ALBANY, Sept. 14 — Albany evening training courses for State employees were announced by J. State Department of Civil Service Monday and Wednesday evenings, weekly, on Tuesday and Thursday evenings. The courses will be offered with a brief description of each.

Clerical Refresher. A general

refresher in various clerical areas
including English, arithmetic, etc.
Office Records and Filing
Principles involved in maintaining
office records; fundamentals of

Fundamentals of Supervision.
Principles that apply in supervi-
sory practices. Recommended for
supervisors who have not taken
any courses in supervision, Mon-
day and Wednesday evenings.

Case Studies in Supervision.
Conference type discussions of
typical problems that concern su-
pervisors in State service. Presen-
tations and discussion, Tuesday
and Thursday mornings.

Introduction to Psychology.
Designed to help increase
reading efficiency. Practice in

BARGAIN GIFTS FROM ABROAD
OFFERED TO LEADER READERS

With each package comes the
certificate of authenticity and
description of the article that
you choose. And remember, read-
ners of The LEADER get an
interest, usefulness, beauty and
value each month, from France,
England, India, Japan or some
place else in the world, except
that you have to

How to Interview. Principles and
sanity, momentum, cli-square test,
etc. Refresher in general

Introductory Psychology. Study
of basic types of human behavior
and their responses. Designed for
people who have had no formal
training in psychology.

Personnel Practices. A review
and practice of personnel man-
agement functions. A personnel
development unit.

How to Interview. Principles and
tics in interviewing. Student partici-
ipation in applying good inter-

Preparing Public Relations Copy
for the Printer. Designed to fami-
iliarize general office employees
with the mechanics of preparing
manuscript to be reproduced.

SUPERVISORY COURSES
On Monday, October 1, the
Training Division will begin a new
series of supervisory training
courses for State employees in Al-

BUFFALO (1 course)
Fundamentals of Supervision,
Tuesdays, beginning October 6,
for 2 weeks, location to be
announced; 8:45 A.M. to 11:45 A.M.

NYC (2 courses)
1. Fundamentals of Supervision,
Wednesday, beginning October 7,
for 10 weeks, 270 Broadway, 8:45
A.M. to 12:30 P.M.

2. Case Studies in Supervision
(pre requisite is Fundamentals),
Thursday, beginning October 8,
for 10 weeks, 270 Broadway, 9:30
A.M. to 11:45 A.M.

ROCHESTER (1 course)
Fundamentals of Supervision,
Tuesdays, beginning October 6,
for 8 weeks, Union Hotel, 9:30
A.M. to 11:45 A.M.

SYRACUSE (one course)
Fundamentals of Supervision,
Friday, beginning October 9,
for 10 weeks, 509 West Genesee Street,
1:15 P.M. to 4:15 P.M.

From France, England, India, Japan or
some place else in the world, except
that you have to

How to Interview. Principles and
sanity, momentum, cli-square test,
etc. Refresher in general

Introductory Psychology. Study
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Recreation and Other Jobs Offered by Army Overseas

The Army's Office of Christian Services offers a wide variety of recreational and educational opportunities to Army personnel overseas. Here are some of the highlights:

**The Year's Best Seller** is the paperback book "The Year's Best Seller," available for $1.00. This book contains the latest and best chapters from major magazines and newspapers.

**Training Instructor (Foreign Language),** $2,600; required. Applicants must be capable of teaching foreign languages to Army personnel overseas.

**Euros**

**France**: Two-year contract; free housing; cost of subsistence to employees $1,800.00, $1,700.00, and $1,500.00.

**Germany**: Two-year contract; free housing, plus 50% differential cost of subsistence to employees $1,500.00 and $1,300.00.

**Japan**: Two-year contract; plus 55% differential cost of subsistence to employees $1,500.00 and $1,300.00.

**Korea**: Two-year contract; plus 55% differential cost of subsistence to employees $1,500.00 and $1,300.00.

**Panama**: Two-year contract; plus 55% differential cost of subsistence to employees $1,500.00 and $1,300.00.

**Post differential allowance**: cost of subsistence to employees $1,500.00 and $1,300.00.

**Position classifier**: $5,000.00.

**Auditor**: $5,000.00.

Ray-X Glasses are again Obtainable

Ray-X glasses are again obtainable by Reading Service Leaders, through the LEA Service. Inquiries request immediate action, and requests are acceptable only for a renewal of the special offer on the purchase of Ray-X glasses.

CIVIL SERVICE LEADER

An outstanding book, available for Public Employees, is "The Year's Best Seller," available for $1.00. This book contains the latest and best chapters from major magazines and newspapers.

**Ray-X Glasses** are again available for purchase. Two special coupons are included with the LEA Service Leader, and requests are acceptable only for a renewal of the special offer on the purchase of Ray-X glasses.

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The Pay Window

Salary Research Analyst, Civil Service Employees Association

EACH MONTH since the beginning of 1953 the cost of living has increased. This seems to have reversed a steady or fluctuating trend which was becoming apparent in the previous months. During 1952 the cost of living, as measured by the Consumers Price Index, did not change substantially, even though the previous high for that year was reached last November. However, for two months running now all-time-high cost-of-living records have been established.

The next recent Consumers Price Index, that for mid-July, now stands at 114.1, with an increase of 0.2 percent over that of June. The July figure is 0.7 higher than that of January, and 1.6 percent over that of April, 1952, the effective date of the last pay raise given to city employees. But it is only 0.1 percent over that of Oct. 1.

Why October Is Chosen

October has come to be accepted by the Civil Service Employees Association and Administration negotiation teams as the significant month from the point of view of statistical and wage data and other pertinent information with reference to State salaries. There are several reasons. First, October data are usually the latest available at the start of negotiations. Second, both sides agree that October information is about the most representative for any of the calendar months, since it contains a minimum of monthly distortion. Some of these distortions are the effect of seasonal employment which would not be realistic. If for no other reason, no one knows during deliberations what the facts would be some months hence. To project a pay increase. If the new Index had edged to 114.8, instead of 114.7, they would have gotten 2 cents.

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While it is risky to project, one may predict that the cost of living will stay as high as it is now, or even go higher, in the next few months. The current business worry is not based on present upward trend in wages and prices, but long-run delusion. In this respect watch mid-1954 for definite signs.

ALBANY, Sept. 14 — The minimum salary in seven titles has been temporarily increased, J. R. Kelty, director of classification and compensation, announced. The titles, pay the area in which the raise applies, and the effective date follow:

Associate actuary (life), $6,365, Apr. 28, statewide.
Associate chief cancer research nurse-intestinal surgeon, $4,926, Jan. 31, Erie County.
Associate chief cancer research nurse-head and neck surgeon, $4,926, Jan. 31, Erie County.
Medical illustrator, G-16, $14,509, Aug. 1.

Titles Eliminated

The following titles have been eliminated (total pay given):

Assistant director of motor fuel, G-24, $5,071-$5,199, April 1, 1951.
Director of classification and compensation, G-41, $9,131-$9,250, Aug. 1, 1951.
Assistant controller of alcoholic beverage control, G-31, $3,971-$4,097, April 1, 1951.


Salary research analyst, G-16, $1,136 to $1,251, Sept. 1, 1951.


Senior supervisor of oral hygiene, G-21, $3,971-$4,097, to supervisor of dental service research, G-39, $4,840-$5,056, July 1, 1950.

Reclassification Action

The following titles have been added or eliminated because of reclassifications:


Metropolitan Conference Committees Announced

The Metropolitan Conference of the Civil Service Employees Association announced Saturday that members of its membership and bargaining committees of the following local unions were elected:

Membership Committees
Al Greenberg, State Fund, chairman.
Sam Emmons, NYC chapter, co-chairman.
Jack Green, NYC chapter, co-chairman.

Public Service
Vida Tompkins, Public Service Fund.
Margaret Schaefer, Philmar State Office.
Norah Cole, NYC chapter.

State Office
Peter Pearson, Central Islip State Hospital.

State Hospital
Charles Lilli, Public Works f10.
George Mott, NYC chapter.
Robert Magie, Manhattan State General.
Bernard Kowdrey, Public Service.

Armory Employment
Mike Porta, NYC chapter head.
Harold Schroll, NYC chapter head.

Psychiatric Institute
Frank Cole, Brooklyn State Hospital.

FOR FARMINGDALE COURSES
STILL TIME TO REGISTER

State offices in Manhattan.

Salary research analyst, G-16, $14,509, Aug. 1.

State Hospital
Charles Lilli, Public Works f10.
George Mott, NYC chapter.

State Office
Peter Pearson, Central Islip State Hospital.

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George Mott, NYC chapter.
State Insurance Fund
Activities of Employees in New York State

State Insurance Fund
tatives: Victor Fiddler, Legal; Rubano, Ed ODonnell
L. Miller, Medical; William Dee
Guire, Executive; Jack White
Personnel; Helen Loos, and Ed
Claims Examiners; Orphans

WILLIAM PRICE, president of
ment took place in Milwaukee.

The SIF 1953-54 bowling season
When the teams square-off the
between 18 and 55, to prepare now for U. S. Civil Service
six months there will be over 39,500 appointments to
well worth your while.

employment security manager
of the chapter to Sam Lefkowitz,
ly

Lascaurettes recently received her
Veterans Hospital in Northport. Miss

Service test. The competition In these tests is intense.

these will be jobs paying as high as $316.00 a month

these will be jobs paying as high as $316.00 a month

to accept a position at the Vet-

Florence Lascaurettes, supervisor
of the first place Group 1 team.

Announcement was made of a


definition and the afternoon was enjoyed

The bowling teams are getting

The council tentatively set Sat-
suggestions for action by the prop-
supervisor, John John, Bldg. 10, New York State Association of
operation between the chapter and

Mr. and Mrs. Robert Landwehr; Herbert Landwehr; Margaret Sauer, and Margaret Speirs

Dr. Morris Zlotlew, Bldg. 5 is

Mr. and Mrs. Robert Landwehr; Herbert Landwehr; Margaret Sauer, and Margaret Speirs

PRESENTATIONS are under way

of the chapter; Mary Scanlon, 3rd vice-
president; Evelyn Cherubini, secretary}

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Employee Activities

(Continued from Page 4)

The members of the committee that arranged the party were Allen VanWelt, James Moore, Angela Syracuse, and Lloyd W. Wilson. Assistant Superintendent Wilson prepared the food.

Wilson Room is feeling much better. Hoping to see him back soon.

REVIEW

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Wilson Room is feeling much better. Hoping to see him back soon.

REVIEW

Shawn at the County Workshop dinner of the Civil Service Employees Association, held recently at Utica, from left, are Vernona E. Olin, president of the Oneida chapter; Mayor Boyd E. Golden; Jesse B. McFarland, president, CSEA; Rosalie Serrie, treasurer, Oneida chapter; Ira M. Ball, Deputy Attorney for Oneida County, and J. Alysa Stearns, 3rd vice president, CSEA.

Eight More Tests Opened By State

Eight State examinations offering positions paying up to $3,231 are now in progress. Applications may be filed now with the State Service Commission and will be accepted up to October 15. Test will be held November 21.

Detailed announcements for complete information on the qualifications and duties may be obtained at the following locations.


Syracuse—State Department of Civil Service, 39 Public Sq., Syracuse, N.Y. 13202.

Buffalo—State Department of Civil Service, State Office Building, Buffalo, N.Y. 14202.

Fees for our complete course only $10

This includes 1 class session a week until date of exam, plus home study books.

CLASSES MEET IN MANHATTAN AND JAMAICA:

Manhattan: THURS. & FRI. at 10:30 a.m.; JAMAICA: 11:45 a.m. or 7:45 p.m.

Jamaica: MON. & WED. at 5:45 or 7:45 P.M.

Transit—Patrolman

Applications will be open October 14th.

The salary and other benefits are practically the same as for policeman. But minimum height is only 5 feet 8 inches, maximum age is 32 years. Applicants must be white men and written final exam.

Class Meets Monday at 1:15, 5:45 or 7:45 P.M.

Applications may be filed until September 24th.

Correction Officer—Men

This announcement should apply to men who are 21 years old, and who do not exceed 20 years of age.

Correction Officer—Women

Women 21 years old and not yet 46, and of at least 5 feet 7 inches tall, are eligible.

Classes for both Meet Wed and Fri. at 7:30 P.M.

Special Speed Diction Classes

for Approaching Examinations for Promotion to STENOGRAPHER—Grades 3 & 4

in N.Y. City Department

Day & Even. Classes in

Vocational Training

Manhattan and Jamaica

TELEVISION TECHNICIAN

STENOGRAPHY

TYPEWRITING

SECRETARIAL PRACTICE

STENOGRAPHY

AUTO MECHANICS

The D E L A N E Y

Institute

“Nearly 40 Years of Service to Advancing the

Corners of More Than 100,000 Students”

Executive Office

115 E. 15 St., N.Y. 3

Office Hours Mon. to Fri. at 9 a.m.-5 p.m. - Sat. 9 a.m.-4 p.m.

Employment Activities

By C. A. CARLISLE, Jr.

Our group strain of accidents and sickness will continue to be a problem for members and citizens of the community. The importance of this problem will not be understated.

The city has been given superior positions.

1. Up to $2,500 payment for accidental death.

4. Up to $2,500 payment for medical expenses, including doctor bills, hospital fees, etc., for non disabling accidents.

5. Payment of $500 on all and all the job obtainable.

6. First four days for sickness.

7. The policy assures payment for the first seven days of sickness.

8. Disability continues at least seven days.

9. Disability in institutions are considered hospitalized.

10. The company cannot cancel your policy if you are disabled for 90 days, as long as the plan remains in effect and the membership in the Civil Service Employees Association continues.

11. The policy is employed by the State or a subdivision thereof.

Visual Training

Course in Police, Fire, Sanitation & Correction Deps.

By W. E. B. CITY COLLEGE

School of General Studies, Extension Division

For registration with the Library

Offers 300 intensive Courses

Beginning the Week of September 21, 1953

Instructor

TYTYPING — STATISTICS — STENOGRAPHY

USE OF SIDE RULE — BOOKKEEPING

BUSINESS ENGLISH

For catalog write to

The City College, School of General Studies, Extension Division

250 W. 133 St., and Convent Ave., New York 31, New York, or PHONE

W. 4-4407 or CHANDLER 4-4400, Ext. 203

The DELEANEY

Institute

"Nearly 40 Years of Service to Advancing the

Corners of More Than 100,000 Students"

Executive Office

115 E. 15 St., N.Y. 3

Office Hours Mon. to Fri. at 9 a.m.-5 p.m. - Sat. 9 a.m.-4 p.m.

Vacationers: Congratulate

W. Adsworth 6-5409 or ADirONDACK 4-2000, Ext. 203

BEGINNING THE WEEK OF SEPTEMBER 21, 1953

W. Adsworth 6-5409 or ADirONDACK 4-2000, Ext. 203
Tuesday, September 15, 1953

**Time to Prepare Program Of Legislation is Now**

It's not too soon for public employee groups to get their own 1954 State legislative program in order.

An example may be taken from the State itself, and the Civil Service Employees Association. The State government is surveying the State pay situation, according to a request by the Association. Conferences and chapters of the Association already have informed the Association's legislative committee of deep-rooted convictions regarding the need in certain areas of legislation.

Not only must the law be checked, but also the plan, must be carefully and effectively weighed. Legislation is not obtained by chance. If there is a lack of a plan, and of unity in its support, there is loss of power. Public legislative committee of deep-rooted convictions regarding the need in certain areas of legislation.

Clear that if the employees had a good case last year, they are entitled to an increase last year, but on that unfortunate occasion the State administration's disposition to inquire of the employees' request seemed stubbornly absent. Since then the cost of living has increased; in fact, meanwhile, it reached its peak. There is no disposition to anticipate the results of the survey, nor the State administration's recommendations based on it, in election year and a good case last year, they have a better one this year.

Inclusion of emergency compensation in base pay is another State employee objective. The Association feels that this request would be difficult. The emergency compensation already is computable toward pension benefits, and putting it into base pay would give employees an added sense of security, at no added cost to the State.

Pensions undoubtedly will be an important legislative topic, not only State pensions, but those of local governments, because of the already broadened Social Security coverage, and the possibility of utilizing Social Security benefits to public employee retirement system benefits, as yet impossible for the same job, but not an unlikely, and certainly a wholesome, liberalization that Congress may enact next year. No doubt Congress will be guided largely by the report of the Kaplan Committee, of which H. Elliot Kaplan, former Deputy State Comptroller, is chairman. State legislation enacted this year is probably broadening the utility of Social Security, though the recent experience of State Comptroller J. Raymond Mc Govern with a Social Security contract with the U. S. no doubt will provide a basis for an even more enabling statute.

Also in the pension field is the need for a 1 percent plan for State employees, since such a plan has worked well in NYC for several years and the State, having extended it to teachers, cannot consistently withdraw it from others. Such a plan provides for half pay after 25 years of service, provided the employee has contributed sufficiently to his annuity, which he would have the opportunity to do.

The State should certainly liberalize the formula by which it grants supplementary pensions. These are additions to present pitance pensions of former State employees. The voters of the State enacted a constitutional amendment, to make possible this situation, according to the plight of victims of the price spiral, but the formula for State pensioners fell so far short of the need, that the mandate of the voters was honored more in breach than in observance. NYC feels legally bound not to exceed the State formula in its own legislation, and follows the State formula almost to the letter.

**1,500 NYC Transit Jobs To Be Filled by Oct. 16**

The NYC Transit Authority will make 1,500 permanentplacements. Jobs include surface and rapid transit work; conductors and motormen, maintenance.

The NYC Transit Authority has given rise to the false belief that the policy is widespread. The Authority's policy of seeking efficiency, maintenance and economy, has given rise to the false belief that the policy is widespread. The Authority's policy of seeking efficiency, maintenance and economy, has given rise to the false belief that the policy is widespread. The Authority's policy of seeking efficiency, maintenance and economy, has given rise to the false belief that the policy is widespread.

**The Uniformed Forces**

The uniformed forces have a strong case for better pensions for themselves, because of the accent on youth, in type of work performed, while Mental Hygiene Department employees, because of both the psychological and physical risks they run, deserve compensatory pension arrangements for their efforts.

The T.A. finds it must make the provision for pensions because the legal limitations do not permit the granting of a pension, and this improved service requires filling the 700 vacancies.

**THE INACTION of Federal agencies in helping displaced career employees to get Government jobs held by "indefinites"—persons of lower status—more serious than appears on the surface, part with their own employees to take on others from other departments, even if those they retain are "indefinites" and those they'd be asked to take would be currently occupied in other departments, has been flaunted by agencies on this score longer than it can endure, has notified department heads that from now on they must fill the job of an "indefinite," the Commission will issue an order displacing the "indefinite" employee and ordering the careerist appointed. If the agency fails to comply, the Commission now threatens to order the payroll stopped.

Eisenhower Backs Up Commission

It's more than a mere incident to one or another side or the other parties. It's a test of whether or not agencies are going to respect the Commission's orders in general, which not all agencies have been doing well or too often. It's a test of whether or not agencies are going to respect the Commission's orders in general, which not all agencies have been doing well or too often.

**Some Agencies, though not many in Washington and NYC, have been exercising themselves to find jobs for the displaced, and this has given rise to the false belief that the policy is widespread.**

The Civil Service Assembly has heard of two such employment efforts in California. And, in view of the fact that the Commission figures show that 50,000 have been last off since the start of the new administration, the chances are that further efforts for more displaced Federal employees will be made by Federal offices throughout the nation, the Civil Service Commission, which has been notified department heads that from now on they must fill the job of an "indefinite," ordered the careerist appointed. If the agency fails to comply, the Commission now threatens to order the payroll stopped.

Separation Federal workers are becoming an important supply of workers for the labor market. Job-hunting help has been offered by 1,500 State public employment offices, throughout the U. S. In addition, some Federal agencies are taking steps to see that supply of jobs, in private industry jobs, at least know where each other may end up.

The NYC Transit Authority will make 1,500 permanent placements. Jobs include surface and rapid transit work; conductors and motormen, maintenance.

The NYC Transit Authority has given rise to the false belief that the policy is widespread. The Authority's policy of seeking efficiency, maintenance and economy, has given rise to the false belief that the policy is widespread. The Authority's policy of seeking efficiency, maintenance and economy, has given rise to the false belief that the policy is widespread. The Authority's policy of seeking efficiency, maintenance and economy, has given rise to the false belief that the policy is widespread.

The Uniformed Forces have a strong case for better pensions for themselves, because of the accent on youth, in type of work performed, while Mental Hygiene Department employees, because of both the psychological and physical risks they run, deserve compensatory pension arrangements for their efforts.
Applications, one for each examination:

Salary and Vacancies: All present employees, except those in the New York City Housing Authority and the Department of Education, at least two years of service, with a major of at least 30 credits in physical education or related fields, and with the following qualifications:

Fee: $2.

The following are complete offi-

cant's statement of experience to

Advertisements: Issued and re-

Fee: $5.

The maximum period of time for

Tests: Written translation of

Applications are open simultane-ously, must file two applications, one for each examination.

Category of Employment: For

Salary and Vacancies: All present

The leader Book Store, 21 State

Salary and Vacancies: At present, for positions which are acquired by the Federal Government will be held by employees in the De-

Duties: In the Department of Educa-

License Requirements: A valid

Appointment: To assist and advise the Central Superintendents of Conver-

Supervisor of Mechanical

Duties: Under general direction of

Tests: Written, weight 50; train-

The test will be held November 17, 1953, at 4 p.m., September 24, 1953.

Salary and Vacancies: At present, for positions which are acquired by the Federal Government will be held by employees in the Department of Education, at least two years of service, with a major of at least 30 credits in physical education or related fields, and with the following qualifications:

Fee: $5.

The maximum period of time for

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Applications are open simultane-ously, must file two applications, one for each examination.

Category of Employment: For

Salary and Vacancies: All present

The following are complete offi-

cant's statement of experience to
U.S. Seeks Accountants; Jobs in NYC Included

Positions as accountant with the U.S. General Accounting Office for the Washington office of the Comptroller General's regional offices throughout the country are now open for receipt of applications. The positions pay $35 to $100 a day and are open after a year's service. Applications should be sent by October 15 to the appropriate Regional Office as follows: Comptroller General's Office, Washington, D.C. 20418; Eastern Regional Office, 96 Duane Street, New York 14, N.Y.; Midwestern Regional Office, U.S. General Accounting Office Building, 410 North Wabash Avenue, Chicago, Ill.; Western Regional Office, 615 Market Street, San Francisco, Calif.; and Southern Regional Office, 100 South 1st Street, Austin, Texas. See application forms on page 8.

Experience Requirements

Each position requires a period of training, applicants must have at least 3 years of experience (a) of the public accounting type, including experience in the fields of finance and management requiring accounting knowledge comparable to that acquired through public accounting experience. A part of the experience required in (a) must be acquired while continuously closing the books on date for acceptance.

Position in NYC office is available.

Applicants must be physically able to perform efficiently the duties of the position.

Applicants must have a written test. It will deal with a test of general abilities, including paragraph reading, number sequence, dictionary definition and table, and interpretable and arithmetic reasoning. There will be no technical subject matter examination.

The questionnaire is returned, they will

The jobs: Miscellaneous duplicating machine operator, at $2,750, telegraphic typewriter operator, $2,500, and typewriter operators, $1,750.

To apply for NYC positions, applicants should contact the State Civil Service Commission, 96 Duane Street, New York 14, N.Y., until further notice.

Data on Applications by Mail

Where to Apply for Jobs

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Where to Apply for Jobs

Visit a State or NYC Civil Service Commission office in NYC. Jobs in NYC offices are included.

JOBS IN NEWARK, N.J.

Positions as accountant with the U.S. General Accounting Office for the Washington office of the Comptroller General's regional offices throughout the country are now open for receipt of applications. The positions pay $35 to $100 a day and are open after a year's service. Applications should be sent by October 15 to the appropriate Regional Office as follows: Comptroller General's Office, Washington, D.C. 20418; Eastern Regional Office, 96 Duane Street, New York 14, N.Y.; Midwestern Regional Office, U.S. General Accounting Office Building, 410 North Wabash Avenue, Chicago, Ill.; Western Regional Office, 615 Market Street, San Francisco, Calif.; and Southern Regional Office, 100 South 1st Street, Austin, Texas. See application forms on page 8.

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JOBS IN NEWARK, N.J.
ACT TODAY! SEND THIS GUARDIAN COUPON NOW!

RAYEX Night Driving Glasses arrive put on. Look directly into the strongest electric lights in your home. You will see the headlights as pale amber discs—no glare.

PROVE IT YOURSELF! MAKE THIS CONVINCING "LIGHT-BULB" TEST

When your RAYEX NIGHT GLASSES arrive put them on. Look directly into the strongest electric lights in your home. You will see the headlights as pale amber discs—no glare.

GOVERN FOREVER! Blinding Headlight Glare—the number one cause of traffic accidents in New York today! Read this amazing story of how science conquered this "one unpleasant accident!"

DO YOU DRIVE YOUR CAR AFTER DARK? Do you know that 4 out of 5 fatal smash-ups are caused at night by SAFE, careful drivers who are trapped \_ blinded \_ and killed by the headlights of another man's car?

Here is the first full story of how you can completely avoid that blinding headlight glare . . . how you can actually drive at night . . . to SAFE, careful drivers who are trapped \_ blinded \_ and killed by the headlights of another man's car?

IF THESE RAYEX Night Driving GLASSES protect your eyes against strain, you will not suffer from dangerous night driving headaches. You will be able to drive as much as 400 miles in a single night without feeling the slightest strain. You will not be tired after short rides. And, above all, your strained eyes will not cause you to fall asleep at the wheel. You may make even the longest trip with absolute confidence.

ORDER TODAY!

These Accidents Can Be Avoided

Do you know that now you can avoid these accidents? Do you know that during the last five years over 70,000 drivers have found a new way to protect themselves against the night blindness? That these drivers have tested and proved the RAYEX Night Driving Glasses actually makes the brightest headlight glare a piece of perfectly colored glass before you, yourself—that filters out the glare from these headlights exactly the same way that a pair of sunglasses filters out the sun's rays?

These experts discovered that scientists had developed such a pair of sunglasses by the leading automobile manufacturers, such as Buick, Oldsmobile, Ford, Lincoln, and Chrysler—were equipping their cars with special glare-resistant windshields. However, the cost of these glasses on these special cars was necessarily prohibitive.

To avoid these costs these experts designed and manufactured a pair of glasses that can be worn by any driver. Since they eliminated all costs of glass, the experts called them RAYEX Night Driving Glasses. Here are some of the amazing results they discovered when they tested them:

This Is How Night Driving Should Be

1. WITH THESE RAYEX Night Driving Glasses you can look directly into the strongest headlights. You will see the headlights as pale amber discs—no glare.

2. WITH THESE RAYEX Night Driving GLASSES your eyes will be protected against any intensity of glare. You will not have to adjust yourself to constant flashes of light. You will actually be able to see better . . . clearer and farther with them than you could see without them. You will see dark objects more quickly. You will react much more quickly to the pedestrian who darts out of a side street . . . to the dark bumps in the road that ruin your tires.

3. SINCE THESE RAYEX Night Driving GLASSES protect your EYES AGAINST STRAIN, you will not suffer from dangerous night driving headaches. You will be able to drive as much as 400 miles in a single night without feeling the slightest strain. You will not be tired after short rides. And, above all, your strained eyes will not cause you to fall asleep at the wheel. You may make even the longest trip with absolute confidence.
Numeric Key Punch Operator (Remington Rand)  

Grade 2  

Vacancies occur from time to time. 

Applications: Issued and received from 9 A.M. September 1, 1953 to 4 P.M. September 24, 1953. Candidates will be summoned for the performance test in the order of filing. Candidates must appear for the test on the date sum- 
mained. No postponements will be granted.

Promotion Opportunities: Employees in the title of Tabulator (Rem. Rand), grade 2, are eligible for promotion to various titles in Grade 3 of the Clerical Service. 

Minimal Requirements: There are no formal or educational requirements for this po- 

sition. Candidates are cautioned, however, that in order to pass the performance test they must have had sufficient training or experi-

ence to operate effectively a Remington Rand, Model 3, Alpha-

bet Tabulator and associated equipment, such as the Automatic Carriage, the Rem- 

ington Rand Punch and reproducing punch.

Duties: Under direct supervision to operate a Remington Rand, Model 3, Alpha-

bet Tabulator and associated equipment, such as the Automatic Carriage, the Rem- 

ington Rand Punch and reproducing punch. 

Promotion Test: Performance, weight 100. 

Communications, limited to the clerical service. 

Promotion Opportunities: Employees in the title of Tabulator (Rem. Rand), grade 2, are eligible for promotion to various titles in Grade 3 of the Clerical Service. 

Minimal Requirements: There are no formal or educational requirements for this po-

sition. Candidates are cautioned, however, that in order to pass the performance test they must have had sufficient training or experi-

ence to operate a Remington Rand, Model 3, Telegram Key Punch machine effi-

ciently. 

Duties: Under direct supervision to operate a Remington Rand Telegram Key Punch machine. 

Promotion Test: Performance, weight 100. 

Communications, limited to the clerical service. 

Promotion Opportunities: Employees in the title of Tabulator (Rem. Rand), grade 2, are eligible for promotion to various titles in Grade 3 of the Clerical Service. 

Minimal Requirements: There are no formal or educational requirements for this po-

sition. Candidates are cautioned, however, that in order to pass the performance test they must have had sufficient training or experi-

ence to operate an IBM Numeric Key Punch machine efficiently. 

Duties: Under direct supervision to operate an IBM Numeric Key Punch machine. 

Promotion Test: Performance, weight 100. 

Communications, limited to the clerical service. 

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Communications, limited to the clerical service.
Official Questions and Answers in Last Clerk Examination Conducted by NYU

The following continues publication of official questions and answers from the last NYU competitive examination for clerk, grade 2, held in 1956. Questions 1 to 15 appeared in last week’s LEADER.

Applications in the present exam will be received by the NYU Civil Service Commission, 94 Duane Street, until Thursday, September 24.

17. A clerk in charge of the supply room of a City department notes that one of the items is asking for considerably more stationery than it has requested in the past. For him to inquire into the reasons for the increased demand may be desirable; the amount of stationery used by a bureau should remain constant; C) undesirable; the increased demand may be due to waste, a condition beyond his control; D) desirable; he will be better able to estimate future needs for stationery;

18. Of the following items, the one which best explains this quotation is that a clerk receiving a letter or document is, in effect, answering a question. A) City Councilmen answer a large number of letters; B) standardized clerical tasks cannot be estimated; C) the use of a time clock will improve the quality of the work; D) a clerical task cannot be estimated.

19. A person in the employment of a public office should be able to” . . .” contact with many people outside of working hours. B) to work on the basis of experience; C) to answer the complaints; D) to hold a position which requires high competence; E) to anticipate future changes. Applications in the present exam will be received by the NYU Civil Service Commission, 94 Duane Street, until Thursday, September 24.

20. The followinr continues publication of official questions and answers from the last NYU competitive examination for clerk, grade 2, held in 1956. Questions 1 to 15 appeared in last week’s LEADER.

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21. In standardizing clerical tasks, one should aim to eliminate the undesirable and to retain the desirable ones. Of the following, the most valid implication of the above quotation is that A) a task containing undesirable elements cannot be standardized; B) standardized clerical tasks can be estimated; C) the use of a time clock will improve the quality of the work; D) clerical tasks cannot be estimated. Applications in the present exam will be received by the NYU Civil Service Commission, 94 Duane Street, until Thursday, September 24.

22. The efficiency of office work is affected by the quality of the work. The one of the following, the most valid implication of the above quotation is that A) a task containing undesirable elements cannot be standardized; B) standardized clerical tasks can be estimated; C) the use of a time clock will improve the quality of the work; D) clerical tasks cannot be estimated. Applications in the present exam will be received by the NYU Civil Service Commission, 94 Duane Street, until Thursday, September 24.

23. In the elections held in New York City in 1955, the following continued publication of official questions and answers from the last NYU competitive examination for clerk, grade 2, held in 1956. Questions 1 to 15 appeared in last week’s LEADER.

Applications in the present exam will be received by the NYU Civil Service Commission, 94 Duane Street, until Thursday, September 24.
U.S. Civil Service Commission has competitive civil service, and which should be transferred to the commission under the old Schedules A and B within 60 days which jobs listed in the new Schedule C, the mission said. The agency will have recommendations made by the Department of State for positions on the new Schedule C, which is also not confidential or policy-determining.

Under the new Schedule C, the three groups of employees are:

1. New positions in the competitive service, which are private secretaries to the executive branch, including the White House and the Bureau of the Budget.
2. New positions in the competitive service, which are secretaries and confidential assistants to the head of the executive branch, Anti-Trust division; chief, Management and Liquidations Branch, and chief, Inter-Civilian Property; one Assistant Commissioner, and two assistant commissioners.
3. New positions in the competitive service, which are secretaries and confidential assistants to the head of the executive branch, including the Federal Communications Commission, and the National Railroad Administration.

The old Schedules A and B have been under review for a long time because they are not confidential or policy-determining. The new Schedule C is an attempt to make the jobs more private, and the recommendations made by the Department of State will be considered.

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Byrne Is Re-Elected
Fire Officers' President

The Uniformed Fire Officers Association of NYC has retained the same list of officers for the principal posts: President, Gilbert X. Byrne, Battalion Chief, 1st Battalion; Vice president, Charles J. Freyman, Captain, Engine Company 94, Treasurer, Francis P. Martin, Lieutenant, Ladder Company 165; Financial secretary, Thomas P. Munroe, Captain, Civil Defense; Recording secretary, Thomas J. Hartnett, Battalion Chief, 17th Battalion.

Remaing as Lieutenant's representative is Lieutenant Patrick J. Keating, Engine Company 14. The executive board selected the association officers from among their midst; the membership at large elected the board.

Official Election Tally
The official tally in the election of officers follows:

- **Rank of Chief**
  - Martin P. O'Connor, 74
  - John J. Savage, 65
  - Edward P. Cahill, 69
- **Rank of Captain**
  - Terry M. Patten, 157
  - Henry O. A. Blocker, 67
  - Rank of Lieutenant
  - Patrick J. Keating, 300
  - Charles F. Hahn, 430
  - John W. J. Ferrara, 380
  - Francis W. Vossen, 218
  - Walter C. Briste, 217

Chief O'Connor, Captain Potterson and Lieutenant Keating were elected to the executive board for a full term of three years. Lieutenant Hale was elected to the executive board for an incomplete term of two years.

Group Life Insurance

The question of group life insurance is expected to be finally decided at the association's membership meeting on Thursday, September 24 at the Hotel Mar- tinique. The meeting starts at 6:30 P.M.

To institute the group insurance as an amendment to the constitution was necessary. A mem- bership meeting approved the idea. Next the proposition was sub- mitted to the voters with the ballot for election of officers. The vote was 1,095 affirmative, 161 negative. Thus about 87 per cent voted in favor of official ballots.

Next Step

The UFOA, says

"It now becomes necessary to contact all of the members and ascertain the following facts:

1. Whether or not the individual member desires to obtain the insurance.
2. The average age of all members.
3. The amount that most men

"A. The type of contract:
   a. Required men and active members.
   b. Active members only.
   c. Active members with conversion rights of individuals upon re- tirement.

"No matter what is finally agreed upon by the members who desire insurance, the contract will not be accepted by the insurance carrier unless a minimum of 15 per cent of all of our members are willing to participate.

"Detailed" Lieutenants

The UFOA objects to lieutenant "details," especially the short dur- ation, and all the turmoil that goes with the repeated upheavals.

"The ideal solution," says the UFOA, "would be to fill all va- cancies. In fairness to Commissi- oner Jacob Greenstein, he is doing the best he can. Therefore the solution must be found with what we have.

"One solution would be to ad- certain if men would want to be transferred to those locations where officer personnel is far be- low needs. Another, simpler solu- tion that many lieutenants have suggested to the executive board of the UFOA, is to detail a man for 30 days. In that case a detail- ed lieutenant becomes a represen- tative member of the covered unit. He will be more efficient in fire- fighting in a different section of the city and will be forced to take the proper interest in company ad- ministration. The detailed men will be able to bring along their own equipment and necessary changes of uniform and rating.

"The main feature of the 28-day detail is that after a man completes his 30 days he knows that he will not be called on again for some time.

"Battalion chiefs and deputy chiefs would also welcome the 28-day detail because they would be relieved from the daily annoy- ance of spending hours on the telephone shifting men from place to place, then shifting all over again in the event a man goes on sick leave or some other leave after the detail was set.

Jobs in Private Industry

Aired by the State Employment Service. Where to apply In Riven Answers by the SBN. Phone private industry: Jobs will be an-

40 makers and packers piece work, polishers $1.90 hour. Optalmic lens experience $2—2.25 hour. Electricians—1.00 hour. Plumbers, jobbing experienced $75 up. Still and apprentice, Korean vets; 3 months $30 plus veterans subsistence. Or-

Truck mechanic experienced, night assemblers and wirers, 80c hour. Lift only, $2.16 hour. Sheet metal station attendant 6-day $1.89 hour. Job in Brooklyn. Able bodied...

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Chemist...$2.50

Civil Service Handbook $1.00

(Collages) $2.50

Clerk, 1-3-4...$2.50

Clerk Grade 5...$2.50

Clerk, Gr. 2...$2.50

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