Supporting material were compiled in Grades 7 to 8.

Chief Safety Supervisor, Grade 4, Kelly, Director of Classification appeals directed by the Safety Men.

Manhattan DA Frank Hogan will be shifted to the Senate slot.

And Queens DA Frank O'Connor who might run for the gubernatorial spot, could easily be evoked a powerful image of Herbert Lehman, grand nephew of Herbert Lehman, comptroller, the names of which liberalized in their fields.

Could evoke a powerful image of the old-line PB crew. Lehman, a much-decorated war hero and New York City civic affairs leader, is a professor of American history at New York University. He holds a doctor of philosophy degree on the subject.

Should this shuffle occur, there would remain a wide range of choice for the U.S. Senate candidacy, Paul Sarban, a top candidate for the gubernatorial spot, could easily shift to the Senate slot.

Ed Murrow, Sam Stratton, Dr. Hollis Ingraham for his development of a plan for improving the State Employees' Retirement System, last week received the highest awards given by the Capital District chapter of the American Society for Public Administration.

At the Chapter's annual dinner at the Hotel Sheraton-Ten Eyck, those two men were awarded the Governor Charles Evans Hughes Award from First Deputy Health Commissioner; and Henry W. Stock of the Gannett newspaper company.

Public Admin. Group BESTOWS AWARDS ON Lade and Hungerford

Dr. James H. Lade, New York State Department of Health, and Isaac Hungerford, administrative director of the State Employees' Retirement System, last week received the highest awards given by the Capital District chapter of the American Society for Public Administration.

At the Chapter's annual dinner at the Hotel Sheraton-Ten Eyck, those two men were awarded the Governor Charles Evans Hughes Award from First Deputy Health Commissioner; and Henry W. Stock of the Gannett newspaper company.

To meet on May 28, Hear Talks on Retirement, SS

Talks on the State Retirement System and on the recent amendments to the social security law will be features of the meeting of the Capital District Conference of the State Employee Service Employees Association, to be held on May 28.

All CSEA members who belong to Capital District chapters are invited to the meeting. It will be held at Jack's State Street Restaurant in Albany, beginning at 5:30 with a social hour at 5:00.

A host committee will be announced at a later date.

INVENTOR — Dr. Vincent L. Bonafede, Director of Cruz Colony and Hospital, left, presents a Civil Service merit award to Michael Ranaldo, head laundry supervisor. Ranaldo received the award for inventing a simple, inexpensive method of repairing laundry extractor equipment, thus saving the State considerable money and saving much lost time in the use of the machine. In addition to the certificate, Ranaldo received a check for ten dollars.

Moving Expenses Are Liberalized For State Aides

ALBANY, May 21—Legislation was passed this year that liberalized the State's policy on paying moving expenses for public State employees under certain conditions and the liberalizations have now been summed up in a memorandum issued by Alton G. Marshall for the Division of the Budget.

The amendments, requested by the State Civil Service Assn., had the endorsement of the Civil Service Employees Association.

In writing to all State department and agency heads, Mr. Marshall said: Important liberalizations were made this year in the State's program of reimbursing State employees required to move upon change of location of official work. An Administration sponsored measure (A.4.466), Chapter 847, effective April 30, to increased the eligibility requirement that:

1. "The amount which finds that there is a general shortage of qualified persons available for recruitment for the class of positions or occupational field in which promotion is made" and

2. "The reimbursement of any expenses incurred in connection with the move is necessary as an inducement in such class of positions or occupational field in which promotion is made" are:

Main Requirements

Consequently, the main eligibility requirement for reimbursement of moving expenses upon promotion are that the change in location of official work is permanent, and that the promotion is made to a technical, scientific, educational, professional or administrative position.

The Division of the Budget's regulations governing the Reimbursement and Control for payment of moving expenses have been revised, effective May 1, 1962, to reflect the changes in law, superseding regulations effective July 1, 1961. In addition, the new regulations have been liberalized to:

1. Eliminate the requirement of prior approval by the Director of the Budget as a condition of eligibility for reimbursement upon promotion.

2. Provide for full reimbursement of all costs of traveling and unpacking (formerly one-half of such costs were reimbursed).

3. Provide for reimbursement of expenses incurred in moving house to travel as the residence of the employee.

Under the revised regulations the current procedures will be followed with the exception that prior approval of the Director of the Budget need not be obtained. The necessary forms are filed with the operating agency and submitted to the Department of Audit and Control who will review reimbursement applications for conformity to law and regulations.

INVESTMENT DR. VINCENT L. BONAFIDE, DIRECTOR OF CRUZ COLONY AND HOSPITAL, LEFT, PRESENTS A CIVIL SERVICE MERIT AWARD TO MICHAEL RANALDO, HEAD LAUNDRY SUPERVISOR. RANALDO RECEIVED THE AWARD FOR INVENTING A SIMPLE, INEXPENSIVE METHOD OF REPAIRING LAUNDRY EXTRACTOR EQUIPMENT, THUS SAVING THE STATE CONSIDERABLE MONEY AND SAVING MUCH TIME IN THE USE OF THE MACHINE. IN ADDITION TO THE CERTIFICATE, RANALDO RECEIVED A CHECK FOR TEN DOLLARS.

PUBLIC ADMIN. GROUP BESTOWS AWARDS ON LADE AND HUNGERFORD

DR. JAMES H. LADE, NEW YORK STATE DEPARTMENT OF HEALTH, AND ISAAC HUNGERFORD, ADMINISTRATIVE DIRECTOR OF THE STATE EMPLOYEES' RETIREMENT SYSTEM, LAST WEEK RECEIVED THE HIGHEST AWARDS GIVEN BY THE CAPITAL DISTRICT CHAPTER OF THE AMERICAN SOCIETY FOR PUBLIC ADMINISTRATION.

AT THE CHAPTER'S ANNUAL DINNER AT THE HOTEL SHERATON-TEN EYCK, THOSE TWO MEN WERE AWARDED THE GOVERNOR CHARLES EVANS HUGHES AWARD FROM FIRST DEPUTY HEALTH COMMISSIONER; AND HENRY W. STOCK OF THE GANNETT NEWSPAPER COMPANY.

CAPITAL DISTRICT CONFERENCE TO MEET ON MAY 28, HEAR TALKS ON RETIREMENT, SS

TALKS ON THE STATE RETIREMENT SYSTEM AND ON THE RECENT AMENDMENTS TO THE SOCIAL SECURITY LAW WILL BE FEATURES OF THE MEETING OF THE CAPITAL DISTRICT CONFERENCE OF THE CIVIL SERVICE EMPLOYEES ASSOCIATION, TO BE HELD ON MAY 28.

ALL CSEA MEMBERS WHO BELONG TO CAPITAL DISTRICT CHAPTERS ARE INVITED TO THE MEETING. IT WILL BE HELD AT JACK'S STATE STREET RESTAURANT IN ALBANY, BEGINNING AT 5:30 WITH A SOCIAL HOUR AT 5:00.

A HOST COMMITTEE WILL BE ANNOUNCED AT A LATER DATE.

INSTITUTION SAFETY MEN UPGRADED

ALBANY, May 21—Reallocation appeals directed by the Civil Service Employees Association for three groups of state institution safetymen have been approved by J. Earl Kelly, Director of Classification and Compensation, it was announced last week.

Raland one grade each were Civil Service Supervisors, Grade 12 to 13; Safety Supervisor, Grade 10 to 11, and Safety Officers, Grade 7 to 8.

The salary applications and supporting material were compiled and submitted by CSEA's research department.

(Continued on Page 16)
Don't Repeat This!

(Continued from Page 1) nor also figure highly for this candidacy. Mike's one problem however, is the lack of upstate candidates, with the exception of Fourtown of Schenectady.

What all this means is that the Democrats have no illusions about Rockefeller— is the man to beat and at this point is way ahead in terms of dollars. The shuffle in lining up a list of candidates will continue until the Democrats feel they have the best possible slate to present against him.

The Comptroller Race

With the Democrats searching for a team to defeat Rockefeller, don't overlook the GOP concern in coming up with a candidate to unseat outgoing Arthur F. Levitt, although at this writing Levitt does not have the nomination and it is doubtful if Wagner's okay.

At the moment, Republican leaders are looking very favorably on the one Democrat they could use in the race, former State Senator Joe Murphy to oppose Levitt. Murphy is a highly-polling candidate who has the support of Rockefeller. As an upstate candidate from Syracuse, he is considered a good choice to oppose Levitt's vote-getting ability there. But one thing may stand in his way. GOP leaders, especially Wagner bypassed them on any really important appointments. Murphy and Rockefeller, in contrast, have been able to capitalize on this issue by naming an upstate issue the Comptroller candidate. Judge John F. Guttierrez newly elected to the Court of Claims in the Utica-Rome area, is a favorite of "Italian-line" thinkers. State Racing Chairman and State Senator Joseph Glin is another Frank Votto, director of State, Division of Veterans Affairs is starting to get some mention. The support for Murphy however, switches from Syracuse to New York City, it will be another interesting contest to watch.

Irwin to Retire

Look FOR AN announce ment any day now that State Sen. Austin Irwin, long-time chairman of the powerful Senate Finance Committee, will retire. He is 75 years old. Next in line for the post is Bill Condon of Westchester, but he will probably be passed over in favor of Sen. John H. Hughes, chairman of the Finance Committee and currently chairman of the Senate Codes Committee. Reasoning is that with Fred Pfeifer of Queens holding the chairmanship of the Assembly Ways & Means Committee, the Senate post would go to an upstate man.

Good Dark Horse

Reports those close last week that DA Frank Hogan of Manhattan would like another try as the Democratic candidate for State Senate. The state took this observation from a highly-informed upstate source, which is mentioning Hogan these days but he ranks as the best dark horse candidate around, not only for the Senate race but as governor.

Our Weather Vane

Opinion polls may net the scientific instrument some say. We believe it do produce certain results worthy reading. We certainly can't conditions all of our polls a sure thing. The rest of the years we have held the high for our style of opinion sampling. For that reason, this newspaper will soon write to any one of the last Democratic state convention, all colony chairmen of the legislature to let the Leader know what four names we would produce the best ticket for the party this fall. They will be asked to pick the names out of the hat and have them slot the particular name in a particular post. We fear that the four names is the majority will be eligible for any top post on the ticket.

In the meantime, all readers are invited to send their choices to us now. No one will be held if desired. We feel the viewpoint of the pros" as well as our readers' worth knowing and will report on it in the near future. How do you feel? You can tell us by writing to "Don't Repeat This," 97 Duane St., New York. N. Y.

Speech Aides Wanted for Jobs Throughout U.S.

Speech pathologists, audiologists and speech-pathologists, at $7,500 to $12,500 a year are needed for duty at Veterans Administration Hospitals and VA centers throughout the United States and Puerto Rico.

Applicants must have completed all requirements for the doctoral degree with major emphasis in the fields of audiology or speech pathology.

In addition, they must have had experience in these fields in the amount, variety, and type required for the specific position. Position and experience is required. Announcement No. 299-B.

Information and applications may be obtained from your local post office, or from the U.S. Civil Service Commission's Information and Examinations Offices, 500 E St., NW., Washington 25, D.C.

Your Public Relations IQ

by LEO J. MARGOLIN

(Mr. Margolin is Adjunct Professor of Public Relations in the New York University School of Public Administration and is Vice President, Public Relations, of A. J. Armstrong Co., nationwide financial organization.)

Bad Press Relations

INTELLIGENTLY handled press relations is an important and integral part of a government's or corporation's good public relations.

Yet WE sometimes find those who ought to know better miss handling press relations to a point of generating bad public relations, when they don't really deserve the "bad public relations" label at all.

AN EXAMPLE in point was reported about the New York State Department of Health by the N.Y. World-Telegram & Sun recently. It was unfair to the departments which happens to be one of the finest, if not the finest, health departments in the world.

The NEWSPAPER failed to say that the N.Y. City Department of Health has one of the best records of top performance in the public interest in any city of the world. They just reported what purported to be the press relations of all delegates to the particular name in a particular post.

IF WAS, a woman told him, in a reassuring vote, "very low, only 11.8 microcuries per liter of milk." Without further probing she went on to tell him not to "pay attention to what newspaper have been printing. Their information is all wrong. We don't know where they get their figures but they're incorrect.

FIFTEEN MINUTES later, the same reporter called again and asked the same the same question, this time identifying himself as a newspaper. He was told, "I'M SORRY, but we are not permitted to give this information to the press. You will have to call..."

ASSUMING THAT the newspaper's report is accurate, this is the lesson to be learned:

THREE CANNOT be a double standard in giving information. The press should be answered in the same way as any other seeker of information. And when giving the information, just give the facts, no more, no less. Don't editorialize.

AND IF IT'S any comfort to the N.Y. City Department of Health, we can testify that they have monopoly to all annoying press relations. Business and industry too, except that these are not so often as after because government is a attune dock target, while business and industry are not.

Non-Teaching Raise

WILLIAMSVILLE, May 21—A proposed $2,874,370 Town of Amherst school budget provides raises of 3% for 75 non-teaching employees. Voting on the proposed budget is scheduled for May 23.

H.L.P. Teachers

Unit to Meet

The final meeting of the year of the H.L.P. Advisory Committee of New York City school teachers will take place at 11:30 a.m. in the board room of the H.L.P. headquarters at 425 Madison Ave., at 4 p.m. on Wednesday, May 23. Proposed plans for groups activities for the year 1963-64 will be discussed and expectations of election officers will take place.

Participating groups are urged to have their representatives attend this important meeting.

Your turn: ANOTHER DISCOUNT ...

IF YOU QUALIFY UNDER THE BUREAU SAFE DRIVER PLAN, PLEASE WRITE TO EMET SHERMAN, BUREAU INSURANCE CO., 555 SURF AVE., BARNEGAT, N. J.

DON'T WAIT

THE HOUR OF EXPRESS!

Look at your policy tonight! Check the amount you pay for YOUR auto insurance... and

ACT NOW!  SAVE NOW!

MAIL THE COUPON

STATE-WIDE INSURANCE COMPANY
555 SURF AVENUE, BUREAU INSURANCE
BARNEGAT, N, J.

[Address]

[City]

[Phone]

[State]

[CoUpOn Expires 5-1-63]
St. Lawrence Chapter Meets, Hears Results Of Recent Elections

(From Leader Correspondent)

ODENSBURG, May 21—More than 100 persons attended the recent meeting of the St. Lawrence chapter of the State Civil Service Employees Assn., held here Saturday morning, May 12. Following dinner at the American Legion cuiche, Chief of Police Leo P. LeBeau, retiring president, presented the slate of officers and introduced new officers, including: C. A. W. Montiel, of Canton, first vice-president; Edward J. Keenan, who discussed what he described as the great amount of work done by the chapter in the city, county, state and nation. Other speakers included: President F. E. Glennon, who was installed as president of the Jefferson County chapter, S. C. Powell, first vice-president, Theodore West, State Association treasurer, and Bernard Bertel, Oneida County chapter. Vernon A. Tapper, third vice president of the state CSSEA, installed the officers at the session. The officers for the ensuing year are: Montiel, president; first vice-president, Frances Williams; second vice-president, Friedrich Muhsbild; third vice-president, John Loucks; secretary, Barbara Mulholland; treasurer, Maurice Gardner; John Gorman, John Loucks; third vice-president, Mary Manning, E. Stanley How- tors installed are: Ceylon Allen, executive representative, Marion Murdock delegate to the State and alternate delegate, Mary Manning. Results of the board of directors installed are: C. E. Allen, Maurice Oudin, John Gorman, Maurice Howtors, Virginia Thompson, Rex Reda, Leo LeBeau, Beth Moore and Helen Paxton.

Urban Renewal Directors May Appeal To Court On Rockefeller Bill Veto

(From Leader Correspondent)

UTICA, May 21—"If something isn't worked out, we'll be forced to take our case to the Court of Appeals because this is a matter of state-wide importance," So said Urban Renewal Director Ray B. Martin here after hearing that Gov. Rockefeller had vetoed the housing and renewal directors throughout the state from competitive Civil Service classifications.

Called Bill Defective

Although he vetoed the measure, Rockefeller suggested that the State Civil Service Commission had handled the problem "fairly and squarely."

Rockefeller said the job of an urban renewal director "is necessarily involving not only the exercise of high skill and judgment, but a relationship of confidentiality to the chief executive and governing body of the municipality.

Previous Decision

Last January, the Appellate Division of the Supreme Court ruled that Martin's job was properly covered under Civil Service. Martin elicited an appeal, pending final action on the bill in the govenor's cabinet.

The bill was sponsored by Assistant Attorney General Van Cott of the Westchester County.

Dinner Is Held For Marie Fitzgerald On Retirement

ALBANY, May 21—A testimonial retirement dinner was held honors Marie Fitzgerald on June 6 at 6 p.m. at the Whit- ing Mill, City Avenue, Rochester.

The dinner is being sponsored by her many friends in the State Civil Service Employees Association, CSEA.

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In August.

BAKER Heads Jefferson County Probation Dept.

WATERTOWN, May 21—County Judge Milton A. Wilke has provisionally appointed Kenneth Baker as chief probation officer for Jefferson county at a starting salary of $6,010. The maximum pay for the job is $7,556.

Baker is serving his second year in his current position, and he succeeded former police officers who were removed from the city's new salary schedule.

Baker Heads Jefferson County Probation Dept.

(From Leader Correspondent)

Commenting on the new elevation, Baker said "an annual increase of not more than $500" for all regular city employees and $5,000 for other city employees and 5 boasts of "not

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U.S. Service News Items

APE Public Housing Lodge No. 913 Elects Its President

Nicholas Cuttrifida, a career official and Rockland County resident, has been elected president of AFGE Public Housing Lodge No. 913, American Federation of Government Employees, according to recent announcement.

The Lodge was officially reconstituted in April after a period of more than ten years of inactivity. More than 600 employees of various agencies of the federal government's Housing and Home Finance Agency attended its first meeting, adopted a Constitution by-law, and elected officers for the remainder of the year.

As president, Mr. Cuttrifida is the chairman of the Lodge's Executive Board and the person responsible for the overall operation and direction of the Lodge, and the affairs of its members.

Three Army Civilians At Fort Hamilton Win $540 In Awards

Three civilians were presented with suspended awards recently at Fort Hamilton, Brooklyn, N. Y., for outstanding service to the military personnel. The Award was announced by George H. Bader, voucher examining supervisor.

Edward B. Donnelly, district administrator; Edward G. Endrow, supervisory ship inventory supervisor; and Herman, supervisory supervisor; Arthur A. Berkner, auditor; Benjamin J. Bogliatto, warehouseman; Margaretta M. Bouchet, secretary; John C. Cantwell, supervisory accounting technician; Max A. Avita, chief, creditor. The award was a check for $150.

Frank P. Tanate of 191 President Street, a chief in the accounting division at the Finance and Accounting Office, received $150.

Length-of-Service Pins Awarded To Maritope Employees

Capt. Newlett B. Bishop, Atlantic Coast Director, Marine Housing Administration, U. S. Department of Housing and Urban Development, awarded over 300 pins this week to employers who have worked for the Housing and Home Finance Agency, Urban Renewal Agency, Community Facilities Administration, and other agencies of the HEFA.

Brooklyn Army Terminal Celebrates Its 30th Birthday

A year designed for enrollment of young and old was the keynote of the Armed Forces Day observance recently at Brooklyn Terminal. The morning ceremony, at which pins for 15, 20, 25 and 30 years were awarded, was witnessed by employees from all "Marad" 45 Brooklyn offices. Thirty-nine service awards were made.

The Terminal was opened in 1932, with the theme, "Power for Peace." Almost 70 exhibits from both the civil and military aspects of the Terminal's role in the nation's defense were on display. The exhibit included the latest in rocket weaponry, space communications, small arms and the latest in anti-submarine warfare. All three major services have contributed exhibits to the "open house." Youngsters were treated to souvenirs, soft drinks, a parade and rides on Army vehicles—all within the walls of the "Supreme O'Clock Bugle." No Increases for Most Health Plan Members

The premium rates of the Government Health Benefits program, which provide for a comprehensive health insurance benefit package for all federal employees, will not be increased for the 1963-64 benefit year, which begins November 1, 1963. The Administration has announced.

The Commission also stated that the next "open season" of the program is planned for late 1963, probably in October. Few of the 800,000 participants in the program may require premium rate increases. Individuals excluded from coverage by the program will be allowed to participate only on the basis that they are needed to maintain the proper balance between the present benefits and premium rates.

Although there will be no general "open season" in October 1963, eligible employees who have not previously elected to enroll will have another opportunity to enroll in a participating plan in October of 1964. After 1964, employees now enrolled for self-only will be able to change to a self-and-family enrollment in the same plan and option at that time.

The Ter Bush & Powell representatives listed below will be happy to explain how you or a member of the C.S.E.A. can benefit through enrollment in the C.S.E.A. Accident & Sickness Plan. This plan does not conflict with the State Health Plan, and enrollment in both plans is recommended to provide the complete coverage you and your family would want to have in the event of accident or illness.

Contact one of the trained representatives here for full details on the C.S.E.A. ACCIDENT & SICKNESS PLAN.

* You can count on C.S.E.A. Accident and Sickness insurance to pay you a steady income if you are disabled. Over 38,000 C.S.E.A. members already have received benefits totaling millions of dollars.

You owe it to yourself and your family to investigate the C.S.E.A. Accident and Sickness insurance plan.
The Army to Strengthen Special Forces for Cold War Work

The Army will strengthen its Special Forces, civil services, intelligence and psychological warfare elements in order to meet cold war situations, according to Gen. Herbert K. Powell.

The Continental Army Command CO said that Special Forces, which was conceived as a hot war, "has proved equally valuable in the cold war's milieu where its primary mission is defense of friendly governments in the development of their own capabilities for counterinsurgency operations."

In addition, he said, other Army medical, signal and aviation units and many types—engineer, transportation—are uniquely suited for cold war operations.

"Organized in the number and with the capabilities requisite for the Army elements can train for a special purpose and those capabilities can be maintained during current engagements and brought to the army in any country festively developing while the cold war consideration of the country at the same time."
I've been getting Workmen's Compensation. Paul Kycr, of your earnings have been re-stated and withholding tax statements should be credited to your social security account. By comparing so you will know how much earnings under social security for two different years, 1960 and 1961, 1,636 disabling injuries, compared to 646 suffered by sanitationmen. Even more to the point, however, is the severity of these injuries, as interpreted by man-days lost per million hours worked, when the ratio of injuries was 3.180, and for sanitationmen, 666. The frequency rate of injury for firemen was triple that of sanitationmen.

We are inclined to regret the work or the dangers faced by sanitationmen. They are considerable and deserve their own considerations. The outstanding comparisons are produced by the Mayor's remarks in seeking pay parity for the firemen, the following is from a letter to the Mayor:

In the meantime, Mayor Wagner still owes the firemen a word of explanation for his viewpoint on the dangers of certain City positions. And policemen, who rank only slightly behind firemen in the number of injuries suffered, certainly aren't happy about the Mayor's stand.

Questions Answered On Social Security

Below are questions on Social Security problems sent in by our readers and answered by a legal expert, Mrs. Christine Hughes, Chief Attorney, Scholarship and Retirement Funds, the CSEA.

I am 45 years old and single. It is indeed frustrating to try to explain to my children what a take home pay of less than $50 a week.

I worked for two years before I became 16. Will I receive social security credit for this work?

Yes, you should apply for social security immediately. As a result of recent amendments to the law you will probably be able to get some benefits even though you missed a bit more than $1,200 a year. Your social security officer can tell you about the latest changes.

I am 67 years old but have never worked under social security for two different periods. Can I apply for social security credit for this work?

First, you should be careful to keep your own records up to date so you will know how much earnings should be credited to your social security account. For example, be sure to keep your pay slips and withholding tax statements. Then, get a pasted form from your nearest social security office and request a record of the earnings reported to your social security account. By comparing this information with your own records you will have a check on your earnings and the accuracy of the report. Some of your earnings have been reported.

I am 65 years old and single. Nine months ago, I was injured on the job. I had no health insurance. They don't know when I'll recover. Folded letter.

Yes, you should apply for social security for the surgery which is needed to recover. Social security does not provide for medical care. But you can receive a third of the benefits on which you or your children are dependent, provided you have a deposit account at the bank which contains an amount greater than $1,000 to pay for such medical care. You can then be eligible to receive a third of the benefits on which you or your children are dependent.

Mr. Rossiter is referring to work which will interest the patients, will give them exercise, and is part of the nursing care on the ward. It is true that patients treated at an optimal level rather than have them become withdrawn or reclusive are likely to show less lack of interest and motivation.

Ward activities are for the patients' benefit. They have a health care reason, participate in the center of shops, or other events, and are organized to improve the ward. The occupational therapy department assists, guides and brings in an optimal level of care on the ward.

Ward activities are for the patients' benefit. They need exercise, have a health care reason, participate in the center of shops, or other events, and are organized to improve the ward. The occupational therapy department assists, guides and brings in a treatment in the right of patients, who are carrying on the activities. They also provide instruction in various therapeutic techniques in cases of meetings, if this is so desired.

EVE EMERSON
INSTRUCTOR IN OCCUPATIONAL THERAPY

The following is an example of a letter which was written by a member of a CSEA Local:

MRS. CHRISTINE HUGHES
State Hospital

For Theatre Technology.

May 22, 1962

LETTERS TO THE EDITOR

Letters to the editor must be signed, and names will be withheld from publication. They should be no longer than 300 words and we reserve the right to edit them at our discretion. Address all letters to: The Editor, Civil Service Leader, 97 Diane Street, Albany, N.Y.

Says Occupational Therapy Classes
Can Omitted by Goy Aides

Editor, The Leader:

In reference to the Mental Hygiene Minis, by William Rosenthal, ChEKA, the issue of May 16 could be new, in the May 1 Issue of The Leader.

We of the occupational therapy group can do sympathetically with the attendants, and most closely with them for a higher salary grade. They deserve it. But just to keep the record straight, they do not conduct occupational therapy classes; these are conducted by occupational therapy professionals.

What Mr. Rosenthal is referring to is probably "ward activities," those therapeutic treatments which will interest the patients, will give them exercise, and is part of the nursing care on the ward. It is true that patients treated at an optimal level rather than have them become withdrawn or reclusive are likely to show less lack of interest and motivation.

Ward activities are for the patients' benefit. They need exercise, have a health care reason, participate in the center of shops, or other events, and are organized to improve the ward. The occupational therapy department assists, guides and brings in a treatment in the right of patients, who are carrying on the activities. They also provide instruction in various therapeutic techniques in cases of meetings, if this is so desired.

EVE EMERSON
INSTRUCTOR IN OCCUPATIONAL THERAPY

THE MOST HAZARDOUS JOB

The rank fattist shown by Mayor Wagner toward the City's service employees is no show of love. In memom to Albany that this was the most hazardous job in the City continues to rankle a number of employees, particularly firemen.

A report on the New York City agency safety records for 1960 (the latest fully compiled report we could obtain) shows they have good reason to feel offended. We need only cite a few examples:

Injuries to firemen: 1,636 disabling injuries, compared to 646 suffered by sanitationmen. Even more to the point, however, is the severity of these injuries, as interpreted by man-days lost per million hours worked, when the ratio of injuries was 3.180, and for sanitationmen, 666. The frequency rate of injury for firemen was triple that of sanitationmen.

The Mayor's remarks in seeking pay parity for the firemen, the following is from a letter to the Mayor:

In the meantime, Mayor Wagner still owes the Bible a word of explanation for his viewpoint on the dangers of certain City positions. And policemen, who rank only slightly behind firemen in the number of injuries suffered, certainly aren't happy about the Mayor's stand.

Radio City Music Hall on Saturday, May 26, 1962 at 8:30 p.m.

Tickets on sale at $5 each and can be ordered from Mr. George, ext. 259, at Kings Park State Hospital.

Kings Park CSEA Chapter Plans

Annual May Ball

The Civil Service Employees Association chapter at Kings Park State Hospital is once again having its annual May ball and a new queen will be elected.

The affair will be a semi-formal dance. Tickets are now on sale at $5 each, and can be ordered from Mr. George, ext. 259, at Kings Park State Hospital.

MRS. CHRISTINE HUGHES
State Hospital
FILE ANY DAY FOR U.S. JOBS IN 3 FIELDS

Open competitive filing for three job titles with the Federal Aviation Agency and the Veteran's Administration is under way as the present time. Aviation safety officers are needed at $5,355 to $8,955 a year, with the VA throughout the U.S. and in Puerto Rico. No written test is required. Applicants must have completed a full four-year college course including major study in one of the specialties covered by the examination. See announcement No. 271 B.

Highway Engineer; $7,100-$8,900
The Federal-State Arterial Highway Program has a vacancy in the position of assistant civil engineer, salary $7,100-$8,900. Information on the vacancy may be obtained from Federal Aviation Agency and the Veteran's Administration is under way at the present time.

New York State Employees' Retirement System

The Comptroller is also the sole Trustee of the New York State Employees' Retirement System which today is comprised of some 250,000 public employees and has assets of some $1.7 billion.

This department is under the direction of the State Comptroller, Arthur Levitt, now serving his second term in this important position.

He is the chief fiscal officer of the State. As such, he and the employees of the Department are responsible for the proper expenditure of over two billion dollars of revenues collected by the State. He also prescribes all necessary methods of accounting to be used by every State Department and Institution and audits their accounts.

In addition the Comptroller is responsible for managing the State debt and investing the State monies.

The Comptroller is also the sole Trustee of the New York State Employees' Retirement System which today is comprised of some 250,000 public employees and has assets of some $1.7 billion.

A tribute to New York State's Department of Audit & Control

THE STATEWIDE PLAN — a combination of Blue Cross, Blue Shield and Major Medical — provides security and protection for most of the employees of the Department of Audit and Control against the cost of hospital and medical care. This three-part program offers realistic coverage for all New York State employees, active and retired.

This is the Plan which the vast majority of State employees depend on for protection in a period of rising costs of medical care. This is one reason why the STATEWIDE PLAN provides the most liberal benefits at the lowest possible costs.

Get all the facts about the STATEWIDE PLAN from your Payroll or Personnel Officer. Do it now.

The Employes pictured here are recording the expenditures of various State agencies.

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ALBANY • BUFFALO • JAMESTOWN • NEW YORK • ROCHESTER • SYRACUSE • URICA • WATERTOWN
Welding

Journeyman machinists with welding skills can file any day for positions at the U.S. Public Health Hospital on Staten Island.

The jobs pay from $31.80 to $32.25 an hour, and there are liberal fringe benefits.

To qualify, applicants should have completed a four-year apprenticeship, or have had four years of practical experience in the trade.

Interested applicants should contact Naomi Lynch, Chief, Personnel Section, U.S. Public Health Service Hospital, Staten Island 2, N.Y.

Urban Renewal Aides Sought

By Government

Urban renewal field and site representatives are needed to fill vacancies in the Housing and Home Finance Agency. These positions, paying from $6,435 to $8,955, are open in New York City and other cities in the New York-New England area.

Experience requirements range from two years for GS-9 to four years of professional experience for GS-12. College and graduate study can be substituted for part of this requirement.

Additional information and announcement No. 2-82-2 (62) can be obtained from Executive Secretary, Board of U.S. Civil Service Department. State and Federal Reservations.

Job openings are in Albany. Please apply to the State and Federal Reservations.

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New York City

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American Home Center, Inc. - Pleasant Valley, N.Y. - Mayfair 7-3616
Typist For Air Force; $3,760

The New York City office of the Air Force Contract Management District has temporary and permanent vacancies for stenographers and typists. The office is located at 111 East 16th St.

Salaries begin at $3,760 and $4,960 a year, depending on grade of job. Applicants may contact the recruitment office at 4P4ing 7-4200, Ext. 580, regarding written stenographers receive dictation at a speed of 40 words a minute and stenographers receive dictation at 80."

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616 THIRD AVENUE AT 40TH STREET, NEW YORK CITY
CALL MU. 3-3616
City Recruiting Statewide For Police, Others

New York City is dispatching a recruiting team to update New York and North- eastern Pennsylvania to encour- age to fill vacancies in several law enforcement agencies. Dr. T. H. Lang, acting director of the Department of Personnel, told the Daily News that the recruiting team will be used to attract applicants to police, fire department, and other government agencies throughout the state. The team will be composed of experienced recruiters who will visit communities to inform residents about the career opportunities available in law enforcement. The recruiting effort is part of the city's ongoing effort to attract more qualified candidates for law enforcement positions.

LEGAL NOTICE

CON突出wards, No. 21, 1903—The People of the State of New York, by the Grace of God, free. and independent, etc., v. AGNES M.—ashere, executor, and the legatees and distributees of EUGENE O'DEA, deceased, and FRED W. O'DEA, deceased, if living, and if not. the legatees and distributees, next of kin, and distributees of WINIFRED WEST, deceased.

CITATION.—File No. P 028, 1902.—The People of the State of New York, by the Grace of God, free. and independent, etc., v. AGNES M. ashere, executor, and the legatees and distributees of EUGENE O'DEA, deceased, and FRED W. O'DEA, deceased, if living, and if not. the legatees and distributees, next of kin, and distributees of WINIFRED WEST, deceased.

The last out-of-town police exam- ination was held in Pittsburgh April 14 when 200 took the test. The forthcoming examination will be held on June 23d.

The City has a comprehensive recruitment program for policemen, which will continue through June 23. The New York City Personnel Department will begin recruiting for policemen at the end of the recruiting season.

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New York City is offering trainee positions in three engineering fields. Filling for these positions will begin immediately.

Over 340 vacancies exist in various City departments. New York City is offering 57 traineeships, which amount to about $5,000 annually with an increment of $200 after one year. After upon completion of a four-year course in an accredited college is required for the position. A college series application form must be filed by the applicant.

Duties of the training positions are:

**Civil Engineer Trainee**

A civil engineer trainee performs various civil engineering work in the field, office, or laboratory on the junior civil engineer level under direct supervision. In addition, the trainee receives a course of training in various aspects of the profession, including field work, office work, and research. The trainee will be placed on engineering projects as an assistant civil engineer. This position will be filled with applicants having a baccalaureate degree in civil engineering or a related field, along with at least one year of experience in the field. Employment will begin on March 1, 1962, and will continue until August 31, 1962. They will be discharged person between 9 a.m. and 11 a.m., until August 31. They will be distributed to the Applications Section of the Department of Personnel, 96 Duanne St., N.Y. 7, N.Y.

**Electrical Engineer Trainee**

Under direct supervision, an electrical engineer trainee will perform elementary electrical engineering work and be trained in preparation for the position of an assistant electrical engineer. He will assist in research, inspection, and application of electrical engineering in the field. Engineering and/or related institutions, specifications and estimates of quantities for lighting power facilities and the like. In addition, he operates engineering instruments and equipment. He will also receive training in supervision and management. The trainee will be placed on engineering projects in the field and office as an assistant electrical engineer. Employment will begin on March 1, 1962, and will continue until August 31, 1962. They will be discharged person between 9 a.m. and 11 a.m., until August 31. They will be distributed to the Applications Section of the Department of Personnel, 96 Duanne St., N.Y. 7, N.Y.

**Mechanical Engineer Trainee**

The duties of a mechanical engineer trainee are similar to those of the other three trainee positions in engineering. This opportunity is offered in civil, electrical and mechanical engineering fields.

A baccalaureate degree in the chosen field is required prior to appointment. For these positions begins at $5,070 and filing is on a continuous basis.

Applications are available at the Applications Section of the Department of Personnel, 96 Duanne St., N.Y. 7, N.Y.

**Daily Testing For Trainees In Social Work**

Daily testing and almost immediate placement is being conducted by the Department of Personnel to fill vacancies as social investigator trainees in the Department of Welfare.

Salary for these positions is $4,500 and filing is on a continuous basis.

Applications are available at the Applications Section of the Department of Personnel, 96 Duanne St., N.Y. 7, N.Y.
One Day Remains for Bridge Police Test $6,275

Filing will close on Wednesday, for the polar New York City bridge and tunnel officer examination which will take place on June 23. In addition to directing traffic on facilities of the Triborough Bridge and Tunnel Authority, bridge and tunnel officers collect tolls and perform related work.

The salary for the position is expected to be $4,475 to $6,275 a year after July 1. This scale is not definite until it gets budget approval.

There are no education or experience requirements for the job. Candidates must be at least 3 years of age. The height and weight for height. The age limits are 18 to 35.

Bridge and tunnel officers are eligible for promotion to the title of bridge and tunnel sergeant with a salary of $7,000 to $9,250 annually. The top promotional opportunity offered in the service is to lieutenant, paying from $7,436.

Applicants must have a valid driver's license. There are no written examinations or interviews for the exam. The written test will be of the multiple-choice type and will include questions on judgement situations, reading comprehension, arithmetic reasoning, vocabulary and verbal analogies.

Application forms and official announcements are available from the Applications Section of the Department of Personnel, 96 Dunne St., New York 7, N.Y.

U.S. Offering Library Jobs Here and Abroad

Librarian positions in the United States and in foreign countries are being filled by the federal government. These jobs pay from $4,345 to $13,730 annually depending upon experience.

To qualify, applicants must have completed a four-year college course including at least 15 semester hours in library science, or have had four years of successful experience in library work, or a combination of such education and experience.

For positions paying $5,355 or above, they must have had additional experience in professional library work which included experience in one or more professional library techniques.

Applicants for positions paying $4,700 and $5,225 who qualify on the basis of experience alone or a combination of experience and education will be required to take a screening test.

Information and applications may be obtained from the Office of the Civil Service Commission's Information and Examining Office, 800 E St. N.W., Washington 25, D. C.

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CIVIL SERVICE LEADER
Page Fifteen

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SHOPPING FOR LAND OR HOMES?
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LEEDS RESORTS

The new 1962 colorful brochure describing the famous land of Leeds, N.Y., in the Town of Chakall is now ready for distribution. It covers all the many scenic spots, historical places and an abundance of information about the many hotels and boarding houses which we believe has an unexcelled one. A free copy will be mailed by writing to Mr. T. L. Teich, President of Leeds Chakall Associates, Route 25, Leeds, N.Y.
Future Job Applicants
Suffolk CS Report Reveals that those employed are physically although no treatment will be against compensation claims for conditions which can be treated pre-existing. Zaron said that "although no treatment will be provided, the medical examinations program will undoubtedly have the added benefit of showing employees to previously unknown conditions" which can be treated by their family physicians. Zaron disclosed the new medical program in his 1962 annual report which summarized last year's commission accomplishments and detailed some of the commission's proposed programs for this year. In addition to the medical exams, Zaron said the Civil Service Commission hopes to develop an employee handbook, to develop training procedures for statics officers to guide them in civil service practice, to revise the application forms for new employees, and to provide in-service training programs for department heads.

Salary Classification
In 1961, Zaron reported: Suffolk adopted a 'key' system, plans, appeals and grievances procedures which were "important advances in public employment." If a worker is given a merit increment second to none, a system which will assure Sunrise Hospital managers, three different qualified job holders, and will assure employees just and considerate treatment and challenging caring careers in the most important business of all, the business of government.

The Suffolk Commission also exerted its interest in salaries this year, Zaron said, in developing classification and salary programs for city, county, school and other districts served by the commission.

Safety Officers Are Upgraded
(Continued from Page 1)

The statement is under consideration by the county, Zaron said.

in letters to the styaffen accompanying his decision, Mr. Kelly said: "This determination was reached after a review of the information submitted on the application forms. We have no knowledge of the material filed in its support, together with that presented by the applicant. We also considered the duties and responsibilities of your position in relation to those of other related institutional positions, both in your department and other departments, and believe that the salary increase "is a proper adjustment."

The examination, Zaron said, "will serve as a screen to assure the quality of the individuals who will be qualified for their jobs." It also added, "will protect the county against compensation claims for conditions which may have pre-existed." Zaron said that "although no treatment will be provided, the medical examination program will undoubtedly have the added benefit of showing employees to previously unknown conditions" which can be treated by their family physicians.

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The Suffolk Commission also exerted its interest in salaries this year, Zaron said, in developing classification and salary programs for city, county, school and other districts served by the commission.

Safety Officers Are Upgraded
(Continued from Page 1) staff in conjunction with the safety officers:

RIVERTHEAD, May 21—Suffolk County Civil Service Commission's 1962 report includes the development of a program of pre-employment medical examinations for all new county workers, David Zaron, commission secretary, reported at this week's meeting.

The board recently defeated by a 13-to-0 vote a measure which would have permitted the shortened work week on alternate days during the summer months. That change evidenced was a compromise move which would allow the offices to remain open, but would give employees a short two-day rest at the end of each month.

Last year, the board defeated a measure which would have closed the offices during the two-month period at 4 p.m. Hours of 9 to 5 continued throughout last summer.

Some proponents of the shorter work week have said that employees were allowed for several years to end work at 4 p.m. by closing one office one hour earlier during July and August.

Opponents argued that county employees were working only a 20-hour week now.

Mrs. A. Yacovone Died, Served Metro PS Unit
Mrs. Antoniette Yacovone, a senior stenographer at the New York office of the Public Service Commission, recently died after a short illness.

She was secretary of the Metropolitan Transportation Authority, and a member of the Association for 19 years. She started state service in 1946 with the Division of Housing and transferred in 1952 to the P.S.C. Surviving Mrs. Yacovone is her husband and two sons.

Mary Madera was elected to fill the unexpired term of the office as secretary of the chapter.

Buffalo Hospital Director to Retire
BUFFALO, May 21—Dr. Frank Whitehead, 56, director of the Buffalo State Hospital for men, announced today that he will retire June 30. His successor has not been named.

Dr. Whitehead entered state service in 1934. He served first at the Utica State Hospital, then entered military service. He was appointed to the Buffalo State Hospital in 1945.

We feel confident that the State of New York does not want to use severe measures unless forced to do so. The State is hopeful that employees will understand that by stealing cannot be tolerated and that the rank and file will cooperate, thereby putting an end to a vicious and disgraceful practice.

The Suffolk Commission also included the following letter in its report:

"The Suffolk Commission hopes to develop an employee handbook, to develop training procedures for statics officers to guide them in civil service practice, to revise the application forms for new employees, and to provide in-service training programs for department heads.

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