Legislator Support Threatened
On Clerical Reallocations;
CSEA Meets With Leaders

ALBANY—At leader press time it was learned that meetings on a State salary ad-
j ustment and other public employee benefits were scheduled between representatives of the Civil Service Employees Assn., Senate Majority Leader Earl B. Hayler and Assembly Speaker Arnie. The meetings were set for March 13, two days be-
fore the annual delegates meeting of the Employees Association in New York City.

In the meantime, CSEA sent individual letters to all members of the Legislature urging them to support a salary reallocation for the State Civil Service Clerical and Executive Employees.

"We urge your support of the salary appeal of our Association on behalf of the 28,000 clerical employees serving in about 19 State offices and clerical titles," the letter said.

"This salary appeal now awaits action by the State Civil Service Commission. A public hearing was held by the committee to approve the two proposals on Thursday, the 29th, at a time set for the appeal on the afternoon of Feb. 28. A number of legislators appeared, some to urge the state to approve the committee to approve the two proposals on the basis of the appeal."

High Vacancy Rate

"In many of the populated State offices and clerical titles the vacancy rate is running almost double that of the normal rate. In some instances the vacancy rate runs much higher and, nat-
urally, this has caused an unfair burden on office and clerical employees."

"The positions involved have been unoccupied for over twelve years, during which time hun-
dreds of other positions have been reallocated to higher grades. It is our contention that, because the office and clerical employees have not been reallocated, their salaries do not now have the proper re-

duction to other jobs in the State salary schedule."

Need Help

"We urge you to assist us in this important movement to increase the salaries of the State Civil Service Commis-
sion approves our salary appeal on the clerical employees. Your support added to those statements already filed by CSEA with the committee would be greatly appreci-
ated."

"Failure of this salary appeal will be a death blow to the morale of the 28,000 office and clerical employees involved and will fur-
ther jeopardize the State's chances to recruit qualified employees into the public service on the backsides of the State's operations."

"If copies of any supporting statements are unwarranted to us, we shall make sure that our clerical members are advised of your assistance." .

Tri-Conference Workshop To Hear
Levitt, Mrs. Poston

Arthur Levitt, State Comptroller, and the Mrs. Ema Poston, president of the State Civil Service Commission, have accepted invitations to be the keynote speakers at the Metropolitan CSEA Negotiations Workshop to be held at the Pines Hotel in South Flas-
berg on May 31 and 32. Mrs. Poston will address the delegates on Monday, May 31, and Mrs. Poston on Monday, May 22.

Robert Bentel, chairman of the CSEA Civil Service Commission, said that a proposed bill on the mea-
sure be amended to mandate such coverage for public employees along the same benefit lines now provided for State workers.

Robert Bentel, chairman of the CSEA Pension and Insurance Committee, told a Joint Legis-
latve Committee on the Problems of Public Health and Medicare that the lack of adequate public hea-
thority (which also affects private industry) did not go far enough.

Kates will begin on March 15 at 8 p.m. at in the Commodore Hotel, will end with a dinner at which Governor Rockefeller will be principal speaker. At that time, the Governor is expected to an-

Governor Rockefeller

ences on several benefits that have been sought by the Employers. These benefits include a tributary health plan for State workers, geographical salary difference, terminal and one-half fare for overnight and shift differ-

The general meeting of dele-

gates will begin on March 15 and 16 in the Commodore Hotel, will end with a dinner at which Governor Rockefeller will be principal speaker. At that time, the Governor is expected to an-

ues to be amended to mandate such coverage for political subdivision (with the exception of the New York City) did not go far enough.

Mass Rally Set
To Boost Goals in Westchester

WHITE PLAINS — The Westchester County Civil Service Employees Assn., will hold a mass meeting of all county employees next week to formulate an ambitious program of employee benefits for the coming year.

The meeting will be at 8 p.m., March 20, at the County Center, Little Theater at White Plains.

Among those scheduled to address are Joseph D. Loscher, CSEA executive director, and Irving Flumenbaum, president of the Nassau chapter of CSEA and acting second vice-president of the State-wide, 145,000-member organization.

A Chance To Speak

Pat Mascioli, president of the Westchester County CSEA, said the meeting would be held March 14 at 1 p.m. in the Commodore Hotel to bring about a meeting to date on the status of CSEA negotiations.

In addition, sessions will be held on departmental and local government problems in a series of meetings.

One of the highlights of the meeting will be a report on the

Governing Rockerfeller

Committees on the Retirement of the Governor of CSEA measures be-
ings in the Legislature this year. A full report of the meeting, in-
cluding photographic coverage, will appear in next week's issue of the Leader.

Nassau Chapter Meeting Cancelled

The regular general meeting for March of the Nassau chapter of the Civil Service Employees Assn., scheduled for March 15, has been cancelled due to the annual CSEA Delegates meeting being held in New York City on the same date. Watch The Leader for notification of the rescheduling of the Nassau chapter meeting.
CIVIL SERVICE LEADER

Don't Repeat This

(Continued from Page 1) the lack of any progress on their programs and legislators are starting to feel the tension of their public civil service constituents back home.

What this means to many educators and organizations is the fact that pressure is on to adjourn the current session in order to make way for the Constitutional Convention—now for April 4—and this pressure to adjourn is really real.

In the failure of important civil service legislation to even make consideration.

Civil servants are remembering not only the arid with which their very job was bought last but the large number of officials and legislators who were elected or re-elected as the result of the support. As a large bloc of the State's electorate, public employees feel they have a right to more considerable and action on their bills—immediately.

EXECUTIVE NEEDS

Many sectors of public employment have urgently needed retirement measures that must be renewed on a yearly basis and many of these measures improve a current law that allows for guaranteed half-pay retirement after 30 years' service. The Employees Association has gone to the Legislature not only for a general salary adjustment for State workers but also has urged them to support a reallocation of some 28,600 positions in State civil titles.

Other Issues

Health insurance plans, workmen's compensation, overtime pay, wage and shift pay differentials are just a few of the improved benefits most organizations feel they must gain this year in order to keep up with the benefits now afforded employees in the private sector of business and industry.

Civil servants do not feel that their affairs have to take supremacy over all others. But they do feel, since they are dependent on the actions of the Legislature to maintain what they have and to make any improvements that are essential to be a part of the improvement in the public interest have new significance as a result of these books.

There is nothing unique about the idea of books as a public relations force. Ida Tarbell's two-volume "History of the Standard Oil Company" in 1914 was among the first of American history's "muckraking" books. In the same year, Lincoln Steffens contributed "The Shame of the Cities." As early as 1850 Jacob Riis wrote a book to neutralize Senator Long's knotty in the wood.

As we reported in these columns a few weeks ago, public employees are keeping sharp watch on the Legislature and lawmakers who offer a lackluster performance for civil service this year are likely to find public employee support for them at the polls next year equally unsententious.

Editorial Positions Open In Wash., D.C.

Writing and editing positions, at GS-8 ($4,400) through GS-12 ($10,907) are currently available in various Federal agencies in Washington, D.C. and vicinity. Applicants will be expected on their education and experience without taking a written test. Candidates for positions in the U.S. Information Agency will be required to submit acceptable work samples.

C.S.E.A. MEMBERS AND FRIENDS are cordially invited to join the 1060-member Civil Service Employees Assn. For instance, is seeking to make permanent and to improve a current law that allows for guaranteed half-pay retirement after 30 years' service.

The Coast Guard Supply Center in Brooklyn has vacancies for clerical and other related information may be obtained from the Inter-Agency Board of U.S. Civil Service Examiners for Washington, D.C., 111. NW, 7th Street, Washington, D.C. 20415, Area Code 202, phone 343-274.

U.S. Coast Guard Offers Clerical Jobs

The Coast Guard Supply Center in Brooklyn has vacancies for clerical and other related information may be obtained from the Inter-Agency Board of U.S. Civil Service Examiners for Washington, D.C., 111. NW, 7th Street, Washington, D.C. 20415, Area Code 202, phone 343-274.

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LAST CALL

A few seats are still available for a nine-
day trip to Paris when the capital of France is at its Springtime loveliest. The price of $299 will include round-trip jet fare to Paris and coach excursion to the New Disney Hotel; there will be night club events and side trips to the countryside will be available.

A few seats are available for air fare only. Round trip cost is $175 and will include airport transfers.

For remaining seats, immediate application must be made to Irving Floumenbaum, 1046 E. 28th, Brooklyn, N.Y. Phone: CL 2-5241 after 5 p.m.

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CIVIL SERVICE LEADER

Your Public Relations IQ

By Leo J. Margolin

Dr. Margolin is Professor of Business Administration at the Borough of Manhattan Community College and Adjunct Professor of Public Administration in New York University's Graduate School of Public Administration.

Books—A Favorite Tool

MORE AND MORE books are becoming a favorite communications technique in the public relations of government.

JUST AS MOTION pictures and television have become commonplace, so have books assumed a something was wrong on the other hand.

WE NOW HAVE a whole new series of books, which wattle with current problems in government. In just about each one of these books, the civil servant is an important actor. And there is no extra pay either. Let's just say that it's part of the job—sometimes pleasant, more often unpleasant.


ALMOST EVERY day Senator Long insert into "The Congressional Record" some new example of government overreach, overreach, overreach. "The Intruders" is intended to dramatize Senator Long's consistent and determined belief that the law by the Federal Government has led to anarchy in the information field.

SENATOR LONG wants legislative controls over "the wizards of modern snooping science" such as government investigators and private ones, too—who can plant a microphone not much larger than a pinhead into a picture frame and make it look like a good story.

WRITING IN ANOTHER area concerned with government, U.S. Senator Lee Metcalf, Montana Democrat, has teamed with his Executive Assistant, Mr. John P. Sweeney, to produce "Overcharge" (David McKay (New York) $5.95), the book at once exposes the illegalities throughout the United States. And indeed the public and the Federal Government. And indeed the electric utilities will arrange for a look to neutralize Senator Metcalf's charges. If they do, it will be part of the pattern of change,
HELP FOUNDATION — The State University's Albany chapter of the Civil Service Employees Ass'n, recently presented a check for the week's contributions. Shown above, left to right, during the check presentation are: Joseph J. Dolan, Jr., CSEA field representative; Jack Haggerston, treasurer of the Albany chapter; Peter MacKen, assistant director of the Foundation, and Theodore C. Wensel, first vice-president of CSEA.

Nassau County, Civil Service Employees Ass'n, will throw a lifetime to lifeguards this year.

Chapter president Irving Flannbaum announced the opening of a drive to enlist lifeguards in county, town, village and special district swimming facilities throughout the county at its ocean beaches and inland swimming pools.

Efforts will follow for lifeguards in other municipalities, which employ fewer of the temporary, summer lifeguards, to become familiar with CSEA's representation. Flannbaum noted, will shoulder the responsibility of representing college students in their relations with their municipal employers and CSEA.

**Elmira Credit Union Elects Gillette Pres.**

ELMIRA—Calvin R. Gillette, Sr., of Elmira, was elected president of the Elmira Reformeratory Credit Union, in that organization's annual election. In addition to the election of Gillette, six members were elected as the union's directors.

The election was made at a meeting of the union held at the State Reformeratory, late Friday afternoon. Officers elected were: President, Calvin R. Gillette; vice-president, Frank R. Lewandowski; secretary, Robert D. Rudolphi; treasurer, Walter Baynes.

A dividend of 5-1/2 percent was paid on savings accounts, and distribution of dividends for the last six months of the year will be total of $117,133.42. Loans outstanding at the end of the year were $175,647.37.

An increase in life insurance was voted for the treasurer and assistant treasurer. The election of the officers was in accordance with the union's by-laws and rules. The election of the board of directors was made in accordance with the union's by-laws and rules.

**Met. Div. of Employment Sets Membership Drive**

Plans for a dynamic membership drive were formulated at the recent meeting of the Metropolitan Division of the Employment chapter's 49th membership committee. Committee chairman John LoMonaco indicated that the drive's target would be for 500 additional members. Members of the Metropolitan Division, the city or area coordinators who should be reached for any questions on CSEA's membership drive, are:

**Employment Offices:**
- George Woff—Bklyn.—L.O. 411—200 Schenectady St., Bklyn. 7-7590; victory Ford—Yonkers—4400 20th Ave., 200 State St., 4-8455; Jerry Kamen—Queens—L.O. 315—1245 Grand Ave., 1-3400; Rose Ubrt—State Island—L.O. 500—301 Post Ave., State Island, 2-8791; Ross Mills—Westchester—YOC—9 1st Ave., Mt. Vernon, 914-889-3200; Nicholas Poli—Elmira Credit Union—189 S. Main St., Elmira, 6-7850; Harold Kroll—Long Is.—640-2nd Ave., Bay Shore, 516-6-2155.

**Administration:**

*In the event a lifeguard is involved in an accident, it is the member's responsibility to alert the union officials as soon as possible.*

**Elmira Credit Union**

ALBANY—Nine- to forty-four probationary troopers were graduated from the 16-week basic training course of the New York State Police Academy at exercises today at Chancellors Hall. John P. Lunnena, Secretary of State, was the commencement speaker.

Representing the graduating class on the program was Trooper Frederick P. Johnson of Poultneyville. Superintendent Arthur R. Buss, presented the awards for academic achievement to Trooper Timothy M. Roebert, and for excellence in combat shooting to Trooper Frank M. Waslcy, Jr., of Cortland. Deputy Superintendent John J. McCool received the award for excellence in combat shooting.

**Robbins Appointed To Council**

James E. Robbins is the newest member of the West Hempstead Civil Service Commission. He has been appointed to the three-member board by the town council to fill a vacancy created by the death of Hugh E. Hamilton. The newly appointed board member was a member of the city and Jefferson county commissions. Other members of the West Hempstead commission are: Starr V. With, chairman, and Mrs. Margaret R. Headingham, respectively.

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**Administration:**

*In the event a lifeguard is involved in an accident, it is the member's responsibility to alert the union officials as soon as possible.*
In the event of accidental death or dismemberment, ALL NEW for members of the Civil Service Employees Association presently holders under the age of 60.

During an initial enrollment period of 90 days, this benefit is available up to a certain amount.

The exclusions of this rider relate to suicide, war, service in the Armed Forces, and certain aircraft hazards.

**BENEFITS:** For Accidental Loss of:
- Life ........................................... $10,000
- Both Hands or Both Feet or Sight of Both Eyes .................. $10,000
- One Hand and One Foot ................................................. $10,000
- Either Hand or Foot and Sight of One Eye .......................... $10,000
- Either Hand or Foot .................................................. $5,000
- Sight of One Eye .................................................. $5,000

**RATES:** Bi-weekly Premium

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$25,000 available to Office & Clerical Workers.

The exceptions of this rider relate to suicide, war, service in the Armed Forces, and certain aircraft hazards.

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State Professional Career Trainee Program Open to College Graduates

The New York State Professional Career Testing Program is open for filing to college seniors and graduates until April 17, the final deadline. The examination, to be held on May 20, will recruit successful candidates to begin professional careers and receive on-the-job training in the fields of administration, physical and biological sciences, sociology, economics, research, mathematics, and accounting.

In addition, candidates recruited on-the-job training in budget development, work preparation, elementary teaching, building, and education.

Vacancies are mostly in the New York City Civil Service, although there are others throughout the State.

Written Exam
The written examination is designed to measure verbal and quantitative abilities, abstract reasoning and spatial perception, and will require about two hours to complete.

All candidates must be U.S. citizens. Other qualifications for the various fields follow:

Administration
Most recent graduates begin work as trainees at a salary of $5,300 a year. Those who have had more than a year and a half post-graduate study may be eligible for the academic trainee, which will conduct training sessions on the job.

For further information and applications contact the New York

Social Sciences
The State Department of Mental Hygiene has instituted a program for the training of psychiatric social workers. Candidates for this position must be accepted in a recognized graduate school of social work, and will attend graduate school with full pay for one year. Caseworkers and probation officers are trained to assist families, children and individuals in adjustment to community standards.

These positions require a bachelor's degree with appropriate specialization. Included in this field are: psychiatric social workers, parole officer trainee, caseworker, receptionist, and institution aide.

Data Processors
Electro-data processors also are needed. Requiring a bachelor's degree in any major, these positions include computer programmers and computer systems analysts.

Other Positions
There are a multitude of other positions in different fields. Each position requires a bachelor's degree with appropriate specialization. Some of the other titles available include industrial geographer, urban planner, home economist, extension aide, assistant examiner, bank examiner, and professional accountant.

For further information and applications contact the New York

State Department of Civil Service, 1480 Amsterdam Ave., New York 1100, 270 Broadway, New York City, City Hall, 300, State office building, Albany.

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LETTERS TO THE EDITOR

Letters to the editor must be submitted in quadruplicate, signed, and typed double spaced. They should be no longer than 300 words and we reserve the right to edit or refuse for publication. Address all letters to: The Editor, Civil Service Leader.

Consider Overweight As Handicapped
Editor, Leader:

I had this company worker who was penalized for being an honest person who told her true weight. It is fair that those of us in this predicament be penalized for incriminating themselves.

I have always thought it commendable that the State hired handicapped people. However, it is sad to see the many people not be considered handicapped also.

The examination should specify that anyone overweight will not receive a permanent appointment. I might take off the required weight and be accepted for a permanent appointment, but what would I do in that situation. Should everyone not be considered handicapped also?

Can anything be done to help us become permanent?

MRS. EDMOND CORBETT
Albany, N.Y.

Recurse For One Out of Threes

Seniority and Performance

At last, someone has dared "marry the cross" of those civil servants who were about out of possible employment by the irreversible and irreversible right of either of three &or three eligible civil servants who gained the lost weight? I have been at my present weight since adolescence. Can anything be done to help us become permanent?

MRS. EDMOND CORBETT
Albany, N.Y.

If I sign up for the supplementary doctors bill insurance under Medicare during the three months before I am 65, do I have to pay premiums for these months?

No. You will begin paying premiums for the first month of coverage in your case this would be your birthday month.

I was drawing social security until age 18, and was now working 40 hours a week. Will I qualify for social security?

Yes. If you are a full time student and you work more than 40 hours a week you should visit your nearest social security office and file an application.

I signed up for Medicare 3 months ago. But, I haven't received a health insurance card. What should I do?

Check your social security office right away to report this. Then people will help you secure card.

Seniority and Performance

The Civil Service Law, Section 52(2), provides that promotions shall be based on merit and fitness as determined by examination. The examination of a retiree is not due weight shall be given to seniority and to performance ratings.

Effective October 1, 1964, the Civil Service Commission of the City of New York amended its regulations so as to make the retirement allowance for performance rating five per cent in lieu of the former maximum of fifteen per cent. The Commission allowed a maximum seniority credit of seven and one half per cent instead of five per cent as under the old regulations and changes were designed to eliminate certain features which had been subjected to criticism as undesirable. The effect, however, was prejudicial to the petitioners in Bates v. Lang (New York Law Journal).

The petitioners all passed an examination for promotion to trainmaster, New York Transit Authority. Their positions on the list depended upon performance and seniority. The other five per cent which the old regulations provided would have been added to the other fifty per cent being determined by the rating on the written examination.

The petitioners contended that the old regulations governing performance ratings should have been applied, because the new regulations did not follow the procedure prescribed by the Civil Service Law, Section 20. In any event, according to the petitioners, Section 185 of the Civil Service Law rendered the new regulation inapplicable to them.

Section 29 of the Civil Service Law, which preceded Section 11, provided that rules and regulations for promotions prescribed by the Civil Service shall be valid only after a public hearing and with the approval of the Mayor. Section 20, while continuing the requirement for public notice and mayoral approval, referred only to rules prescribed by the Commission, deleting any reference to regulations.

In reversing a determination at Special Term which granted the petitioners' application and required the Civil Service Commission to recompute their performance ratings, the Appellate Division, First Department, in an opinion by Judge Stevens, noted the rule of statutory construction whereby clauses in an earlier statute that are not retained in the new statute are repealed by implication. Therefore, the amended statute (Section 20) is to be interpreted so that the annual performance and mayoral approval of regulations as distinguished from rules, and the Commission was acting within the scope of its authority in changing the weights given to performance ratings as it had done.

The petitioners relied heavily upon the precedents of Corrigan v. Joseph (304 N.Y. 171). In that case, the Court of Appeals held that prior Section 11 of the Civil Service Law provided that rules and regulations of the Municipal Civil Service Commission may take effect only upon the Mayor's approval. As the successor statute, Section 20, deleted reference to regulations, the Corrigan case does not support the petitioners' argument.

As to the petitioners' contentions that Section 185 gave the petitioners' rights in the old evaluation, Judge Stevens noted that this provision did not help the petitioners. It provides that rights vested under the old statute must be considered continued under the new statute.

Section 52 of the Civil Service Law, providing for examination and appointment, indicates that the intention was to accord to the Commission discretion in fixing the proper weight for performance. The statute did not prescribe a fixed formula binding the Commission.

Of course, if the Commission had changed the weight to be given to performance ratings without giving adequate advance notice of such adjustment, another question would have been presented. In the present case, notice was given to various employee associations prior to adoption of the changes and their comments were solicited. Judge Stevens held that the notice was adequate.

Certain of the petitioners had passed a previous examination.
State Offers 25 Exams; With March 20 Filing: 11 More Offered In April

The New York State Department of Civil Service is accepting applications until March 20 for 25 open competitive examinations to be held on April 22. In addition, filing will be open until April 3 for examinations which will be given on May 6.

Here is the series to be given on April 22:

- Assistant director for transportation planning (oral test during examinations), exam number 21-274, $20,585 to $23,900.
- Assistant director of accounting systems (oral test open until April 17), exam number 21-290, $17,829 to $20,895.
- Assistant architect (mechanical engineering), exam number 21-301, $13,500 to $16,050.
- Assistant architect (safety), exam number 21-307, $8,595 to $10,125.

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THE STATEWIDE PLAN

... specifically designed for protection against the cost of hospital and medical care for public service employees. Blue Cross and Blue Shield protect you when hospital and medical care are needed. Major Medical, provided by the Metropolitan Life Insurance Company, offers additional security. Few plans offer as much as 120 days of fully paid hospital, semi-private room care. In addition, extra hospital services are fully paid. Blue Cross also pays the cost of all dressings, drugs and medicines prescribed by the doctor while you are in the hospital, and Major Medical provides for such items when you are not hospitalized.

See your payroll or personnel officer for complete details about the Statewide Plan. Then you’ll understand why these are...
The list includes some 284 names, drawn from various groups. Here are the names:


Harvey L. Ciro, Joseph G. Fabian, Lee A. Fabian, Elinor Bloom, Plauntz D. Feminio, Albert W. Fabian, Martin M. Fabian, Frank A. Fabian, Mary E. Fabian, Eugene A. Fabian.

The list of persons certified for appointment to civil service positions includes:


- The following list is for appointment to civil service positions:


- The list of persons released has been revised.

- The following list is for appointment to civil service positions:

File Any Day For Jobs As Psychologist

The City of New York is offering psychologist positions on a continuous basis. Salary for these positions ranges from $7,450 to $9,250 per year. There are no citizenship or residence requirements. Candidates will be rated on their training and experience in lieu of examination. These jobs require the completion of 60 semester hours of graduate work in psychology plus two years of internship or supervised experience in clinical psychology or a doctorate and one year of internship or experience.

For further information or applications, contact the City Department of Personnel, 40 Thomas St., New York, N.Y. 10013 or telephone 566-8700.

Case Supervisors

Onego County is accepting applications for an examination for case supervisor, grade A, until March 21. The test will be given May 6. Salary ranges from $5,200 to $7,700 per year.

For further information, contact the Oswego County Civil Service Office, Third Floor, County Buildings, Oswego, N.Y.

Assistant List

Six names appeared on an eligible list for broadcast traffic assistant, established recently by the Personnel Department.

TRY THIS QUIZ!

DID YOUR MEDICAL PLAN PROTECT YOU AGAINST...

Out-of-Pocket Expenses for Doctor Visits?
Maternity Bills?
Extra Charges for Surgery?
Extra Charges for Specialist Care?
Confusion over panels of participating doctors?
Uncertainty as to services covered in full or in part?
Limitations on Certain Services?
Filling in claim forms?
Discussion of fees or income with the doctor?

If you belong to a medical plan, we suggest you check the above list against your family’s experiences with medical care over the past year or so.

If you can check the “yes” box for every question, you are either an H.L.P. member or you haven’t had much need for doctors’ services lately.

* In H.L.P.’s basic service program, claim forms are needed only for emergencies requiring the use of non-H.L.P. physicians. They are also needed for optional benefits such as anesthetic and prescribed drugs and appliances.
State Gas Inspector Positions Now Offered; Pays From $5,940

The New York State Civil Service Commission is accepting applications for the position of gas inspector until March 20. The salary for this position ranges from $5,940 to $7,280 per year. The exam will be held on April 23.

Candidates must have had three years of experience in commercial gas company service, including experience in construction, repair, and testing of gas meters, or similar experience as gas meter tester and completion of two years of a four-year mechanical or chemical engineering course, or a satisfactory equivalent combination of training and experience.

The written test is designed to test the candidate's mechanical aptitude, his ability to understand and interpret written material, his ability to interpret tabular and graphic materials, the analysis of gas meters and elementary gas instrumentation, his ability to prepare written materials.

Among the duties of a gas inspector are: investigating complaints concerning gas service, interviewing complainants, inspecting gas meters, and preparing detailed reports of his investigations.

For further information contact the offices of the State Department of Civil Service. The State Campus, 1252 Washington Ave., Albany, N.Y. 12226 or Room 1100, 270 Broadway, New York, N.Y. 10007.

Court Stenos Sought By Allegany County

Allegany County is accepting applications for an examination for the position of stenographer until March 15. The exam is to be held April 23. Salary is $5,563 per year.

For further information, contact the Allegany County Civil Service Commission, Court House, Belfast, N.Y.
Mayor Honors 22 Employees For Participation In City's Suggestion Award Program

Employee suggestion awards were presented to 22 City employees, who have saved the City a total of $218,635, by Mayor John V. Lindsay last week.

The latter are the first members of the "Ten Grand Club," an honor society of employees, who have resulted in annual savings to the City of at least $10,000 each. Mayor Lindsay said that employee suggestions in the past have resulted in first year savings to the City totaling $2,634,000, and he expects that cumulative savings from added suggestions would exceed $12 million this year.

In making the presentations, Mayor Lindsay said: "We are faced with the challenge of meeting the need for increased services for the people of our region during a period when space and personnel costs are increasing and there is little prospect of a significant increase in our operating budget."

"The employees we are honoring realize the great challenge we face and they have contributed their personal energy and time to help meet the challenge."

"I look with the participation of all of you as a prelude to the need for a long and far-reaching revitalization plan."

Among the employees honored were given top agency heads and eight supervisors for their personal encouragement and participation in the employees' program.

Agency heads receiving awards were:

Commissioner Henry A. Barnes, Department of Traffic, three awards for competition among medium sized agencies for greatest participation, highest adoption percentage of adopted suggestions among larger agencies.

Commissioner Thomas O. Nolan, Transit Authority members, a large agency award for the greatest dollar value of savings from suggestions among smaller City agencies.

The following supervisors received awards for outstanding achievement in the work of the Suggestion Program:

Henry Reiss, assistant surveyor, Transit Authority; Louis A. Balo, chief of License Service Division, Department of Licenses; Edward Goodell, director, Traffic Planning Department, Department of Traffic; Max Brodman, chief tax counsel, Department of Finance; Thomas Carrolls, supervisor, Transit Authority; Henry Reiss, chief tax counsel, Department of Finance.

The "Ten Grand Club" members consist of the "Ten Grand Club" members.

NEW YORK TIMES, MarcTu 14, 1967

"We are faced with the challenge of meeting the need for increased services for the people of our region during a period when space and personnel costs are increasing and there is little prospect of a significant increase in our operating budget."

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Investigator — Inspector Jobs Offered By State;

The New York State Department of Civil Service is offering four examinations for investigators and inspectors: exam number 21-335 for investigator, license investigator, and bingo control investigator; exam number 21-332 for compensation investigator, numbered 21-334 for tax collector, and exam number 21-332 for rent inspector. Applications for the exams, which will be given on April 21, will be accepted until March 26.

Salaries for these positions range from $6,600 to $8,300 per year.

Applications for the written test, which is to be held on April 21, will be accepted until March 22.

Candidates must be either college graduates, or high school graduates with three years of experience as an investigator in such areas as claims examining, insurance adjusting, credit investigations, and so on.

The written examination is designed to test the candidate's knowledge of investigative techniques, his ability to evaluate information and evidence, his ability to prepare written reports, and his ability to understand and interpret written material. The test is expected to be rated on a scale of 100 with the passing mark at 75.

The eligible list established as a result of this examination will be used to fill vacancies in the office of Probation in the Unified Court System in the City of New York.

For further information, copies of the announcement, and applications, contact the Personnel Officer, Room 1212, The Administrative Board, the Judicial Conference, 270 Broadway, N.Y., N.Y. 10007.

Investigator — Inspector Jobs With State Courts

The Administrative Board of the Judicial Conference has announced an examination for the position of investigator in the Office of Probation. The salary ranges from $6,600 to $8,300 per year.

Applications for the written test, which is to be held on April 21, will be accepted until March 22.

Candidates must be either college graduates, or high school graduates with three years of experience as an investigator in such areas as claims examining, insurance adjusting, credit investigations, and so on.

The written examination is designed to test the candidate's knowledge of investigative techniques, his ability to evaluate information and evidence, his ability to prepare written reports, and his ability to understand and interpret written material. The test is expected to be rated on a scale of 100 with the passing mark at 75.

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Tell Mother Where It Hurts...

The illnesses of children, striking swiftly and often, often yield just as swiftly to the doctor's care. At such times, you'll appreciate GHI protection most. You'll be glad so many doctor services are covered in full, without income ceilings, without deductibles, and with nobody asking what your salary is. (GHI has no income ceilings.) Also, GHI preventive-care benefits help keep many ills from ever happening, or from becoming serious — for adults as well as children.

Find out all the other reasons why GHI protection — which includes out-of-hospital as well as in-hospital care — represents your wisest choice of doctor bill protection. Why not get the full story today? Call or phone.
CIVIL SERVICE LEADER

The New York City Department of Personnel has released a list of employees who have completed the requirements for the 1967 annual personnel classification.

M. L. Holt, Personnel Director, has released the list of employees who have completed the requirements for the 1967 annual personnel classification.

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Valley Stream Board Praised

Civil Service Employees Assoc. unit and Nassau chapter officials recently praised the Valley Stream Board for enactment of a program of benefits following negotiations.

Benefits approved by Mayor Charles J. Monteke and the village board included a new retirement program, a contractual graded salary plan, increases in the maximum sick-time accumulation by 15 days a year until it reaches 150, five personal days per year and job security after six months.

The village officials were praised by unit president William Proehlisch and Nassau chapter president Robert G. Thomsen Jr. The program was hammered out in negotiations led by CSEA field representative Arnold Moses.

13 Promoted By State—Non-Competitive

ALBANY — The State Civil Service Department has approved 13 new non-competitive promotions in State service.

Robert L. Hannaford, assistant sanitary engineer, Health; Frank O. Bobrowski, assistant telephone engineer, Office of General Services; Frank LaBar, associate hydraulic engineer, Conservation; William O. Cashin, associate urban planner, Office of Planning Coordination.

Robert O. Thomsen Jr., chief of general supervision, Education; Victor A. Furer, director of educational testing, Education; Eugene Campan, director of finance and administrative management, Maritime Commission.

Paul J. Kelly, principal building space analyst, Office of General Services; Kenneth Atman, chief of composition, Audit and Control; Vincent Staitone Jr., senior administrative assistant, Office of General Services; Stanley V. Eddy, supervisor of telephone services, Office of General Services; and O. B. Stone, senior civil engineer, Public Works.
MHEA To Meet In New York City

The annual spring meeting of the Mental Hygiene Employees Assn. will be held at the Hotel Commodore, New York City, beginning at 7:30 p.m. March 1. Meetings will continue the following day until all business is transacted, Frank J. end.

Reports of officers on major items and committee chairman reports will be made at this time. Included in the program will be a new proposal for another step in the attendant series: a plan, for additional titles in the clerical and nonclerical series realization of practical nurses, laboratory personnel, food service employees, and others who have been omitted to the realization of certain titles in the salary structure of the Department of Mental Hygiene.

Jefferson County Seeks Programmers

Jefferson County is accepting applications until March 26 for an April 25 examination for data-processing programmer. Salary ranges from $7,684 to $8,714 per year.

For further information, contact the Jefferson County Civil Service Commission, 173 Arsenal St., Watertown, N.Y.

School Directory

(Continued from Page 2)


P.R. Column

The "INDEPENDENT" (Continued from Page 1)

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ELEAGH Preparations Accredited by New York State Board of Education

Real Estate License Course Open Mar. 26

The next term in "Principles and Practices of Real Estate" for men and women interested in buying and selling property opens Tuesday, March 26. The course is at 7:30 at 721 Broadway, N.Y. 3. 6-509. "This 3 months' evening course is approved by the State Division of Licensing Services as equal to one year's experience towards the broker's license.

High School Equivalency Diploma

This N.Y. State diploma is the legal equivalent of graduation from a public or non-graduates of High School. Earn it wide range of occupation. Earn it in New York City. Earn it in the English reading, writing, and arithmetic courses. Also offered is the Special Intensive 25-Week Course for persons with professional or technical training.

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Registration now open for LUCRATIVE CAREERS AS / Travel Agent / Insurance Adjustor / Real Estate / Tax Advisor

CIVIL SERVICE LEADER
**Long Beach Unit Offers 12 Point Benefit Program**

The Long Beach School District non-teaching unit of the Civil Service Employees Assn., has pressed a 12-point program developed for the bargaining unit, and is ready to discuss the plan in a series of bargaining sessions. The negotiations were conducted in a mass meeting of employees recently at the Central School in the presence of Mayor Stanley Stitt, who has been a constant supporter of the bargaining unit in the past.

The 12-point plan, which is designed to provide employment security and increased benefits, is centered around the following proposals:

1. A 12-point benefit program, including a 15% salary increase.
2. A 10-point education program, with a 10% pay increase for all employees.
3. A 10-point health program, with a 10% improvement in health services.
4. A 10-point retirement program, with a 10% increase in retirement benefits.
5. A 10-point safety program, with a 10% improvement in safety measures.
6. A 10-point security program, with a 10% enhancement in security measures.
7. A 10-point training program, with a 10% increase in employee training.
8. A 10-point promotion program, with a 10% increase in promotion opportunities.
9. A 10-point benefits program, with a 10% increase in benefits.
10. A 10-point transportation program, with a 10% improvement in transportation services.
11. A 10-point housing program, with a 10% improvement in housing services.
12. A 10-point community service program, with a 10% increase in community service activities.

The plan is designed to provide a comprehensive package of benefits that will improve the quality of life for all employees in the bargaining unit.

**Blood Donations Not Required CSEA Learns**

ALBANY — Donation of blood will not be required for coverage under the State Health Plan's new Employee Blood Credit Program, the Civil Service Employees Assn. has learned.

CSEA had requested clarification of the State Service Department's recent 'State Personnel News' in describing the plan, that "all you need do to belong to the program is donate one pint of blood a year."

Replying to CSEA's inquiry, the Chairman of the State's Division of Personnel Services, said:

"This is in reference to your February 7th letter concerning the January issue of the State Personnel News.

The statement that appeared in the State Personnel News was not intended to limit participation in the State Blood Program to employees who donate blood. We regret that employees have interpreted the statement in this fashion. But on re-reading the statement from the viewpoint of one not familiar with the program, this interpretation is understandable. We did not wish to convey.

"Please be assured that all employees of the State of New York and those of any arbitration which participate in the State Health Program, regardless of whether they participate in the Blood Program itself or not, will be eligible to receive benefits from the State Blood Program. A person need not donate blood to receive benefits. They only need to donate blood if they so wish to do so for personal or medical reasons.

"Your objectives, however, can only be met if a sufficient number of employees donate and the efforts of everyone who can help us meet this objective is appreciated."