Committee recommends that the Graduate Academic Council commend the Slavic Department for the outstanding operation of its graduate, research, and outreach programs.

FROM: Neil J. Gelfand, Chair
Student Affairs Council

FOR INFORMATION

The Student Affairs Council met on November 4, 1981. The Council is presently investigating the conditions under which student address printouts are available to the general public.

Senator Paul Kastell announced that UAS had agreed to provide orange juice in campus vending machines instead of orange drink.
FROM: Richard Alba, Chair  
Council on Research  

FOR INFORMATION  

At its meeting on October 14, the Council took up the new award program announced by President O'Leary for excellence in research. The Council asked its Committee on Research Incentives to develop the criteria for the awards and the procedure for award decisions. Its report is expected at the next meeting of the Council.

Using the "Operating Procedures for the Undergraduate Academic Council" as its guide, the Council developed and approved its own procedures.

The Council discussed and approved the Vice President for Research's recommendation for distribution of the $102,700 Research Foundation Incentive Funds. Of this sum, $60,000 will be made available to Deans and Directors, based on a formula that averages the Direct and Indirect Costs generated; $20,000 will be allocated to a Research Awards Program; and the remainder will go to the Vice President for Research for discretionary use.

The Council confirmed Evelyn Newman as chair of the Committee on Centers and Institutes and Joseph Zacek as chair of the Committee on Personnel.

FROM: Fred Ohnmacht, Chair  
Council on Promotions and Continuing Appointments  

FOR INFORMATION:

Attached for your information are the procedural guidelines adopted by the Council for 1981-82 meetings.

The Council has met three times since our last report. A total of five cases for promotion and/or tenure were considered at the meetings held on Oct. 13, Oct. 29 and Nov. 16. Results have been forwarded to the President.
1. For purposes of taking action on requests for promotion and/or continuing appointment, a quorum shall be defined as a majority of the Council membership. In the case of a thirteen-member Council, this would mean seven members must be present to conduct business.

2. All cases brought before the Council shall be considered as motions in the affirmative.

3. The vote of the Council for each recommendation shall be recorded in numbers for, against or abstaining.

4. The Council shall vote by a show of hands unless a member requests a secret ballot.

5. If a request for promotion or continuing appointment comes from a faculty Council member's own department, the Council member shall absent himself/herself from the meeting. The Council member shall be informed of the final vote on the case. If a student member of the Council was eligible to vote within the department of the candidate, he or she shall likewise absent himself/herself from the meetings.

6. At the discretion of a candidate for promotion and/or continuing appointment, the candidate may request an appearance before the Council before any vote is taken by the Council, or, in unusual circumstances, he/she may request that a single representative of his/her choice appear before the Council in his/her place to make a presentation for that period of time designated by the Council. The Council shall not allow anyone to appear in the capacity of an attorney since the situation is deemed not to be an adversarial one.

7. Personal appearances shall generally be limited to 15-20 minutes and the individual shall be so informed prior to his/her appearance before the Council.

8. The candidate or candidate's representative shall have a written statement of any material he/she wishes to present to the Council in sufficient number to supply each member of the Council with a copy.

9. Deans, Department Chairpersons or their designees may address Council meetings and should be available in case members of the Council have specific questions which such individuals can answer.

10. As a source of "feed-back" about the Council's action to the candidate or his Dean or Department Chairperson, the Vice President agrees to convey his own views of the Council's action should such a request be made by any of these persons. In his communication, the Vice President will clearly indicate that he does not speak as a representative of the Council or the President.

11. In order to vote on a candidate or on any other issue, the Council member must have read the material and be present for the discussion which precedes the voting. No absentee votes will be permitted.

A record of the Council's meetings shall be kept. Separate reports of the meetings for each candidate will be confirmed by the Council membership and signed by the chairperson before transmittal to the President, candidate, chairperson and dean. Members present shall be listed on these reports.

12. Council members shall maintain strict confidentiality with regard to all Council discussions.
TO: University Senate

FROM: Neil J. Gelfand, Chair
Student Affairs Council

FOR INFORMATION

The Student Affairs Council met on November 4, 1981. The Council is presently investigating the conditions under which student address printouts are available to the general public.

Senator Paul Kastell announced that UAS had agreed to provide orange juice in campus vending machines instead of orange drink.
STATE UNIVERSITY OF NEW YORK AT ALBANY
UNDERGRADUATE ACADEMIC COUNCIL

PROPOSED COMBINED B.A.-M.A. PROGRAM IN
RHETORIC & COMMUNICATION

Submitted by: Curriculum Committee
November 9, 1981

IT IS PROPOSED THAT a combined B.A.-M.A. program in Rhetoric
and Communication with the attached requirements be
approved and become effective immediately upon registration
by the State Education Department.

ATTACHMENT
Prior to the completion of 100 credits, students who have completed a minimum of 6 credits of coursework in Rhetoric and Communication (RCO) and have a cumulative grade-point average of at least 3.2, are eligible for admission to a combined B.A. major - M.A. degree program in Rhetoric & Communication. Requirements in this program are a minimum of 54 credits (of which at least 30 must be graduate credits) as follows:

- Rco 100, 345, 355, and 365 (12 credits);

- A concentration in rhetorical or communication theory at the undergraduate level, consisting of Rco 330 or 366 respectively, and 6 additional upper-division or graduate credits (9 credits);

- A concentration in political communication (including Rco 521 and 522), interpersonal communication (including Rco 565) or research methods (including Rco 590) totaling 12 graduate credits as advised;

- A practicum (Rco 698) or thesis (Rco 699) comprising 6 credits;

- Rco electives with a maximum of 9 credits at the undergraduate level (15 credits).

MODEL PROGRAM

Freshman Year

Rco 100 Explorations in Rhetoric & Communication (3)
Rco 238 Rhetoric of Mass Media (3)

Sophomore Year

Rco 345 Argumentative Methods (3)
Rco 203 Composition and Presentation of Speeches (3)
Rco 355 Introduction to Rhetorical Theory (3)

Junior Year

Rco 365 Introduction to Communication Theory (3)
Rco 366 Communication Research Methods (3)
Rco 367 Theories of Interpersonal and Group Communication (3)

OR

Rco 330 Introduction to Rhetorical Criticism (3)
Rco 336 Studies in Contemporary Public Address (3)
Rco 439 Seminar in Rhetorical Criticism (3)
Senior Year

Reo 506 Functions of Theory (3)
Reo 507 Evaluations of Theory (3)
Reo 512 Theory and Methods in Communication Research (3)
Reo 541 Theory of Intercultural Communications (3)

Senior Year and Fifth Year

Reo 521 Writing Speeches and Press Releases (3)
Reo 522 Campaign Communication (3)
Reo 523 Creating and Maintaining Political Organizations (3)
Reo 524 Oral Argument and Parliamentary Procedure (3)
Reo 698 Practicum (6)

OR

Reo 565 Interpersonal Communication (3)
Reo 567 Communicating in Relationships (3)
Reo 568 Development of Communicative Behavior (3)
Reo 569 Message Strategies (3)
Reo 699 Thesis (6)

OR

Reo 590 Measurement of Communication Processes (3)
Reo 591 Methods of Field Research (3)
Reo 592 Interaction Analysis (3)
Reo 593 Data Analysis (3)
Reo 699 Thesis (6)

7/16/81
Revision in the Charge to the University Community Council

INTRODUCED BY: University Community Council
November 23, 1981

IT IS HEREBY PROPOSED THAT THE FOLLOWING BE ADOPTED:

I. That the Charge to the University Community Council be revised as follows:

   a. In Section 1.1, second line - change the words Faculty-Student Association to University Auxiliary Service. In the third line, change the words Director of Campus Security to Director of the Department of Public Safety.

   b. In Section 1.4 change the words Faculty-Student Association to University Auxiliary Service.

   c. Delete the current 1.6 (revising and editing the Campus handbook) and 1.8 (make recommendations on matters of personal and economic welfare), and revise the remaining sections to read:

      1.6 The Council shall recommend policies for the solicitation of funds from faculty and staff for organized charitable purposes.

      1.7 The Council may make recommendations to enhance the quality of life on campus.

      1.8 The Council shall consider matters relating to alumni affairs.

      1.9 The Council shall appoint members to the Transportation Advisory Committee. (For charge to and composition of this committee, refer to Report to the Senate filed by the University Community Council on March 2, 1981.)

II. That this resolution take effect immediately.

Rationale: Since the charges for the Council have not been revised for many years, and some of them were either archaic or inappropriate, these revised charges provide a clearer definition of our responsibilities.
1.1 Composition: The Vice President for University Affairs, ex officio; The Director of the University Auxiliary Service, or his designee; The Director of Department of Public Safety, or his designee; Five Teaching Faculty (three of whom shall be Senators); Two members of the Non-Teaching Faculty and Other Professionals; Three members of the Service Staff; Two graduate students; Three undergraduate students (one of whom shall be a Senator).

1.2 The Council shall have the overview of University-wide matters, non-academic in nature and pertaining to any and all constituencies.

1.3 The Council shall review and make recommendations concerning arrangements for University communication among internal constituencies and with outside publics. The Council will refer members of the University with questions concerning University structure, policies and procedures to the appropriate source of information.

1.4 The Council shall take under consideration and make recommendations concerning the operations of the University Auxiliary Service.

1.5 The Council shall take under consideration and make recommendations to appropriate bodies those policies and conditions which affect such things as safety, transportation, and parking.

1.6 The Council shall recommend policies for the solicitation of funds from faculty and staff for organized charitable purposes.

1.7 The Council may make recommendations to enhance the quality of life on campus.

1.8 The Council shall consider matters relating to alumni affairs.

1.9 The Council shall appoint members to the Transportation Advisory Committee. (For charge to and composition of this committee, refer to Report to the Senate filed by the University Community Council on March 2, 1981.)

Excerpt from charge to the Council on Educational Policy:

1.26 The Council shall, in consultation with the University Community Council, make recommendations for changes in the academic calendar.