Management and Planning, Office of the Vice President for; Records ua315

This finding aid was produced using ArchivesSpace on March 06, 2018.
English
Describing Archives: A Content Standard
**Table of Contents**

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summary Information</td>
<td>3</td>
</tr>
<tr>
<td>Historical Note</td>
<td>4</td>
</tr>
<tr>
<td>Scope and Contents</td>
<td>4</td>
</tr>
<tr>
<td>Arrangement of the Collection</td>
<td>4</td>
</tr>
<tr>
<td>Administrative Information</td>
<td>4</td>
</tr>
<tr>
<td>Controlled Access Headings</td>
<td>5</td>
</tr>
</tbody>
</table>
Summary Information

Repository: M.E. Grenander Department of Special Collections & Archives
Creator: State University of New York at Albany. Office of the Vice President for Management and Planning
Title: Office of the Vice President for Management and Planning Records
ID: ua315
Date [inclusive]: 1965-1978
Physical Description: 4 cubic ft.
Physical Location: The materials are located onsite in the department.
Language of the Material: English

Abstract: Contains the records of the Office of the Vice President for Management and Planning, which oversaw budget, personnel, facilities, security, and other campus services from 1966 until 1977 when the position became the Vice President for Finance and Business.

Preferred Citation

Preferred citation for this material is as follows:

Identification of specific item, series, box, folder, Office of the Vice President for Management and Planning Records, 1965-1978. M.E. Grenander Department of Special Collections and
Historical Note

The position of Vice President for Management and Planning was created circa 1966 to oversee several University functions that had previously been independent: administration, finance and budgeting, and others. The position was replaced by the Vice President for Finance and Business in 1977.

Scope and Contents

This collection contains budget planning documents, personnel records, staff meeting minutes, space and construction planning materials, security reports, enrollment summaries, department files, and other administrative documentation.

Arrangement of the Collection

The collection is unprocessed and is likely disorganized. Individual items may be difficult to find.

Administrative Information

Publication Statement

M.E. Grenander Department of Special Collections & Archives
Revision Description
Encoded in EAD by Benjamin Covell 2017 February 9

Processing Information
Processed in 2017 by Erik Stolarski.

Access
Access to the Collection is unrestricted.

Copyright
This page may contain links to digital objects. Access to these images and the technical capacity to
download them does not imply permission for re-use. Digital objects may be used freely for personal
reference use, referred to, or linked to from other web sites.

Researchers do not have permission to publish or disseminate material from these collections without
permission from an archivist and/or the copyright holder.

The researcher assumes full responsibility for conforming to the laws of copyright. Some materials
in these collections may be protected by the U.S. Copyright Law (Title 17, U.S.C.) and/or by the
copyright or neighboring-rights laws of other nations. More information about U.S. Copyright is
provided by the Copyright Office. Additionally, re-use may be restricted by terms of University
Libraries gift or purchase agreements, donor restrictions, privacy and publicity rights, licensing and
trademarks.

The University Archives are eager to hear from any copyright owners who are not properly identified
so that appropriate information may be provided in the future.

Acquisition Information
All items in this collection were transferred to the University Libraries, M.E. Grenander Department
of Special Collections and Archives.

^ Return to Table of Contents

Controlled Access Headings

- Education, Higher--Administration
- Administrative records
- UAlbany Finance & Business
• State University of New York at Albany