State Exams For Inspector, Other Posts

ALBANY, Jan. 14 — The following New York State examinations are open until February 15 for an appointment to fill positions of various kinds.

4319, Principal Welfare Counselor.
4309, Associate Welfare Counselor.
4305, Director of Welfare Area Office.
4310, Assistant Director of Welfare Area Office.
4311, Inspector of Welfare Institutions.

State civil service employment in positions of various kinds is open to residents and non-residents of New York State.

1952

CSEA Prepares Legislative Case on Pay Retirement, Civil Service Law for 1952

ALBANY, Jan. 14 — A new series of training-courses for State and County civil service employees, the New York City area has been announced by the Civil Service Department. Most classes begin in February.

A group of evening training classes for Government employees of the New York high schools will be held in the next three weeks. Those interested in the courses may register at the Civil Service offices. Many positions are open to residents and non-residents of New York State.

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CSEA Membership Drive Still Shattering Records

ALBANY, Jan. 14—The statewide membership campaign of the Civil Service Employees Association is reaching an all-time high in volume, the Campaign Coordination Executive Secretary, the membership chairman, announced today.

"We have had a record membership growth in the last two weeks," said the chairman, "and we are well on the way to meeting our goal of achieving 100,000 new members in 1952." The campaign began on November 30, 1951.

Additions to membership have been made by the following:

James Callis, President, Margaret Will, Chairman; Bendix, W.G. - James Mason, Secretary, Robert McFarren, Ruth Winegard, Charles Hall; Joan Whitbeck, Catherine Goldsmith, Haverford; Edward V. Ayres, John Cox, George H. Enos, X-Ray and Physical Therapy; Donald Speiry, Storehouse; James Jennings, Butcher Baker; James-ion, Business Office; and Paul L. Green, Ann McCallum, State Eligibles; Raymond G. Castle, President.

Mr. Krumman adds that his organization is acting "as one of all mental health workers in attempting to upgrade the status, reclassification of farm- ers, office people, maintenance workers, and other local government agencies. Mr. Krumman also urges all public employees to join his organization, Mrs. Doris Blust, at 1700 Broadway, is secretary of the organization. Individual dues is $1 a year.

"Let's not sit back and just hope; let's work for proper and expeditious handling of our grievances," Mr. Krumman urged all workers to join his organization.

3. Pension provisions which will relate salary levels in proportion to the employee's ability to meet the needs of the State Government, and every subdivision of the State and every employee within the State.

4. Improvement of grievance machinery.


6. Avoid all public employees to associate in trade unions. Let the laws of the State be the protection of their own, with the right to privacy protected, and the maintenance of grievances machinery.

By unanimous vote, the state legislators passed a resolution calling for the formation of the State Legislature last week.

1. Increased salaries, and equal treatment of all employees within the State and every subdivision of the State.

2. Pension improvements which will relate salary levels in proportion to the employee's ability to meet the needs of the State Government, and every subdivision of the State and every employee within the State.

3. Pension provisions which will provide for the maintenance of grievance machinery.

4. Improvement of grievance machinery.


6. Avoid all public employees to associate in trade unions. Let the laws of the State be the protection of their own, with the right to privacy protected, and the maintenance of grievances machinery.

7. Amendment of Workmen's Compensation Insurance Act to provide for public employees now not covered.

8. Amendment of the Unemployment Insurance Law to include employees of municipalities and other local government agencies.

9. Amendment of the Civil Service Law to increase the low pensions of retired employees.

10. Amendment of the Workmen's Compensation Insurance Act to provide for the maintenance of grievances machinery.

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State Actions On Titles And Salary

All salaries listed below are basic rates and do not include the basic rates and do not include the following:

- Increased temporarily for the following classes in the geographical area shown:
  - Class of G-6, $3,174

The following titles have been granted wage increases:

- Assistant Hardware Specification Writer, G-92, $8,708-$8,195
- Chief of Power Bureau, G-43, $29,050-$39,000
- Chief of Telephone Bureau, G-42, $9,328-$10,900
- Chief of Water Bureau, G-42, $29,050-$39,000

The minimum salary has been increased temporarily for the following classes in the geographical area shown:

- Senior Draftsman (Group of Classification and Compensation), G-14, $3,451-$4,176
- Senior Staff Engineer, G-20, $2,070-$2,760
- Senior Research Scientist (Group of Classification and Compensation), G-14, $3,174, the second increment step of G-10.

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- Senior Research Scientist (Group of Classification and Compensation), G-14, $3,174, the second increment step of G-10.

The Cooky successfully stated, "There is nothing like any further liberal- using of the retirement system..." in the personnel relations machinery, some employees said, if they were not permitted to work.

Those who have studied the Governor's approach to his problems state the absence of discussion on such matters does not necessarily mean that this will be the case year for employees, in- teractively speaking. They say that the Governor is a supply-side economist and therapy for those concerning themselves with economic and civil service problems simply are not in the forefront, with him at present.

Statement on Pensioners

His statement on aid to retired employees gave no hint of what the administration will recommend in this area. Mr. Dewey's full statement on this subject follows:

"All of the victims of inflation have suffered more adversely than those whose sole income is fixed in terms of pre-war dollars. In recognition of this fact, last year your Honorable Bodies ex- pected legislation to provide special assistance for newly retired employees of the State and its politi- cal subdivisions. It provided New York State residents having twenty years of government service with additional income to raise their minimum retirement allowance to $500 per year. The State bears the full cost of the program for its own former employees, and one- half the cost of payments to re- tired employees of local govern- ments. The program has worked satisfactorily to relieve those in greatest need. Moreover, it does not improperly violate actuarial principles. It is paid for out of general revenues. Since its incep- tion July 1, over 1,200 applications for assistance have been received. More than 200 applications are now participating and fully one-half the beneficiaries are former employees."

The Governor made a passing reference to the following titles. He pointed out that more institutions are equitably distributed through the State. New buildings have been comple- ted, he said, and the total of ex- penitures will be completely "within the next few months." This will mean, of course, the need for more employees - attendants, nurses, physicians, psychiatrists, office workers.

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GoV. THOMAS E. DEWEY

ALBANY, Jan. 24-Governor Thomas E. Dewey's 1932 message to the Legislature was similarly void of specific references to the needs of police employees and of the administration's thinking about these needs. With the ex- ception of a section referring to increases for retired police em- ployees and another suggesting higher pay for State Troopers, the message gave no hint of what em- ployees' expenses should do from the Govern- ment this year. Last year your Honorable Bodies ex- pected legislation to provide special assistance for newly retired employees of the State and its politi- cal subdivisions. It provided New York State residents having twenty years of government service with additional income to raise their minimum retirement allowance to $500 per year. The State bears the full cost of the program for its own former employees, and one- half the cost of payments to re- 

State Troopers

Concerning State Troopers, Governor Dewey said: "Although the New York State Police has an authorized strength of 600 men, its present force is only 700. In order to augment its strength I plan to recommend an increase in the starting salary of our State Police Troopers of $150 per year."

Institution Employees

A substantial increase in the salaries of Institution Employees was noted in the Governor's message was devoted to probation. It is pointed out that more institutions are equitized through the State. New buildings have been comple- ted, he said, and the total of ex- penitures will be completely "within the next few months." This will mean, of course, the need for more employees - attendants, nurses, physicians, psychiatrists, office workers.

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The Governor similarly said, in reference to the following titles:

- Chief of Water Bureau, G-42, $29,050-$39,000
- Senior Draftsman (Group of Classification and Compensation), G-14, $3,174, the second increment step of G-10.
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Activities of Civil Service Assn. Employees, Chapters.

Rochester

ANITA S Donovan, a member of the Civil Service Community, New York State Department of Correctional Services, Inc., who successfully underwent an operation for appendicitis, which was successfully performed by Dr. J. H. M. Allen, received a check for $195,000 from the National Organization for Women, Inc.

The check was presented by President Edith F. Wilson, who congratulated Ms. Donovan on her recovery and praised her for her courage in facing the operation. Ms. Donovan expressed her gratitude for the support she received during her recovery and her determination to continue her work.

CIVIL SERVICE LEADER

Tuesday, January 15, 1952
Activities of Assn. Chapters

Newark State School

NEWARK STATE SCHOOL chapter will hold a January Card Party and Dance on Tuesday, January 24, at the new Grace Hall, formerly Giuseppe’s at 95 Duane St., near Broad St. Tickets will be 50 cents each, General chairman, and in charge of music, is William Verbridge. Program and cards, Alice Walsh, Irene O’Connell, and Mary Louise Hinchman. There will be prizes for correctness, pitch, picture, and physical play. Caterers: Gertrude Nichols, John Calori, Cliffordayer, and Josephine Stiver. Printing: Lever- langer, Christie Committee: Gertrude Nichols.

Ray Brook

OFFICERS and members of the Ray Brook chapter, CSEA, extended sincere sympathy to Family Cross on the loss of his son Richard, who was killed in a plane crash in Alaska. It is reported that Family will be brought to Saranac Lake for burial. Sympathy is extended also to Mrs. Ina L. May of Ray Brook upon the death of her brother.

Estelle J. Rogers, president of Leader Bookstore

No Wonder! There’s No Finer Gift—No finer Value! No Finer Writing Pair!
The gift that’s always welcome and the writing gift that your wife, mother, sister, friend, will love is Parker’s great Penn Writing Gift. Perfectly balanced and handmade of the finest 51’s embossed genuine leather.

Announcement

Asst. Chapter Move in Oswego

MEXICO, N. Y., Jan. 14.—The chapter presentation dinner and installation of the new officers of the newly formed Oswego Chapter, Civil Service Employees Association, was held at Becks Hotel, Mexico, N. Y., on Tuesday, December 13. Vernon Tapper, member of the chapter, introduced the speakers, Chairman, co-chairman of the membership committee, statewide, presented the charter and was one of the speakers. Others speaking were Elmer J. Murphy, Assistant Ouarine, Arthur T. Post, wineliner, Eugene Vennard, Terrell & Powell, Inc., Laboratory, A. Hillyard, representative for the Association, and W. H. V. Wilson, program chairman, introduced the new officers of the chapter. These were William Dear, treasurer; George Fairchild, secretary, and Mrs. Robert Nusson and Mr. and Mrs. Joe J. Reynolds, as the proud parents of a son. Mr. and Mrs. J. M. Reynolds (Continued on page 7)

Railroad Clerk

(Station Agent) N. Y. C. BOARD OF TRANSPORTATION
Advancement to Ast. Station Supervisor & Ast. Train Dispatcher

$64.00 a Week After First Year — $57.60 to Start

No Age Limits — No Educational or Experience Requirements
Our Courses Teach You the EFICENT EXAMINATION CLASSES NOW MEETING IN MANHATTAN & JAMAICA—MACHINISTS—CIVIL SVC. EXECUTIVES—CIVIL SVC. CLERKS—MACHINE OPERATORS—CIVIL SVC. MANAGERS—CIVIL SVC. OFFICE WORKERS

JAMAICA: ON and WED. at 5:45 P. M. or 7:45 P. M.

Examination Announced to be Officially Ordered for

FIREMAN — N. Y. C. FIRE DEPT.
Salary $84 a Week After 3 Years — $64 to Start

Applications Available at!!!!!

No. of Men: 33%* 5% Women — Visit 20-20 No Examinations

COMPLETE PREPARATION FOR BOTH WRITTEN & PHYSICAL EXAMS at the School Where More Than 80% of N. Y. City’s Firemen Trained

Lecture Classes Mon. Wed. Thurs. at 5:45 P. M.

Policewoman

A total of 1,189 have filed applications for this examination. The competition will be keen is obvious from the results of the last such examination.

TOTAL OF 316 OF THE APPICANTS WERE MEN.

Thorough Preparation for BOTH the Written and Physical Exams, in Examinations at the School Where More Than 80% of N. Y. City’s Firemen Trained

Lecture Classes Mon. Wed. Thurs. at 5:45 P. M.

Free Medical Exam Thursday Evenings from 5:00 to 7:00

Administrative Asst. & Dep. of Sanitation

Preparation for Promotional Examinations for

FOREMAN — DEPT. OF SANITATION
Class Meets FRIDAY at 1:00 P. M. or 7:30 P. M.

Classes Meeting in 4 Boroughs for

CLERKS—Grade 3 & 4
ENROLL AND ATTEND NEAR YOUR OFFICE
MANHATTAN: 100 Broadway, or 4 P.M.
SYRACUSE: 353 State St., Syracuse, Watervliet Ave. 4 P.M.
BROOKLYN: Livingston Hall, 301 Schenectady St., 5-7, 1st Floor 4 P.M.
BRONX: 366 Westchester Avenue, 7th Floor 4 P.M.
QUEENS: 90-14 Sutphin Blvd., near Jamaica Ave. 4 P.M.

CLERK—Grade 5
Meeting is Manhattan ONLY on MONDAY at 4 P.M.

Promotional Examinations for

Asst. SUPERVISOR — SUPERVISOR

CUSTODIAN - CUSTODIAN
N. Y. CITY DEPT. OF EDUCATION

Applicant must be 20 to 29 years of age. VETERANS MAY BE OLDER

Class Lectures MONDAY at 4 P.M.

Thorough Preparation for BOTH the Written and Physical Exams

Lecture Classes MONDAY at 7:45 A.M.

Practical Shop Training in JOINT WIPING for Plumbers

The DELEHANTY

"Nearly 40 Years of Service in Plumbing & Heating
Careers of More than $50,000 Students"

Jamaica Division

Examiner: Ray Brook

CUSTODIAN - CUSTODIAN
N. Y. CITY DEPT. OF EDUCATION

SALARY RANGE $4,000 TO $10,000 A YEAR

Requirements: A 2 year trade school or a similar technical course of study or experience or equivalent in mechanical and electrical equipment, at least one year in plumbing, or equivalent industrial and practical experience. Interested applicants must have completed the necessary course of instruction in a recognized plumbing school prior to the examination or be qualified by practical experience accumulated in the field of foreign experience and pass an examination. Applicants will be required to submit a complete application when they appear for the examination. Application blanks will be available to those who have attended the preliminary examination.

Preparation for

N. Y. CITY LICENSE EXAMS for STA. EXAMINER—MASTER EXAMINER
Practical Shop Training in JOINT WIPING for Plumbers
Court Asks Big Query: Who's Behind Throne?

RUNNING through Supreme Court Justice Carroll G. Walter's mind, when he decided that the NYC Civil Service Commission must publish its records on appointments of exempt employees, was the idea that there's room for improvement in the method of selecting such officials and employees. There are 532 exempt positions in NYC and these are the same ways up to commissionships.

The Court clearly indicated that there is need for publicity to reveal possibly whether there are powers behind the throne who exercise, in effect, more power than officials of the appointing agencies.

The opinion suggests the possible need of greater care in the selection of exempt appointees, while not denying the capability of many in such jobs. Shall the public benefit only by fortunate accidents, or should exempt employees have the protection of the law?

The Court declared that they declared should be public as a matter of right. The action has been successful so far. Some other civic organizations have joined the CBC in asking Mayor V. W. Kelly to make the records public.

Emphasis on Qualifications

The Citizens Budget Commission and other civic groups were forced to go to court to obtain the records they declared should be public as a matter of right. The action has been successful so far. Some other civic organizations have joined the CBC in asking Mayor V. W. Kelly to make the records public.

"Public disclosure of the qualifications of those appointed, or those denied appointment, would help to close the identity of those having the ear of the appointing power; those to whom the appointing power turns for advice and counsel as to whom he should appoint; those whose influence is not officially connected with the City government, need to know that there is an important influence in the actual conduct of its affairs."

This went farther than the objective stated by the CBC, which was to gain information on which to base recommendations of budget economy, and open vistas that need close inspection.

The following installment of the special series on the U. S. Income Tax, by Herman Bernard, is designed to inform pensioners of and to explain Social Security for public employees.

The notion that, to take Ives' place as a candidate for the GOP nomination, Taft probably can't win the 1928 contest is reasonable. If he was not the natural choice as the successor to Roosevelt, the assumption that such a gesture could have been successful, would be meaningless. The only way to put the question to the test is by putting it into a losing fight. (4) Should the convenient position from which the Ives ticket, try to write the play, take into account the defeat on one hand, a fight to get the Republican ticket to the voters. Clearly the Dewey men wouldn't mind this. They would be well pleased. Therefore they will battle as hard as they can to get, Eisenhower nominated.

The White House goes on to say that Taft probably can't win the election. Taft, who among the New York machine leaders, and is the obvious person to take Ives' place as a candidate for the GOP nomination is available, does it pay to jockey for position in a losing fight? (4) Should the convenient position from which the Ives ticket, try to write the play, take into account the defeat on one hand, a fight to get the Republican ticket to the voters. Clearly the Dewey men wouldn't mind this. They would be well pleased. Therefore they will battle as hard as they can to get, Eisenhower nominated.

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Activities of Civil Service Employees Assn. Chapters

(Continued from page 3) Gordon Lane of a daughter. . . Agey, Robert, large, fine Prize, became Mr. and Mrs. . . The Frank O'Hara, retired employees, sent cards to the hospital... . . Hartman, Alvin, long gone, signed after approximately 15 years of service to start private hospital. . . Mrs. Kliener, retired employee, is improving from a recent illness at St. Mary's Hosp. . . Why not write her and cheer her up? . . . Frank J. Rupple, act and associate, in the hospital, passed away at the hospital. New employees are Mr. and Mrs. Glen Fitzgerald, Joseph Betsch; secretary, Florence M. Brown; 3rd vice president, William H. Swope; 5th vice president, Alvin Doyle; president, Ruth Heacox; 1st vice president, Joseph Shomaker. . .

Niagara County

AT THE monthly meeting held January 23, 1953, of CSEA, elected its officers for 1953: President, Ruth Beaton; 1st vice president, Alice Chalmers; 2nd vice president, Robert Drouet; 3rd vice president, William Lawrence; 4th vice president, William Deely; 5th vice president, James Calhoun; treasurer, Howard Erman; secretary, William McGuffin. The officers represent a cross-section of civil service departments. Their selection shows the support given the movement by the county employees as a whole.

A motion was carried praising the returning President, Mrs. Ethel Downing, for her tireless and energetic work during 1952.

STATE ELIGIBLE LISTS

STATE

Open-Competitive

(1) Government and Departmental Employees, Group A and B, State Fund Chapter, CSEA, in accordance with instructions received from the State Training School.

Industrial Piping (Paint Branch)

1. LANGSTON, G. H., 4850
2. BERLINER, M. R., 4850
3. BROWN, V. D., 4850
4. MALONE, R. E., 4850
5. MULLER, H. W., 4850
6. STRONG, C. D., 4850
7. TAYLOR, G. T., 4850
8. WEBB, W. H., 4850
9. WRIGHT, L. B., 4850
10. YARBON, E. H., 4850

Department of Public Works

1. LAMB, R. E., 1400
2. WRIGHT, J. E., 1400
3. HALL, C. T., 1400
4. BROWN, L. A., 1400
5. CURTIS, H. H., 1400
6. MCINTOSH, S. L., 1400
7. MURPHY, J. W., 1400
8. ROSE, P. C., 1400
9. TOWNSEND, R. S., 1400
10. WINTER, W. C., 1400

Pavement Maintenance Department

1. DAVIS, G. H., 5000
2. GEARY, W. D., 5000
3. HEANIV, J. L., 5000
4. HUNGERFORD, E. H., 5000
5. McMAHON, J. M., 5000
6. MILLER, R. H., 5000
7. MURPHY, J. W., 5000
8. STEWART, A. C., 5000
9. TAYLOR, J. L., 5000
10. DONALDSON, J. H., 5000

Department of Labor

1. EDMONDSON, J. W., 8000
2. COLE, W. H., 8000
3. COX, J. W., 8000
4. HURST, W. H., 8000
5. LAMB, R. J., 8000
6. PETERSON, J. W., 8000
7. STEWART, A. C., 8000
8. TAYLOR, J. L., 8000
9. DONALDSON, J. H., 8000

Assistant Civil Engineer (Queen)

1. DAVIS, G. H., 6000
2. GEARY, W. D., 6000
3. HEANIV, J. L., 6000
4. HUNGERFORD, E. H., 6000
5. McMAHON, J. M., 6000
6. MILLER, R. H., 6000
7. MURPHY, J. W., 6000
8. STEWART, A. C., 6000
9. TAYLOR, J. L., 6000
10. DONALDSON, J. H., 6000

Department of Conservation

1. DOUGLAS, R. C., 4000
2. HOWARD, J. W., 4000
3. LAMB, R. E., 4000
4. LAMB, R. E., 4000
5. SMITH, L. J., 4000
6. SMITH, L. J., 4000
7. SMITH, L. J., 4000
8. SMITH, L. J., 4000
9. SMITH, L. J., 4000
10. SMITH, L. J., 4000

For his speedy return to health were expressed by all present.

State Training School

For Girls

THE HUDSON Chapter, CSEA, held a New Year's Party and Dance on Wednesday evening, January 23, 1953, at 8 p.m. at the Golden Hotel. Les Suckling's Orchestra will furnish the music. Tickets are on sale now at the recent CSEA conventions; Mrs. DeOliveira, Chairman, Minutes meeting before the party.

Syracuse

THE Syracuse chapter, CSEA, will have its annual Christmas dance at the Hotel Syracuse on Saturday, January 26, at 4:30 p.m. Molly Doyle is chairman of the event. Raymond G. Castle is chapter president.

State Insurance

A MEETING of the Board of Directors, State Fund Chapter, CSEA, will be held Monday, January 21, 1953, at 8 p.m. All members of the Board of Directors are requested to attend this very important meeting.

One of the attractive spots was the Christmas postcard exchange where cards carefully worked out in the direction of Miss Hicks and Mr. & Mrs. Shickles, as foremen of the Post Office Department, was honor guest at a roast beef dinner served in the Indian Land-

Christmas and New Year's celebrations are over but the employees are still talking about them.

Santa Claus visited all the children on Christmas Eve with gifts. Special parties and decorations enhanced the merriment. One of the attractive spots was the Christmas postcard exchange where cards carefully worked out in the direction of Miss Hicks and Mr. & Mrs. Shickles, as foremen of the Post Office Department, was honor guest at a roast beef dinner served in the Indian Land-
U.S. Wants More Women To Take Jobs

The Federal Government is emphasizing the need for women in the U.S. Civil Service. Women are needed in all branches of the Government, from clerical workers to engineers and medical personnel. The employment of women in the Federal Service is said to be at an all-time high.

The Department of Commerce has announced that women will be needed in the Census Bureau to assist in the enumeration of the population for the 1950 Census. Women are also needed in the Department of Agriculture to help in the processing of agricultural products.

The Department of Defense is also looking for women to fill various positions, including those in the Navy and the Air Force. Women are needed for work in the fields of engineering, mathematics, and other technical areas.

The Department of Health, Education, and Welfare is also looking for women to fill various positions, including those in the field of nursing and other health-related fields.

The Department of Labor is looking for women to fill various positions, including those in the field of labor relations and other areas.

The Department of Housing and Urban Development is also looking for women to fill various positions, including those in the field of urban planning and other areas.

The Department of Transportation is looking for women to fill various positions, including those in the field of transportation and other areas.

The Department of Commerce is also looking for women to fill various positions, including those in the field of commerce and other areas.

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Open Competitive

6523. Railroad Clerk, NYC Trans. System. Inclusive salary $825 to $1,020 per month. Two exams are added, they will be recommended to employees desiring to enter the service.

6523. Railroad examinations are open to the general employees, to assistant train dispatchers, to signalmen, to assistant file clerks, to typists, and to other employees who are eligible to these positions. Written test, weight 50, 50% required. (Open January 8 to 23, inclusive).

6489. Psychiatric Social Worker, $3,750 total. There are 37 vacancies in the Office of Hospitals and Mental Hygiene. Written test, weight 100, 50% required. (Open January 8 to 23, inclusive).

6511. Junior Civil Engineer, $2,550 total. There are 15 vacancies in the Department of Transportation. Written test, weight 100, 50% required. (Open January 8 to 23, inclusive).

7037. Property Manager, $3,300 total. Three vacancies in the Board of Estimate, Bureau of Real Property. Written test, weight 100, 50% required. (Open January 8 to 23, inclusive).

WHERE TO APPLY FOR JOBS IN GOVERNMENT SERVICE

U. S.-Second Regional Office, U. S. Civil Service Commission, 941 Fourth Avenue, New York 22, N. Y. Monday through Friday, 9:30 a.m. to 5 p.m. Applications available at post office.

City of New York—See the employment offices of the Mayor or of the various City departments.

New York State—See the employment offices of the various Departments of the State of New York.

Railroad—See the employment offices of the various railroads and other transportation companies.

To apply for a position in the Civil Service, a person must first have his name placed on the register by passing an examination. After an examination, a person is eligible for appointment only after a job becomes vacant. His name may be placed on a register for a period of six months.

An examination is held for a specified position and the examination is open to everyone who meets the requirements specified by law.

To be eligible for employment in the Civil Service, a person must be at least 18 years of age, a United States citizen, and have a high school education. He must also pass a written examination which tests his general knowledge, reading comprehension, and reasoning ability.

The Civil Service Commission is charged with the responsibility of ensuring that all persons are given fair and equal opportunity to compete for Civil Service positions. It is committed to upholding the principles of merit and neutrality in the selection of employees.

If you are interested in applying for a job in the Civil Service, you should contact the appropriate employment office to obtain application materials. You will need to complete an application form and submit proof of your eligibility to apply for the position.

Once your application is submitted, you will be notified of the date and location of the examination. You will be required to take the examination on a scheduled date and time, and you must pass in order to be eligible for appointment.

If you are successful in the examination, your name will be placed on a register of eligible candidates. You will be notified of your placement on the register, and you will be eligible for appointment whenever a job becomes vacant.

In summary, the Civil Service Commission is committed to ensuring that all employees are selected based on merit and that they are provided with fair and equal opportunities. If you are interested in working for the government, you should contact the appropriate employment office to learn more about the application process and to find out about available positions.
No Experience Needed for NYC Railroad Clerk Test; U.S. Has Jobs for Collegians

Applications are being received by the Civil Service Commission, until Wednesday, January 24, for the NYC Railroad Clerk Test. Application at 96 Dime Street, two blocks north of Broadway, opposite The Lincoln Memorial. Eligible, irrespective of race, creed, or religion, will be selected. The Civil Service Commission reserves the right to reject for any deficiency, abnormality or deformity of any individual. Experience in clerical work is required. (Open January 8 to 16.)

For statistician the four-year course must have included or been supplemented by 18 semester hours in statistics (as related with mathematics), and nine additional hours in biology, sociology, demography, economics, management, engineering, health and medicine, physical science or other social sciences. Experience may be combined with education. The Civil Service Commission reserves the right to appoint if the candidate is not now in town. A postmark of January 22 is not sufficient.

For the railroad clerk exam, 40-hour work week.

 Eligible Lists

COUNTY AND VILLAGE

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 Eligible Lists
The Maloney Amendment—Is there any way I can reduce what the employer pays for a pension of only $100 a year? All that has been done to put a stop to this, is not enough to stop the plans, and I am at an age where it is dangerous for me to do the only kind I can at that time. If I could get it, I could get it, but I don’t see any way of getting it. Now my savings are expended and I don’t know when to turn—Li.

Not until legislation is enacted forth with the State should any changes in the public employees, and to what extent such changes will have the employer pay the cost of increasing their respective numbers, would it be possible to tell whether or not they would really benefit. The Legislature is now meeting. There must be a large group of employees under the classification act transferred to other departments within the State government, and it is under this act, but not return to the classification act.

Answers on Transfers

Mr. William M. Behr: Section 89 provides that retroactive compensation shall be paid under the act in the case of an employee who worked under the classification act of the United States on the date of the enactment of the act. The condition would not be satisfied if the person involved in the employee of the United States on such date in any capacity classified, classified, and his right to receive any increase in compensation would not be defeated by a break in service occurring prior to such enactment date (October 31, 1931). In such cases the employees are entitled to have the compensation paid by means of an act passed in accordance with the answer to questions 1 and 2 above.

Question, Please.

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Bervice Commission In July, 1943, Miss Louise Gerry Oerry was reappointed to a full six-year term. No other person has been disturbed by her in 20 years of service. She says she has the ability to put the newspaper immediately at ease. A native of Rhode Island, Miss Gerry was born in the Buffalo, New York, area. She received her B.S. in English from Harvard University and her M.A. in English from Columbia University. She has been a journalist for over 30 years.

Louise Gerry Weighs Civil Service Problems

Miss Gerry admits that she would be "most happy" if she were not to be held up by her Commission duties to meet State workers in all parts of New York. She says she has been influential in the State Employment Service and that "we have a broad view that "we are dealing with the employees for the best advantage of themselves and the public." She says she is doing here and I am continuing to do.

"You know, there always is controversy," she says, "but I believe the Civil Service problems are being handled in a different way now as a holdover than in the past. The controversy swirling about the heads of persons holding high level jobs. But in the first place, we cannot allow ourselves to be disturbed by these things." She also says that as a holdover, the people for whom she is responsible are the employees for the best advantage of themselves and the public. She says she is doing here and I am continuing to do.

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Fireman Test on Way: Probable Requirements

The NYC Civil Service Commission, at a regular meeting held recently, ordered a new exam for filling the position of fireman, in the Fire Department. The exam will be conducted on Saturday, September 13, from 8 a.m. to 4 p.m.

The Commission has set November 15 as the deadline for filing applications. Candidates must be at least 18 years old and must have completed high school. They must also pass a medical examination, including an eye test and a physical examination.

The exam will consist of a written test and a practical test. The written test will cover general knowledge, including arithmetic, English, and history. The practical test will involve physical strength tests, such as climbing a ladder and carrying a hose.

For more information, visit the Civil Service Commission's website or call 311 for assistance.
Study Aid for NYC Police Sergeant Test

Following is the seventh consecutive weekly installment of the questions and answers in the last一期 weekly installment of the Chief Inspector.

Individual precincts (B) C.O. of In the precinct should be filed (A) Another Installment will appear

Want a Job In Turkey? 4.

The U. S. Signal Corps Photo. In Turkey and Okinawa? Do you

and place in a sealed envelope

NEW WINDSOR S. N. Y. 13.4 293

Arco Courses for Pending Examinations

HERE IS A LISTING OF ARCO COURSES

ORDER DIRECT—MAIL COUPON

HOTEL EMERSON

164 W. 75th St. TR. 3-3000

DAILY-WEEKLY MONTHLY

HOTEL EMERSON

164 W. 75th St. TR. 3-3000

WINTERIZING SHOES

PUBLIC EMPLOYERS

One of the special courses of the Domestic Shoes.hppar system, with eight stores in Manhattan,

is available to ward off colds.

Service draws large

Policewoman Test Set For June 14

The NYC Civil Service Commission announces the next test for policewomen to be held on June 14. This test consists of 90 per cent of the written test, 80 per cent of the physical test, and 90 per cent of the interview.

The exam has drawn 3,392 applicants. Last time 1,919 applied and only 257 set on the eligible list. Study for the written test, and training for the physical. These statistics indicate, however, that a policewomen test is not an easy point.

There will also be a medical test, which relates to condition of health, marital status, etc. The candidate may be either qualified or not qualified, on no percentage basis.

Even after passing the Commission’s medical test, a candidate is subjected to an additional medical at the Police Department medical exam. This is the time of the arrival of the examinations.

KEY ANSWERS


Want a Job In Turkey? Okinawa?

The U. S. Signal Corps Photo.

WONDERFUL NEW ARCO COURSES

The Machine Reporters, a school at 184 Nassau Street, NYC, which has been in operation for a number of years, has added more newspaper reporting. The new term begins on Tuesday, February 2, and will continue through March 31. The classes are held from 9:30 to 11:15 a.m. and from 1:30 to 3:30 p.m. The classes are conducted by Mrs. S. E. Brown, who has been a newspaper reporter for many years.

MORE COURSES ADDED FOR ARMY RESERVE SCHOOL

The Army Reserve School (A.R.S.R.) has added several new courses for the benefit of army reserve officers. The new courses are as follows:

1. General Reserve Officer Training (G.R.O.T.)
2. Reserve Officer Leadership and Management (R.O.L.M.)
3. Reserve Officer Training (R.O.T.)
4. Reserve Officer Management (R.O.M.)
5. Reserve Officer Administration (R.O.A.)

ABSENCE WITH PAY ASKED FOR MEN ON MILITARY LEAVE

James A. Lundy has asked the Board of Estimate to grant additional leave to his men for the period from February 1 to March 31. The Board of Estimate is expected to act on this request at its next meeting on February 12. The leave is necessary for the men to attend training exercises and to participate in the annual inspection of the Reserve Officers' Training Corps.

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3. President: 3.50

5. Supervisor: 3.50

7. Secretary: 3.50

9. Stenographer: 3.50

11. Office: 3.50

13. Mail: 3.50

15. Clerk: 3.50

17. Messenger: 3.50

The courses are available to all army reserve officers and are designed to improve their knowledge and skills in various areas of military management.

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State Seeks To Replace Provisionals  

(Continued from page 1)  
par of astronomers in the New York City area.  

This November, again in New York City, Civil Service employees are expected to participate in the provisional recruitment for astronomers and radio astronomers.  

(Plan was discussed in previous issue of The Civil Service Leader—Ed.)  

Word on continuous recruitment is that the plan has been submitted to the Senate in New York and is expected to be passed. Provisional recruitment in May has already been held March 3. This is becoming a national trend.  

Principal difficulty encountered here is the lack of time for the writing of the examination and establishment of the list.  

Although examined in March, candidates are not expected to know their status this year until September.  

Rochester Credit Union  
To Meet on January 21  

The 11th Annual Meeting of the New York State Rochester Credit Union will be held in the Council Chamber, B' nai B'rith Lodge, 225 West 57th Street, Monday evening January 21, at 8:00. Officers will be elected and a report presented for 1941. All members are invited to attend.  

Present officers are: Edared C. Frucher, president; Albert A. Mendelson, vice president; A. L. Theobald, secretary; J. Goodman and H. B. Dunham, directors.  

The first meeting of the present officers will be January 17 at 6:30 at 225 West 57th Street.

WHAT EVERY EMPLOYEE SHOULD KNOW

How Long Can You Be Suspended Without Pay?  

It is the aim of the department to have every employee qualified to attend, though they cannot vote.  

State Employees form NYC B’nai B’rith Lodge  

A group of state employees in the Metropolitan District are forming a Credit Union.  

The installation of officers will be without delay and the election of leaders will be on the first.  

The officers are: President, Theodore B. Averhals; vice president, Andrew M. Anderson; secretary, Edward C. Frucher.  

The plans of the credit union are: to pool the employees' savings, to invest in the War Savings Bonds, and to aid the war effort.

A planning meeting will be held on Thursday, January 17 at 6:30 at 225 West 57th Street.

Big New Group of Courses  
To Open for State Employees  

A group of employees of the Home Bureau, Industry chapter, Civil Service Employees Association, was photographed at a party which they attended.  

The training program in New York City is conducted by the Civil Service Training Division in cooperation with the New York City Board of Education. The arts and crafts subjects have been included in the program as a result of recommendations made by the Education Committee of the Metropolitan Civil Service Employees Association.  

Other information on the training classes in the New York City area is available at the Training Division, Civil Service Department, 230 Broadway, New York City, Main office of the Training Division at 6 Steinberg Street, Albany.

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500 State Civil Service Dept.  
Employees Are Receiving Training in Civil Defense  

Albany, Jan. 14—Civil Defense training for Albany employees of the New York State Department of Civil Service began there last week.  

Approximately 500 employees are participating in the training which is the first step toward their training to be extended to all other State departments.  

Charles L. Campbell, administrative officer for the department states that three training sessions would be conducted during each week. Each individual employee would have two hours of instruction.  

All To Be Qualified  
It is the aim of the department that every employee qualified in self-help and neighbor-help phases of first aid at the end of the training.  

Begin are now in preparation for the spread of the training to New York City offices of the Civil Service Department.  

First a selected group of employees were sent to a Civil Service Training school to receive instruction training. These employees are now conducting the training for their fellow workers.  

In Albany these first instructors are:  

Alan Ornstein, Clarence Parsons and William M. Scudder.  

Safety, Spanish for Instruction training for State employees has also been scheduled for the coming months. Advanced registrations are being accepted now by the Training Division. These future courses include statistical analysis, educational, vocational subjects, New York workmen's compensation, selected safety standards, handwork for women, various basic course procedures, know your State government, how to interview, and job instruction training for State employees.  

Courses in stationary engineering and trade subjects, part of a Statewide program of training, will continue at Brooklyn Technical High School, Staten Island, as well as at some 40 other training centers throughout the State.

Courses in supervision have also been planned for New York City area as part of a Statewide program of training. These courses will be announced in the near future.

Text of Proposed Code  
Of Ethics for Employees Offered by McDonough  

A code of ethics for all public employees has been proposed by A. C. McDonough of New York City to the president, Civil Service Employees Association. The text follows:  

I AM a free man living in a Nation where my brother is entitled to freedom and good will.  

I serve that government direct- ly as a public servant.  

I was honored by the opportunity of public service.  

I believe in the power which rests in government to protect the rights and interests of all citizens and to assure the liberty of each to pursue happiness in his own way without trespass upon the liberty of his neighbor, this service in any position of government is one of the highest in a sacred trust involving the lives of all and man.  

I shall be complete and undivided, loyal to the laws and ideals of my government, and to the officials of government who have the charge of its administration.  

I shall resist and expose any acts or attempts to pervert from within or without government to corrupt me or my government or to destroy any war or peace, good or bad, as a public servant.  

I shall serve my government with secrecy and industry in each and every task to which I am assigned.  

I shall tell the truth and urge what is right, and maintain in my own way without trespass upon the liberty of my neighbor, this service in any position of government is one of the highest in a sacred trust involving the lives of all and man.  

I shall insist upon the right to communicate with my colleagues individually and through the official channels and shall insist upon the establishment and application of procedures for all who serve my government.  

Amended Idea  