WASHINGTON—Do you have money coming as a result of a recent General Accounting Office decision on night overtime? Thousands of federal employees are collecting back pay, but untold thousands have failed to put in claims.

The decision has most effect on those overtime worked at night must be paid at a differential rate rather than on the basis of the day rate. For the past 10 years since overtime pay has been authorized most government agencies have paid for it on the basis of the day rate. The decision most affects the War and Navy Department employees, workers at Government Printing Office, Bureau of Pensions and Improvements. But many other agencies are also affected.

If your answer is yes, to all the following questions, the government will pay you. If you are still working for the agency the payroll officer should tell you. If you have left, go back and ask for it or write a letter asking for it.

1. Have you ever worked overtime—more than 48 hours a week—while doing the night work?
2. Was there a higher rate paid for working nights than was paid for working day hours?
3. The agency will tell you this.

If you think the answer is yes to these three questions here is what to do:

Find out how many overtime hours you worked at night. If you are still working for the agency the payroll officer should tell you. If you have left, go back and ask for it or write a letter asking for it. Follow for money owed for night overtime and overtime pay rates.

There is no special form to fill out. "We want to have as much info as possible on the question of how much overtime you worked at night. The GAO decision ruled that the claim should be in the form of a letter to the head of the department for which you worked. The GAO says that you must include in your letter all you know on the subject. If you think the answer is no, you don't get a response in a reasonable time, send a copy of the claim to General Accounting Office, Washington, D.C.

For money beyond that, the claim will have to be referred to GAO for payment. If you think the answer is no, you don't get a response in a reasonable time, send a copy of the claim to General Accounting Office, Washington, D.C.

For money beyond that, the claim will have to be referred to GAO for payment. It may take some time for the agency for which you worked to get back to you telling you how much overtime you worked at night. Do not, but be sure, follow up letters, that your request for this data has not been asked. Apply for it in person if possible, but be sure, the add address does not exist or isn't available.

The Proposed Plan
Under the proposed plan, considerate employee support at the time, there would be three types of promotions:
1. Regular automatic promotions to employees who received satisfactory or better on an examination before being employed by the Civil Service Commission.
2. Promotions without tests to employees who have the ability to do the work, but just can't manage to pass an examination.
3. Accelerated promotions for those who have the ability and desire to pass but need some help in getting the education, training and experience necessary to pass them for the same rate of pay.

Example
For a particular job, the proposed plan would retain an ordinary satisfactory standard of work, which would go to grade 1 for five years, then to grade 3 and for several years after. The ordinary employee would then know that if he came into a City clerical job, he could look forward to a series of regular promotions. But the clerk whose work turned out to be well above the average would receive faster promotions. He would serve five years in each grade until the promotional ladder to which he belonged was filled. When the ladder was filled, he would be promoted to the grade directly above.

In addition, the Civil Service Commission would not hold promotional examinations to which a clerk would be eligible after serving five years in grade 2 or two years in a higher grade. The Commission would have the additional incentive to attract the highest caliber of employee to take jobs with the City.

At present, while New York City employees are eligible for promotion examinations for short periods of time on the job, the ordinary employee has no way of knowing who has been at the same grade for five years and who has not. His chances of passing a based promotion examination are made much more difficult than for the employee who just started work, but just can't manage to "stick" in the examination room.

A system of automatic promotions based on performance and seniority would give them a chance to get ahead, too, many employees believe.
UNRRA Recruits
Directly From Washington

The Social Security Offices in Baltimore are again recruiting
help in the metropolitan area. This agency, which will continue
operations long after the war, offers an opportunity to learn modern
business methods in the service of men and women between 18 and 66.

The starting salary— including the learning period— is $1,800 a
year for a 48-hour week. Trainees are wanted to learn the operations
of the I. B. M. Card Punch, Tabu-

ating and Card Sorting Machin-
es. Those who are selected to learn the Card Punch machine
will be promoted to $1,702 a year
within one month.

Typists and general office clerks
are also needed as soon as possible.

The agency reports considerable
interest, with boarders for $1 a
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Apply all week to Miss McCo-
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National, NYC Postal Clerks
Are Feuding

All is not bliss in the National
Federation of Post Office Clerks.
In fact, reports from the recent
Indians: of the Convention of the
national organization, which is al-

erated with the APL, show that
the feud between the national of-
ficers and the leaders of Local 300
the New York City made one of the
highlights of the convention.

The New Yorkers claim the
reduced pensions were approved by
the national officers.

Two branches of the na-

dional office and the Philadelphia
office were in agreement with the
statement that the Philly group failed
their local in its attempts to
examines its books. Finally,
the two groups were
unequal amounts and of
their notes at the convention.

Slap-Back Strategy

According to members of the
New York local, the national of-
ficers adopted a strategy to
ship back the NY and Phila-

delphia locals when they contin-
tently criticized the Washington
headquarters for action in fighting for
improvements in the national order.

William T. Brown, president of
Local 300, from the New Yorkers at
the Convention.

$34 to $46 a Week
In Wide Range
Of Positions

The United States Employment
Service states that men and women
should report to the Quartermaster
Repair School, 125 West End Avenue,
New York City.

There are several hundred vac-
ancies at salaries ranging from
$34 to $46 a week, in a wide
range of positions including
Craftsmen, Mechanics, Machinists,
Radio Mechanists, Electricians,
Administrative Clerks, etc.

Persons interested in these
jobs should apply at the Federal
Security Service Office, 125 West En-
d Avenue, New York City.

54-Hour War Dept. Week
Shows Negative Results

WASHINGTON—Resignations, soaring sick leave, growing
industrial dissatisfaction, and no increase in work output as
plaging Arm Service Forces since its no-leave and 54-hour
week mandate. But officially there is no admission of the
facts and no indication of when the order will be relaxed.

It is generally believed that offi-
cials are concerned over what
may happen. Checks in all offices are
being made quickly to determine
exactly what the situation is.

Soldiers deserted, the
Reconciliation agency of the Army
against the order that forces to work
and enlists men now with ASP
service. They are trapped by the
no-leave restrictions and are
work on an hour longer a day than
the previous 40-hour week mandate.

Of the men are recovering
from wounds and disease but
enlisted men now with ASP
are statements that men who have never
left the safety of Washington — while they are
forced to put in their 48 hours
work week.

Among civilians the order has re-
sulted in steady growing disappoi-
timent and lower of morale. The check that is being made shows
practically no increase in work out-
put. There is still the prevalent
opinion that the order was intended
the rigid week system and not
the public work-back log. It was simply a matter of
work load didn't warrant the extra
hours.

It is generally believed that ter-
mination of the order will result in a relaxation of the order
and possible return to the 40-hour
week. Some offices might cut down
before the end of fighting in Europe.

Unemployment Pay Fight
Rages: House vs. Senate

WASHINGTON—An uphill fight for inclusion of un-
employment compensation for government workers
and travel home pay in the George M. Patrick bill is being
fought in the Conference Committee, consisting of Senate and
House members.

Senate members are steadfast in
their opposition to keep these
sections of their original bill intact. The claims that government
workers should be treated as
federal employees is repeatedly
upheld.

House members are just as ad-

vocites in backing up action of the
President. They claim that the
President's authority to make such
laws is within the law.

There are two sections of the
President's order that are opposed
this. This (so-called "total") is in the
reduced pensions of federal
employees.

The amount of deposit must be computed on all of such
service when he had no retirement
status?

Deposit can be made at the time
his annuity claim is actually
filed. He has the option of eliminating such service for annuity
 computations purposes.

Service would it be desirable not to claim credit for this
service?

Deposit is required covering service rendered prior to August 1, 1920.

May deposit to cover past service be made by an employee after
his separation from service?

Deposit can be made at the time he annuity claim is actually
filed. He has the option of eliminating such service for annuity
 computations purposes.

Deposit in excess of the deposit period, to give him the
maximum or rear the maximum annuity.

Deposit must be computed on all of such
service, exclusive of the deposit period, to give him the
maximum or rear the maximum annuity.

May an employee elect to make deposit for only a portion of the
service when he had no retirement status?

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If you're on a NYC Eligible List, the Following Table is for You.

<table>
<thead>
<tr>
<th>Title of List</th>
<th>Last Name</th>
<th>First Name</th>
<th>Last Name</th>
<th>First Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLEANER (MEN)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temporary appointment at $1200</td>
<td>Exhausted</td>
<td></td>
<td>Exhausted</td>
<td></td>
</tr>
<tr>
<td>CLEANER (WOMEN)</td>
<td></td>
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<tr>
<td>Temporary appointment at $1200</td>
<td>Exhausted</td>
<td></td>
<td>Exhausted</td>
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<tr>
<td>CLERK, GRADE 1</td>
<td></td>
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<tr>
<td>Temporary appointment at $1200</td>
<td>Exhausted</td>
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<td>CLERK, ASST.</td>
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<tr>
<td>As Asst. Operator</td>
<td>Exhausted</td>
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<tr>
<td>CORRECTION OFFICER (MEN)</td>
<td></td>
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<tr>
<td>Temporary appointment inside City</td>
<td>Exhausted</td>
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<tr>
<td>Temporary appointment outside City</td>
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<tr>
<td>CONDUCTOR</td>
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<td>Office Attendant</td>
<td>Exhausted</td>
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<tr>
<td>JANITOR CUSTODIAN, GRADÉ 3</td>
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<tr>
<td>List terminated after 4 years.</td>
<td></td>
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</tbody>
</table>

### Department of Sanitation

- **Titles**
  - **Patrolman** and **Fireman**
  - **SANITATION MAN**
  - **CLEANER** (Women)
  - **FIREMAN**
  - **PATROLMAN**

### Department of Water Supply, Gas and Electricity

- **Patrolman** at $1,500
- **Fireman** at $1,500
- **Janitor**

### Department of City Railways

- **Patrolman**
- **Fireman**

### Department of Public Service

- **Patrolman**
- **Fireman**

### Department of Water, Supply, Gas, and Electricity (NYC)

- **Patrolman**
- **Fireman**

### Department of Water, Supply, Gas, and Electricity (City)

- **Patrolman**
- **Fireman**

### Department of Water, Supply, Gas, and Electricity (State)

- **Patrolman**
- **Fireman**

### Department of Water, Supply, Gas, and Electricity (County)

- **Patrolman**
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### Department of Water, Supply, Gas, and Electricity (Federal)

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Talk Back To The Politicians!

THIS is the political season. This is the time when the public is taken to task by the politicians. I have read, I have heard, I have listened. Civil service employees have plenty of troubles — and this is one time when they can tell the politicians. It's time to listen to you. This is the time of year he can't give you the old brush-off. He needs you.

Civil service employees constitute a tremendous political power. And more than other groups, they are a unified force. Why? Because, for example, you have 40,000 State employees with the same boss, and pretty much the same problems. You have 150,000 New York City employees with the same boss, and pretty much the same problems.

Do you think a politician is going to listen to that kind of power? You bet he will!

So when the boys come around to your bailiwick, and tell you how great they are, and what they are doing to do for you — make sure! Do your own talking. Now is the time you can make it stick.

The 54 Hour Work-Week Doesn't Pan Out

WHEN the Army Service Forces of the War Department introduced a 54-hour work-week and cancelled all Sunday hours, THE LEADER took a wait-and-see attitude. We went on the assumption that General Somervell knew what he was doing, and that if the 54-hour work-week was necessary, the Army employees should give it a test. We certainly don't feel we're capable of telling the boys how to win the war, but we do want to draw some conclusions from the facts.

Well, the test has shown, according to our Washington correspondent, that:

1. Output has not increased.
2. Morale and efficiency have lagged.
3. Higher pay scales, in our view, would be reduced to the permanent minimum.
4. Higher overtime is the rule. If the 54-hour work-week is a failure, in terms of meaningful output, then the 40-hour week is also a failure. Higher overtime is the rule. And our Washington correspondent told us that the 54-hour work-week is a failure, in terms of meaningful output.

How's about reversing the procedure? Suppose the boys come around to your bailiwick, and tell you how great they are, and what they are doing to do for you — make sure! Do your own talking. Now is the time you can make it stick.

State Employee Comments

On Felt-Hamilton

Sirs: The letter from Dalmatian School Social Worker, in which she expressed her desire and recommendation that the Felt-Hamilton law be amended to include non-professional employees, should represent the state opinion to the problem of automobile operators. We are cooperating with the Felt-Hamilton law but are not going to help.

The type of appointment should be continued as it is, and if the employee, that depend on his services and the value of his services to the State.

An employee who advances by temporary appointments through a number of supervisory and clerical positions should be permitted to make his advancement on the same basis as a professional employee, and his advancement should be based on his services and the value of his services to the State.

CLEEROMA ATTENDANT

Automatic Promotion Plan Approved

Sirs: I agree with the group of persons who think that the State of New York should have a plan which will provide that a clerk in a grade for 15 years will be promoted to a higher grade without an examination. This is necessary, I believe, in order to bring the appointment to the public attention of the service and to reduce the effort required to bring the appointment to the attention of the service.

MRS. MILDRED O'MALLEY

MERCIL, a change on the very page of the nation's concentrated, intelligent energy. This little woman, whose interests range from literature to economics, is the sort of person who can — and actually has handled a variety of careers.

Presently, with eight people under her, she works as a dairy and food inspector in the Bureau of Food Control. Mrs. Meskill, a member of the AAUW, is a notary public and a member of the Board of Education. She is the sort of person who can — and actually has handled a variety of careers.

So when the boys come around to your bailiwick, and tell you how great they are, and what they are doing to do for you — make sure! Do your own talking. Now is the time you can make it stick.

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Sirs: The letter from Dalmatian School Social Worker, in which she expressed her desire and recommendation that the Felt-Hamilton law be amended to include non-professional employees, should represent the state opinion to the problem of automobile operators. We are cooperating with the Felt-Hamilton law but are not going to help.

The type of appointment should be continued as it is, and if the employee, that depend on his services and the value of his services to the State.

An employee who advances by temporary appointments through a number of supervisory and clerical positions should be permitted to make his advancement on the same basis as a professional employee, and his advancement should be based on his services and the value of his services to the State.

CLEEROMA ATTENDANT

Automatic Promotion Plan Approved

Sirs: I agree with the group of persons who think that the State of New York should have a plan which will provide that a clerk in a grade for 15 years will be promoted to a higher grade without an examination. This is necessary, I believe, in order to bring the appointment to the public attention of the service and to reduce the effort required to bring the appointment to the attention of the service.

MRS. MILDRED O'MALLEY

MERCIL, a change on the very page of the nation's concentrated, intelligent energy. This little woman, whose interests range from literature to economics, is the sort of person who can — and actually has handled a variety of careers.

Presently, with eight people under her, she works as a dairy and food inspector in the Bureau of Food Control. Mrs. Meskill, a member of the AAUW, is a notary public and a member of the Board of Education. She is the sort of person who can — and actually has handled a variety of careers.

So when the boys come around to your bailiwick, and tell you how great they are, and what they are doing to do for you — make sure! Do your own talking. Now is the time you can make it stick.

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County Government In New York State

By FRANK C. MOORE

Public Purchasing Officers Form New Institute

The National Institute of Public Purchasing has been formed to provide new leadership in public purchasing. It will be housed in a new building which will be erected soon in New York City. The Institute will present a co-ordinated body of knowledge and professional opinion, including all regulations and codes of practice in public purchasing administration. Private industries doing business with local, state and federal governments are looking toward this Institute as one of the most important factors of public purchasing administration. In the words of the Institute: "The membership of the Institute, representing boards or purchasing agents from States, counties, cities, schools, hospitals, and a wide spectrum of other public agencies, will provide a fellowship of individuals interested in the exacting and vital function of purchasing. Their urgent need is for the development of the art of public purchasing. The Institute is a body whose members will provide the needed leadership in making public purchasing administration a more essential and more effective part of our national life."

Public Purchasing Office

The Office of Public Purchasing has been established in New York City to provide a central clearing house for all public purchasing business within the State of New York. The Office is located in an old 9-story building near the center of the city. It is planned to construct a new building for the Office, which will be located near City Hall. The new building will be designed to meet the needs of the Office and provide ample space for future expansion.

Large Purchases Planned by City Fire Departments

The International Association of Fire Chiefs and the National Fire Protection Agency have issued a report showing that the number of fires in the United States has increased by 25 percent in the past ten years. The report also states that the number of deaths from fires has increased by 50 percent. The report recommends that large purchases be made for new fire alarm systems, fire fighting equipment, and fire trucks.

Surplus Federal Road Building Equipment

Hundreds of pieces of surplus Federal road building equipment are available for sale to state and local governments. The equipment includes asphalt pavers, rolling trucks, and rock grinders. The equipment is in good condition and is available at a fraction of the original cost. The surplus equipment will be sold through a competitive bidding process.

Geophone Leak Detector Widely Used

The Geophone Leak Detector is a device used to locate underground pipelines. It is widely used by water and gas companies to locate leaks in their pipelines. The device works by sending sound waves through the earth and detecting the reflections from the pipeline. The device is becoming increasingly popular as a cost-effective way to locate leaks in pipelines.
Communities at Work

By WILLIAM E. WARREN

JERSEY LIGHTS Go On Again: State Highway Commissioner Spencer Miller, Jr. announced that New Jersey's highways will soon return to pre-war brilliance Three thousand street lights along the highways were turned off for reasons of economy when motor traffic reduced the 3:000 units have been turned on and the remainder gradually placed in operation. The increase in motor traffic has made adequate illumination imperative.

The Board of Aldermen of St. Louis is considering a new building code. The committee in charge is endeavoring to obtain the present method of naming building permits free, basing the assessment on the fair market value of the building. The present code adopted in 1914 is considered outdated and is expected to be replaced. The measure on which work was started in 1937 by a city committee appointed by the mayor.

Police in Hartford, Conn. are keeping a close eye on the hoodlum crowd. Girls of school age found loitering around military installations in that community is $150.167 of the 3,000 return to pre-war brilliance. Three thousand of the 13,000 safety lighted are being added to the city revenue. A colored tag indicating when motor traffic was reduced far below normal. 167 of the 3,000

A NEW OCCUPATION TAX ordinance in wheels Homes. Owners assess $300 annually. The annual tax applied to utility companies in that community is $150.

MIAMI MAKES Garbage Pay: Garbage free for the year 1944 is expected to add $400,000 to the city revenue. A colored tag indicating the amount paid is attached to the package and no fee is tendered residents who neglect to keep their houses clean.

Plans for a $23,000,000,000 delamination airport at Oklahoma City, to serve as a freight and passenger terminal, is almost complete. As soon as security restrictions are lifted, construction will set under way on this 1937 project. The entire airport will place the city within 75 miles of every European capital.

TOLEDO ENLARGES Fire Prevention Personal: Yelling two large bells, an auxiliary fire, a bell system and a new siren are to be a part of the Toledo system. The city manager of Toledo appointed a citizen's committee which returned a report to the city council. This month, a committee is to be established a system of increasing business output. A new set of firemen's plans and regulations will be followed the models of the National Board of Fire Underwriters.

INCENTIVE AWARDS to Kansas City municipal employees: Five fire stations are to be added to the present 18, with the addition of a new firehouse, 10th and Main. Expect a total of $200,000 to be spent in the first year. This is the second year of the system of awarding medals to the work of the firemen. The awards were established before the 1937 fire.

AN EXPENDITURE of $58,000 for the installation of parking meters has been approved by the city council of Pomona, Calif. Parking meters have been installed in every parking area in the city.

CONTRACT AWARD by the Public Housing Administration, Chicago, Ill. to W. E. Construction Co., Chicago, Ill. to construct a government residential project for 500 families.

LIQUOR STORE Profitable to Crystal: The municipal liquor store of Lake Crystal, Minn. showed a net profit of $3,112.

Community officials and employees are invited to write in about their activities. Address Editor, Civil Service Leader, W. Duane St., New York 15, New York.

Information

Information pertaining to labor relations, social service agencies, etc., is welcomed. Information may be sent by mail or telephone to: Civil Service Leader Department of the Civil Service, 34 W. 40 St., New York, N. Y. This is not to be charged for service.

Using Names

Address

Attention of

Names of items

1. ELECTRONE TUBES
   Low voltage, use on the one of the signal systems that are to be used. Tubular incandescent lights are to be installed on the various branches of the New York subway system. The lights are to be installed in the subway tunnels.

2. DARK NIGHT FIRE VESTS
   These vests are to be worn by firemen when working at night or in smoke. They are to be of a dark color with reflective strips.

3. DRY POWDER FUMES
   This is a new type of smoke that is to be used in the case of fires. It is to be used in the subway tunnels and in other buildings.

4. POSITIVE TANKS
   These tanks are to be used in the case of fires. They are to be located in the various branches of the New York subway system.

5. ALL-PURPOSE STREET FLOODERS
   These flooders are to be used in the case of fires. They are to be located in the various branches of the New York subway system.

6. FIRE HYDRANTS AND CLACK VALVES
   These valves are to be installed in the New York subway system.

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Edgar J. Nathan, Jr., President of the Board of Directors, and the President of the Board of Directors, of the City of New York, Inc.

BIG THINGS Lie ahead for Manhattan—public improvements that will render important traffic benefits and provide new jobs. The principal work of the Office of the President of the Board of Manhattan is its broad planning and execution. We are at firm grips with the tangled traffic problem in New York, and we have agreed to the use of pedestrian overpasses, on the completion of new work reduces smoke and fire; improved sewer system and we must take care of future needs. v

The City itself suffers from the problems of any given highway. The problem of any given highway is its absolute necessity. That means present traffic conditions and, particularly, expressways constitute the residual problem.

Streets to Be Widened

From Broadway to New York Avenue, a new Public Bath House will be opened. It will be a public bath house for the use of the public. The bath house will be built on the site of the old bath house.

EXPRESS HIGHWAY

For long it has been the desire of the public to have a new express highway. The proposed route will be along the route of the old highway. The route will be from Sixth Avenue to the East River Drive. The extension of the East River Drive will be from the 52nd Street to the 49th Street. There will be probably about $10,000,000.

Fire Department Radio Offices Obtain New Location

By EDWARD D. ADAMS, CIVIL SERVICE LEADER

Radio Department Commission has amended its rules regarding fire department radio offices in cities over 150,000 population, requiring them to operate their own emergency radio stations. The amendment also requires the cities to provide the stations with high frequency equipment. New rules are under consideration for small communities. The rules provide for a common radio station for several communities.

Small communities may also participate in the service by a split system or by a co-operative system. Each community would build and operate its own radio station and the stations would be interconnected. The commission may now understand the application with any common radio station.
Funds Provided For Bob Moses Portland Plan

Robert Moses, New York City Parks Commissioner, will see his Portland Plan effectuated in a way all across the continent. flock is the beginning of a program that must not be too late with too many eyes on the effort to determine the success of the plan.

"Anything Goes" or Planned Municipal Purchasing?

By ALBERT F. SULLA, Jr.
Assistant Town Attorney
Harrison, N. Y.

A Small-Town Official Analyzes Present Day Heter-Skeeter Purchasing Methods, and Makes a Suggestion for Streamlined Purchasing, Including a Buying Agent with Civil Service Status, or a Purchasing Committee Made Up Of Town Officers.

Robert Moses doesn't let his past- war planning get dry, either.

Highways In the Post-War Era

By George E. Martin
Chairman
Barrett Division, Allied Chemical and Dye Corporation

A new surface of appreciable thickness. This is the correct answer, bearing in mind the requirements of heavy laden trucks. When a new surface is placed and renewed at the edges, the highways are supporting an unprecedented weight of traffic, carrying mountains of critical war materials up and down, and across the continent.

The result is that many of our roads are urgently in need of maintenance and surfacing—a condition aggravated by the short-"turn" and "feeder" roads, as a result of industrialization.

There are steps which can and should be taken to prevent a serious breakdown of our vital military highway system. First: there is the matter of maintaining existing surfacing traffic. This involves the buying of quantities of materials which are necessary before the surfacing work can be started. Standard patching procedures cannot be used in repairing the existing surfaces. In many cases, the asphalt must be removed, because as soon as the first holes appear, the patching of these holes is insufficient to prevent the specific damage. When the small breaks in the road are wide-spread, the road is closed for the period of heavy traffic. Before the surveying of the entire present and sub-grade, necessitating a major repair operation in highways.

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The State Employee

By CLIFFORD G. SHORE
President, The Association of State New York Civil Service Employees

In writing "The State Employee" or any regular weekly feature of The Leader, which is the official organ and newsletter of the employees of the State of New York, he is writing this column with complete honesty to express his own views.

Important Place Held by Standardization Board

Each day the qualities of integrity and independence are stressed in the recruitment and promotion of State employees. The State has found it necessary to provide a standardization board to ensure that these qualities are not sacrificed in the interests of efficiency and economy. The board is composed of the Attorney-General, the State Comptroller, the Director of the Civil Service, and the State Budget Director. The board is responsible for the development and implementation of policies and procedures for the efficient and economical operation of the State's personnel system.

Counties in New York State

Because of improved methods of transportation, the counties in New York State are now being treated as a single administrative unit. This is done to facilitate the administration of the State's civil service system. The counties are divided into regions, each with a superintendent of civil service. The regions are further divided into districts, each with a district supervisor.

NYC Office Building Will Be Expanded

ALBANY—Double-loaded projects which will provide immediate office space and help bring the State's administrative buildings up to the standards set by Federal law will be started in a new building to house the State's Department of Public Works.

A recent study by the State's Department of Public Works has shown that the current space allotted to the department is inadequate. The new building will provide the necessary space for the department's operations.

"And in Albany," Commissioner Charles H. Sellers, head of the Department of Public Works, has said, "the building of a new addition to the office space of the City Hall is now under way."

Public Works Heads Clear Up Many Points for GI's Returning to Their Jobs

ALBANY—Of wide interest to all State employees engaged in military service is the fact that theirisen to the Department of Civil Service, they may be considered as still being employed by the State. The Department will consider their employment as continuing until the time a discharge certificate is received. This is true even if the employee has been given a discharge certificate prior to discharge. The Department will also consider the employee's employment as continuing until the employee's death or until the time the employee is discharged from the armed forces.

Between Question Marks

Order of New York State has been put to the test by the civil service employees. Supervisors and administrators of the State's personnel system have had to decide whether to grant promotions or to keep the employees in their present positions. The determination has been made on the basis of the employees' qualifications and the needs of the State.

The following are some of the decisions that have been made:

- The Department of Public Works has decided to promote several employees who have been working in the same position for several years.
- The Department of Transportation has decided to retain several employees who have been working in the same position for several years.
- The Department of Education has decided to promote several employees who have been working in the same position for several years.

The Armed Forces' Reserve Ratings

"THE PRINCIPAL use to which the Army Service Council has been put has been to provide a standard of the State's employed for efficiency. The Army Service Council has been used to test the employees' efficiency.

"There is, however, another function of the Army Service Council which is to provide a standard of the State's employed for efficiency. The Army Service Council has been used to test the employees' efficiency.

The employees are ranked according to their Army Service Council ratings. The highest ranking employees are given the best jobs and the lowest ranking employees are given the least desirable jobs.

"As a result, we have a situation where the State's personnel system is ranked according to the Army Service Council ratings. The highest ranking employees are given the best jobs and the lowest ranking employees are given the least desirable jobs.

"This is the goal of New York State's career service law. Surely, the State aims at securing the greatest efficiency and economy with salary promotions. The State aims at securing the greatest efficiency and economy with salary promotions.
State Assn. Gets Assurance That Salary Problems Are Solved for Prompt Action

ALBANY—Institutional employees are assured of early decisions on their appeals for basic salary adjustments under the State Civil Service Employees' Grievance Board, Dr. Newton J. T. Bigelow, this is the result had been agreed upon:

Following the discussions, the Grievance Board and Salary Standardization Board will receive recommendations from the State Civil Service Employees' Grievance Board and will make prompt decisions as to the validity of appeals, including arguments of the basic salary scales for which appeals have been filed for over twenty years.

The Grievance Board's recommendation is expected to be issued to the undersigned to sell wine and spirits at retail in New York City and is for the purpose of improving the status of the hospital pharmacists.

Mental Hygiene

Pharmacists Organize

The pharmacists employed in the Department of Mental Hygiene have formed a new professional organization to improve the status of hospital pharmacists. The objectives of the organization are:

1. To establish minimum standards of pharmaceutical service to the institutions.
2. To improve the efficiency and standards of hospital pharmacy.
3. To encourage the development of pharmaceutical technique.
4. To provide representation on hospital pharmacy committees and to bring to the attention of the medical profession the activities of the pharmacists.
5. To promote the cooperation of the pharmacists and the laboratory of the hospital pharmacy.

The officers of the organization are:

President—Frank M. Sharp, Deputy Secretary of State
Vice-President—Baron's Rotisserie, Inc.
Secretary—Frank S. Sharp, Deputy Secretary of State
Treasurer—Baron's Rotisserie, Inc.

The organization is expected to be of great benefit to the pharmacists and to the patients of the institutions.

State Employees Granted Time Off For Holidays

ALBANY—When it will not "result in serious impairment of public service," New York State employees will be able to observe religious holidays or to observe the 3rd day of the month on which the 2nd day of the month is a legal holiday. The 3rd day of the month in which the 2nd day is a legal holiday is also a legal holiday when the 1st day is a legal holiday.

The employees are expected to observe the religious observances with which they are in sympathy and to be present in their places of employment on the 1st and 2nd days of the month.

New and Used Items

PAYS REGULAR BILLS, GET CASH CERTIFICATES.

LUMINOUS FLOWERS

Realize a Return of Investments

WANTED

DIAMONDS AND ANTIQUE JEWELRY.

WE PAY YOUR PRICE.

UNCLE JACK'S LOAN OFFICE

67 Green St., Albany, N. Y.

MORE MONEY is What You Get

ALBANY SAVAGE

Used Car

MEANANS-1-523

CIVIL SERVICE LEADER

State of New York Department of State

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.

IMPEACHMENT OF FRANK T. SHAP, DEPUTY SECRETARY OF STATE.

The undersigned, Frank T. Sharp, Deputy Secretary of State, has been found guilty of malfeasance in office, and that he is guilty of the following acts, namely:

1. Fraud in the issuance of certificates of dissolution of I. P. I. S. B. P. N. Inc., a corporation, and that it appears therefrom that such act is fraudulent.
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10. Fraud in the issuance of certificates of dissolution of I. P. I. S. B. P. N. Inc., a corporation, and that it appears therefrom that such act is fraudulent.

The undersigned, Frank T. Sharp, Deputy Secretary of State, hereby certifies that the above-named corporation has complied with Section 105 of the Stock Corporation Law, and that it appears from the records of the Department of State that said corporation has complied with Section 105 of the Stock Corporation Law.

FRANK T. SHAP.

DEPUTY SECRETARY OF STATE.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.

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FRANK T. SHAP.

DEPUTY SECRETARY OF STATE.
What's to Happen With That $1,700,000 Lump?

PROVISIONAL, TEMPORARY, GET SAME TREATMENT AS PERMANENT EMPLOYEES

ALBANY—Many New York State employees have been wondering what use would be made of the $1,700,000 lump-sum appropriation in the Executive Budget.

Clarification of that point came last week from Charles L. Campbell, Administrative Assistant, Division of Placement and Repairing, State Education Department. Mr. Campbell said:

"This appropriation will be used to fill the $1,700,000 lump-sum appropriation in the Executive Budget under the 'Certificate of Merit.'"

"This Department has been approved by the Division of Placement and Repairing for the purpose of filling the $1,700,000 lump-sum appropriation in the Executive Budget under Chapter 95 of the Laws." Mr. Campbell continued. "This appropriation may be used to:

1. To supplement line-item appropriations for positions filled by temporary and permanent employees who are promoted to higher positions.

2. To supplant line-item appropriations for positions filled by temporary and permanent employees who are promoted to higher positions.

3. To fill the year-end vacancies.

"This appropriation may not be used for the temporary employment of permanent employees, it may be used for the temporary employment of permanent employees, but the appropriation may not be used for the temporary employment of permanent employees, but for the temporary employment of permanent employees, but...

State Promotion Examinations

The State Department of Civil Service has announced the following promotion examinations. For complete details, write to the Civil Service Commission, Albany, N. Y., or New York City. Enroll a large stamp on the envelope. Refer to the examination number.

956. Stenographer (3-Ms). Buffalo Office, Department of Labor, Division of Placement and Repairing. The State Insurance Fund, Salary $1,200 to $3,100. One vacancy. Closes September 15, 1944.


959. Tax Research Secretary, Bureau of Research and Statistics, Albany Office, Department of Finance, Salary $2,600 to $3,600. At present one vacancy. Closes September 15, 1944.

960. Supervising Estate Tax Examiner, Division of Placement and Repairing. The State Insurance Fund, Salary $4,000 to $6,000. At present one vacancy. Closes September 15, 1944.


962. Chief, Police Department, Town of Kitchawan, Westchester County, Salary $1,500 to $2,000. Closes September 15, 1944.

963. Senior Clerk, New York City, State Education Department, Division of Placement and Repairing. Salary $2,500 to $3,000. At present one vacancy. Closes September 15, 1944.

964. Senior Clerk, New York City, State Education Department, Division of Placement and Repairing. Salary $2,500 to $3,000. At present one vacancy. Closes September 15, 1944.

965. Senior Clerk, New York City, State Education Department, Division of Placement and Repairing. Salary $2,500 to $3,000. At present one vacancy. Closes September 15, 1944.

966. Chief, Tax Department, State Education Department, Division of Placement and Repairing. Salary $2,500 to $3,000. At present one vacancy. Closes September 15, 1944.

967. Chief, Tax Department, State Education Department, Division of Placement and Repairing. Salary $2,500 to $3,000. At present one vacancy. Closes September 15, 1944.

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971. Senior Clerk, New York City, State Education Department, Division of Placement and Repairing. Salary $2,500 to $3,000. At present one vacancy. Closes September 15, 1944.

Full Secrecy Assured in State Written Exams

ALBANY—To add further safeguards against improper marking of State written examinations, the State Education Department is announcing the adoption of a new system which has been in use since last July, and which is under which a specific identification material will not appear on examination papers and names will not appear on examination papers. The number will be placed on examination papers and names will appear on examination papers. These papers will be sealed in an envelope.

Examination papers will be sealed in an envelope.

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WASHINGTON—A bill that its sponsor calls "a major step forward for service workers" has cleared a major hurdle in the Senate. The bill, introduced by Rep. Edward H. Steinberg, General Examining Bureau, Borough President of Manhattan), and another assistant director to head the Open-competitive Examination Office. The bill was introduced by Rep. Edward H. Steinberg, General Examining Bureau, Borough President of Manhattan).

The following were designated as heads of the various examining bureaus: S. M. Stern, General Examining Bureau "A"; J. J. Flaherty, General Examining Bureau "B"; P. M. Whitney, General Examining Bureau "C"; P. E. Hagerty (who recently returned from the Office of the Comptroller's Budget Director), General Examining Bureau "D"; E. B. Steinberg, General Examining Bureau "E"; T. M. Brennan, Medical and Physical Examining Bureau; E. B. Steinberg, General Examining Bureau "L"; P. M. Whitney, General Examining Bureau "M"; S. M. Stern, General Examining Bureau "N"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "O"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "P"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "Q"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "R"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "S"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "T"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "U"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "V"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "W"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "X"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "Y"; T. M. Brennan, Medical and Physical Examining Bureau; S. M. Stern, General Examining Bureau "Z"; T. M. Brennan, Medical and Physical Examining Bureau.

The nine are on the tail end of the list of eligible candidates for the position of Accountant. They will be notified by the Comptroller's Office when they are ready for appointments.

It is hoped at the Comptroller's Office that the promotions and new appointments will be O.K. by the end of this week.

NYC Civil Service Commission Being Streamlined

A new Civil Service Commission, known as the "remaking" of the NYC Civil Service Commission, is being formed to streamline the open-competitive test procedure. The new commission will be composed of 12 members, including the mayor, the comptroller, and the city manager. The commission will be responsible for making all the decisions regarding the open-competitive test procedure.

Two Changes Made in Grade 4 Ratings

Two changes in the grade 4 ratings were made by the Civil Service Commission last week. The changes were made in order to streamline the open-competitive test procedure. The changes were as follows:

- A new grade 4 rating was created for the position of Accountant. The new rating is for candidates who have at least two years of experience in accounting.
- The rating for the position of Accountant was changed from "good" to "excellent."
Government Openings

This is general instruction which you should know about United States Government employment. (1) Applicants must be citizens or lawful inhabitants of the United States. (2) Applicants must have a general educational background sufficient to prepare them for the duties of the position, and must be free of defects which would constitute employment hazards. (3) Appointments may be based on their ability to perform the duties of the position, or upon examination results, or upon a combination of both. (4) Veterans Preference will be given to those who served during one or more wars, exclusive of private members of the armed services. Wives and widows of deceased veterans shall be considered for preference. (5) Appointments are made under writ of summons, with appointments made for a definite term and in no case extend more than six months after the date of appointment. (6) Applicants must receive statement of availability in order to be eligible for Federal jobs. As an applicant for Federal employment, you will be told what steps to take in order to secure the necessary clearance. (7) If you are interested in any Federal jobs, contact the nearest Regional Office, Federal Building, Washington, D.C., or your local Office of the Civil Service Commissioner.

ELEVATOR OPERATOR

In connection with the Veteran's Preference Act of 1944 the Veteran's Preference Office will determine whether any person is entitled to a preference. If an applicant presents a certificate of discharge from military service and satisfies the qualifications required, the preference will be considered. A preference claim is based must be regarded as an extension of the time spent in appropriate poses.

The standard Federal workweek of 40 hours is preferred. When you apply for any position you will be informed if you are expected to work any overtime. You will be required to sign a statement in which you affirm that you have the ability to perform the duties of the position, or upon examination results, or upon a combination of both. (6) Applicants must receive statement of availability in order to be eligible for Federal jobs. As an applicant for Federal employment, you will be told what steps to take in order to secure the necessary clearance. (7) If you are interested in any Federal jobs, contact the nearest Regional Office, Federal Building, Washington, D.C., or your local Office of the Civil Service Commissioner.

Aircraft Radio Trainees Sought

Opportunity

Trainees are needed for Aircraft Communication personnel to help provide communications for the Navy and the Merchant Marine, Department of Commerce, Civil Aeronautics Administration, Department of Commerce. The offers will be made to experienced operators or those who have had some training in radio communications, to prepare them for the positions which will require them to work at the Communications Training Center in New York City where they will receive training for approximately two months. After leaving the training center, they will be required to travel to points of the United States and to foreign countries where they will be employed in the different fields of radio communications. The commission states that the work of the aircraft communication personnel is important to national aviation development and that the opportunity to work on this important field is open to all. In addition, they are required to have a general educational background, either in English or mathematics, and to have had experience in general radio communications, either as a radio operator or as a radio repairman.

Why Vets Don't Always Get Jobs They Want

One of the big problems in placing veterans on civilian service jobs is that of the problem of the persons who don't want to do the jobs they want. According to the Veterans Placement Bureau, of which Coddington has met are the veterans who want to do the jobs they want. According to the Veterans Placement Bureau, the veterans who want to do the jobs they want. According to the Veterans Placement Bureau, the veterans who want to do the jobs they want. According to the Veterans Placement Bureau, the veterans who want to do the jobs they want. According to the Veterans Placement Bureau, the veterans who want to do the jobs they want. According to the Veterans Placement Bureau, the veterans who want to do the jobs they want. According to the Veterans Placement Bureau, the veterans who want to do the jobs they want. According to the Veterans Placement Bureau, the veterans who want to do the jobs they want. 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