Details Demanded On OGS Promotion Exams: Rating Method is Hit

ALBANY, Nov. 23—The Civil Service Employees Assn. has asked the Office of General Services for detailed information surrounding two promotion examinations given last week in which promotability ratings are being used. CSEA has long been a force in promoting rating programs and took a firm stand against them when proposed earlier this year by the Civil Service Department.

The examinations in point are No. 9441, Office Building Manager and No. 9442, Senior Office Building Manager which were held last Saturday.

In seeking the information Joseph F. Felly, CSEA President said, "Our Association has advised the State Civil Service Department that we are wholeheartedly opposed to use of promotability ratings in promotion examinations." He said CSEA's
evaluation Work Performance Ratings Committee desires detailed information as to the procedures used in the case of the two examinations for study and review.

In his request to John Benna
dell, O.G.S. Personnel Director, Felly asked for information on the following items:
- Names, titles and work locations of each candidate for each examination.
- Name and work location of supervisor for each candidate.

 priests, instead of States in promotion appeal and performance rating appeals.
(Continued on Page 14)

CSEA Sets Strong Stand On Proposals For Work Performance Rating Rules

ALBANY, Nov. 23—A list of recommendations has been advanced by the Civil Service Employees Assn., aimed at protecting State employees who would be affected by proposed changes in the work performance rating rules being considered by the Civil Service Commission.

CSEA’s latest move to help
from the performance rating problem, which has been under discussion for more than a year.

"Rensselaer Orders Investigation" Statue To Bring Riches, Problems To Democrats In '65

The most massive turnover in State personnel in modern times—some 2,000 jobs at a price tag of more than $1 million—awaits the coming of the new Legislature.

The major control of the State Legislature turns from Republican to Democratic on Jan. 6, opening the sixth and seventh floors of the General Donovan State Office Building. Mrs. Evelyn Westphail, an active member of the Buffalo chapter, is in charge of the showing and has them artistically arranged for all to observe. A similar exhibit was held in Albany, and received favorable comment. Superintendent Hurlc McMorran felt that it might increase employee morale to display their off-duty efforts, and thus approved the showing.

All civil service employees are welcome to visit during any free time they have prior to Thanksgiving.

CSEA has asked for the information on the following items:
- Names, titles and work locations of each candidate for each examination.
- Name and work location of supervisor for each candidate.

The chairman of the Board of Supervisors, Joseph L. Fitzgerald, at a meeting last Thursday night, ordered the Board’s Welfare Committee to investigate the matter further. The meeting was continued to the next regular meeting, Dec. 8.

The bargaining agreement apparently pertains to only one segment of the department’s employees, those who work at Van Rensselaer Manor, which houses welfare patients.

Carey Takes Exception

The bargaining agreement, a check made with the County Treasurer and the Chairman of the Board of Supervisors showed both officials to be completely unaware of Mr. Dix

Hawaii Tour To Cost $100 Less

Because the 1965 Hawaiian tour for members of the Civil Service Employees Assn. will be operated on a charter basis once more, the rate for the popular vacation offer

The tour departs July 17 and returns August 1.

Space is limited and those planning to take advantage of this low cost vacation plan should make immediate application. The Co,

See Page 14
Transfer and Training Plans Are In Works For Aides At Closed Bases

By MIKE KLION

Plans were formulated over the weekend for the transfer and re-training of those employees who will be phased-out of jobs with the closing down of the Brooklyn Navy Yard, Brooklyn Army Terminal and Fort Jay.

According to a spokesman for the Navy Yard Friday afternoon, a spokesman in his office said that the Mayor plans to work through the State Congressional delegation and especially Senator Mark Hatfield to work for New York, the spokesman said. The spokesman indicated that the Mayor plans to have a round of conferences with officials about the closing of the yard, the Army Terminal and Fort Jay on Governor's Island.

The total annual payroll of the three installations runs to about $80 million. City Comptroller Abraham Beame estimated the loss to local business in the area would amount to $125 million and possibly damage the economy of the area.

Beame joined Mayor Wagner in stating that he will appeal to President Lyndon Johnson and Congress.

Sale Speculated

It has been rumored that the government plans to sell the navy yard and the two army installations at the Brooklyn terminal and Fort Jay.

The Leader contacted Frank Costa at the Brooklyn terminal and he said that the announcement immediately affects 450 civilian employees in that installation.

1,600 To Bayonne

It has been reported that about 1,600 employees would be transferred to Bayonne, N.J., where some of the Brooklyn terminal operations is being shifted to.

Costa said that the phasing-

Castle Available For Women Who Want To Work

The New York Department of Labor, Division of Employment, is accepting applications for a Woman looking For A Job, for women who want to work but have not had recent job experi-

Advanced Research

All of the civilians are being offered new jobs, the colonel said, "and some of those jobs will be here in New York." When asked about unemployment benefits and retirement plans for those civilians affected, the colonel replied: "If they are entitled to retirement ben-

Spanish Edition Of Labor Laws Available Now

ALBANY, Nov. 23—The public is invited to get a Spanish language edition of a booklet entitled "How The New York State Labor Laws Relate to the Employee," which is available at the State Department of Labor.

The booklet contains various questions and answers on many subjects of interest to working women. This Spanish language edition is being printed for the sixth consecutive year to meet the demands of the Puerto Rican and Cuban population with the labor laws of the State.

The booklet is available, free of charge, from the State Department of Labor, Office of Labor Information, State Capitol, Albany.

BUFFALO CHAPTER HEARS TALK ON RETIREMENT

BUFFALO, Nov. 23—Thomas Laneraste, representative of the Employees Retirement System, discussed retirement benefits at a meeting last night at the North Park Lane Restaurant of the Buffalo Chapter, Civil Service Employees Association.

A record attendance was reported at the Chapter's October meeting. The Chapter's Christmas party will be Dec. 17 at theardon Blue Restaurant, Cheektowaga. Reservations must be made by Dec. 11. Tickets available from delegates at $3.75.

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Please send me information and application blanks for the examination. If this not available at the present time, please keep me informed on future tests. Thank you.

Name

Address

City  Zone  State

Your Public Relations IQ

By LEO J. MARGOLIN

Mr. Margolin is Head of the Division of Business Administration and Professor of Business Administration at the Borough of Manhattan College and Adjunct Pro-

Readers & Public Relations

Recruiting for government is so much dependent on good public relations that any sound thoughts in these areas are intensely their recruiting efforts. Superior people are badly needed in government, but not for expansion of its ranks but just to keep even. Attraction accounts for many, many government personnel vacancies, particularly when one realizes that 9,000,000 persons—one in seven Americans—not counting the military, are em-

NEW YORK CITY'S License Commissioner, Joseph C. DiCarlo, has come up with the ingenious suggestion that colleges "should stress political science with some boldness and unde-

GOVERNMENT MAY have that GOVERNMENT commissions are not only. Leader, 97 Duane Street.

WE AGREE WITH Commissioner DiCarlo that colleges can give government a major assist in recruiting. This college can be by government's recruiters. They can give government a major assistance in recruiting. They can do a lot for government. They can give government a major assist in recruiting. They can do a lot for government.

IN ADDITION, government will have to improve its public relations. The pay gap between government and pri-

Only 35% of government employees in the middle and lower grades are generally comparable with those in the private industry. The pay gap between government and pri-

Elected Vice Pres. Of National Officials

ALBANY, Nov. 23—Spencer G. Dunnigan, director of the Market-

As an article appeared on page one of the Labor Department's "Weekly Labor Report," which was: "The word on the campus is that business is finding it more difficult to recruit graduate students in the business schools and that the "Wall Street Journal" report, which was much more reassuring than that newspaper's usual comment, still indicated that things were getting tougher for private industry's recruiters.

NOW IS THE TIME for government agencies to accelerate and superintend their recruiting efforts. Superior people are badly needed in government, not for expansion of its ranks but just to keep even. Attraction accounts for many, many government personnel vacancies, particularly when one realizes that 9,000,000 persons—one in seven Americans—not counting the military, are employed on all levels of government. We agree with Commissioner DiCarlo that colleges can give government a major assist in recruiting. This college can do a lot for government. They can give government a major assist in recruiting. They can do a lot for government.

In addition, government will have to improve its public relations. The pay gap between government and private industry is in the higher levels of management.

Just let government set up two or three civil service super-

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City

State

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115 EAST 15 ST., N.Y. 3 - Phone GR 1-9000

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DELEHANTY INSTITUTE

115 EAST 15 ST., N.Y. 3 - Phone GR 1-9000
Western Armories
Re-elect Kenney

LOCKPORT, Nov. 23—Joseph F. Kenney of Buffalo-Connec-
ticut Unit 28, Armory has been re-elected president of Western New York Armories chapter of the Civil Service Employees Assn.

Also re-elected were Vice-President Paul W. Smith, Buffalo, Secretary Lawrence Vogel, Buffalo, Treasurer Cassius Getlein, retired, Buffalo, and Delegate El-
mer H. Martin, Cortland, as recording secretary.

Pin Presentation

Presented with ten-year "Divi-
sion of Military & Naval Affairs" service pin by Secretary Kenney were: Anto-
hnes J. Piller, Ralph H. Ward and Robert J. Dodge of the Lock-
port Armory; Carl P. Ledger of the Armory in 
the county infirmary, yesterday said donations of can-

Broome Aides Launch Drive To Give Needy
A 'Merry Christmas'

BINGHAMTON, Nov. 23 — A group of Broome County employees has started a drive to collect food to be given to needy families for Christmas.

The drive is a project of the county Civil Service Employees Assn.

James A. Burrows, president, yesterday said donations of canned goods will be collected where he works, at the county infirmary, and by other officers of the chapter.

Food For Dancing

The Program and Social Com-
mittee of the chapter also has
planned a dance, asking that all
employees bring a non-perishable food item. It will be Nov. 27 at 8 p.m. at the Ocmegah Golf Clubhouse on Cherry Hill Road.

A committee has asked local merchants for the names of fami-
lies which may appreciate food baskets. The names will be con-

NEW MAN — Assemblyman-elect John Schlissel (Dem-Or-
ange County), second from right, discusses Civil Service Employees Assn. legislation on behalf of public employees with F. Henry Galpin, CSEA Assistant Executive Director; Harry W. Albright, Jr., CSEA Counsel, and Ivey Teasler of Middletown, president of the New Hampton Training School Chapter. The new assemblyman last met in White Plains with respect that we of CSEA to review legislative matters and discuss problems faced by public employees in his constituency.

A 'Merry Christmas'...
Where to Apply For Public Jobs
The following directions tell where to apply for public jobs and how to reach destinations in New York City on the transit system.

NEW YORK CITY—The Applications Section of the New York City Department of Personnel is located at 49 Thomas St., New York 7, N. Y. (Manhattan). It is three blocks north of City Hall, one block west of Broadway. Hours are 9 A.M. to 4 P.M. Monday through Friday, and Saturdays from 9 to 12 noon. Telephone 566-4720.

Mail requests for application blanks must include a stamped, self-addressed, business reply envelope and must be received by the Personnel Department at least five days before the closing date for the filing of applications.

Completed application forms which are filled by mail must be sent to the Personnel Department and must be postmarked no later than twelve o'clock midnight on the day following the last day of receipt of applications.

The Applications Section of the Personnel Department is near the Chambers Street stop of the main subway lines that go through the area. These are the BMT Broadway Line and the IND 8th Avenue Line. The BMT Lexington Avenue Line stop to use is the Worth Street stop and the BMT Brighton local's stop is City Hall. Both lines have exits to Duane Street, a short walk from the Personnel Department.

STATE—Room 1100 at 217 Broadway New York 7, N. Y., corner of Chambers St., telephone Barclay 7-1416; Governor Alfred E. Smith State Office Building and The State Campus, Albany; State Office Building, Buffalo; State Office Building, Syracuse; and 600 Midtown Tower, Rochester (Wednesdays only).

Any of these addresses may be used for jobs with the State. The State's New York City Office is three blocks south on Broadway from the City Personnel Department's Broadway entrance, so the same transposition instructions apply. Mailed applications need not include return envelopes.

Candidates may obtain applications for State jobs from local officials of the New York State Employment Service.

FEDERAL—Second U. S. Civil Service Region Office, News Building, 220 East 42nd Street (at 2nd Ave.), New York 17, N. Y., just west of the United Nations building. Take the BMT Lexington Avenue Line to the 42nd Street Station and walk two blocks east, or take the shuttle from Times Square to Grand Central or the BMT Lexington Avenue Line stop from any point on the line to the Grand Central stop. Hours are 9 A.M. to 4 p.m., Monday through Friday. Telephone number is UY 6-2626.

Applications are also obtainable at main post offices, except the New York, N. Y., Post Office. Boards of examiners at the particular installations offering the tests also may be appointed to give further information and application forms. No return envelopes are required with mailed requests for application forms.

FREE BOOKLET by U. S. Government on Social Security. Mail any address from Times Square to Grand Central or the IRT Queens-Plush-Madison Avenue Line to the Grand Central stop. Your local office is at the Chambers Street stop of the IRT Lexington Avenue Line. These are the IRT 7th Avenue Line and the IND 8th Avenue Line.

U.S. Service News Items

Rockefeller Awards To Be Presented Dec. 3 In Wash.

PRESENTED ONLY ONCE—One of the nation's most highly honored programs for distinguished Federal careers is the one which is given out the Rockefeller Public Service Awards each year. This year's presentation will be at the Shoreham Hotel, Washington, D.C., December 3.

Each award carries with it a $10,000 cash grant. The program is made possible by the support of John D. Rockefeller, III, and is administered by Princeton University.

Awards are presented to outstanding Federal career men who are in the upper levels of the Federal government. Purpose of the award is to focus attention on the distinguished service of career men and women in government service.

The 1964 awardees are: William D. Carey, Assistant Director, Bureau of the Budget, Executive Office of the President, and Frederick C. Mills, Assistant Chief, Office of Legal Counsel, Department of Justice.

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TEST AND LIST PROGRESS — N.Y.C.

Civil Engineer Posts Open At $9,050 In City

Applications are now being accepted for civil engineer positions in the New York City Board of Water Supply. The base pay for these positions ranges from $8,850 to $12,250 a year. Filing closes Nov. 30.

Civil engineers are needed to work on various water supply projects, including the design and construction of new water treatment facilities, pipelines, and storage tanks. Applicants must have a bachelor's degree in civil engineering and at least one year of relevant work experience. Additional qualifications may include registration as a professional engineer or completion of specific Continuing Education courses.

For more information, interested candidates should visit the NYC Civil Service website or contact the Civil Engineer Recruitment Office at (123) 456-7890. Applications can be submitted online or by mail. The deadline for applications is Nov. 30.
Military Shutdowns Pose A Challenge

The cries of agony over the closing of the Brooklyn Navy Yard and other military and naval installations in the State of New York, caused by the current budgetary crisis, are legitimate. It is deplorable that the workings of the U.S. Government do not always operate along more up-to-date lines of government operation and that the transition of power is not always orderly and effective. This is one of the effects resulting from what is left of the patronage system.

Highly-skilled personnel will probably have little trouble getting new jobs. Technicians are in high demand everywhere and the "yard" for instance, has a good many of them. The real problem lies in relocating the laborers and other unskilled workers and here is where local government must face a true challenge.

Many communities have been faced with similar problems when a major industry has closed down, either to move elsewhere or because of lack of a market. To take up the slack in the labor market, these communities have usually worked hard to attract new industries, have sponsored job training programs and explored new avenues of employment. It is along these lines that the City and State must launch immediate action.

The Mayor should immediately seek competent professional help to study how the area, facilities and personnel can best be utilized and to find industries willing to use these assets.

While we cannot attempt to analyze the whole picture of these closdowns there is one slightly ominous conclusion that might be drawn from the Department of Defense's order closing the Brooklyn Navy Yard. This observation is that the effects of the current budgetary crisis will cause serious hardship on unemployment, and that coupled with the need for some immediate and imaginative action by the City and State on behalf of the thousands of people whose livelihoods are being threatened, is a situation that we urge upon the Mayor and other officials to study how the area, facilities and personnel can best be utilized and to find industries willing to use these assets.

Patronage & Problems

A major problem facing the New Democratic majority this year is, oddly enough, the riches of patronage they will inherit. It is deplorable that the workings of the U.S. Government do not always operate along more up-to-date lines of government operation and that the transition of power is not always orderly and effective. This is one of the effects resulting from what is left of the patronage system.

The Mayor this week reports in "Don't Repeat This," not only on the new "wealth" the Democrats will acquire in January but also a description of some of the problems involved in spending the new wealth. The major burden lies in the fact that the new majority party will have little of the technical skills provided by career employees to make a transition of power orderly and effective. This is one of the ill effects resulting from what is left of the patronage system and, once again, underlies the necessity of increasing the strength of the merit system.

Orderly transition of government power is a keystroke of democracy. Its importance was tragically and dramatically underlined last year with the assassination of President Kennedy. The question of the election of the country's highest office by Lyndon B. Johnson, we feel a golden opportunity now exists to organize the Senate and House of Representatives for the benefit of the country.

The Legislature along more up-to-date lines of government operation by creating as many permanent career posts in important jobs as possible.
Women Wanted By Coast Guard For SPAR Unit

Young women from a six-state area including part of New York are needed by the U.S. Coast Guard as part of its new pilot project involving the women's SPAR Reserve Division.

Some 40 women between the ages of 18 and 30 will be chosen for the program prior to Jan. 1, 1965. Applicants must be high school graduates and should be single and without dependents. They will take three written tests as well as a physical exam.

Women residing in the Third Coast Guard District may contact local Coast Guard recruiting offices for complete information on the program. The district includes the states of Connecticut, Delaware, New Jersey and parts of New York, Pennsylvania and Vermont.

The Coast Guard recruiting offices in New York State are: for the New York City area, Chief William L. Lement, 43 Broadway, Room 611, New York, phone 422-9700, ext. 732. In Albany, Chief for filing, successful applicant, 301 Old Post Office Bldg., phone 472-2218, ext. 272.

Filing for this examination will be held within the next few weeks.

In New York City

SPECIAL LOW RATES FOR STAY-EMPLOYEES

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WEEKLY RATES

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The price is $5.00. That brings you 12 issues of the Civil Service Leader, filled with the government news you want. You can subscribe on the coupon below.
LETTERS TO THE EDITOR

(Continued from Page 6)

Why Do Retirement Plans Cost More?

To the Editor:

Why are Retirement System members treated worse than bank depositors in the matter of loans?

For example, let us assume the following set of facts:

a. I have $2,000 in the Dime Savings Bank. I wish to borrow $1,000. I deposit my pass book with the bank and get a $1,000 cash loan. I pay 2.8% interest on the loan of $1,000. I continue to receive 4% interest on the entire $2,000 entered in my deposit book.

b. I have 100 shares of X Corp. stock worth $2,000. I make a loan from a bank and deposit my 100 shares as collateral for the loan. I pay bank interest. I still continue to receive dividends that may be declared by X Corp.

c. I have $2,000 in my State Retirement Account. I borrow $1,000. I pay 4% interest on the loan. I receive 4% interest, only on $1,000, not the $2,000 that I have on deposit. WHY?

Why do I not receive at least the same minimum consideration that the Dime Savings Bank and other banks accord to their depositors? Presumably, the State has a greater personal interest in its employees than the bank has in its depositors. Or am I wrong?

Savings Bank. I wish to borrow $1,000. I receive 4% interest on the entire $2,000 entered in my deposit book.

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You enjoy dining at a fine restaurant like good food and pleasant atmosphere you have no objection to saving money mail in your check or money order today—receive your

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GAMECOCK RESTAURANT

GONDO2A RESTAURANT

GRACE MARINE INN

JUJUBE SHOE

MOSKOWITZ & LUPOWITZ

PINOT PINOT

PRESSA

RENATO EAST

WONDERFUL JAPANESE RESTAURANT

SHANGAI VILLAGE

STEVE PAUL'S THE SCENE

VIA VENETO

JUMBLE SHOP

PLAID SWIFT这样一回

20 - FREE DINNERS - 20

AFRICAN ROOM

AUROMA RESTAURANT

BOCCACCIO RESTAURANT

EL PRADO

FISHERMANS LOUNGE

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PINOT PINOT

PRESSA

RENATO EAST

WONDERFUL JAPANESE RESTAURANT

SHANGAI VILLAGE

STEVE PAUL'S THE SCENE

VIA VENETO

JUMBLE SHOP

PLAID SWIFT

Why Do Retirement Plans Cost More? A request for this action was made by telegram to the Mayor and to the Administrative Board at the first classification hearing. Copies of this letter will be sent to the Mayor and to the members of the Administrative Board. We await their answers.

M.L. REIN, President
Supreme and Burroughs
Court Attachments Ann.

THE GHI OPTION PROVIDES:

COVERAGE FROM THE FIRST VISIT:

Under the GHI Option you are covered for an unlimited number of HOME and OFFICE Visits. GHI pays for services beginning with the first Visit.

FREE CHOICE OF DOCTOR: Under the GHI option, the same GHI payments are made no matter what doctor you choose. When paid-in-full benefits apply, GHI pays the doctor directly. If a non-participating doctor is chosen, you receive the check.

PAID-IN-FULL BENEFITS: GHI "Service Benefits" apply without regard to your income or that of our family. Over 10,000 participating doctors have agreed to limit their charges for covered services to GHI's allowances when the simple GHI paid-in-full rules are followed.

COMPREHENSIVE BENEFITS: The GHI Option pays for Home Calls, Office Visits, Diagnostic X-ray and Laboratory Examinations, Surgery, Anesthesia, Specialist Consultations, Maternity Care, Psychiatric Care, Preventive Services, Drugs and Nursing.

HOSPITAL BENEFITS: Like all New York State Civil Service Employees subscribers under the GHI OPTION are covered by the 120-Day Blue Cross Plan.

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Phone: SP 7-6000
There are many openings for men and women as button makers. They must have one year's experience using a kick press to make cloth covered buttons. The jobs pay $1.25 an hour and up. Men and women can earn from $1.50 to $4 an hour as jewelers. They will file, assemble and solder gold and platinum jewelry—cast, stamped or hand made.

Apply in person between the hours of 8:30 a.m. and 5 p.m. Mondays through Fridays at the Christmas Job Center of the Sales and Merchandising Office, 6th floor, 16 East 42nd Street, Manhattan. For jobs in Brooklyn, apply at the Sales and Merchandising office, 3rd floor, 175 Remsen Street, Brooklyn.

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These smooth shapings are perfect under new clothes silhouettes — very slender, but the little slashes let you walk with ease. Lovely to launder nylon tricot in marvelous colors!

A. Daisy embroideries, $3.95
B. Leopard print, $4.95
C. Taffeta, fashion pet for knits, $5.95
D. Butterfly appliqués, $4.95

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The chapter has been trying to
be from 8:15 a.m. to 4:30 p.m.
on the New York metropolitan
for the main office of the Depart-
for employees.

CSEA Gets New Hours For MVD
Dep't. Office
ALBANY, Nov. 23—The Civil
Service Employees' Assoc. chapter,
the Motor Vehicle Department has
obtained new working hours for the
main office of the Department
in Albany.

In a notice to employees, the
Chapter said:

"The working hours of the
Albany office of the Department
except for the district office, will
be from 8:15 a.m. to 4:30 p.m.

The chapter has been trying to
obtain an earlier closing for a
number of years and it is a
great satisfaction to finally succeed.

Pending the "fine cooperation"
of the administration the Chapter
urges employees to adhere to the
rules.

Appoint Assistant Director of Cancer
ALBANY, Nov. 23—Dr. William
B. Burnett has been appointed as
assistant director of the State
Health Department's Bureau of
Cancer Control. The announcement
was made by Dr. Holis S.
Ingraham, state health commis-

Nemer Gray To Speak
To NYC Engineers
Nomeer Gray of American
Engineering Consultants, Inc., is the
speaker Oct. 2 at the meeting of the
Manhattan Engineers of New York City
in the Union League Club, 245 East
44th Street.

The event will be held in the
principal features of the Vermont-Nor-
way Bridge which was opened October 1
by the Triborough Bridge and Tunnel
Authority.

He is a partner in the engineer-
ing firm which were the
engineer. He was
Available for construction sup-

New Hand Holds For People In Subways
If you are too short to reach
the overhead hand holds in the subway
train, don't fret, because the
Transit Authority is installing
12,000 new hand holds in their
350 IRT cars that have none at the
present time.

The Authority spent $67,945 for
the new hand holds. They will
be installed on the cars of the
700 Class that run on the
B Division, 10th Avenue, Sixth Avenue,
Third Avenue, First Avenue, Fourth Avenue
and 14th Street lines.

Gray is a former New York
City civil service employee, hav-
ing served as the Borough

Electorate—The People of the
State of New York, by the..."
A two-day conference featuring a total of fourteen workshops will be held by the New York City Youth Board, Nov. 29 and Dec. 1, to focus nationwide attention on the problems of youth. The conference, signaling the start of a

marking series of citywide events marking “Youth Week,” will take place at the Red Cross Center in Manhattan.

The City Planning Commission will hold public hearings Nov. 29 on a proposed new state-assisted project for elderly persons in the Bronx. The site is in the central position of a block bounded by East 174 St., Morrison Ave., East 173 St., and Brustroff Ave. The

Isabella S. Schoen was named President of Barnard College. The 1881 charter of the women’s college is to expire on May 31, 1966, unless renewed.

A new $4,425,000, 12-story office building will be built at 155 W. 42nd St., New York. The building, to be known as the “Central Building,” will be completed in 1966.

The board of directors of the New York City Housing Authority has approved the sale of a 21-acre site in the Bronx for a new public housing project.

A new $2,400,000, 21-story office building will be built at 155 W. 42nd St., New York. The building, to be known as the “Central Building,” will be completed in 1966.

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The personnel turnover also will affect the Legislative Library, the State Bill Drafting Committee, both fiscal committee staffs and even the maintenance staff that keeps the two ornate chambers clean and the individual of the lawmakers neat and tidy.

Chance for Modernization
The incoming Democrats have an opportunity to institute modern personnel practices, and upgrade the professional legislative service. The beginning of a classified system in the State Assembly, for example, was started two years ago by the outgoing Speaker, Joseph P. Caliino of Nassau County.

The legislative "gray train," a description of the present patronage system, changes tracks come January.

Nassau County Offers Openings in Five Fields; Pay $3,500 to $11,663

The Nassau County Civil Service Commission has announced several open competitive examinations for which it is now accepting applications. Twelve months' residence in Nassau County is required.

The exams are:

Collection clerk, starting salary as of January 1, 1964, $3,500 to $4,500.

At present, there is one vacancy in the Village of Garden City, closing date, Dec. 17.

Mosquito control inspector, salary as of January 1, 1965, $2,900 to $3,300. At present, there are six vacancies in the Department of Public Works. Closing date, Dec. 17.

Assistant superintendent of parks, starting salary as of January 1, 1964, $3,500. At present, there is one vacancy in the town of Oyster Bay, closing date, Dec. 17.

Condemnation clerk, starting salary as of January 1, 1964, $2,900. At present there is one vacancy in the Village of Freeport. Closing date for receipt of applications is Dec. 17.

Further information and applications are available from the Nassau County Civil Service Commission, Mineola, Long Island.

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The complete list of Senators and Assemblymen who will serve in the 1965 State Legislature is being presented in its entirety this week by The Leader. This list shows the legislative district, county, and district, as well as party affiliation.

It is suggested that this list be saved in order to be able to contact Senators and Assemblymen when a particular legislation has a strong interest or importance. The list contains the names and addresses of all elected representatives, with a short description of the districts they represent.

**State Senate**

- Suffolk County
  - "Elia H. Burt" (R), 66 Locust Place, Stony Brook, 11790

- Nassau County
  - "Michael L. F. List" (R), 49 Peninsula Road, East Rockaway; "Harry Curran" (R), 800 Old Country Rd., Garden City; and "Charles Slocomb" (R), 64 Richmond Road, East Meadow.

- Queens County
  - "John E. Bronston" (R), 137-17 11th Avenue, Jamaica; "Irving Simon" (D), 141-05 238th Street, Glendale; "Jerry Weis" (D), 1328 Haverstraw Blvd., Haverstraw; "Elias S. Budin" (D), 1228 Hawthorne Blvd., Haverstraw; "Harry Kraf" (D), 1228 Haverstraw Blvd., Haverstraw; "Jon A. Mark" (D), 6-15 19th Street, Rock Park.

- Kings County
  - "James J. Barry" (D), 156 Penna Avenue, Brooklyn; "Frank J. DeFalco" (D), 156 Penna Avenue, Brooklyn; "Jeremiah B. Blum" (D), 505 Plandome Road, Manhasset; "Raymond J. BALDWIN" (D), 100 N. Hilltop Drive, Brooklyn; and "Edward A. Landau" (D), 112 Russell Street, Brooklyn.

- Richmond County
  - "John J. March" (R), 37 Lawrence Avenue, Staten Island.

- New York County
  - "Frederic S. Berman" (D), 46 East 52nd Street, New York; "Constantine B. Moloy" (D), 46 West 67th Street, New York; "Joseph Zarefalski" (D), 400 Central Park West, New York; "John B. Bolos" (D), 21 Park Row, New York; and "Menahem G. Zarefalski" (D), 251 West 67th Street, New York.

- Bronx County
  - "Harry Kraf" (R), 61 Walnut St., New York; "John L. Lincoln" (R), 60 Reed St., New York; "Jesse M. Timken" (R), 61 East 79th Street, New York; and "Joseph N. Snell" (R), 61 East 79th Street, New York.

- Upstate Districts
  - Thirty-third District—Includes Amsterdam, Cobleskill, and Cooperstown; D. Clinton Dominick (D), 325 Jephson Place, Dolgeville.
  - Forty-third District—Includes Albany County, Duanesburg, and Watervliet; D. Clinton Dominick (R), 325 Jephson Place, Dolgeville.
  - Forty-ninth District—Includes Amsterdam, Cobleskill, and Cooperstown; W. H. Daff (R), Watervliet.

- State Assembly

- Nassau County
  - "Maurice F. List" (R), 37-22 164th Street, Bellerose; "Harry Curran" (D), 800 Old Country Rd., Garden City; and "Charles Slocomb" (R), 64 Richmond Road, East Meadow.

- Queens County
  - "John E. Bronston" (R), 137-17 11th Avenue, Jamaica; "Irving Simon" (D), 141-05 238th Street, Glendale; "C. E. B. Berman" (D), 1328 Haverstraw Blvd., Haverstraw; "Harry Kraf" (D), 1228 Haverstraw Blvd., Haverstraw; "Jon A. Mark" (D), 6-15 19th Street, Rock Park.

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Oswisville Holds Dinner-Dance
Oswisville chapter of The Civil Service Education Assn. held its
11th annual dinner-dance and installation of officers at Bradley’s
Beachhouse in Middletown.

Thomas A. Brann, field representa-
tive, performed the installation.

Grants were: Superintendent of
the New York City Department, Dr. Benjamin
J. Hill and Mrs. Hill; Freder-

ick H. Care, Jr., CSEA fifth vice
president; and Mrs. John P. Brann,
father of Mayor Thomas A. Brann.

Follow the dancing, dinner was
colored to the music of the

389 Unqualified for
City Investigator
The New York City Department
of Personnel has mailed out notices
to 389 persons, informing them
that they are not qualified for
a competitive exam for investigator.

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Work Performance Rating Rule Proposals Are Made

(Delivered from Page 1)

port to the commission concerning
the operation of performance
rating programs that have been excepted from these rules. 6. Amend rule 5 to read: "Each ordinate shall notify each of his employees of his satisfactory or unsatisfactory performance rating with his supervisor, and give examiners his views. 7. The following paragraphs be reinstated and retained as provided in rule 5: "The agency head shall appoint the members of the performance rating board for each agency, or as authorized, they may be elected by the employees of the agency for a term specified by the agency head. In a large agency, separate boards may be designated for geographically-separated units, districts or divisions." 8. Amend proposed Rule 3 re: relative duties and of the rules of the Department. 9. Amend proposed Rule 7: "Any appraisal made by any employee under the procedures provided under this new rule shall be based only on interviews between the employee and his supervisor. The employee's appraisal shall be furnished to the employee before being placed in the agency file for such employee can comment on such appraisal to his supervisor and will be entitled to a hearing by the Commission." 10. CHIRA urges that performance ratings for the calendar year 1964 be on the basis of "satisfactory" and "unsatisfactory" only. It further recommends that the State Civil Service Department furnish forms for use by all State agencies to assure the use of standard procedures in the entire State service.

Earlier this year the Association, through its special committee on Rules, Performance Ratings, made a thorough study of the proposed changes to the performance rating of its Civil Service Department. Included in the study was a strong protest against the promotion of a promotion rating program.

Prior to filing with the Civil Service Department its recommendations, representatives of the CSEA and the Civil Service Department met on several occasions to discuss the amended work performance rating in detail. At the most recent meeting, represented by Samuel Cossack, Chairman of Work Performance Rules Committee, representatives of the Civil Service Department, Richard R. Murray, Director, and William Bloos, Research Director, and the CSEA, Edward Haverly, president of the CSEA, were in attendance.

Mrs. Helen Conley Retires From PW

ALBANY, Nov. 23—Mrs. Helen M. (Quinn) Conley of 75 Wiltier Street, Albany, retired last month from State Service after 50 years of service. Mrs. Conley worked for 25 years in the Division of Employment and the last five years was employed by the State Department of Public Works in the Electronic Data Processing Unit as key punch operator.

Mrs. Conley's co-workers gave her a retirement party at the DeWitt Clinton Hotel here. After the luncheon, Mrs. Conley will spend the rest of her winter in Miami Beach, Florida.

Non-Competitive Promotions Made

ALBANY, Nov. 21—The Civil Service Department has announced a series of non-competitive promotions involving employees who have been in the State service for a term specified by the board of commissioners.

The appointments: Lawrence L. Harnell, as administrative officer of the State Liquor Authority; Henry T. Novak, as district deputy of the State Department of Employment; John J. Strelmier, chief of statistical services, Education; Russell J. Leonard, as assistant professor of mechanical and industrial hygiene engineer, Conservation; Oscar J. Koen, as seniorstenographer; Richard P. Shiltz as deputy auditor; Wallace M. White, as director of the New York State Department of Social Welfare; and Charles H. Krudower, as senior sanitary engineer, Observation; Richard Woodward, as senior inspector of penal institutions, Corrections; Ralph Winston, as hospital management advisor, Health.

William E. Young, director of curriculum development, Education; Richard R. Murray, associate civil engineer, State University; George F. Verst, assistant secretary of the Commission of Corrections.

G. R. Gilbert New President of NAIFS

ALBANY, Nov. 21—George R. Gilbert, director of the State Institution Board, is the new president of the National Association of Institution Farm Supervisors.

Tuesday, November 24, 1964

Exam Study Books

Please be sure to fill in the blank as to whether you have the book listed in the course catalog. We will be held responsible for only those books for which you have correct in your notebook.