WASHINGTON—The issue before last, we brought to Federal employees news of important changes in Federal leave regulations. The interest was so high that The LEADER prints the original text of the Executive Order on annual and sick leave. It merits study by every Federal employee. We suggest you retain this material for future reference.

**Part I—Definitions**

Section 1.1. As used in this regulations:

(a) "Employee" and "employees" include officer and officers, respectively.

(b) "Permanent employees" are those appointed without limitation as to length of service or fee. Their periods of service extend from one year to the date of the present and six months thereafter.

(c) "Temporary employees" are those appointed for definite periods of less than one year.

(d) "Indefinite employees" are those appointed for a term of duty or for the duration of the "job" and those who, although they may change their duties at any time, are continuously employed as persons named or required in the employment of two or more employees, are continuously employed as persons named or required to be employed for at least one month, as distinguished from part-time or intermittent employees.

(e) "Accrued leave" means the total amount of leave^ remaining to the credit of the employee at the close of any calendar year.

(f) "Cours leave" means leave for attending court as a witness on the trial of a civil action or for jury duty.

(g) "Annual leave" means leave for absence in excess of 5 work days, the period of attendance on an established work day during which the employee is absent from duty and in attendance to such effect.

(h) "Medical certificate" means a written statement signed by a registered practicing physician or other practitioner, certifying to the period of disability of the patient, at the time he was undergoing medical treatment, or to the

**(Part II—Annual Leave**

Section 2.1. Annual leave shall be credited to employees as follows:

(a) Permanent employees shall be credited with leave at the rate of two days per calendar month plus an additional 1/2 day in each 10 years of service. Such additional leave shall be credited only to employees who were continuously employed for the entire calendar year prior to the date of determination of such leave. Provided, that the balance to the credit of an employee who retires to for the performance of their duties by the President, the employee shall be entitled to the unused annual leave remaining to the credit of the employee at the end of any month.

(b) "Temporary employees" are those appointed for definite periods of less than one month, as distinguished from part-time or intermittent employees.

(c) Sick leave may be advanced irrespective of whether the separation be voluntary or involuntary, shall the separation become effective on a date prior to the date of determination of such leave. Provided, that an employee who retires to for the performance of their duties by the President, the employee shall be entitled to the unused annual leave remaining to the credit of the employee at the end of any month.

(d) Sick leave shall be made to any employee when and as long as his absence in excess of 5 work days, the period of attendance on an established work day during which the employee is absent from duty and in attendance to such effect.

(e) Sick leave may be advanced irrespective of whether the separation be voluntary or involuntary, shall the separation become effective on a date prior to the date of determination of such leave. Provided, that an employee who retires to for the performance of their duties by the President, the employee shall be entitled to the unused annual leave remaining to the credit of the employee at the end of any month.

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(Continued on page 2)

**New U.S. Time-Off Rules**

**FULL TEXT**

**Why NYC Employees Leave Their Jobs**

**PAGE 3**

**STATE CIVIL SERVICE NEWS**

**begins on page 7**
V. A. Head Insists
On Enlightened Personnel Policy

Citing the fact that he had rec-ognized "on a more enlightened basis" the usefulness of the New York office of Veterans

ica, CIO), C. J. Reichert, head
supervisors were listed in the Personnel Policy
Manager or his assistant.
son with successively higher su-
redress definitely aggravate con-

WASHINGTON—In a letter to the heads of Federal departments and agencies, the U. S. Civil Service Commission called for Government-wide cooperation in a program to make better use of employees.

Here's Complete Text of New Time-Off
Regulations Issued by the President

(Continued from page 1)

(4) whenever the number of hours of duty in an employee's work day is not known, the employee shall, within ten days after the close of the fiscal period, report in writing to his employing agency the hours of labor during that period.

2. Reproof of employees who have been found guilty of misconduct or who are charged with misconduct, shall be in the form of written reprimands which shall be signed by the employing official.

1. Conduct a survey at each appropriate operating level or geographic location for the purpose of discovering and correcting weaknesses.

3. Establish a program for improvement of supervision at all levels.

4. An important phase of this program will be the training of new supervisors, which will result in each employee becoming familiar with his supervisor, exactly what he is expected to do, and the provisions of the new program stated that "no agency can be sure it is effect-

5. Censuring employees who are on terminal leave, and the employee shall be credited with such leave.

6. Install, within the framework of the agency's present policies, a system of disciplinary action, health and safety programs.

Sample Questions
"The nice thing placed before the agency heads emphasizes improvements in personnel management. Samples of the listed questions include:

(1) Breaking down jobs in an employee's work day subject to deduction of one day's pay.

(2) An employee's work day is subject to deduction of one day's pay.

3. Reproof of employees who have been found guilty of misconduct or who are charged with misconduct, shall be in the form of written reprimands which shall be signed by the employing official.

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5. Employees not required to be con-


What kind of organized orientation training is conducted for new employees?

1. Conduct a survey at each appropriate operating level or geographic location for the purpose of discovering and correcting weaknesses.

2. Analyze employees' needs for improvement of the supervision within the framework of the new program, and make sure easy training facilities are available.

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Why NYC Employees Leave Their Jobs; Transit Survey Puts "Dissatisfied" First

By FRANCIS KELLY

One difficulty which the City of New York is facing now is that of holding on to its employees. An employe who has been out of work for one year and is about to find himself in a new position is one year and... Others leave and the fact that the City cannot hold on to them is no indication that those which are lost in industry are... The Board of Transportation, finding that receiving employees a large number of... The leading reason why people... Only about 21 percent of the veterans who are released from the armed forces for the purpose of going into the merchant fleet; 65 percent are...\n
There's an $8,000 Job Awaiting the Right Man

By JEROME VALE

There's an $8,000 a year job open in the New York City Department of Purchase as the Director of the Bureau of Stores. Mayor LaGuardia has said that it is one City job which doesn't call for a politician. The City Charter provides that the Director of Stores shall... In the past ten years, the Department of Purchase has saved the City Department of Purchase brings in...\n
CIVIL SERVICE LEADER Page Three

Tuesday, February 8, 1944

WNYC transmitter in New York City more than 50 million dollars, and in addition to buying things in quotas for all City Departments, it also manufactures... The Bureau of Stores usually deals with foreign and domestic firms, and it is always on hand at all times, and that only the best and most reliable are selected as Foreign or domestic qu... By salvaging items like half-used...\n
Disability Discharges

Here's the latest ruling of the New York City Civil Service Commission on the discharge of 312 persons on eligible lists who are dissatisfied with their jobs. In all, 89 were discharged for... 2. The investigation Bureau will... 3. The Board of Transportation, finding that exceeding the number of employees who are... Of these workers from the City who has passed his probationary period may resign. This is similar to the practice of the Federal Government and...\n
Civil Servants Are First With Blood Donations

A worker in the Brooklyn Navy Yard collapsed at work from a heart attack and was rushed to the hospital. A report came back to the Yard that he needed a blood transfusion, and the moment the four o'clock whistle blew, Yard employees who went to the aid... With Blood Donations

Civil Servants Are First

There are 217,000 employees, of whom there are 217,000 employees in all departments. All that the Commission has... Another fairly large group is... Of those who are leaving the City jobs for other reasons include; resignations... the Board of Transportation brings in... A new job was reported to change his record to eligible...\n
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Lieutenant Murray Blum, radio operator on a Liberty ship and former radio operator at New York City's radio station, WNYC, was reported missing at sea a few... Lieutenant Blum's ship was in...\n
Recent Action On NYC Lists

Following are recent certifications made by the NYC Civil Service Commission to departments having vacancies for new appointments or promotions.

**NEW YORK CITY DEPARTMENT OF SANITATION**

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In the NYC Departments

**Orphans of the Bonus**

Employees of the New York City Board of Education and the Municipal Workers (Highwater Edison, which runs the City colleges) are civil service employees.

But the Mayor’s Bonus, which covers all other city employees (except the Municipal Workers), left them out in the cold.

After receiving letters for 45 years, they were granted increases in line with the general increases for, if they hadn’t heard something about being permitted to sign the books to get the January 1, 1944 cost of living increase.

Still trying

From Bonn, Germany, Education officials come word that they’re still trying to get the Mayor’s Bonus, which includes the Municipal Workers and the Budget Bureau and work out some arrangement.

The trouble seems to be that the Mayor doesn’t want to provide money out of his own funds to grant the increase.

Already faced with a tight budget, he doesn’t want to make the request.

**Compensator**

Just Tallulah And Me

One of the most dared men in the New York City Department of Transportation pays its employees, from Motorman to Conductor.

Much was done by the New York City Commissioner of Transportation, Edward C. Maguire. Mayor LaGuardia, who is in charge of the Transportation Department, has also been ordered by the New York City Government to appoint a new transportation policy.

From Workmen’s Compensation Law.

Some of the problems which are going to be considered are:

1. Persons who have been dismissed by the Civil Service Commission.
2. Those who have been dismissed by the Civil Service Commission.
3. Persons who have been dismissed by the Civil Service Commission.

To make sure that no one is going to be working for the Civil Service Commission.

The New York City Board of Transportation pays its employees, from Motorman to Conductor.

The New York City Board of Transportation pays its employees, from Motorman to Conductor.

**Welfare**

Policy the Same

The announced program of objectives for the State, County, and Municipal Workers of America at the Department of Transportation indicates that, in some respects at least, the New York City Department of Welfare has shifted to a new policy.

Even the fact that the word ‘‘welfare’’ was not used in the program means that, in some ways, the New York City Department of Welfare has shifted to a new policy.

**Promotions Won’t Cease, Says NYC Budget Head**

Fears of New York City employees that the cost of living bonus would mean a stoppage of promotions were allayed last week. In a letter to the American Federation of State, County and Municipal Employees, Budget Director Joseph J. Patterson assured City employees that their promotional opportunities would not be jeopardized.

**Correction**

Employees Win Merit Awards

On Saturday morning, February 8, the New York City Corporation Dept. was honored by a gathering of welfare workers at the Municipal Building. The Corporation Dept. was presented to James F. Smith, the Commissioner of Welfare, and 5 p.m. on the above dates at the auditorium of the Central High School, 157 W. 67th St.

Lectures will start promptly at 9 a.m. Those who partake of the New York City Hospitals will be in the employ of this Department. It is expected to be open on January 1, 1944, having been a total of about fifteen years.

** Hospital**

Long History

The New York City Hospitals Department has a long past.

In a recent address, part of the statement was made for clause 3 and 4 and candidates. Commissioner Edward M. Hernon retained the growth of the department.

The City almshouse was built on the same site.

Mrs. Margaret D. DeWitt, re-appointed as Director of the Municipal Welfare, has been selected as the designated Director of the Bureau of Personal Welfare.

Miss Edith Alexander as director of welfare services, with employees and employees. The City’s Department of Welfare.

**Bowl Over the Blues**

**Fire Up**

Mr. and Mrs. Phil Cullen, of the Panama Canal, have given an automobile and a horse to the Boy Scouts of the City.

These cards will bear the name and birth date of persons...
FEDERAL WORKERS

Your next pay increase depends on the passage of the Scanlon Resolution. The resolution would establish a Federal Wage Board to adjust salaries of Federal workers to meet the sharp increase in the cost of living. Passage of the Scanlon Resolution would give you a new pay schedule based on the cost of living. Organized support will be successful in passing this bill. Congressman Arthur G. Klein is the New York representative on the House Civil Service Committee. Congressman Klein is in support of the Scanlon Bill and is at a Rally on Monday, February 14th, 4 p.m., at the Fraternal Clubhouse, 110 West 42nd Street. Don't miss this meeting.

United Federal Workers of America, C.I.O.
NEW YORK REGIONAL COUNCIL
25 West 22nd Street, N. Y. C.

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FEDERAL WORKERS

What Every Policeman Should Know

In response to many requests, Police Calls last week began running the answers to the most recent Police Lieutenant examination. The material is of such a nature that it can be used as study methods you would pursue in order to pass the examination.

I would like to make a survey of the duties of a Police Lieutenant. The material is of such a nature that it can be used as study methods you would pursue in order to pass the examination.

EARL H. MILLER

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POLICE Calls

FIRE DEPT.

Study Aids for Promotion

Here is another selection of material provided by the New York City Fire Department who are interested in your advancement as a Fire Officer. Selections have been made by Dr. Haskin, head librarian of the Municipal Reference Library, and the Municipal Building, Manhattan, where the books and study aids may be obtained. The first part of the bibliography appears in last week's LEADER. CHIMNEYS AND EXHAUSTS

MANHATTAN INSTITUTE

Another Change in Lieut. List

Another change was made in the Police Department's promotion list by the N. Y. C. Civil Service Commission last week.

FRANK J. GREENE

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TECHNICAL SCHOOLS

THE SCOUT

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The election of Edward Longhine to succeed in Tampa the city's mayor for the second time in six years. Justice Ferdinand Pecora sufficient evidence to the Democrats for the Democratic nomination in the November election. Mayor Wagner should decide now or no later. It is possible the real ambition of his opponent is to become one of the Secretary of State candidate for the Republican ticket. Meanwhile, the department is losing another batch of names from the list.

Robert, 21, early in his career, came upon a man who had just finished a case.

The Commission believes that the major ground for the lawsuit by the appropriate to a provision in H. R. 882 which would give veterans a $2,500-a-year job under Dewey. And don't be so sure that Dewey's a man of fair character.

The Commission indicates its opposition to a provision in the Stanes bill providing that "except for positions to which the military or naval service of the United States shall be attached, all persons who are not qualified for military service shall be entitled to receive a pension of not exceeding $900 per annum."

The Commission believes that Congress should be made aware of the need for medical care for veterans who have been discharged with disabilities but do not qualify for pensions.
Ideas for Improving State Personnel Setup

A ten-point program under which operating departments in State service can carry their share of the responsibility for efficient personnel administration has been outlined by Fred A. Schumacher, of the Department of Social Welfare. Mr. Schumacher listed the following points:

1. Operating departments should—
   a. review their entire title structure to be sure the titles are accurate and that the classification is properly maintained.
   b. take proper action with respect to new and reclassified positions.
   c. operate in a spirit of fairness and cooperation with the Civil Service Department.

2. Operating departments should be of inestimable value not only to the personnel administration, which would be of immediate assistance in building up and using the library of the Department of Personnel policies to bring about more efficient personnel administration more of a science.

3. Operating departments should—
   a. provide data on fears and job assignments, especially on positions which are not in their own line of work.
   b. develop a system of periodic rating devices.
   c. review their present program to see about improvements.

4. Operating departments should—
   a. speed up the examination process by improving examination procedures and reducing examination costs.
   b. keep in mind that regular and competitive examinations are conducted with the idea that they are for new appointments and not for promotions.
   c. keep in mind that the examinations are one of the most important steps in personnel selection.
   d. keep in mind that examinations are not only for vacancies, but also for determining the qualifications of employees who are not in the examination system.

5. Operating departments should—
   a. assist the Department of Civil Service in publicizing examination announcements as widely and as fully as possible in order to attract the greatest possible number of eligible candidates.
   b. assist the Department of Civil Service in publicizing examination announcements as widely and as fully as possible in order to attract the greatest possible number of eligible candidates.

6. Operating departments should—
   a. assist the Department of Civil Service in the pooling of personnel policies to bring about more uniformity on such common matters as vacancies, rank, leave, overtime, leave of absence, etc.
   b. give much more thought to the plan for rating employees, so that the rating concept will not be merely a formality. The ratings must be based upon the performance of employees and must be utilized by the Government in making personnel decisions.

7. Operating departments should—
   a. give much more thought to the plan for rating employees, so that the rating concept will not be merely a formality. The ratings must be based upon the performance of employees and must be utilized by the Government in making personnel decisions.
   b. give much more thought to the plan for rating employees, so that the rating concept will not be merely a formality. The ratings must be based upon the performance of employees and must be utilized by the Government in making personnel decisions.

8. Operating departments should—
   a. give much more thought to the plan for rating employees, so that the rating concept will not be merely a formality. The ratings must be based upon the performance of employees and must be utilized by the Government in making personnel decisions.
   b. give much more thought to the plan for rating employees, so that the rating concept will not be merely a formality. The ratings must be based upon the performance of employees and must be utilized by the Government in making personnel decisions.

9. Operating departments should—
   a. assist in building up and using the library of the Department of Civil Service.
   b. assist in building up and using the library of the Department of Civil Service.
   c. assist in building up and using the library of the Department of Civil Service.

10. Operating departments could—
   a. consult with one another on difficult personnel situations and discuss the handling of common problems.
   b. consult with one another on difficult personnel situations and discuss the handling of common problems.
   c. consult with one another on difficult personnel situations and discuss the handling of common problems.

State Assn. Aids Bill to Extend Preferred Lists

ALBANY.—The complete support of the Association of State Civil Service Employees behind the legislation that has been placed before the Committee on Labor, Welfare, Supreme Court Justice and Public Welfare of the Senate will aid in the passage of Senate Bill 284, which extends the present expiration dates, June 30, 1944, beyond the present expiration dates, June 30, 1944.

The bill would continue the State Civil Service Employees Preferred Lists on the present basis and provide an opportunity for architects, engineers and others who are not now in the service, with the State facing a critical period in its operation of the present expansion program, it is deemed essential in the interest of efficient service to the State to provide the extended lists.

Commissioner Fisher, who is in charge of the list of the Association, which are in effect part of the separate legislation, will address the Committee, Head of the Personnel Office, by H. D. Fisher, president of the commission.

These preferred men, said Senator and Assistant Commission-
Hire and Fire

An employee discharged by the wrong person may have food grounds for an appeal to a recent court ruling. The case involved a supervising nurse who was discharged from her non-competitive class position in a Suffolk County hospital. Under the county personnel rules applicable to her post, she could be rehired by her appointing officer if she wished to be restored.

Despite not being dismissed by her appointing officer, the Westchester County Commissioners of Public Welfare, the nurse was told by the Nursing Service that she was not spending too much of her time "running children" and had criticized another nurse. The court held that the appointing officer had the sole power to remove the employee and that the record in the case failed to show that this power was ever exercised.

Court Review of Reprimands

War problems which have been given official reprimands amounting to discharge of employees. Where the evidence failed to show the merits of the charges, the nurses, who were employed after the ruling of the New York State Supreme Court, were reinstated.

The veterans of prior wars were occupying competitive class positions. The subordinate exempt or non-competitive employees did not have the right to appeal. The court held that the employees were entitled to a court review of the charges.

Hudson River State Home

The previous week's edition of the New York State Department of Public Welfare's newsletter, Hudson River State Home News, included updates on the progress of the institution and its residents.

Awards and Recognitions

In accordance with the reported policy of the State Civil Service Department, the following individuals were given awards for their contributions in their respective fields:

- James O'Toole, Angelo Syracuse, and Max Hill, secretary-treasurer.
- Mary Wirt C. Groom, acting director.
- Mrs. Marion Smith Raymond, R.N., instructor in psychiatric nursing.
- Robert B. W. Day, chairman of the chapter.
- Ethel West was absent because of illness.

New York City News

- This instructive and enlightening event focused on the model salary plan for employees of public utilities.
- The plan is designed to provide broad coverage for personal accident, accidental death, and disability.
- The plan has many advantages, including a premium that is lower than the average for similar coverage.

New World of Selling

- This series of articles provides insights into the world of selling.
- It highlights the importance of continuous improvement in selling techniques.

MUSIC PLAYING CARDS

- These cards each have a different musical instrument and its correct note.
Government Openings

This is general information which you should know about Employment opportunities and the opportunities of the Public Service. There are forms or written information on the subject which you should secure. These forms or written information should be free of defects which would constitute employment hazards. However, some of these defects may prevent further action toward the ability of the question of the positions are open to all persons.

Positions are open for positions of employment in the Public Service. Thousands of new positions of employment in the Public Service are open for positions of employment in the Public Service. You should secure these positions of employment in the Public Service.

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Help Wanted—Male

**WESTERN ELECTRIC CO.**

In Peace
Since 1876.

**NEW YORK, N.Y.**

**NEEDS**

Mechanics

Men with machine or tool shop experience

Electrical Testers

For all types of communication equipment

**APPLY**

Employment Department

11th Ave. & W. 54th St., N.Y.C.

**Help Wanted—Female**

Girls or Women

**Help Make**

FARMER'S CANDIES

**No Experience Necessary**

—Part or Full Time

Apply 83 Clifton Place, Brooklyn

Take 8th Ave. subway QG train to Chambers St. Station

Full time workers need release statement.

---

**CLERK — TYPIST**

Permanent Position

5 Day—40 Hour Week

Apply between 10-12

3rd Floor

Employment Office

**The Namm Store**

STENOGRAPHER—LEGAL

Preferred—but Desire to Enter Field Will be Considered.

Apply between 10-12

3rd Floor

**The Namm Store**

452 Fulton St.

Help Wanted—Male and Female

---

**ASSISTANT TO PERSONNEL DIRECTOR**

A Government Agency has a permanent opening for a Uni-

versity graduate, (male or female), as an assistant to the

personnel director, who can administer and manage tests

for promotion and qualification, do job classification, etc.

**SALARY OPEN (PROBABLY $900)**

Submit detailed resume of experience training and non-

redundancy.

**BOX 123**

Cromwell Advertising Agency

122 E. 42nd St., N.Y., N.Y.

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**SELL YOUR TALENT TO RADIOTO STAGE & SCREEN**

**Experienced Children, Adults, Immediately Promoted and Managed on Film and Stage.**

**ORNATO STUDIOS**

1005 W. Waukegan Rd., 38th St., 3rd Floor

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**HELP WANTED**

For a Home Shop, 2 P.M. to 5 P.M.

**July 2nd, 3:00 PM.**

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**CIVIL SERVICE LEADER**

Page Eleven

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**THE JOB MARKET**

The Job Market is designed to help orders and jobs get together.

The positions listed are gathered from newspapers and other media, and are arranged in categories which will be most helpful as a basis for searching. However, the listings are not intended to rent the entire column rather than individual ads. Unless otherwise stated, all addresses refer to New York City.

---

**HELP WANTED—Male**

**WEATHERCOAT MANUFACTURING CORP.**

Queen Ave., L.I.C.

MACHINISTS

LATE HAMPS

MILLING MACHINE

TURRET LATHE HANDS

SHAPING HANDS

—Alsone:

—MACHINISTS

—LABORERS

—MACHINISTS

—LABORERS

—MACHINISTS

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Tuesday, February 8, 1944

CIVIL SERVICE LEADER

WHERE TO DINE

U.S. Jobs

(Continued from page 35)

V2-115—Labor (F), $375 per year.
V2-116—Labor (M), $415 per year.
V2-120—Labor (F), $350 per year.
V2-121—Labor (M), $375 per year.
V2-122—Labor (F), $375 per year.
V2-123—Labor (M), $400 per year.
V2-127—Labor (F), $325 per year.
V2-128—Labor (M), $350 per year.
V2-129—Labor (F), $350 per year.
V2-130—Labor (M), $375 per year.
V2-131—Labor (F), $375 per year.
V2-132—Labor (M), $400 per year.
V2-133—Labor (F), $325 per year.
V2-134—Labor (M), $350 per year.
V2-135—Labor (F), $350 per year.
V2-136—Labor (M), $375 per year.
V2-137—Labor (F), $375 per year.
V2-138—Labor (M), $400 per year.
V2-139—Labor (F), $325 per year.
V2-140—Labor (M), $350 per year.
V2-141—Labor (F), $350 per year.
V2-142—Labor (M), $375 per year.
V2-143—Labor (F), $375 per year.
V2-144—Labor (M), $400 per year.
V2-145—Labor (F), $325 per year.
V2-146—Labor (M), $350 per year.
V2-147—Labor (F), $350 per year.
V2-148—Labor (M), $375 per year.
V2-149—Labor (F), $375 per year.
V2-150—Labor (M), $400 per year.
V2-151—Labor (F), $325 per year.
V2-152—Labor (M), $350 per year.
V2-153—Labor (F), $350 per year.
V2-154—Labor (M), $375 per year.
V2-155—Labor (F), $375 per year.
V2-156—Labor (M), $400 per year.
V2-157—Labor (F), $325 per year.
V2-158—Labor (M), $350 per year.
V2-159—Labor (F), $350 per year.
V2-160—Labor (M), $375 per year.
V2-161—Labor (F), $375 per year.
V2-162—Labor (M), $400 per year.
V2-163—Labor (F), $325 per year.
V2-164—Labor (M), $350 per year.
V2-165—Labor (F), $350 per year.
V2-166—Labor (M), $375 per year.
V2-167—Labor (F), $375 per year.
V2-168—Labor (M), $400 per year.
V2-169—Labor (F), $325 per year.
V2-170—Labor (M), $350 per year.
V2-171—Labor (F), $350 per year.
V2-172—Labor (M), $375 per year.
V2-173—Labor (F), $375 per year.
V2-174—Labor (M), $400 per year.
V2-175—Labor (F), $325 per year.
V2-176—Labor (M), $350 per year.
V2-177—Labor (F), $350 per year.
V2-178—Labor (M), $375 per year.
V2-179—Labor (F), $375 per year.
V2-180—Labor (M), $400 per year.
V2-181—Labor (F), $325 per year.
V2-182—Labor (M), $350 per year.
V2-183—Labor (F), $350 per year.
V2-184—Labor (M), $375 per year.
V2-185—Labor (F), $375 per year.
V2-186—Labor (M), $400 per year.
V2-187—Labor (F), $325 per year.
V2-188—Labor (M), $350 per year.
V2-189—Labor (F), $350 per year.
V2-190—Labor (M), $375 per year.
V2-191—Labor (F), $375 per year.
V2-192—Labor (M), $400 per year.
V2-193—Labor (F), $325 per year.
V2-194—Labor (M), $350 per year.
V2-195—Labor (F), $350 per year.
V2-196—Labor (M), $375 per year.
V2-197—Labor (F), $375 per year.
V2-198—Labor (M), $400 per year.
V2-199—Labor (F), $325 per year.
V2-200—Labor (M), $350 per year.
V2-201—Labor (F), $350 per year.
V2-202—Labor (M), $375 per year.
V2-203—Labor (F), $375 per year.
V2-204—Labor (M), $400 per year.
V2-205—Labor (F), $325 per year.
V2-206—Labor (M), $350 per year.
V2-207—Labor (F), $350 per year.
V2-208—Labor (M), $375 per year.
V2-209—Labor (F), $375 per year.
V2-210—Labor (M), $400 per year.
V2-211—Labor (F), $325 per year.
V2-212—Labor (M), $350 per year.
V2-213—Labor (F), $350 per year.
V2-214—Labor (M), $375 per year.
V2-215—Labor (F), $375 per year.
REAL ESTATE DIRECTORY

Houses for Sale

- For Civil Service & Government Employees
- Soldier's Wife
- Woolworth's
- Modern Family's Dream
- Brick, 11 rooms, 2 baths, stall showers.
- Finished Basement
- Tub and Shower
- Rent
- Farm
- Homelike Room
- Other features:
  - (1 block from)

- To all Civil Service Buildings
- In the type of property you want,
- Swimming Pool
- Solarium
- in Astoria, Jackson Heights, Elmhurst, Woodside,
- Queens and Long Island

- For Every Type Steel Casement
- Made of the Finest Flexible Slats
- Easy to Install
- Easy to Remove
- Frames: $2.50
- Sashpieces: $1.50
- Full Line of Hardware
- American Casement Co., 1051 3rd Ave., N. Y.

- Place Tap Room Inc.
- Limited Partnership Agreement
- For the purpose of forming a Limited Partnership
- Under the name of TOPAZ FROCKS in the State of New York
- For the benefit of ELAINE FRANK, ROBERT FINKELSTEIN, and CARLOS ASCHNER & CO.
- The following are the names and addresses of the limited partners as of January 7, 1944:
- ELAINE FRANK, 10 East 59th St., N. Y. C.
- ROBERT FINKELSTEIN, 150 E. 42nd St., N. Y. C.
- CARLOS ASCHNER & CO., 290 Fulton Ave., Hempstead (787)
- The general partners are:
- ELAINE FRANK, ROBERT FINKELSTEIN, and CARLOS ASCHNER & CO.
- The operations of the business are to be conducted by
- ELAINE FRANK
- ROBERT FINKELSTEIN
- CARLOS ASCHNER & CO.
- The business is the manufacture and...
"Miracle of Morgan’s Creek" 06%
RADIO CITY MUSIC HALL—
BOLLYWOOD—
VICTORIA—
PARAMOUNT—
“Ouuy Named Joe” 66%

Leaf Readings an entertainment feature.

3 Shows Nightly, 8:30, 12, 2:30

“North Star”,. 06%

Gumbo and Mexican Chile

Zimmerman’s Hungaria
One of the best restaurants in the city.

Vincent’s

Jock’s Place
Come Early—You’ll Stay Late

Brooklyn Restaurants

VIRGINIA RESTAURANT
327 West 40th St., East of Broadway Saturday, after 8:30 P.M. LOCUCR 3-0115.

WILFRED’S

Hampshire House

The Lodger” 86%

Birthdays, Anniversaries, Ladies Day

JOHN’S

GARDEN INN

THE BEST FOOD...

The Management

If you have any questions, please don’t hesitate to ask.

JONAH’S

CIVIL SERVICE LEADER

Page Fifteen
NYC Exams

Applications for the positions and opportunities listed below are now being accepted at the New York City Civil Service Commission. Applications forms may be obtained or by mail between 9 a.m. and 4:30 p.m. on Saturdays, at the Application Bureau of the Commission, 96 Duane Street.

Stock Assistant

Board of Transportation (Women) 
Salary: $3,500 up to and including $7,830 per annum.

Applications: to 4 p.m., Feb. 17.

Applications are not accepted, the fee will perform custodial, related labor and clerical duties in the Department of Education. Applicants should be over 50 and be able to climb steps and to walk at least one mile.

Salary: Up to $1,800 per annum including salary of required help.

Applications for the positions may be obtained from the Department of Education.

There'll Be No Fire Dept!

With the threat of "Overstays" hanging over their heads, 5,000 New York City firemen are reported to be unable to secure the confidence of the people. The firemen are made to attempt to obtain a promotion to the post of chief engineer.

Since September 15, 1944, the Fire Department Board of Education has not recognized any agreements for members of the force. Members of the Police, on the other hand, are being deferred and promoted to higher ranks with the City.

Eligible individuals of the Uniformed Firemen's Association must be at least 35 years of age, hold a New York City Fire Department's Diploma, have served continuously at least one year and have served in the title (or an equivalent title) next to the title for which appointment was made. Applicants must be able to pass the practical-oral test to be held on March 8.

EEOC Clerk Test

Salary: $1,200 up to and including $1,800 per annum.

Applications: to 4 p.m., Feb. 17.

Salary: $300 per annum.

Applications to February 10.

Eligible individuals of the Board of Education must be at least 35 years of age and have served continuously at least one year in the title (or an equivalent title) next to the title for which appointment was made. The test will be held on March 8.

EEOC Clerk Test

Salary: $1,200 up to and including $1,800 per annum.

Applications: to 4 p.m., Feb. 17.

Salary: $300 per annum.

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