LaGuardia States Policy On Vacations, Sick Leave

A special order from Mayor LaGuardia to heads of all New York City Departments last week laid down the law on vacation and sick leaves for City employees. “All departments,” said the Mayor, “have been advised of the laws covering sick leaves and vacations. It has come to the attention of this office that certain departments have applied unenforced variations. This is unfair to the employees of the departments which do comply.”

The law is clear on this point,” added LaGuardia and proceeded to list six points which he expected to be observed by his Commissioners and agency heads.

1. Vacations shall be allotted on a fiscal year basis.
2. Permanent per annum employees shall be permitted to add accumulated sick leave to their vacation leave in the fiscal year 1944-45. In addition to the 2-week vacation period.
3. No other absence with pay shall be allowed except to veterans and certain other military personnel pursuant to law. (This refers to employees who are members of the Coast Guard Reserve—Temporary, State Guard, etc.)
4. Employees with more than six months service shall be allowed 2 weeks sick leave and vacation time as provided by law and the Terms and Conditions of the 1944-45 Budget.
5. Per diem employees with six months service shall be allowed 2 weeks sick leave and vacation time as provided by law and the Terms and Conditions of the 1944-45 Budget.
6. This order shall be inapplicable to the uniformed forces of the Police and Fire Departments.

If followed strictly, this order would reduce vacations in the Department of Sanitation; cut out the extra vacation for long service in the Health Department; eliminate the newly introduced plan in Welfare to allow extra vacation time for perfect attendance and no tardiness.

However, a grand total of the City employees have accumulated unpaid vacation and sick leave in proportion to their length of service.

McKeller Urges Postal Pay Bill Hearings

WASHINGTON—Prompt Senate hearings for the postal pay bill have been urged by Senator Kenneth McKellar of Tennessee, chairman of the Postal Committee.

U.S. Pay Bill Waits Action In House

WASHINGTON — A busy House calendar may delay passage of a pay increase for several weeks, although it is expected to be reported out by the House Civil Service subcommittee this week.

The measure, which provides a total raise of $607,000,000 for Federal workers as passed by the Senate, has been considered in closed sessions of the subcommittee.

Most recent criticism of the measure is believed to be due for action, with announcements by Rep. Henry M. Jackson, Democrat of Washington, chairman of the House Civil Service subcommittee, that he would oppose an amendment to bring executive order workers, in F.E.A., N.C.O. and other agencies, under pay increase provisions.

The committee has also been promised by June 1 a report from the Ramspeck investigating committee on allegedly excessive promotions in Federal agencies.

Administration leaders have predicted successful passage of the pay bill, which provides an average 15.9 per cent increase for white-collar workers, by early next month. Eventual enactment of the law is expected.

A parallel to a similar expense item in the Senate, where a flat $2,500 expense allowance is voted every member of Congress, has been urged by Senator Jackson. The committee has also been promised a report from the Ramspeck investigating committee on allegedly excessive promotions in Federal agencies.

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Rankin Seeks to Remove Vet Agency Employees From Civil Service Control

WASHINGTON—Potent argument for increasing the basic pay scale of Federal workers is the Rankin, Democrat of Mississippi, bill, which would have the Veterans Administration removed from Civil Service and the Classification Act under pretext of war emergency.

The Long-time Civil Service champion, Chairman Robert Ramspeck of the House Committee on Civil Service, recommended the move for the "fear being voiced today that there is no continuous control in the House. Approval was withheld because of a committee suggesting V.A. to hire employees.

Would Upset Wage Scale

You would upset the whole picture," warned Rep. Ramspack, "Present employees of the agency are beyond this discrimination and doubtless many would be out of the bill. Those who would give jobs to new people as required to pass a typing test, as it is experienced veterans are workers would get preference.

Govt. Business Manager Job May Go to Ramspeck

WASHINGTON—Need for utilization of "petty" and "school-prize" employees is back of President Truman's reported proposal to appoint a government manager for the United States government.

The official, according to Chairman Robert Ramspeck of the House Civil Service Committee, would avoid the responsibility for personnel and personnel and personnel and personnel must be filled by the United States Government.

Wouldn't Feel Pol

The government manager wouldn't set administration policy but his recommendations on

New Excess Property Unit Affects 5,000 Employees

WASHINGTON—A new agency to centralize information on all war surplus property is being formed under a transfer of the Surplus Property Office from Treasury to Commerce last May. In addition there are many other openings for both skilled and unskilled workers.

Typist Wanted in Hawaii: Variety of Private Jobs

Jobs with the Government in Hawaii lead off this week's listing of crucial positions which must be filled by the United States Employment Agency. In addition there are many other openings for both skilled and unskilled workers.

Can't Have Vacation If You Travel

WASHINGTON—Federal employees will be granted vacations in a condition that they do not receive as a matter of course. He received passage of H.R. 3035, the Burch Bill, by a vote of 2 to 1 in March. The bill was introduced by Rep. Morris Klein, of the Morgan Administration, and the Chairman's Committee for it would actually reduce earnings of employes.

For Your Information

WASHINGTON—Several measures that would actually reduce earnings of employees would be best suited for such a law. Additionally, the Administration of the rules of the Union Pacific and other carriers will be the question of whether Congress would be able to "run" the Government, if it

VETERANS Administration employees who would be transferred to a new agency are the ones who could demonstrate his loyalty to the people and to the Administration, but which would be best suited for a bill. However, the Administration of the President will be voted up to 2,500,000 employees.

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he is going over someone's head

If an employee goes to Washington Central Office with a 12-month appeal if an employee is suspended to hire staff for Veterans Administration, forestalled the move for six months thereafter, has definite

Personals

The new agency is the Civil Service Commission to avoid the responsibility for personnel and personnel and personnel and personnel must be filled by the United States Government.

The government manager wouldn't set administration policy but his recommendations on
The proposal of the NYC Civil Service Commission for a two-year eligibility period before employees could qualify for promotions was met with opposition by Budget Director Thomas J. Palmisano during last week. Mr. Patterson has expressed concern for an alternative schedule providing for staggered promotions for different groups of employees. Such a proposal would make it possible for many employees to be considered for promotion within the shortest time.

At present, under a war emergency rule, only six months' service is required to take a promotion examination. The examining board, however, is not willing to relax the rules. Speaking for the State, County and Municipal workers Association, Jack Bigel proposed that the group be allowed three months' service at the time of the examination. He also stressed the need for a two-year rule, which is the minimum period for which an employee must be employed by the City.

The Transport Workers Union also adopted a resolution that the two-year rule be maintained. The resolution read: "The majority of the operating transport workers, in the opinion of this body, have had a period of one year been involved in the city's transit operations. It is through the efforts of the transit employees for a promotion, and for the advancement of the employees, that the rate of advancement has been determined." The resolution also pointed out that the examiners for the Examining Division of the Civil Service Commission might hold promotions tests at shorter intervals, but the two-year rule was the proper policy of the Board of Transportation for making promotions to the high offices.

Engineers Employees

In the various engineering departments, employees expressed their opinions. They were unanimous in their belief that they come into the service after a long period of study and that qualifications for the promotion, and that they should be given a chance to advance consistently.

Round-Table Talk

A group of officials met to discuss various matters of importance before any action is taken by the civil service commission. Co-chairmen Charles R. Bennett, president of the City Council’s Transportation Committee, and William F. Hennesey, assistant secretary of the Board, presented a matter of importance that should be given the proper consideration. The recommendation was that promotions should be reached consistently.

Protests Among NYC Employees

Who Won't Get Bonus in July

An organized protest is underway against the New York City police for the first time in July. A bonus of $129 is awarded all employees who re- main on the job for one year. This bonus will be given to employees who have not been laid off in the last year.

A typical protest recently advanced a letter to the city's clerical employees, stated that they are entitled to a promotion for the performance of their duties. The employees have been placed in exempt positions under the New York City civil service commission.

The point of view of the budget director, Mr. Vincent E. Carnaval, stated that the New York City Civil Service Commission is entitled to a promotion of its clerical employees for the performance of their duties. The employees included in the promotion are those who have been employed in the exempt positions under the New York City civil service commission.
Employee Bills
Now Before NY City Council

To date 1945 has been a dull year so far as employee legislation
in the New York City Council
is concerned. Only section of the
Council to create any interest was the
passage of the bill to make the 
cost-of-living bonus permanent—
introduced January 30, 1945. This
bill has been before the City Council
for some time and is now before the
Board of Estimate. Inasmuch as many
of these bills are also before the
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The appeal of NYC Hospital seamstresses for more money, refusal of Board of Health to raise or re-adjustments as skilled workers, has been answered by the City with a No.

A formal demand of the employees' rights to salary changes was submitted to the Supreme Court by the Corporation Counsel. Originally the demand had asked for increases, then supplied to be included under the State Labor Law and receive prevailing rates of pay for their work. Now it has been explicated that the City would deny one claim and issue warrants to the other.

David Savage, the attorney representing the group, says, "We are taking up the Court on appeal to the Supreme Court because a constitutional issue is involved. The appeal will be heard by the State's highest Court.

**Why John P. Crane Seeks To Lead Fireman's Union**

John P. Crane, contender for the presidency of the NYC Fireman's Association, has informed his fellow officers that he is running for the position. Crane is the present president of the association, which has approximately 1,000 members.

**Fire Dept. Recognizes Civilian Employee Union**

For the first time in the history of the NYC Fire Department, the civilian employees have obtained recognition as a group. In ceremonies at Fire Headquarters last week, Fire Commissioner Patrick Walsh formally accepted the claim of the organization to represent a majority of the civilian employees.

**Applications Ready for $5,500 Personnel Post**

College graduates with experience in personnel work either in government agencies or in business or industrial organizations may now apply for a 35,000-a-year job with New York City. The position will be made in the Health Department. Applicants will be required to have at least two years experience in personnel work.

**Training or experience received while on military duty or while engaged in a veteran's training or rehabilitation program will receive due credit. The credit will also be given for graduate training in personnel management.**

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Clerk Gr. 2 training examination for the NYC Civil Service Commission was held at the location at 250 Water Street last week. No date has been set for the test.

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VACATION ORDER HITS NYC EMPLOYEES

MAYOR LaGUARDIA's order demanding rigid obedience to the Terms and Conditions of the Budget limiting vacation of City Employees to 12 days a year (see page 11) has municipal employees puzzled.

Since the start of the war, City employees have filed the jobs of absent co-workers; the Mayor's Budget prohibits them from being granted regular and annual vacations. The Health Department has a plan to grant extra vacation credits to employees whose job is to check money spent in one year, as much as $40,000 on the table, and thrust it into his mouth. The audience got a laugh. He then finished his speech, "Merit Man," with a punch line. "Do your best work and you'll be elected a'one."

SOLVING THE LEAVE PROBLEM OF STATE EMPLOYEES

STATE employees have in the past two years seen advancements in their leave regulations. However, they are still under a variety of regulations covering the question of length, time, and working hours. For example, the men and women who work in departmental offices are not entitled to any time off. The time to settle problems like this one is now, before the end of the war comes around with really big problems to occupy the administrators.

General Bradley's Column

By Brigadier General John 1. Bradley (Ret.)

Veterans Up to 36 Will Compete for Police and Fire Jobs If Sharkey Measure Passes

Veterans up to 36 years of age will be eligible for examination for police and fire jobs if legislation passed by the City Council is adopted.

Changes in Delegates

(Continued on Page 10)

POLICE CALLS

Pat Harnedy Turns Down a Chance To State His Case for Re-Election

Last week this column offered an opportunity to Pat Harnedy to present his case. POLICE CALLS told him he could present his case in this column without charge. Pat Harnedy stated in his letter that this space was only fair in view of the fact that John Carton had been given the opportunity to present his case in his own words and that his views were run on three separate pages. Pat Harnedy said that he could not afford the time and money to print his whole campaign literature.

This and That

WILLIE BRUCE BROMLEY, NYC Civil Service Commissioner, told a cute after-dinner story. After lavishly praising the men and women who work in the office of public employment, he then got on his feet and thrust it into his mouth. "There goes the law!"

How Politics Works

WHEN POSTMASTERS General Robert Hannegan and recently Mr. Walter, Chief of the Division, was graduated from Columbia University as a civil engineer.

Chief of the Division, is roaming the State, Seeing printers, map makers, and other printing establishments. "Like so many other City employees, Mr. Walter is on a civil service examination given by the Civil Service department, and one that is being held to fill a job in the office of the Mayor for which the candidate must have the approval of an Inspector General, who makes sure that no one is passed for a job who does not have the necessary qualifications." Mrs. Walter, said Mr. Walter, "had no votes on the New York Times, and was not even on the Republican ballot in the last election. She worked hard to get the votes she had, and worked hard to keep the ones she had."

68 Police Promotions

Due on June 8

Jersey Finkelson, Publisher; Maxwell Lehman, Executive Editor; Barta, General Manager, Lincoln; Robert B. Rour, Director of Circulation; 94 News, 26 West 44th Street, New York, N.Y. (Continued on Page 10)
Dr. Frank L. Tolman Receives First Harold J. Fisher Memorial Award

Dr. Frank L. Tolman, one of the best-liked and most-complimented of State employees, has been chosen as the recipient of the first Harold J. Fisher Memorial Award. This award has been established by the Civil Service LEADER, and is presented annually to that State employee whose superior achievements are deemed by a committee consisting of three distinguished public officials to be the best qualities of the merit system.

The selection of Dr. Tolman for the first Harold J. Fisher Memorial Award was made by the Executive Committee of the Association of State Civil Service Employees, Mr. Howard Kelly, and H. Eliot Kaplan, respectively chairman of the Executive Committee of the Association of State Civil Service Employees on May 2. The announcement was made by Mr. Kaplan and the reason given was that "Mr. Kaplan, who is executive secretary of the State Board of Investigation and has the job of considering applicants for the award, chose this time to make a special award for the recognition of achievement for the benefit of the State, in order to improve the standing and whose contribution of the association of the State in the New York State Library. He is one of the State employees who would have profited by that additional service in being better equipped for the work in the State. The selection committee believes that Mr. Kelly then went on and cited the work done by Mr. Tolman, and noted on good works of Dr. Tolman.

This is Tolman

Dr. Frank L. Tolman, director of the New York State Library, has been chosen as the recipient of the first Harold J. Fisher Memorial Award.

In his 20 years of service as chairman of the New York State Library, Dr. Tolman has had a major role in the development of the State's library system and has been an active participant in the development of library services throughout the country. He has been a leader in the field of public library service, and his contributions have been recognized by numerous awards and honors.

The State Health Department

Sets Up Great Blood Bank

ALBANY—Backed by an appropriation of $100,000, the State Health Department is preparing now for the formation of a great blood bank in the State.

Plans call for creation of a network of centers throughout the State, with distribution to 250 upstate hospitals. The State has now 41 centers established.

The idea is to go into the localities, smaller communities and rural areas and collect blood on a voluntary or pay-as-you-go basis. Then, when local hospitals need an extra supply or when their supplies fall low they call upon the blood bank. The theory behind the idea is to get called upon to provide the benefits of the blood bank to all of the people, and to the welfare of the whole State system.

Persons given transplants are expected to see that the blood bank is able to provide what they want, and are able to make all the blood that others may benefit. The blood bank is expected to provide the most effective service for the benefit of the whole State, and to provide a service for the benefit of all.

The rapid and efficient service of the greatest achievements of this undertaking, Dr. Tolman has an important part in the operation of the Blood Bank.

The blood bank, the Library Extension Division of the Library, will conduct the operation, and the blood bank will be run on a volunteer or pay-as-you-go basis.

Judgment in Rural Hospitals

Small rural hospitals will receive 

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Gaffney Gives Interesting Facts About State Cops

ALBANY—Captain John A. Gaffney, of the State Police, has made a comprehensive examination of conditions in his division. The statement is made to those who may wish, in the future, to take examinations in the police service. In presenting this branch was one of the best avenues to obtain the necessary facts and to get the cooperation of those who are interested in the subject.

"The people of the State of New York are well aware of the work that our police have done in the past. They are interested in the results of those examinations. Mr. Gaffney, Superintendent of the State Police, has made a comprehensive examination in the present division. The examinations have brought down the numbers of those who are interested in the police service. Mr. Gaffney, who is a prominent state officer, has just resigned to join the State Police in his new position."

Herbert Campbell

ALBANY — Commissary Commissioner M. P. Catherwood announced today that Herbert Campbell, former city editor of the Albany Times Union, and Editorial Director of the State Police, has been appointed to the post of chief of the State Department of Commerce.

O'Neill is appointed to the post of chief of the State Department of Commerce.

Herbert C. Campbell, former city editor of the Albany Times Union, has been appointed to the post of chief of the State Department of Commerce.

Promotions

During wartime, examinations have been limited and eligible lists have expired. To conduct promotions examinations during this period would be to prevent the promotion of those members of the State Police who are in the service of our country because the country would return to its duties when the war is over. Thus, there is no chance for promotion. All recent promotions in the competitive service have been made on a provincial basis and the personnel now holding both competitive commissioned and non-commissioned official status will have to take the regular examination. The new examination will be taken by the members of the State Police at the earliest possible date.

The "Deputy of the Division of Police"

The "Deputy of the Division of Police" has been established to act as a central body to police and compatible with necessity and with wartime exigencies.

Vacation

Only one day free every week. In addition, they must perform their daily duties.

Wealth

At my desk every day, every effort is being made to increase the wealth of the state. New equipment of all kinds has been purchased. Extensive and long needed repairs and renovations to troop barracks have been made. More than $7,000,000 has been invested. Antiquities and hardware, including a $50,000 schooner, have been added. This new construction, which will be built in the most modern and efficient manner, will be of the greatest interest to those who are interested in the subject.

The scientific laboratory which has been set up is an extension of the research work that has been done in the past. This laboratory is equipped with the latest scientific equipment.

Training

"With the past few months we have been training in the State Police Training School at Troy, which has been in operation since 1921. Every member of the division is trained in the training program at State expense.

The State Tax Dept. Wants State Employees to Go on Their Summer Vacation

They'd like their summer vacation

The court, in denying the applica-

When you think of a police of-

About the appeals of the State Civil Service Department

"The State Civil Service Department has been in operation since 1921. Every member of the division is trained in the training program at State expense."

We are Paying More Than Ever for Used Cars

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Our fighting men need more than meat. You need—every day—"An American Red Cross Barley Pilot, who was in the field. Makes your appointment today?"
NEWS ABOUT STATE EMPLOYEES

Craig Colony

George Bruce retired from the service after 25 years of service. Good luck George. We wish you all the best and a happy retirement. The Bond baseball team under the management of "Moe" Rich-ardson got off to a successful start by beating Alexander in the opening game of the season. Howard Whiteman has been on a short vaca-tion. More activity at the Greenvale Country Club since the close of the season. Pat Luccarelli and John Brunyer enjoy the tennis courts.

Central Islip

Vacation Time is beckoning to Pat Jones, President of the Men's Civic in the absence of President Charles Culver, it is the understanding of President Michael L. Fox, First Vice-President, that the $1,000 War Bond which the Chapter has purchased has been deposited in the Federal Reserve Bank for safe keeping.

John F. Pease, former president of the Chapter, and now third vice-president of the Albany Board, discussed proposed changes in the constitution of the Chapter. A vote was taken to give the president power to appoint a committee to work out plans for a dance to be sponsored by the Chapter in the near future. Joe Roman, treasurer, asks members to put "Room 905" on all communications addressed to the Chapter at 80 Centre Street, to assure easier delivery. President Culver's report of the recent Albany meeting was read to the members by the chairman.

THE TOWER OF LIGHT SHINES OUT AGAIN

This State employee combines a civil service and military career. He's a corporal in the Quartermaster Corps, and has been stationed in the Pacific area. Through the courtesy of the C.I. Chapter of the ASCSE, held last week at the 80 Centre Street Building, reports were given of activities carried out by the chapter at that institution. A play was given by the Drama Club, a fine orchestra, the Grummanaires and a 150 voice choir. Our hikers now look forward to. Our thanks to those we honor, 4553 men and women of Consolidated Edison System who have served for the Sake of the Nation. We are proud to allow them to wear the badge of valor and to their families—those that they left, or better, will be ready for them here when they return. These young men and women will be given a great opportunity—to them we proclaim a victory won—a promise of the victory to come.
Wives Asks Jobs Back For Dismissed Firemen

As part of their program to support legislation to benefit members of the FDNY, the Disabled Veterans' Association came out with a request for action on the DiPalco resolution which has been pending for holding outside jobs.

In a letter to Comollman-Pred-

cker, Secretary of the Board of

Council's Committee on Civil

R-nvices and Employment, Arthur

Gratz, president of the war or-

ganization, requested that the Com-  
mittee hold a public hearing on the  
resolution and asked that the committee take action on the matter.

Morale Weakened

She pointed out that the first

in fourteen of sixteen has weakened the morale of the entire force, and the establishment of a $1,200 minimum by July 1, 1945.


Noted Author Appointed

To Conservation Dept. Job

ALBANY—Fred Everett of Monroe, whose hunting and fishing stories and illustrations are known to sportsmen throughout the nation, has been appointed as publications editor on the staff of the State Conservation Department.

In addition to his magazine work, Mr. Everett has written several books and has had considerable experience in the art of cartooning. He is an active participant in conservation subjects, and is a member of the editorial board of the New York State Conservation Commission. The new appointment has been announced by the Department of Conservation.

NYC Civil Service News - Events

Promotion credits for two additional Police officers were approved by the New York City Civil Service Commission last week.

In a request of Police Commissioner Louis J. Valentine, the Civil Service Commission granted 15 cents additional to the rank of Police Officer for the Services of the Columbia Association and 15 cents additional to the rank of Police Officer for the Services of the Department of Conservation Education.

The following awards carry extra credit on Police promotion examinations: Departmental Medal of Honor, 1 cent per hour; Honorary Medal of Merit, 1 cent per hour; and Honorary Medal of Excellent Police Service, 1 cent per hour.

A quota of 1,000,000 in this category has been credited.

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Tuesday, May 29, 1945

CIVIL SERVICE LEADER

Government Openings

This is general information which you should know about United States Government employment. You may be required or may choose to apply for positions for which you meet the qualifications. These positions may be filled for a limited or indefinite period, depending upon the needs of the Government. You should not apply for positions if you are already in the employ of the United States Government.

Applicants for these positions must be citizens or owe allegiance to the United States; (2) Applicants must be veterans. In addition, priority in filling positions may be given to veterans who have been discharged under other circumstances than discharge for reasons of age, and who meet the other requirements of the positions for which they apply.

Applicants must be of good moral character, physically and mentally capable of the duties of the positions, and in good health. Applicants must be under 35 years of age at the beginning of their training, and have completed at least 4 years of high school. For positions requiring a college degree, applicants must have been graduated from an accredited college or university.

All positions are open to qualified veterans, including those who served in the armed forces during the month of May.

Applicants interested in these positions should apply promptly at the Federal Employment Office. In some cases, applications will be accepted through the mail.

Applicants should furnish complete and accurate information in order to facilitate the selection process. Failure to do so may result in the applicant being disqualified.

Applicants should be aware that their names may be checked with the International Police and Security Bureau to determine if there are any adverse or restricting factors on their record.

If an applicant is selected for a position, he will be required to complete a pre-placement test battery. This battery consists of a knowledge test, a reasoning test, and a drinking test. Applicants who fail any part of this test battery will not be considered for employment.

Read the Job Application Form below, and complete all sections. Attach any additional information which may be relevant to your application. Applicants are encouraged to submit additional information which may help them qualify for a position.

Applicants should be aware that their applications will be reviewed by a panel of Civil Service examiners. The panel will determine whether the applicant is qualified for the position, and whether the applicant meets the requirements for the position.

Applicants are encouraged to seek additional information about the Civil Service System from the Civil Service Commission. The Commission is committed to ensuring equal opportunities for all qualified applicants.

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Tips to Job-Seekers

WASHINGTON—Some tips to Job-Seekers from the capital.

Civil Service Commission requires building guards at $1,284 a year, and while veterans are preferred, applications will be accepted by the U.S. Civil Service Commission.

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One ferrous and one non-ferrous (brass and bronze) also one electrician. Engineer throughout post-war period and till now. Salaries, while not above that paid by stable Island Properties. We pay up to $20.00 for piano work. College Graduates Preferred. 5-year experience desired—applies with the War Manpower Commission. Opportunity to learn Radio Telegraphy or Teletype Operations. No experience required. Typing knowledge helpful. Plenty of over-time.

### Draftsmen

**Designers - Checkers Mechanical-Electrical**

Opportunity associated with our growing and expanding operations. Several positions have been established for this category. Experience in the field will be considered. 

**HAZELTINE CORP.**

500 FIFTH AVE. NEW YORK 36

Part-time only.

**Aircraft Mechanics**

**PRIORITY WORK**

**FULL TIME MAINTENANCE FULL PAY WHILE LEARNING**

First on second, clear, honest. Must bring your records to show we can trust you. 

**AMERICAN EXPORT AIRLINES**

Marine Base. La Guardia Field.

### Guards

**Retired Firemen or Policemen**

For War Plant

**Hazlett Mfg. Co.,**

166 West 38th St., N. Y. C.

### Clerks (Stock'em)

**For Die Cutting Press**

**Sheridan and Flatted Machine**

97 Meade St., N. Y. C. City.

### Press Feeders and Operators **For Die Cutting Press**

**Sheridan and Flatted Machine**

97 Meade St., N. Y. C. City.

### MECHANICAL DRAFTSMEN

**6 ½ day week**

Several years board experience preferred. 

**Post war opportunity expressed.**

**Salary commensurate with experience and qualifications.**

**Medium California or upper level.**

**ACCOMMODATIONS OPPORTUNITY.**

**AMERICAN EXPORT AIRLINES**

Marine Base. La Guardia Field.

### Chief Electronic Engineer

To head method production. Design, development; present and post-war work. 

**Schofield Station, N. Y. C.**

### JOB APPLICANTS

The regulations of the War Manpower Commission permit you to apply for any job listed in this newspaper, directly to the employer or through us. Employment Agency. With our long experience, you can be assured of sincere consideration. Our concern is to place you where you can develop your every capacity. When applying for positions, mention this advertisement.

### JUNIOR CLERKS

For filing, sorting, checking and other handling of International Radiograms. Opportunity to learn Radio Telegraphy or Teletype Operations. No experience required. Typing knowledge helpful. Plenty of over-time.

### HELP WANTED

**CAFETERIA**

Part or Full Time Female or Male Good Wages Meals and Uniforms Furnished

### WANTED - FEMALE

**LAUNDRY WORKERS**

### CAR CLEANERS**

WMC rules must be observed

### APPLY

**THE PULLMAN CO.**

**EMPLOYMENT OFFICE**

Box 293, Civil Service Leader, 97 Duane St., N. Y. C.

### JUNIOR CLERKS

For filing, sorting, checking and other handling of International Radiograms. Opportunity to learn Radio Telegraphy or Teletype Operations. No experience required. Typing knowledge helpful. Plenty of over-time.

### FILE CLERK AND GASHIER

**EXPERIENCE REQUIRED**

**5-DAY WEEK**

**EAM'S STORE**

FULTON AT HOYT ST., BROOKLYN

### STOCK RECORD CLERKS

**5-DAY WEEK**

**EAM'S STORE**

FULTON AT HOYT ST., BROOKLYN

### TYPISTS - CLERICAL

**FULL OR PART TIME**

**EAM'S STORE**

FULTON AT HOYT ST., BROOKLYN

### WRAPPERS

**ELEVATOR OPRS.**

### CASHIERS

**ELEVATOR OPRS.**

### NCR OPERATORS

### NCR OPERATORS

No. 2000 - No. 3000

### COMPTR ORS.

5 DAYS - 6 HOURS

### KITCHEN

GENERAL SERVING COUNTER GIRLS

### FULL OR PART TIME

### CLERICALS

### NURSES

### NEW YORK CITY

### STERN BROS.

### 42d St. & 6th Av.

### NEW YORK CITY
Study Aids for Coming Clerk Grade 2 Promotion

Analysts complicated statements is often required of candidates in promotion examinations to clerks grade 2 in the NYC Civil Service. Following are some suggestions for next week's LEADER. At the end of the week, you will have to use your own judgment as to how well your progress has been. Below is an excerpt from one of the answers to the questions which is referred to in this week's LEADER, and whether, on the basis of the facts given, in each case, each statement:

A. is entirely true
B. is entirely false
C. is partly true and partly false
D. may or may not be true.

1. The age of science is characterized by the facts that the history in the excerpt and not your own judgment is required.

2. Historically, as administration has developed and reformed, it must be determined with such statements. The age of the science, the outstanding tendencies in America have then been and fail to the extent that the growth of the city, or into the use of the science, the outstanding tendencies in America have then been and are failing to the extent that the growth of the city, your office of the Department of the city, the various offices, the dominance and discretion of the public will in the beginning of a "scientific" approach to problems. The age of science is characterized by a movement towards decentralization.

3. Trial and error or empirical methodology, a new element in administration, historically preceded the trend towards professional administration.

4. The individual, as such, has no place in your modern definition. It may be that the problem of the administration and of the problem of its administration.

5. A democracy the obligation of public administration to the individual. This is the job of the public administrator to do a good and satisfactory job of administration, to do all the satisfaction of the public that it is a good, and in the best interest of the public.

6. The problem of the public health, of public administration, of the administration of the public health, of the public administration of the public health, of the public administration of the public health.

7. Arch Supports: A new kind, non-metal, semi-flexible, easily fitted at reasonable prices. Especially recommended for use under any type of heel support in any stage of arthritis, Gout, Lymphedema, etc.

HOLLAND HEALTH HOUSE 1200 W. Nichols Ave. ANDOVER 2-3924
READERS of This Newspaper Can...

Live and Play!

At This Famous Year-Round Vacation Paradise...

MASTIC ACRES

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FOR LESS THAN THE AVERAGE FAMILY PAYS FOR TWO WEEKS VACATION!!

Sail Bathing, Motor Boating, Game Fishing, Victory Gardens

ACREAGE AT WHOLESALE

FROM NEW YORK'S LARGEST ACREAGE DEALER!

$99 FULL PRICE  $20 DOWN  $1 A WEEK  $19.80 PER LOT

5 LOTS IN ONE PACKAGE AND THAT FIGURES ONLY

BUY NOW AND SAVE . . .

THIS

famous year-round playland within easy commuting distance to the city, has seven miles of waterfront, stores, schools, churches, and the Long Island Railroad station is right at our property. Here then is the ideal location for your year-round, vacation, or retirement home.

Building Boom!!

...under way that should make land prices soar. 250,000 to 400,000 new homes planned for this year. So hurry! Don't miss this opportunity! Come in, call, or write today! We have sold over 5,000 families at our other communities on Long Island and we know what the public wants. Come out this weekend or at your convenience as our guest and see for yourself "How much you can get for so little.”

In some sections to insure greater privacy no less than half acre, equal to 10 city lots (20,000 sq. feet) will be sold at our same low wholesale price of $19.80 per lot. Actual waterfront plots priced according to location.

Bungalows on Home Savings Plan $40 Down, $8 a Month

For full details and FREE TRANSPORTATION to property Readers of This Newspaper Should MAIL COUPON or Phone Chickering 4-1408 or visit our FREE ACREAGE EXHIBIT, 8th Floor, 500 Fifth Avenue. Office open 9 A.M. to 9 P.M. — Sundays until 6 P.M. Open All Day Decoration Day.

LONG ISLAND ACRES, 500 FIFTH AVENUE

NEW YORK 18, N. Y., Phone CChickering 4-1408

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