



M.E. Grenander Department of Special Collections & Archives

Miles, Rufus E., Jr.; Papers apap048

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English

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Summary Information

Repository:	M.E. Grenander Department of Special Collections & Archives
Creator:	Miles, Jr., Rufus Edward
Title:	Rufus Edward Miles, Jr. Papers
ID:	apap048
Date [inclusive]:	1934-1985
Physical Description:	8 cubic ft.
Physical Location:	The materials are located onsite in the department.
Language of the Material:	English
Language of the Material:	English
Abstract:	Miles served fifteen years as a top level administrator at the Federal Security Agency and the Department of Health Education and Welfare.

Preferred Citation

Preferred citation for this material is as follows:

Identification of specific item, series, box, folder, Rufus Edward Miles, Jr. Papers, 1934-1985.
M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as [shortened name]).

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Biographical Sketch

Rufus Edward Miles Jr. was born in Cincinnati, Ohio on June 14, 1910 and grew up in that same state in Columbus "in the shadow of Ohio State University". His father was a New Englander who attended Amherst and Harvard and was one of the first individuals engaged in the new profession of "public administration". Rufus' mother, Mable Arnold Rufus, was a graduate of Radcliffe, a professional social worker and eventually president of the Columbus Chapter of the League of Women Voters. Both parents were Unitarians and descendants of ancestors who came over on the Mayflower in 1620 [Some of his biographical details are contained in Miles' manuscript "True Tales From Tin Lizzy Time and

Other Sketches", unpublished manuscript, 1983 especially in his "prefatory note" p. 1-5. A sketch of the essential details of his career are contained in Who's Who in America, 43rd. ed., vol. II. Chicago: Marquis, 1984].

Rufus Miles attended Antioch College where in 1932 he won a nationwide essay contest on the subject of "How Can American Colleges Promote World Peace". His essay, later published in the American Scholar, was an outline of a college course concerning war with particular emphasis on the role of irrationality [His essay was reprinted in a book of essays for college use: "A Student Requests a Course on War" in *Essays of Three Decades*. New York: Harper, 1939]. His leanings toward pacifism was modified by the advent of Hitler's aggressions. He remained however a lifelong advocate for the disarmament of conventional and nuclear weapons [Miles, "An Innocent Half-Student in Pre-Hitler Germany" in "True Tales..." p. 24-25]. He also maintained a belief in government intervention as a benign force for bringing about social change [Perhaps best expressed in Miles' *history of HEW, The Department of Health, Education, and Welfare* (New York: Praeger, 1974), 299-300].

Miles graduated from Antioch in 1932 in the midst of the Great Depression. He subsequently embarked on a lifetime career as a public administrator, bureaucrat and writer on public issues. His first position was that of budget officer for the Ohio Relief Production Units (1934-1935) which he describes as "a modest and unsuccessful experiment in state socialism" [Rufus E. Miles, "Index of Papers and Accompanying Explanatory Notes of Rufus E. Miles, Jr"., unpublished manuscript, 1988(?) p. 1]. His first federal position was that of Ohio Superintendent of Selection for the Civilian Conservation Corp. (1935-1936). This was followed by a distinguished career in Washington D.C. in a series of federal positions: Administrative Assistant to the Director of the Civilian Conservation Corp for Selection (1936-1941), The Navy Department, Bureau of Ships, Finance Division (1942-1945), various posts at the Bureau of the Budget (1941-1942) and (1945-1950), Assistant Administrator of the Federal Security Agency (1950-1955). The remainder of Miles' career was spent at the Department of Health Education and Welfare where he regarded himself as the "male midwife" for that newly formed bureaucracy [as Rufus E. Miles describes himself in "Index of Papers..." p.]. There he held the positions of Director of Administration (1953-1955) and (1956-1961), Comptroller (1955), Administrative Assistant Secretary (1961-1964) Assistant Secretary for Administration (1964-1965). The title of "Assistant Secretary" was specifically designed for Miles as a top official who would be expected to continue from one administration to another. During this period he served under Presidents Eisenhower, Kennedy, and Johnson and under six Cabinet Secretaries: Hobby, Folsom, Flemming, Ribicoff, Celebrezze and Gardner.

Upon his retirement from public service he was appointed a lecturer in public affairs and Director of the Mid-Career Program at the Woodrow Wilson School of Public and International Affairs at Princeton University (1966-1975) and then as a Senior Fellow at that same School (1975-1982).

Among Rufus Miles' publications are *Now They are Men* (Washington DC: National Home Library Foundation, 1940), a ghostwritten paperback about the Civilian Conservation Corps; [The author of record is James J. McEntee, the Director of the Civilian Conservation Corp.] *The Department of Health Education and Welfare* (Praeger, 1974), a history of that agency; A Cabinet Department of Education (American Council on Education, 1976). In the latter he took the lead in making the analytical arguments for a cabinet level Department separate from HEW, a position which became a reality, under Jimmy Carter, in 1979. In 1976 he authored *Awakening From the American Dream: The Social and Political Consequences of Growth* (Universe, 1976). In this work he argued that future high-level economic growth was not sustainable and envisioned a future less affluent but a caring society based on a new

value of doing with less. This influential book, published during a period of general pessimism about the future economy [The economy was in recession between 1973 and 1975], was a runner-up for the National Book Award in 1977. It may well have been an influence on President Carter's controversial "malaise" speech at the mid-term of his administration. Throughout his lengthy and distinguished career, Miles also wrote newspaper and journal articles dealing with the subjects of population control, energy consumption, world peace and public administration. Many of the latter articles appeared in *Public Administration Review*.

Rufus E. Miles Jr. married Nelle Mary Petrouski in 1938. They had two children: Barbara Miles and Mary (Mrs. Joseph Patten). Mrs. Miles died in 1988. Rufus Miles died in Ithaca, New York on April 9, 1996 at age 85. He is survived by his children and his second wife, Elizabeth Klaer Miles.

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Scope and Contents

Rufus E. Miles, Jr. papers contain published and unpublished essays and articles, personnel papers, proposed draft legislation, memoranda, public testimony, lectures, addresses and speeches, reports, opinion pieces in journals and newspapers, correspondence, photos and awards primarily related to his fifteen years as a top level administrator at the Federal Security Agency and the Department of Health Education and Welfare (1950-1965).

The same types of papers, also including course related materials, conferences, and award programs, are contained in his papers while serving as a faculty member at Princeton's Woodrow Wilson School of Public and International Affairs (1965-1976) and then as a Senior Fellow at that same institution (1976-1982). This period holds papers related to his service on President Johnson's Task Force on Government Organization (1964-1967), President Nixon's Transition Task Force (1968) and Nixon's Advisory Council on Management (1970-1973). These years include significant materials related to President Jimmy Carter's welfare reform program and Miles' role in making the analytical argument for a new cabinet level Department of Education. This period also includes his writings and lectures on the issues of population and energy as related to social and environmental consequences as well as the broader issue of world peace cumulating in his book *Awakening from the American Dream* (1976) but continuing, through the early 1980s, after his retirement from Princeton in 1982.

Miles papers also encompass other materials related to his work on advisory councils and committees including the National Academy of Public Administration (1971-1988). In addition the papers hold items concerning Miles' deputy at HEW, James F. Kelly, documents by former Secretary of HEW Marion Folsom, correspondence with Congresswoman Millicent Fenwick and with Shirley Hufstедler, first Secretary of the Department of Education (1980). Personal notes from all the HEW Secretaries under whom he served are included as well as one from Under Secretary Nelson A. Rockefeller.

A small portion of the Miles collection includes materials related to his career before 1950: a program of "Self-Help Cooperatives" in Ohio (1935), The Ohio Relief Production Units (1934-1935), The Navy

Department, Bureau of Ships, Finance Division (1942-1945), The Civilian Conservation Corp. in Ohio and Washington DC (1935-1941) and the Bureau of the Budget (1941-1942, 1945-1950).

The collection also holds a series of personal reminiscences written for his children and grandchildren which Miles entitled True Tales From Tin Lizzy Times and Other Essays (unpublished; 1983, 138 p.).

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Arrangement of the Collection

Collection is divided into 6 series by topic.

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Administrative Information

Publication Statement

M.E. Grenander Department of Special Collections & Archives

Revision Description

EAD file created Encoded in EAD by Conversion and encoding by ArchProteus 2014 2016

Processing Information

Processed in 2015 by Preliminary Finding Aid Compiled by William F. Young, Jr..

Acquisition Information

All items in this manuscript group were donated to the University Libraries, M.E. Grenander Department of Special Collections and Archives, by Rufus E. Miles from July 1989 to September 1997.

Access

Access to this record group is unrestricted.

Copyright

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Controlled Access Headings

- Public Servants
- Education -- United States.
- Public administration -- United States.
- Public welfare -- United States.
- Lobbying -- New York (State).
- Lectures.
- Manuscripts (document genre).
- Reports.
- Correspondence.
- Education
- Medicine and Health Care
- Public Servants
- Miles, Rufus E.
- United States. Bureau of the Budget
- United States. Federal Security Agency
- United States. Department of Health, Education, and Welfare
- United States. Department of Education.
- Woodrow Wilson School of Public and International Affairs.

Collection Inventory

Autobiographical and Biographical Information, 1910-1964

Date [inclusive]: 1910-1964

Scope and Contents

The highlights of Miles' life up to about 1945 are contained in a typewritten manuscript of 138 pages. This item, meant for his children and grandchildren, is divided into eleven chapters and titled True Tales From Tin Lizzy Times and Other Sketches. Biographical information can be found on Boyd Fisher (chap. VI), the force behind the

Ohio Relief Production Units (1934-1935) and the Rural Electrification Administration; Sally Rand (chap. IX), the exotic dancer; Franklin Roosevelt's Aunt Bessie (chap. X) and John Pratt Whitman (chap.XI), mystic, teacher, social worker, actor, journalist and author who is Miles' "most unforgettable character". This series also includes a five page statement, written in 1986, concerning his undergraduate experience at Antioch College as well as materials related to his first published article in 1932.

Title/Description	Instances
<p>Miles, R. E. "True Tales From Tin Lizzy Times and Other Essays", unpublished manuscript</p> <p><u>Date [inclusive]:</u> 1983</p> <p><u>Physical Description:</u> 138 pages</p>	<p>Box 1 (1- Folder 1 Autobiographical and Biographical Information)</p>
<p>Miles, R. E. "Antioch College Years"</p> <p><u>Date [inclusive]:</u> 1928-1932</p> <p><u>Date [inclusive]:</u> 1986</p> <p><u>Physical Description:</u> 1 folder</p>	<p>Box 1 (1- Folder 2 Autobiographical and Biographical Information)</p>

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Early career, 1933-1953

Date [inclusive]: 1933-1953

Scope and Contents

This series is divided into five subseries all arranged chronologically.

The first subseries contains mainly materials related to his work as auditor to the Ohio Relief Production Units (1934-1935).

The second subseries consists of appointment papers, correspondence, memoranda, publications and other items related to Miles' responsibility for the selection of boys for the Civilian Conservation Corp camps (1936-1941).

The third subseries is concerned with his military service as a Lieutenant Commander in the U.S. Navy, Bureau of Ships, Finance Division (1942-1945). Here he was responsible for budgeting for the U.S. Fleet.

The fourth subseries contains papers relevant to his work with the U.S. Bureau of the Budget (1941-1942, 1945-1950). Most notable is Miles' work in formulating the "G.I. Bill of Rights". Also contained here is his unpublished essay concerning the Bureau of the Budget in the 1940s.

The final subseries holds some sparse and miscellaneous items having to do with his years as Assistant Administrator of the Federal Security Agency (1950-1953). Included is an unpublished essay regarding his years at that Agency and documentation related to an inquiry as to Miles' loyalty to the Government of the United States; an inquiry which exonerated him. Photographs for this period are also in this subseries.

Subseries 1: Introduction and the Ohio Years, 1932-1935

Date [inclusive]: 1932-1935

Title/Description	Instances
Miles, R. E. Introduction to his papers	

Date [inclusive]: 1987
Physical Description: 1 folder

Box 1 (2-
Early career) Folder 3

Miles, R. E. "Self Help Cooperatives in Ohio", "Ohio Relief
Production Units: An Experiment in Production for Use"

Box 1 (2-
Early career) Folder 4

Date [inclusive]: 1935

Physical Description: 1 folder

Subseries 2: Civilian Conservation Corp, 1936-1941

Date [inclusive]: 1936-1941

Title/Description	Instances	
Appointment papers and other personnel items <u>Date [inclusive]</u> : Undated	Box 1 (2- Early career)	Folder 5
Memos on improving the CCC <u>Date [inclusive]</u> : Undated	Box 1 (2- Early career)	Folder 6
Miles, R.E. <i>The CCC: A Young Man's Opportunity</i> <u>Date [inclusive]</u> : 1937	Box 1 (2- Early career)	Folder 6
Scope and Contents		
[a pamphlet]. "Selecting 1,800,000 Young Men for the CCC", <i>Monthly Labor Review</i> , April, 1938 [ghostwritten by Miles].		
"The CCC and the Employment Service" <i>Employment Service News</i> <u>Date [inclusive]</u> : 1939 May	Box 1 (2- Early career)	Folder 6
Scope and Contents		
[ghostwritten by Miles].		
"The CCC Celebrates" <i>Employment Service News</i> <u>Date [inclusive]</u> : 1938 May	Box 1 (2- Early career)	Folder 6
Scope and Contents		
[ghostwritten by Miles].		
"U.S. Department of Labor. Standard of Eligibility for Junior Enrollees of the Civilian". Conservation Corp. Washington D.C.: G.P.O. <u>Date [inclusive]</u> : 1938	Box 1 (2- Early career)	Folder 6

Scope and Contents

[ghostwritten by Miles].

Now They Are Men. Washington, D.C.: National Home Library Foundation

Box 1 (2-
Early career)

Folder 6

Date [inclusive]: 1940

Scope and Contents

[ghostwritten by Miles].

Subseries 3: Navy Department, Bureau of Ships, 1942-1945

Date [inclusive]: 1942-1945

Physical Description: 1 folder

Title/Description	Instances
Appointment, personnel, promotion papers and citations, one signed by James Forrestal, Secretary of the Navy <u>Date [inclusive]:</u> Undated	Box 1 (2- Early career) Folder 7
Memos regarding suggestions for improving the morale of civilian employees and greater economy in the procurement process <u>Date [inclusive]:</u> Undated	Box 1 (2- Early career) Folder 7
A one page statement by Miles [undated] regarding his experience during the war <u>Date [inclusive]:</u> Undated	Box 1 (2- Early career) Folder 7

Subseries 4: Bureau of the Budget, 1941-1950

Date [inclusive]: 1941-1950

Physical Description: 2 folders

Title/Description	Instances
Twelve page essay by Miles on his years at the Bureau <u>Date [inclusive]:</u> Undated	Box 1 (2- Early career) Folder 8
Appointment and other personnel papers <u>Date [inclusive]:</u> Undated	Box 1 (2- Early career) Folder 8
Eight page memo on "Recommended Basis for a Long-Range National Policy for Youth" <u>Date [inclusive]:</u> 1947	Box 1 (2- Early career) Folder 9
Materials related to Miles' work on the "Serviceman's Readjustment Act" of 1944 i.e. the "GI Bill of Rights"	Box 1 (2- Early career) Folder 9

Date [inclusive]: Undated

Subseries 5: Federal Security Agency, 1950-1953

Date [inclusive]: 1950-1953

Physical Description: 1 folder

Title/Description	Instances	
Eight page retrospective essay by Miles <u>Date [inclusive]</u> : Undated	Box 1 (2- Early career)	Folder 10
Personnel and appointment papers <u>Date [inclusive]</u> : Undated	Box 1 (2- Early career)	Folder 10
Photos <u>Date [inclusive]</u> : Undated	Box 1 (2- Early career)	Folder 10
Items related to an inquiry by the Agency's concerning Miles loyalty to the U.S. Government <u>Date [inclusive]</u> : Undated	Box 1 (2- Early career)	Folder 10

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Rufus E. Miles Years at Health, Education and Welfare, 1953-1965

Date [inclusive]: 1953-1965

Physical Description: 13 folders

Scope and Contents

The major items in this series are an unpublished essay by Miles on his years at HEW, published articles and other materials that resulted from his receiving the Rockefeller Public Service Award (1956), other published articles, speeches, materials concerning Miles' deputy James F. Kelly, items related to the polio vaccination campaign in the 1950s and a official trip to India in 1961, copies of correspondence and memoranda, photographs. This series also contains Miles' proposal for a reorganization of HEW (1965) as well as personal notes, and other letters, signed by Secretaries Hobby, Folsom, Fleming, Richardson and Under Secretary Nelson A. Rockefeller.

Arrangement

Arranged largely chronologically.

Title/Description	Instances	
Sixteen page overview by Miles on his years at the Department <u>Date [inclusive]</u> : Undated	Box 1 (3- Rufus E. Miles Years at Health, Education and Welf)	Folder 11
Materials on the polio vaccination program in the 1950s <u>Date [inclusive]</u> : Undated	Box 1 (3- Rufus E. Miles Years	Folder 12

	at Health, Education and Welf)	
Miles statement before the Senate Appropriations Committee on HEW salaries and expenses <u>Date [inclusive]:</u> 1953	Box 1 (3- Rufus E. Miles Years at Health, Education and Welf)	Folder 13
Papers related to Miles receiving a Rockefeller Public Service Award (1956) and subsequent publications by him <u>Date [inclusive]:</u> Undated Scope and Contents "The Orientation of Presidential Appointees", <i>Public Administration Review</i> , Winter 1958; "The Orientation of Presidential Appointees: A Continuing Challenge", <i>Public Administration Review</i> , Spring 1958.	Box 1 (3- Rufus E. Miles Years at Health, Education and Welf)	Folder 14
Other publications during this period <u>Date [inclusive]:</u> Undated	Box 1 (3- Rufus E. Miles Years at Health, Education and Welf)	Folder 15
Miles memo to the Secretary of HEW : "A Theory of Foreign Aid and its Logistics" (1959) and related items <u>Date [inclusive]:</u> Undated	Box 1 (3- Rufus E. Miles Years at Health, Education and Welf)	Folder 16
Items related to Miles' trip to India in 1961 including photos <u>Date [inclusive]:</u> Undated	Box 1 (3- Rufus E. Miles Years at Health, Education and Welf)	Folder 17
Materials connected to the issue of a Social Security " earnings test" <u>Date [inclusive]:</u> 1960	Box 1 (3- Rufus E. Miles Years at Health, Education and Welf)	Folder 18
Miles' proposal regarding the reorganization of HEW <u>Date [inclusive]:</u> 1965	Box 1 (3- Rufus E. Miles Years at Health, Education and Welf)	Folder 19
Miscellaneous documents		

<u>Date [inclusive]:</u> Undated	Box 1 (3-Rufus E. Miles Years at Health, Education and Welf)	Folder 20
Miles' appointment, personnel papers and awards <u>Date [inclusive]:</u> Undated Scope and Contents Including documents connected to his winning the National Civil Service League Career Service Award in 1960. Included here are personal notes signed by the Secretaries of HEW and numerous photos.	Box 1 (3-Rufus E. Miles Years at Health, Education and Welf)	Folder 21
Papers associated with his retirement from HEW in 1965 with photos <u>Date [inclusive]:</u> Undated	Box 1 (3-Rufus E. Miles Years at Health, Education and Welf)	Folder 22
Miscellaneous materials regarding HEW after his retirement <u>Date [inclusive]:</u> Undated	Box 1 (3-Rufus E. Miles Years at Health, Education and Welf)	Folder 23

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Rufus E. Miles Campaign to Form a Seperate Cabinet Level Department of Education, 1964-1980

Date [inclusive]: 1964-1980

Physical Description: 10 folders

Scope and Contents

This series includes a copy of the "Report of the President's Task Force on Government Reorganization" (Nov.1964) which recommended a cabinet level Department of Education; documents by former Secretary of HEW, Marion Folsom, opposing a separate Department; materials dealing with Miles' association with the American Council on Education and lobbying efforts on Jimmy Carter regarding this issue; Miles' testimony before Congress; correspondence with Shirley Hufstедler, the first Secretary of the Department of Education; Miles' articles, speeches etc. on this subject. Copies of and materials related to his studies *The Department of Health Education and Welfare* (1974) and *A Cabinet Department of Education* (1976) are contained here.

Title/Description	Instances	
Miscellaneous papers <u>Date [inclusive]:</u> ca. 1970	Box 2 (4-Rufus E. Miles Campaign	Folder 1

	to Form a Seperate Cabinet)	
Miles' essay on President Nixon's plans for Departmental Reorganization and two copies of Papers Related to the President's Departmental Reorganization Program, Washington, DC: GPO <u>Date [inclusive]:</u> 1972	Box 2 (4-Rufus E. Miles Campaign to Form a Seperate Cabinet)	Folder 2
Papers related to Miles' book on the history of HEW <u>Date [inclusive]:</u> 1974	Box 2 (4-Rufus E. Miles Campaign to Form a Seperate Cabinet)	Folder 3
Multiple copies of his <i>A Cabinet Department of Education</i> , Washington, DC: American Council on Education <u>Date [inclusive]:</u> 1976	Box 2 (4-Rufus E. Miles Campaign to Form a Seperate Cabinet)	Folder 4
Materials related to the publication of A Cabinet Level Department of Education <u>Date [inclusive]:</u> Undated	Box 2 (4-Rufus E. Miles Campaign to Form a Seperate Cabinet)	Folder 5
Miles' Senate testimony regarding the Department of Education Act of 1977, Oct. 12, 13, 1977 <u>Date [inclusive]:</u> 1977-1979 <u>Physical Description:</u> 3 folders Scope and Contents Miscellaneous documents connected with the proposed new Department.	Box 2 (4-Rufus E. Miles Campaign to Form a Seperate Cabinet)	Folder 6-8
Journal articles by Rufus E. Miles concerning the proposed Department <u>Date [inclusive]:</u> Undated	Box 2 (4-Rufus E. Miles Campaign to Form a Seperate Cabinet)	Folder 9

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Rufus Miles Activities as a Member of the Faculty at Princeton's Woodrow Wilson School of Public and International Affairs, 1966-1975

Date [inclusive]: 1966-1975

Physical Description: 22 folders

Scope and Contents

This series largely contains Miles' scholarly and teaching efforts in the area of management and public policy. It encompasses both published and unpublished materials. The former includes articles in *Public Administration Review* and the *Journal of Higher Education*. A subseries is made up of his continued part-time role in government service: his participation in a self-study of the Bureau of the Budget's organization (1967), testimony before Senator Abraham Ribicoff's Committee on Government Organization (1968) and membership on President Nixon's transition team (1968).

Title/Description	Instances	
Materials related to Miles' role on the Advisory Council of the Woodrow Wilson School <u>Date [inclusive]</u> : 1960-1962	Box 2 (5-Rufus Miles Activities as a Member of the Faculty)	Folder 10
Miles' appointment papers and other personnel documents related to the School <u>Date [inclusive]</u> : Undated	Box 2 (5-Rufus Miles Activities as a Member of the Faculty)	Folder 11
Miles' report evaluating the Woodrow Wilson School <u>Date [inclusive]</u> : Undated	Box 2 (5-Rufus Miles Activities as a Member of the Faculty)	Folder 12
Papers related to conferences on the Public Service (Dec.1965) and Mid-Career Education (Feb.1966) <u>Date [inclusive]</u> : Undated	Box 2 (5-Rufus Miles Activities as a Member of the Faculty)	Folder 13
Miles' critique of a "Super Department of HEW for the Heineman Task Force" <u>Date [inclusive]</u> : 1996 November 29	Box 2 (5-Rufus Miles Activities as a Member of the Faculty)	Folder 14
Miles' unpublished paper: "Some Observations on the President's Problems of Managing the Executive Branch". <u>Date [inclusive]</u> : 1967 April 7	Box 2 (5-Rufus Miles Activities as a Member of the Faculty)	Folder 15
Final copy of the Heineman Task Force Report, i.e. A Final Report of the President's Task Force on Government Organization <u>Date [inclusive]</u> : 1967 June 15	Box 2 (5-Rufus Miles Activities as	Folder 16

	a Member of the Faculty)	
Documents concerning Miles' work on the U.S. Bureau of the Budget's Self Study <u>Date [inclusive]:</u> 1967	Box 2 (5- Rufus Miles Activities as a Member of the Faculty)	Folder 17
Materials related to Miles' article: "Search for Identity of Graduate Schools of Public Affairs". <i>Public Administration Review</i> XXVII <u>Date [inclusive]:</u> 1967 November	Box 2 (5- Rufus Miles Activities as a Member of the Faculty)	Folder 18
Miles' testimony before the U.S. Senate's Subcommittee on Government Organization <u>Date [inclusive]:</u> 1967 January 23	Box 2 (5- Rufus Miles Activities as a Member of the Faculty)	Folder 19
Miles' lecture on "Population and Public Policy" <u>Date [inclusive]:</u> 1967 March 31	Box 2 (5- Rufus Miles Activities as a Member of the Faculty)	Folder 20
Memoranda, etc. regarding 31 students arrested at Princeton during a demonstration <u>Date [inclusive]:</u> 1967-1968	Box 2 (5- Rufus Miles Activities as a Member of the Faculty)	Folder 21
Lectures, Syllabi, etc. for course on "Philosophies and Techniques of Public Management" <u>Date [inclusive]:</u> 1966-1970	Box 2 (5- Rufus Miles Activities as a Member of the Faculty)	Folder 22
Papers connected to President Nixon's Task Force on Organization of the Executive Branch (1968) and related Ash council Report (1969) <u>Date [inclusive]:</u> Undated	Box 2 (5- Rufus Miles Activities as a Member of the Faculty)	Folder 23
Materials regarding Miles' lecture at the U.S. civil Service Executive Seminar Center: "The Role of the Agency Head" <u>Date [inclusive]:</u> 1968 April 23	Box 2 (5- Rufus Miles Activities as a Member of the Faculty)	Folder 24
Unpublished papers by Miles on management <u>Date [inclusive]:</u> 1969	Box 2 (5- Rufus Miles Activities as a Member of the Faculty)	Folder 25
Papers connected to Miles' unpublished essay: "Is Leadership Teachable?"	Box 2 (5- Rufus Miles	Folder 26

<u>Date [inclusive]</u> : 1969 April	Activities as a Member of the Faculty)	
Note on and copies of Miles' article: "The Pathology of Institutional Breakdown". <i>Journal of Higher Education</i> XL <u>Date [inclusive]</u> : 1969 May	Box 2 (5-Rufus Miles Activities as a Member of the Faculty)	Folder 27
Documents from a conference paper: "Policy Options in Coping with Problems of Poverty" <u>Date [inclusive]</u> : 1969 June 18	Box 2 (5-Rufus Miles Activities as a Member of the Faculty)	Folder 28
Materials regarding Miles course on "Poverty and Public Policy" <u>Date [inclusive]</u> : 1969	Box 2 (5-Rufus Miles Activities as a Member of the Faculty)	Folder 29
Papers related to Miles' "Non-Subservient Public Servant" and editorial in <i>Public Administration Review</i> <u>Date [inclusive]</u> : 1970 November-1970 December	Box 2 (5-Rufus Miles Activities as a Member of the Faculty)	Folder 30
Documents dealing with Miles seminar on "Issues of Government Organization" <u>Date [inclusive]</u> : 1972 January	Box 2 (5-Rufus Miles Activities as a Member of the Faculty)	Folder 31

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Rufus Miles Writings and Activities while a Senior Fellow at the Woodrow Wilson School, Princeton University, 1976-1982

Date [inclusive]: 1976-1982

Physical Description: 26 folders

Scope and Contents

This series encompasses lectures, published articles, materials related to conference participation on various public policy issues. In particular it contains items related to the Presidency of Jimmy Carter namely Carter's Welfare and Civil Service Reform Programs. It also holds a copy of Miles' testimony before Congress regarding Social Security Organization (Jan.1984) and materials related to the Rockefeller Public Service Awards Program.

Title/Description	Instances
Personnel papers, photos, miscellaneous items for this period <u>Date [inclusive]</u> : 1975-1982	
Rockefeller Public Service Awards Program	

Date [inclusive]: 1974-1982

Physical Description: 7 folders

Scope and Contents

Including Miles' leading role in reforming the nature of that program (1975).

Papers pertaining to lectures given at private colleges (Carleton, Guildford, Hamilton, Hiram, Middlebury) sponsored by the Woodrow Wilson Foundation

Date [inclusive]: 1974-1978

Documents related to a Policy task Force on Youth Employment and two conferences on that same subject

Date [inclusive]: 1976

Notes regarding and copies of Miles' "Considerations for a President Bent on Reorganization" *Public Administration Review*, Vol. 37(2)

Date [inclusive]: 1977 March-1977 April

Materials related to Miles' opinion on and other views of President Carter's Welfare Reform Program

Date [inclusive]: 1977-1978

Documents related to Miles view of President Carter's Civil Service Reform program including correspondence with Alan K. Campbell, Chairman of the Civil Service Commission, and a letter from Jimmy Carter urging support

Date [inclusive]: 1977-1978

Correspondence regarding and copies of Miles' "The Origin and Meaning of Miles' Law" *Public Administration Review*, 38

Date [inclusive]: 1978 September-1978 October

Correspondence pertaining to and copies of Miles' "Six Other Maxims of Management" *Organizational Dynamics*

Date [inclusive]: 1979 Summer

Materials regarding Miles' and others opinions on management including a proposal to the National Academy of Public administration titled "A Typology of Management"

Date [inclusive]: 1979

Physical Description: 2 folders

Papers related to actuarial forecasting and an "earnings test" for Social security

Date [inclusive]: 1975-1979

Scope and Contents

Including his statement before HEW's Advisory Council on social Security (1979).

Documents pertaining to and copy of Miles' "The Abominable Myth of 48% Waste" appearing untitled in the *Public Administration Times*

Date [inclusive]: 1981 April 15

Copy of Miles' paper "Rethinking some Premises of the Senior Executive Service" read at a Brookings Institute Seminar: "Dialogue on the Public Service"

Date [inclusive]: 1981 May 6

Papers related to the Woodrow Wilson's School's Public Management Task Force and Mid-Career Task force

Date [inclusive]: 1980-1981

Miscellaneous correspondence with Richard Nathan

Date [inclusive]: 1979-1982

Miscellaneous correspondence etc.

Date [inclusive]: 1977-1982

Scope and Contents

Including Miles letter of resignation (1982).

Related matter after retirement

Date [inclusive]: Undated

Physical Description: 2 folders

Scope and Contents

Testimony before Congressional Panel on Social Security Organization (January 13, 1984) and related materials to this testimony and the history of Social Security in general.

*excluding most materials concerning his work in creating a cabinet level Department of Education (see Series 4).

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