<table>
<thead>
<tr>
<th>Attendance Roster</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harold Cannon</td>
<td></td>
</tr>
<tr>
<td>W. Rainbolt</td>
<td></td>
</tr>
<tr>
<td>J. Johnson</td>
<td></td>
</tr>
<tr>
<td>R. Farrell</td>
<td></td>
</tr>
<tr>
<td>P. Belovich</td>
<td></td>
</tr>
<tr>
<td>D. L.</td>
<td></td>
</tr>
<tr>
<td>Paul Jorgens</td>
<td></td>
</tr>
<tr>
<td>John B.</td>
<td></td>
</tr>
<tr>
<td>Roisin le Fehéry</td>
<td></td>
</tr>
<tr>
<td>Ed Halak</td>
<td></td>
</tr>
<tr>
<td>Lewis Ward</td>
<td></td>
</tr>
<tr>
<td>J. Lamaray</td>
<td></td>
</tr>
<tr>
<td>James Repper</td>
<td></td>
</tr>
<tr>
<td>Claud McDougs</td>
<td></td>
</tr>
<tr>
<td>Lee Ann Pen</td>
<td></td>
</tr>
<tr>
<td>Linda Tietjen</td>
<td></td>
</tr>
<tr>
<td>In Bog במ</td>
<td></td>
</tr>
<tr>
<td>Harry Herndon</td>
<td></td>
</tr>
<tr>
<td>J. Thomas</td>
<td></td>
</tr>
<tr>
<td>Santina Bryant</td>
<td></td>
</tr>
<tr>
<td>Brie R. Liptrot</td>
<td></td>
</tr>
<tr>
<td>Grace Neumann</td>
<td></td>
</tr>
<tr>
<td>Helen Robinson</td>
<td></td>
</tr>
<tr>
<td>Leslie Chron</td>
<td></td>
</tr>
<tr>
<td>J. L. Niemoier</td>
<td></td>
</tr>
<tr>
<td>Steve Huey</td>
<td></td>
</tr>
<tr>
<td>Mary H. Kinchen</td>
<td></td>
</tr>
<tr>
<td>Carol Anderson</td>
<td></td>
</tr>
<tr>
<td>Eric Stephen Finden</td>
<td></td>
</tr>
<tr>
<td>M. Delore</td>
<td></td>
</tr>
<tr>
<td>Monica Mazzini</td>
<td></td>
</tr>
<tr>
<td>Tom Anderson</td>
<td></td>
</tr>
<tr>
<td>Gordon Fanning</td>
<td></td>
</tr>
<tr>
<td>John O'Conor</td>
<td></td>
</tr>
<tr>
<td>Judith Poitou</td>
<td></td>
</tr>
<tr>
<td>Rondi Poitou</td>
<td></td>
</tr>
</tbody>
</table>
UNIVERSITY SENATE
Monday, May 4, 1987

2:30 P.M.

Campus Center Assembly Hall

AGENDA

1. Approval of Minutes
2. President's Report
3. SUNY Senators' Report
4. Chair's Report
5. Council Reports
6. New Business
   6.1 Senate Bill No. 8687-10: Policy for Freedom of Expression
   6.2 Senate Bill No. 8687-11: Definition of Grades
   6.3 Senate Bill No. 8687-12: Elimination of the Cumulative Quantitative Retention Standards
   6.4 Senate Bill No. 8687-13: Policy on Absences
   6.5 Senate Bill No. 8687-15: Policy on Class Attendance
   6.6 Senate Bill No. 8687-16: Policy on Plus/Minus Grading Courses
   6.7 Senate Bill No. 8687-17: Proposed Regulation for School and College Personnel Committees
UNIVERSITY SENATE
MINUTES
May 4, 1987 - 2:30 P.M.


The meeting was called to order by Chair Birn in the Campus Center Assembly Hall at 2:45 P.M.

1. Approval of Minutes

The Minutes of March 16, 1987 were approved as written.

2. President's Report

Executive Vice President J. Ramaley conveyed President O'Leary's regrets that he could not attend today's meeting.

Budget - Dr. Ramaley reported that the Governor's budget recommendations resulted in a $9 million shortfall and a $10 million allocation to the Graduate Research Initiative in the first of a five-year package, for the SUNY campuses. The recommendations contained salary savings but no inflationary allowance. Dr. Ramaley reported that the shortfall was balanced by $3 million being replaced into the budget, $5 million placed into Other Than Personal Service, and $1 million placed into the Equipment budget. One million dollars was added to the Graduate Research Initiative.

3. SUNY Senators' Report

H. Cannon reported that the Statewide Senators' report was available at the door and that he would be happy to answer any questions.

4. Chair's Report

Chair Birn reported that the organizational meetings of the 1987-88
University Senate Minutes
May 4, 1987
Page 2

University Senate would take place tomorrow. The purpose of the meetings was to elect a chair to each Senate Council. A listing of times and locations was available at the door.

5. Councils

EPC - The Council is involved in reviewing the Graduate Research Initiative. LRPC will review Programs and Priorities.

UAC - The Council's report is in the packet.

GAC - The Council's report is in the packet.

SAC - Beginning in Fall 1988 fraternity and sorority rushes will be restricted to sophomores and upperclassmen.

Research - No report.

UCC - The Council has met twice, received and endorsed several University logos, received the Transportation Advisory Committee report and forwarded it to the President for consideration, reviewed with D. Stevens of Plant Administration plans for a Tricentennial Campus.

CAFE - The Council will present Bill No. 8687-10 for action this afternoon.

CPCA - The Council continues to meet.

Library - The Council has met and is still working on a policy statement. Council Chair Newman reported that it probably will recommend establishment of a separate library facility for undergraduates.

6. New Business

6.1 Senate Bill No. 8687-10: Policy for Freedom of Expression

The bill was introduced by CAFE Chair W. Rainbolt who moved its acceptance. He explained that the bill represents an attempt to balance several essential concerns of the University to foster understanding of the wide range of constitutionally protected speech. H. Hamilton moved that in the second line of section 4, the word "posters" be deleted, and that in the third line after "any other form of expression", the phrase "offered to a contained audience" be added. A section is to be added as follows: "University officials, or other members of the University community in a position to review posters and other forms of communication which indiscriminantly convey their message to passersby, may develop and publish regulations for the maintenance of an orderly education requirement that do not violate the University policy on harassment. These regulations shall apply only to the publicizing of events, not to the content, not to the content of events themselves." The motion was seconded.
H. Cannon moved the previous question. The motion was seconded by V. Aceto and unanimously approved.

The motion to amend Bill No. 8687-10 failed.

Discussion of the subject bill continued. V. Aceto called the question. The motion was seconded. The bill was approved with one abstention.

6.2 Senate Bill No. 8687-11: Definition of Undergraduate Grades

J. Levato moved the subject bill. After discussion, H. Cannon moved the previous question. The motion was seconded. Debate was closed. The bill was approved.

6.3 Senate Bill No. 8687-12: Elimination of the Cumulative Quantitative Retention Standards

J. Levato moved the subject bill. The motion was seconded. The bill was approved with one nay vote.

6.4 Senate Bill No. 8687-13: Policy on Absences from Examinations

J. Levato moved the subject bill. The motion was seconded. The bill was approved with two abstentions.

6.5 Senate Bill No. 8687-15: Policy on Class Attendance

J. Levato moved the subject bill. The motion was seconded. H. Cannon made the friendly amendment to add: "It is expected that work missed through absence will be made up. However, permission to make up such work rests with the instructor." The amendment was accepted by J. Levato.

H. Kirchner made the friendly amendment, accepted by J. Levato, that in paragraph 3, "to the instructor" be deleted and that in paragraph 1, "at the beginning of the course" be changed to: "... on the basis of policies announced at the beginning of the course."

K. Birr moved that the bill be returned to UAC for redrafting. The motion was seconded. A Point of Order was called by H. Cannon. The motion to refer to committee was approved.

6.6 Senate Bill No. 8687-16: Graduate Grading Policy

J. Berman moved approval of the subject bill and its forwarding to the President for approval. J. Barlow moved the following change to paragraph 3: "In this graduate scale, 'S' is equivalent to B- or
better, 'U' is equivalent to C+ or lower." Paragraph 4 is to be changed to read: "of A, A-, B+, B, B-, and S may be applied to graduate course requirements and to credit requirements for graduate degrees. These requirements can also be met by courses graded C+ and C only if they are balanced to a B-, 2.7 average." The last page, next to last paragraph, is to be changed to: "... stipulating a B- average in all courses required for completion of a degree will be modified to read a B- (2.7) average." The amendment was seconded. H. Cannon moved all matters pending before the body. A motion was made, seconded and unanimously approved to close debate on the amendment. The amendment failed. The bill was approved.

6.7 Senate Bill No. 8687-17: Proposed Regulation for School and College Personnel Committees

J. Barlow moved adoption of the subject bill. The motion was seconded. T. Anderson called the question. The bill was approved with one abstention.

A motion was made to adjourn. The meeting was adjourned at 4:30 P.M.

Respectfully submitted,

Beverly Roth
Recorder
UNIVERSITY SENATE
Submitted By: Undergraduate Academic Council.

UNIVERSITY AT ALBANY
STATE UNIVERSITY AT NEW YORK

DEFINITION OF GRADES

IT IS HEREBY PROPOSED that the following be enacted:

A = Excellent
B = Good
C = Fair
D = Poor
E = Failure

It is also proposed that this bill be forwarded to the President for approval.

RATIONALE:

The current Undergraduate Bulletin does not define grades. Our University continues its status as being one of the few institutions in the Country which does not define its grades.
UNIVERSITY SENATE

Submitted By: Undergraduate Academic Council

UNIVERSITY AT ALBANY

STATE UNIVERSITY OF NEW YORK

POLICY ON CLASS ATTENDANCE

IT IS HEREBY PROPOSED that the following be enacted:

Undergraduate Students are expected to attend all scheduled classes. Regulations concerning attendance in a particular course are at the discretion of the instructor and the instructor is obliged to announce and interpret specific attendance policies at the beginning of the course.

The work missed through absence must be made up. However, permission to make up such work for unexcused absences is not automatic and is given at the discretion of the instructor.

The University confers on the faculty the right to exclude from a course or final examination students whose attendance record in classes is unsatisfactory to the instructor.

RATIONALE:

The current policy on attendance is considered weak and not in conformity with the graduate policy on attendance. The current undergraduate policy on attendance is listed below:

Class attendance is a matter between the instructor and the student. Instructors are obliged to announce and interpret specific attendance policies in their classes at the beginning of the session.
IT IS HEREBY PROPOSED:

I. That the following scale for graduate courses be adopted.

II. The subject bill be forwarded to the President for approval.
GRADUATE COURSES

Grades in graduate courses are recorded on University records according to the following scale:

A 4.0  
A- 3.7  
B+ 3.3  
B  3.0  
B- 2.7  
C+ 2.3  
C  2.0  
D (not applicable to a graduate degree)  
E Failure (academic)  
N Audit only, noncredit  
NR No grade reported—study in progress
I Incomplete. A tentative grade given only when the student has nearly completed the course but due to circumstances beyond the student's control the work is not completed on schedule. The date for the completion of the work is specified by the instructor. The date stipulated will not be later than one month before the end of the session following that in which the incomplete is received. The grade I is automatically changed to E or U unless work is completed as agreed between the student and the instructor.
L Load only. Noncredit. Used to indicate that a student is engaged in a specified scholarly activity in a particular session.
R Research credit assigned for satisfactory progress in thesis and dissertation research courses. Credits apply to the appropriate degree when the research project is satisfactorily completed and the thesis or dissertation is accepted by the faculty and Office of Graduate Admissions and Policy.
S Satisfactory. Awarded in graduate seminars, student teaching, and special courses.
U Unsatisfactory. Awarded in graduate seminars, student teaching, and special courses.
W Withdrawn. Assigned by the appropriate administrative officer for withdrawal from a course or from the University (without penalty).
Z Failing (penalty grade). Assigned by the appropriate administrative officer for excessive absence, withdrawal from a class or from the University after the ninth week of classes, unofficial withdrawal, and like situations.
The evaluation of student performance in most graduate courses requires the awarding of A-E grades. In its totality, graduate instruction here is not conceived, organized, and offered to reflect a general S/U or "pass-fail" pattern of evaluation, even though most graduate degree programs do require one or more appropriate graduate courses graded S/U.

The grading system for all formally organized and structured graduate courses requires the use of the following A-E scale: A; A-; B+; B; B-; C+; C; D; and E; other grades which may temporarily or permanently be substituted for the above grades are I (incomplete), W (withdrawn), and Z (failure).

The grading system for all graduate courses which by design are unstructured or are organized primarily to provide an independent learning experience are required to be graded on the S (satisfactory) or U (unsatisfactory) scale. In this graduate scale S is equivalent to a B or better, and U is equivalent to a B- or lower. The courses which must be graded on the graduate S/U scale include student teaching, seminars, field courses, clinical courses, internships, practicums, workshops, independent study, directed study or reading, research courses, special projects in community-work courses, and special laboratory courses. Theses are also graded S/U. Theses for which students register as these courses automatically carry a grade of I until notification of the assignment of an S/U grade for the thesis course by the Office of Graduate Admissions and Policy.

According to graduate academic standards, only courses completed with grades of A, A-, B+, B, and S may be applied to graduate course requirements and to credit requirements for graduate degrees. These requirements can also be met by courses graded B-, C+ and C only if they are balanced to a B average (3.0). (example - 3 credits of B- must be balanced at least 3 credits of B+).

Exceptions to the above pattern of grading practices may be authorized by the Dean of Graduate Studies. Requests for exceptions should be submitted to the dean in writing by the department chair or by the instructor of a course with the endorsement of the department chair. The request should be supported by the rationale for changing the grading pattern and should state whether this change is sought on a temporary or permanent basis. Upon review, the Dean of Graduate Studies notifies the department chair officially of the decision regarding the request. The Registrar is also notified about such grading decisions.

Additionally, an instructor may not award simultaneously both A-E grades and S/U grades in the same graduate course; grades assigned in a course must be either all A/E grades or all S/U grades. All undergraduates enrolled in graduate courses are evaluated by the grading system authorized in graduate instruction. An instructor should not make arrangements with students which vary from the authorized grading practices without having received in advance formal approval from the Dean of Graduate Studies for grading on a different pattern.
An instructor may not permit students in a graduate course to submit additional work or to be reexamined for the purpose of improving their grades after the course has been completed. Also, the Registrar may not enter a change of grade without the approval of the Dean of Graduate Studies, except, of course, for change of I to a final grade.

RATIONALE:

In response to a request by the University Senate, the GAC sent out questionnaires concerning faculty and student preference for modification of the existing graduate grading system. Three hundred forty-seven questionnaires were received: two hundred fifty-three were in favor of implementing a new grading system which incorporates the use of plus/minus grades; 94 were in favor of retaining the present system which does not use plus/minus grades. The overwhelming number of respondents favored the change because such a system would permit a greater range of grades which may be assigned and thus, a more accurate appraisal of the student's academic performance.

Although GPA calculations are presently omitted on official transcripts, the Council felt that for the sake of student and advisor convenience in self-calculation of the record of those courses required within a program, it is wise to establish a numerical index to grades in the new scale. The Council decided to reject numerical equivalents for A+ and C- (or below). In light of the proposed change in grading scale, bulletin requirements stipulating a B average in all courses required for the completion of a degree will be modified to read a B (3.0) average. The Council recommends that the current practice of no automatic GPA calculation on transcripts remain in effect due to the high frequency of graduate courses taken outside those specifically required and due to the fact that the graduate transcript on this campus is an open or "rolling" record.

The new graduate grading policy is intended to go into effect at the same time the new undergraduate grading policy is implemented.